**SUDAMA OM PRAKASH GUPTA**

**Mobile no: 8898521140 E-mail:** [**sudamagupta786@gmail.com**](mailto:sudamagupta786@gmail.com)

To be part of dynamic organization where the focus is on growth-oriented work there by getting ample opportunities, challenges and to be an inevitable asset to the organization by adding optimum value to the job allotted.

Over 2+ years of experience in collection of various financial products this includes debt

collection for bank.

**CAREER SNAPSHOT.**

* Over 2+ years of experience in credits and risk management.
* Collection /delinquency management.
* Demonstrated skills in team management coupled with excellent relationship management abilities.

**SKILLS**

* Excellent team player.
* Excellent communication and interpersonal skills.
* Good Excel knowledge.
* Positive Attitude.
* Dedicated and time bound.
* Languages: English, Hindi, Marathi.

**COMPUTER KNOWLEDGE**

* Computer proficient- MS office (word, Excel, power point).
* MS-CIT PASS.
* Advance excel

**EDUCATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Institute &university** | **Percentage (%)** | **Month /year of** |
| Debt recovery agent | Indian institute of banking & Finance | 66 | Jan-18 |
| B.com | Mumbai university | C + Grade | Mar-14 |
| H.S.C | Maharashtra board | 49 | Mar-11 |
| S.S.C | Maharashtra board | 47 | Mar-09 |

**WORK EXPERIENCE**

HDB FINANCIAL PVT LTD: - (HDFC BANK LTD)

* + Junior officers – RPM- Credit cards (07-SEP ,2017 To till 07- AUG 2020)
  + Managing x days’ bucket collection for HDFC BANK credit cards.
  + Handling a portfolio of 3.5 crores& above each month.
  + coordinating with clients, agency and updating them with the key points.
  + Visit on field when needed to crack NC/disputes customers.
  + Keeping regular track with customer and agency.

Collection Manager at Bajaj Finance Limited. (Consumer Durable Loan) Mumbai – 3 Months

* + To achieve collection targets
  + Ensuring documented feedback.
  + Ensuring audit queries are complied with.
  + Manage productivity by fixing productivity parameters for Agencies / DMAs, monitoring performance against set parameters and Weekly review with the collection executives.
  + Ensuring background and reference check of agencies / DMAs being appointed.
  + Constant evaluation of DMAs and agencies.
  + Visit Random customers.

**HOBBIES AND INTEREST.**

* Watching news
* Playing chess
* Always learning

**PERSONAL PROFILE**

**Name: -** Sudama Om Prakash Gupta

**Sex: -** Male

**Date of birth: -** 10TH June, 1992

**Address: -** Adarsh nagar, Jambhalipada,Narayan chawl, Kalina,

Santacruz east, Mumbai- 400029.

**Religion: -** Hindu.

**Marital status: -** Married.

**DECLARATION**

I HEREBY DECLARE THAT ALL THE INFORMATION FURISHED ABOVE IS TRUE TO THE BEST OFKNOWLEDGEAND BELIEF. I WILLDELIVERMY BESTAND WILL PROVE MY SELF AS DONE WITHPREVIOUS ORGNISATION.

DATE: - PLACE: -

(SUDAMA GUPTA)