**Professional summary:**

I am an internal audit/finance professional with keen interest in finance and business controls. Having qualified as a Chartered Accountant in Nov 2011, I have around 5 years’ post qualification experience with the Big 4 Consulting firms primarily in the area of internal audit and risk compliance in the manufacturing and financial services industry.

**Work Experience:**

1. **Deloitte, Audit Enterprise and Risk Services Department (Currently Working)**: Joined the Deloitte AERS Hyderabad practice (Business Risk/ Internal Audit Transformation) in March 2014 and was promoted to Solution Advisor role in 2015. Moved to the Controls Testing team in Bangalore in March 2016.

During my tenure in Deloitte, I have been involved in Internal Audits (Title Insurance) and controls testing for internal audit, SOC and SOX engagements. Some of the key experiences during my time in Deloitte:

* **SOC Audits:** Our team performs controls testing, conducts Tests of Design and Implementation and Operating effectiveness of controls. Supporting client service delivery by consistently meeting quality guidelines within the established turnaround times and allotted budget for assigned requests. I have been involved as a senior of a team ranging from 2 to 3 and helped turnaround engagements within deadlines and ensured high quality deliverables.
* **Awarded with “Applause Award” for outstanding value to Clients in November 2016.**
* **Title Insurance Audit:** Was involved in Agency audit assignment for a large Title Insurance company from March 2014 through December 2015. Being a core team member, I have been part of hundreds of agency audits in this niche industry. This project involved an offsite desk review and a quality review of field audit reports ensuring compliance with the applicable Standards for Consulting Services of the American Institute of Certified Public Accountants (AICPA). Worked on agency audits spanning most of the states in US which included review of escrow accounts and guaranty files related to real-estate closings and drafting audit report. Also helped manage project management activities (STNet, Sharepoint QA, ARM reports).
* **Our team was awarded with the “Client Appreciation Awards” in August 2015 during this engagement.**

1. **KPMG, GRCS Department (July 2012 to February 2014):** Worked as an Executive in the internal audit and Risk consulting department with KPMG from July 2012 to February 2014 in the Governance, Risk and Compliance Services Department. Primarily engaged for Internal Audit at a leading company in optic fiber manufacturing unit (telecommunication industry) in a team ranging to 15 members. Also worked on internal audit assignments for a client in the Aluminum casting business apart from several smaller engagements. Nature of work involved review of business processes, identifying gaps in the same and suggesting measures for the same. Some of the key experiences gained were as follow:

* Experienced in field audits including the Human resources review, fixed assets review, MIS (Finance) reviews, physical verification, balance sheet review, treasury review, information system department review, subcontracting review, logistics review.
* Engaged in follow up reviews, identifying implementation of issues and tracking gaps
* Involved in drafting of reports, discussion of reports at management level and follow up of reviews within deadlines

1. **R.S. Temurnikar & Co, Chartered Accountants (9 Mar 2007 to 8 Sep 2010):** Acted as a lead in several engagements while training with a practicing Chartered accountant. Some of the key experiences were as follows:

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| **Area** | **Relevant Experience** |
| **Internal**  **Audit**  **Assignments** | Led co-ordination and execution of internal audit of a private limited manufacturing company as Team Lead   * Preparation of flowcharts of company operations, process flow and organizational hierarchy * Understanding business process, gaps in the process and suggesting improvements in the same. * Preparation of up to date stock statements and stock audits |
| Co-ordinated and assisted in other Internal audit assignments of manufacturing company. Generated drafts of audit reports, balance sheets, statements, certificates and other correspondence |
| **Project Finance** | Independently handled project financing reports and project reports, of a successful project in hotel industry and other similar projects of companies dealing in infrastructure, motor dealership, trading, which included   * Preparation of detailed report of company management and scope of project in emerging market * Financial model of company in future years including balance sheet and P&L, cash flow statement and working capital statement using financial modelling. * Important financial ratios for current year and projected future years |
| Prepared project reporting and project financing models for several successful projects and for regular cash credit requirements of several entities for working capital renewal or capital investment |
| **Financial Reporting** | Supervised preparation of books of accounts and financial reporting of various traders, manufacturers and service providers as per Indian Accounting Standards and timely preparation of income tax, service tax and sales tax returns |
| **Taxation** | Collaborated in submissions related to appearance of case in various government departments. |
| Statutory audits of various entities including private limited companies, co-operative societies, trusts, traders, real estate developers and individuals. |
| Computation and submission of service tax and timely generation of service tax returns, assisted in other statutory, company and business audits |
| Executed computation and filing of sales tax and income returns and assisted in VAT audits including compilation of yearly data of sales tax returns ,calculation and comparison of returns filed and preparation of 704 audit reports |

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| **Area** | **Relevant Experience** |
| **Computer and other skills** | Proficient in MS Excel, Tally, MS Word, I Tax, tax return preparation software |
| Have worked with SAP during my tenure with KPMG |
| Completed 100 hours of ICAI prescribed ITT Training |
| Completed course on General management and communication skills at ICAI |
| Successfully completed ‘Understanding Information Technology in Computer Environment’ course conducted by NIIT, Nagpur, prescribed by ICSI |

**Academic Milestones:**

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| **Degree/Board** | **Name of the Institution** | **Year** | **Percentage** |
| CA FINAL | ICAI | Nov’11 | 53.00% |
| CA PCC | ICAI | Nov’08 | 56.67% |
| CA CPT | ICAI | Feb ‘07 | 65.50% |
| B.Com. Nagpur University | G.S. College of Commerce & Economics | May’09 | 61.45% |
| HSSC Maharashtra Board | Somalwar Nikalas Junior College, Nagpur | Feb ‘06 | 84.83% |
| S.S.C. Maharashtra Board | Mount Carmel Girls’ High School, Nagpur | Mar’04 2004 | 84.40% |

**Extra-curricular activities and Affiliations:**

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| **Social Contributions** | * Appreciated for active participation, enthusiasm and initiative in “Impact Day 2015” at Deloitte. Helped create awareness about environment in school kids at a school/orphanage by conducting several activities like discussion, quizzes, face-painting etc. * Involved in yearlong program for school students to create awareness about career opportunities in teams of around 15 members as part of the social drive at Deloitte during 2014 and 2015. * Helped organize donations drive at Deloitte office. |
| **Institute of chartered accountants of India** | Professionally affiliated with ICAI, since 2007. Participated in several training programs conducted by ICAI |
| Successful participation in National Convention of CA Students, an event encouraging students contribution in overall personality development, and other events, 2010 |
| Successful participation in 12th National Conference ICAI, a technical event encouraging perfection, 2009 |
| Successful participation in 21 st All India Students’ Conference, ICAI, a technical event for enriching professional knowledge, 2008 |
| **Institute of Internal Auditors** | Affiliated with IIA since 2015. Participated in several training programs conducted by the IIA. |
| **General Management and Communication Skills, ICAI Hyderabad, 2012** | Awarded trophy for best participant amongst 55 for the event “Appearance Before Tax Authorities” |
| Awarded gold medal for the event “Book Review” |

**Personal Dossier:**

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| **Languages known :** | English, Hindi, Marathi, Bengali |
| **Date of birth:** | 22nd December 1988 |
| **Address(Residential):** | House No 4122,  HAL 2nd Stage ,  6th Cross, Indira Nagar,  Opposite Sri Nidhi Sagar Hotel,  Bangalore,560008 |