**Deeksha Saxena**

Mob: 8909412781

Add: A-167 Shastri Nagar

Meerut Email-deekshasaxena9927@gmail.com

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**OBJECTIVES:**

I am looking for the challenging job where I can utilize my talent and knowledge. I want to learn from the organization and growth with organization.

**SKILLS**:

* C Programming language
* Good Communication
* Responsible for all the tasks assigned

**SOFTWARE:**

Microsoft Office: Word, Excel, Power point

Internet, Win 8.1

**EDUCATION:**

* Diploma in **ITES** Training from **Dr. Reddy’s Foundation, Meerut Center**.
* Graduate in **B.Com**.
* Intermediate in **2011** from **CBSE BOARD.**
* High School in **2009** from **CBSE BOARD.**

**EXPERIENCE:**

* **8 months** experience in **Cogent-E-services** as a **CCE (Customer Care Executive)**.
* **5 months** experience in **Cogent-E-services** as a **KNE (Knowledge and Escalation Expert)**.
* **5 months** experience in **Cogent-E-services** as a **Quality Auditor**.
* **12 months** experience in **BSNL** as a **Computer Operator**.
* **6 months** experience in **Tellecalling**.

**STRENGHTS:**

* Smart Worker
* Positive Attitude
* Team Spirit

**HOBBIES:**

* Writing Poems.
* Making Handmade Bouquet and Cards.
* Listening Music.

**LANGUAGE KNOWN:**

* Hindi: Can Speak, Read & Write.
* English: Can Speak, Read & Write.

**PERSONAL DETAIL:**

Fathers Name: Mr. Rajeev Saxena

Mothers Name: Mrs. Shon Saxena

Date of Birth: 25th December, 1991

Gender: Female

Marital Status: Unmarried

Nationality: Indian

Place: Meerut

Date:

(Deeksha Saxena)