

SALMA NAHID

Address : A Narayanapuram udayanagar , TinFactory , Bangalore , Karnataka - 560036

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Objective

To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavours as an asset to the organisation.

ProfessionalSummary

* Experiences Customer Support Executive Legal Matters , marketing Dispute , generating leads, and maintaining customer relationships.
* Interacted with stakeholders together business requirements.
* Operating Internet,Updating all records and documents(Hardcopy as well as Softcopy),Purchasing and maintaining stocks,Data Entry,Updating accounts,Compiling MIS reports,networking with different stakeholders and organisation.
* Proper execution of order an dispatch it on time.
* Follow up for payment.
* Develop new sample for client.
* Maintain good relation with client.

• Ability to multi-task. Preferred.

* Executive team work
* Client/company Relations
* Marketing/product line development Soft calling with customers for selling products.

ProfessionalExperienceHistory

* Worked with IIFL (INDIAINFOLINELIMITED) for 3year (2013-2016)as executive.
* Worked as counsellor in Mainstream for 1 year 4 months (April-2016 to August-2017)
* Worked as CRE in one point one solution for 2 years (May-2019 to Feb-2021)
* Worked with NOBROKER.COM as SALES EXECUITIVE L-4- 1 Year & 1 Month (SEPT-2021 to nov-2022)

Awards

* Won numerous Cap Awards ( Cash Awards With Certificates) for excellent work/ support
* Food Drive Volunteer for all the years and winning champion
* Outstanding performance in the year 2017/ 2019
* Outstanding performance ET Booth Activity 2020
* Awarded a prize in my school days as an Athletics.
* Awarded a prize in Speech competition in my college.

Hobbies

Mehdi

WatchingMovies

Drawing

Father Name : Sk.Akimulla

D.O.B :28/06/1991

Gender :Female

Languages :English ,Hindi ,Odia ,and Urdu

Mobile No. : 8018075863

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

Date:

Place : BENGALURU