**CURRICULAM VITAE**

Hema Katarey

Plot No:9-58,

Flat No:202,

Tirumala Residency,

Venkateshwara Nagar,

Mobile:9502324970

Malkajgiri-500047 E-mailID:hema.katarey@gmail.com

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| **Career** **Objective** |

To be Challenging Environment to improve my skills and to shape myself according to organization needs.

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| **EDUCATIONAL QUALIFICATION** |

* Bachelor of Commerce
* Vidwan in Hindi

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| **TECHNICAL QUALIFICATIONS** |

Diploma in Advanced Software Technology ( e-DAST) from CMC.

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| **STRENGTHS** |

* Good Communication Skills,
* Hardworking,
* Self Motivated,
* Dedication to work,
* Positive Thinking.

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| **Computer Skills** |

Operating System : Ms-Dos,Unix,Windows xp,7,8, Apache

Programming : C,C++,Core Java,Advanced Java,V.B

Client Server environment : Ms-Access , Word ,Excel,Power-Point

Web Authorizing Tools : HTML ,Internet , Knowledge of XML.

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| **Project Work** |

Project Work done “Online Shopping “Using Web Technologies as part of our curriculum.

Project Work done “Pay roll “Using ‘C’ Language.

Project Work done “Banking“ Using Visual Basic and backend Oracle.

Project Work done “Intranet Mailing System“ Using ASP and backend Oracle.

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| **Work Experience** |

**I have been a computer instructor in schools for the past ten years. I completed the CMC Long Term Course, which is equivalent to the MCA Level.**

**NIIT and Chrysalis EZ Vidya provided me with training (Software Companies).**

**Turbo "C," C++, Photoshop, HTML, PHP, Android,Scratch, and other related topics are taught at school. I require project work that is relevant to both practicals and lessons.**

**Company name : SANA software & Services pvt Ltd in this company l have worked First Data Analyst and software Tester ( one year experience ).**

**Responsibilities:-**-

* Planning lessons and activities that facilitate student’s acquisitions of basic and advanced computer skills.
* Instructing in a manner that develops student’s confidence in their abilities.
* Observing and managing classroom dynamics.
* Invigilating and grading projects and examinations.
* Downloading important software updates and maintaining hardware.
* Ensure optimum instructional delivery of curriculum access the specified grades in assigned school
* Keep track of student attendance assess and monitor student learning outcomes and accomplishments in a variety of ways(Assessments, Projects, Quiz etc)
* Coordinate with School authorities and conduct an annual showcase for the students in a school
* Attending parent teacher and faculty conferences.

While teaching I have learnt Photoshop (Image Editing Software), Flash (Animation), Game development software etc .It is a self-pace training providing Software Company in schools for Computer Teachers. These Software companies are NIIT and EZ Vidya etc. Ez vidya and NIIT use to give training for every year for software updates.

And working in a software Company as a Software Tester and implementing the code as per the client

Requirement. And also working as a Email template designer.And  I have successfully completed the Email Marketing ,Graphic Design and Python Programming course offered by Great Learning Academy.

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| **Personal Details** |

Name : K.Hema

Husband‘s Name : Srikanth Katarey

Gender : Female

Martial Status : Married

Nationality : Indian

Languages Known : English, Marathi, Hindi and Telugu.

Hobbies : Listening to Music and Gardening.

**Experience Certificates & Appreciation Certificates**

 

 



 



 