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| **Mothe.Mounika**  **Mobile No:**9063090308  **E-Mail:** mothemounika.mm@gmail.com  **-Recruitment**  **PERSONAL DETAILS**  **Languages Known:**  English,Telugu,Hindi | *A dedicated professional with* ***HR Recruitment*** *situations, highly knowledgeable in a wide variety of professional disciplines; focus for a reputed organisation, preferably in* ***Hyderabad***  **PROFILE SUMMARY**   * A focused & goal oriented professional with 4 Years 5 Months of experience in IT-Recruitment * Strong communication, interpersonal & technical skills with the capability to grasp new concepts quickly and utilize the same in a productive manner * As a Technical Recruiter, closely working with hiring managers to effectively identify recruiting needs. |

**ORGANIZATIONAL EXPERIENCE**

**PNR Software Solutions as IT Recruiter (Sep 2022 to Till)**

Clients worked For**: Persistent System, Quest Global, Deloitte, Evoke Technologies, Gspann Technologies, Innominds, Purple Talk, Photon Interactive.**

**Sahasya Global Solutions as IT Recruiter (Nov 2020 to Oct 2021)**

Clients worked For**: Happiest Minds,Copart India, Enhops,Netenrich,Altimetrik**

**Ojas Innovative Technologies as IT Recruiter ( December 2017 to June 2020)**

Clients worked For : **Persistent System, Virtusa, LNT , Amadeus, SIMIEO, Sumtotal System, JK Technosoft, HTC IBS, IKS,NIIT Technologies,Analytics Quotient,Innominds, prokarma, Athena health**

**Key Result Areas:**

* Responsible for end to end recruitment and on boarding of candidates.
* Job portals : Naukri, linkedin,Monster,Social Media,Database.
* Hiring for various technical skills across all levels- junior hiring and senior niche hiring.
* Implementing strategies to improve the quality of data and processes.
* Maintaining database for future purposes.
* Maintaining weekly, monthly MIS Reports.

**Roles and Responsibilities:**

1. Experience in Complete Recruitment Lifecycle including sourcing/ screening profiles through Naukri, linkedin ,database, Social Networking site. Line up and follow with candidate initial interview to joining with client handling all the process of recruitment
2. Screening the profiles suitable for the Company's requirements based on the salary offered, experiences in the industry, skills and assignments to be handled & scheduling interviews.
3. Handling recruitments on wide range of skill-sets and the positions i.e., Junior, Middle and Senior management levels.
4. Experience in recruiting candidates for Contract, Contract to Hire (C2H) & Permanent role.
5. Gathering the job requirements from Client end in absolute clarity so as to source the perfect match.
6. Extensive experience in initial screening of candidates through telephonic interviews.
7. Scheduling & Preparing the candidates for telephonic, F 2 F & Video Conference interviews
8. Salary negotiation & bridging the gap between client and candidate to meet closures.
9. Strong Exposure of handling in recruiting skilled candidates for giant organizations.
10. Client coordination for interviews, feedback and selection list.
11. Building strong long-term client and consultant relationship by providing timely effective recruitment solutions

**Personal Attributes**

* Self confidence
* Adaptability and flexibility.
* Self-motivated and use to understand things in my own way.
* Quick learner and a strong grasper.
* Commitment towards my work

**TECHNOLOGIES**

* Java Developer
* **Mobile Applications:** Android, IOS.
* **Testing:** Automation, Manual
* .Net Developer
* **Net work security engineer**
* **FullStack Developer**
* **UI Developer**
* **SAP Technical/Functional consultant**
* **Devops engineer**
* **Bigdata and hadoop**
* **Data scientist**
* **Streling Developer**
* **C++ Developer**
* **Ramco Developers**
* **Oracle Technical /Functional consultant**
* **Splunck developer**
* **Cloud**

**ACADEMIC DETAILS**

**2017** MBA(HR) from Auroras Technological & Research Institute, Hyderabad– 72%

**2014** BSC computers from RKDegree & PG College ,Kamareddy – 94%

**2011** MPC from GnandeepJunior College,Kamareddy– 95%

**2009** SSC from Vivekananda High School, Kamareddy,Andhra Pradesh,–89%

**Declaration: I hereby declare that the above information is true and to the best of my knowledge**

**Place: Hyderabad**

**Date:**

**M.Mounika**