**Curriculum Vitae**

MADHUSHRI GORE

Mobile - 7709644946

Email -[madhushrigore38@gmail.com](mailto:madhushrigore38@gmail.com)

**CAREER OBJECTIVE:**

**------------------------------------------------------------------------------------------------------**

To work in an organization that appreciates innovativeness, demands analytical. Provide a challenging and performance driven environment and a wide spectrum of experience to grow and excel in my career. My aim to create meaningful contribution to the organization through my skill and abilities and to continuously improve on my professional knowledge and skill.

**PROFESSIONAL SYNOPSIS**

**------------------------------------------------------------------------------------------------------**

Currently working as *Sr.Associate at State Street Syntel Services Private Limited Pune*.A high achiever who consistently exceeds expectations. Quickly learns all on the job process/non-process training programs- A creative thinker who is always cheerful and enthusiastic. Communicates clearly, effectively executes challenging assignment while working independently or as a part of team.

**JOB PROFILE:**

**------------------------------------------------------------------------------------------------------**

*Company:- State Street Syntel Services Private Limited(Atos).*

*Designation :-Sr. Associate*

*From- Aug 2015 to till date.*

A dynamic professional with over 7 years of experience in Investment Banking /Specializing in the US Mutual Funds market (Performance and Compliance).

**AREAS OF EXPOSURE:**

* Reconcile variances in funds using applications of State Street. (CRD, MCH, MIG, MYSS, CMOD, BLOOMBERG)
* Tracking new alert and warning on daily basis in MIG and CRIMS and commenting on same. Informs the Boston based manager if there are any discrepancies in between assets or market value.
* Analyzing the reason for Alerts & Warning. Performs compliance (Audit) for the respective client-
* Populating till daily / weekly / monthly breach and warning reports and saving them on the shared location which can be accessed by either trustee or clients.
* Informing the Boston based manager if there is any discrepancy in allocation of money according to the portfolio managed by portfolio manager
* Research and review various mutual funds and equity account issued by institutional investors-
* Confirm that funds are in line with their prospectuses, statement of additional information and guidelines of the IRS and SEC with the use of Charles River Investment system software (CRims) and MIG.
* Administer testing ensure the fund is complaint with all applicable restrictions.

**Key Responsibilities at Syntel**

* Conducting Training sessions for the new Management Trainees.
* Responsible for training new joiners cross training colleagues from other processes.
* Perform the Root Cause Analysis for the errors by the team on monthly basis.
* Conducting daily huddle with team for the improvement of process.

**Academic Details: -**

|  |  |  |
| --- | --- | --- |
| **Examination** | **School/College And University** | **Percentage** |
| M.com ( Finance) | SR-T-M AURANGABAD UNIVERSITY | 75% |
| B.Com | Dayanand college of Commerce, Latur | 73.47% |
| 12th | Dayanand college of Commerce,Latur | 66% |
| 10th | Maharashtra State board | 77.38% |

**TECHNICAL SKILL:**

**------------------------------------------------------------------------------------------------------**

* Operating System: Windows
* Software’s: MS-Office, MS-Excel
* Internet Applications.
* Software - Bloomberg, CRIMS MCH MIG. MYSS

**PROFESSIONAL ACHIEVEMENTS**

**------------------------------------------------------------------------------------------------------**

* Syntel champ award.
* Outstanding performance award
* Stretch Award.
* Outstanding performance.
* Titan of the month.
* Values Award.
* Titan of the month.
* Received appreciation email from client for outstanding performance. (Goldman sach)
* Received appreciation email from client for outstanding performance (Baron)
* Received appreciation email from client for outstanding performance. (DEAM CFTC)

**PERSONAL DOSSIER:**

**------------------------------------------------------------------------------------------------------**

**Name :** Madhushri Shivajirao Gore

**Date of Birth :** 07thApril 1991

**Marital Status :** Married

**Nationality :** Indian

**Address :** Punawale

**Linguistic Abilities :** Hindi, English & Marathi

**------------------------------------------------------------------------------------------------------**

Declaration - I hereby declare that all the Information Furnished Above are true to the best of my

knowledge.

Date:

Place: (Madhushri Gore)