**Pravallika Ankesrapu Mobile No:** +91 9959568057

**PGDM** in **Human Resource Management**

**Email Id:** [pravallika.ankesrapu@gmail.com](mailto:pravallika.ankesrapu@gmail.com)

**Professional Summary:**

* Capabilities in **coordinating, managing, and administering human resources** duties to ensure smooth operations and achievement of daily objectives.
* Front-led entire gamut of **Recruitment & Staffing**, identified project needs & talent projections and ensured recruitment using cost-effective techniques.
* Skilled in spearheading **Talent Management Lifecycle** involving understanding JDs, sourcing, screening & short listing candidates, scheduling/ conducting interviews, finalizing salaries, on-boarding candidates, driving employee engagement strategy, designing employee training programs, building succession plans, crafting an internal promotion process and conducting talent assessments
* **Strategy Planner** creating innovative HR solutions, administering human resources plans and procedures that relate to company personnel
* Capable of **driving** & **managing** **events** including conceptualization, identifying sponsors, set design, scheduling and on-site event management
* Knowledge in contributing towards **Performance Management** to support the business and achieve ambitious growth plans
* Areas of interest entail **Recruitment, Performance Appraisal, compensation, executive and employee development, succession planning, workforce optimization, and Training & Development.**
* **People Management Professional** possessing excellent communication, analytical, negotiation, relationship management & organizational skills

**Professional Experience:**

* Worked as a Software Analyst at **Accenture Solutions Pvt Ltd** from 2012 to 2016.

**Educational Details:**

* Post Graduate Diploma in Human Resource Management from Welingkar University, Mumbai with an aggregate of 82%.
* Bachelor Of Technology in Electronics and Communication Engineering (ECE) from G Narayanamma Institute Of Technology and Sciences, Hyderabad with an aggregate of 75.80%.
* Completed Intermediate Education from Sri Chaitanya Junior College, Hyderabad with an aggregate of 92.70%.
* Completed Secondary Education (SSC) from St. Gabriel’s High School, Hanamkonda with an aggregate of 92.50%.

**Achievements:**

* Received **Accenture Celebrates Excellence (ACE)** Award for my extended support.
* One of the 10 spot award winners.
* Appreciations from Client and Project Manager for my dedicated work.
* Rewarded with Celebration Points multiple times from Clients and Managers as a token of appreciation for my dedicated work.
* Received multiple CP points (internal Accenture appreciation points for Employees given by Managers) for active participation in organising internal project meetings, team outings, well organised project events (includes more than 100 members), monthly team meetings.
* Responsible for well organised Client visit meetings for which, received many appreciations from Client and Managers.

**Abilities:**

* Strong verbal and personal communication skills.
* Analytical thinking and Problem-solving skills.
* Accuracy and proactive in work.
* Organization and prioritization skills.
* Decision-making leadership, acceptance of responsibility and evidence of teamwork.
* Self-motivated, strong organizational skills, reliable, able to learn new technical skills quickly.
* Strong ability in multi tasking and on time delivery of the given task.
* Always an enthusiast of learning new skills and be a good team player.

**Declaration:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned.

**Place:** Hyderabad (Pravallika Ankesrapu)