**RESUME**

**Name : ANITA BRIJESH SINGH.**

**Mob : 9594690471 / 8691902903**

**Address : G.N.14/340,N.R.C. Colony,**

**Mohone, Ambivali(E).**

**Tal –Kalyan, Dist – Thane**

**E-Mail : anitasgh28@gmail.com**

**CAREER OBJECTIVE :**

Optimum utilization of my knowledge, skill and efficiency towards continues improvement and growth.

**STRENGTH :-**

1. Ability to new concept quickly.
2. Accept new Challenges.

**EDUCATIONAL QUALIFICATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Institute** | **Board/ University** | **Class** | **Year of Passing** |
| S.S.C. | Adarsh School, Kalyan | Maharashtra Board | 2nd | 2004 |
| H.S.C. | Birla College, Kalyan | Maharashtra Board | 2nd | 2007 |
| T.Y.B.A. | C.H.M.College, Ulhasnagar | Mumbai University | 2nd | 2010 |
| M.A.(Part I) | S.N.D.T. | S.N.D.T. University | 2nd | 2013 |
| M.A.(Part II) | S.N.D.T. | S.N.D.T. University | Appeared | 2014 |

**WORK EXPERIENCE**

* Worked In OM Enterprises, Dombivali As a Accountant for 1 Year.
* Worked in FBB SBI card office , Dadar as a relationship Executive onwards.

**COMPUTER PROFICIENCY**

* MS-CIT Computer Course Passed with 1st Class.
* Basic Financial Accounting.

**PERSONAL PROFILE**

Date of Birth : 15th May, 1989.

Gender : Female

Marital status : Unmarried.

Nationality : Indian.

Languages Known : English, Hindi, Bhojpuri & Marathi.

Interest : Listening Music

Spending time with Friends & Dancing.

**DECLARATION :**

I hereby declare that all the information furnished above is true to my knowledge and belief.

Thank You.

Date :

Place :

**( ANITA BRIJESH SINGH.)**