RESUME

Mrs .Ganga.K.Tonnennavar

**Permanent Address:**

Indiranagar 5th cross

Alanavar-581103

Dist/T q: Dharawad

**Present Address:**

602 6th floor

C wing

Purple bloom society

Pune -410016

**Personal Details:**

**Date of birth:** 15-07-1989

**Marital status:** Married

**Husband Name:** Kushal .B.Tonnennavar

**Languages Known:** English, Hindi, Kannada.

**E-mail :** [ganag4911@gmail.com](mailto:ganag4911@gmail.com)

**Contact Number**: 7276752301

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To join and work in organization that would after me responsibilities and thus enables to achieve the organizational goal.

**Educational Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Si.no | Cource | Persentage | College or board name | Year |
| 1 | Diploma (E&E) | 62 % | K.L.E’s Polytechnic , Hubli | 2010 |
| 2 | HSC(Science) | 49% | SSCP U College, Inchal | 2007 |
| 3 | SSC | 73.42% | St. Tereza’s school,Alanavar | 2005 |

**Work Experience:**

1. Worked as lecturer in DIVT Haliyal For 1 Year.
2. Worked as lecturer in SUCP Dandeli For 2 Years.
3. Worked as executive in Agies for 10 Months.
4. Working with TCS from 2017 as process associate

**Other Qualification:**

Proficiency in MS Word, Ms.Excel, Ms Power Point, English Typing (30 RPM),.

**Strength Abilities:**

* Self starter and good learner
* Ability to follow policies and procedures to complete administrative tasks correctly and on time.
* Flexible for working hours.
* Team facilitator.

**Declaration:**

I here by declare that above furnished all is true as per my knowledge**.**