***Mrs.Jyothi***

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***Professional summary:***

* SAP Professional with expertise in functional modules of **Financial Accounting** (FI) and **Controlling** (CO), with implementation and support.
* Chartered Accountant having total of 5.5 years post qualification experience including 1 year as Audit Manager and 4.5 years as SAP (FI/CO) Functional Consultant.
* Experience includes configuration of FI/CO modules - General Ledger (FI-GL), Account Receivables (FI-AR), Account Payables (FI-AP), Asset Accounting (FI-AA), Bank Accounting (FI-BL), Cost Element Accounting (CO-OM-CEL), Cost Center Accounting (CO-OM-CCA). Product Costing (CO-OM-PC) and Profit Center Accounting (FI-PCA).

***Professional work experience:***

* Working as SAP FICO Functional Consultant with **Dubai Electricity & Water Authority (DEWA),** Dubai from **June, 2014 to till date.**

DEWA delivers electricity to about 495,650 customers and water to almost 430,570 customers across the Emirate of Dubai.

**Roles and Responsibilities**

* Assisted during the UAT
* Assisted during the Cut Over activities
* Provided Go – Live Support
* Setting up Automatic payment program
* Cost center planning, postings, Assessments and Distribution
* Setting up various Internal Order types and Settlements
* Profit center planning, postings and derivations
* Resolving the day to day issues relating to FI-GL, AP, AR, Asset Accounting, Banking, CO-CCA, CO- CEA, CO- Internal Order and integration of FI with MM & SD.
* Providing support in the month end & year end activities.
* Worked as SAP FICO Functional Consultant with **Infosys**, Hyderabad, India from **April 2011 to Oct,2012**

**PROJECT 1**

*From April 2011 to Oct 2011*

***Client:*** **NSN (Nokia Siemens Network)**

Type: Roll Out/Support

World’s specialist in mobile broadband, that helps enable the end users to do more than ever before with the world’s most efficient mobile networks, the intelligence to maximize their value and the services to make it all work together.

**Roles and Responsibilities**

* Setting up Organization structure and Assignment
* Setting up Foreign currency valuation & Parallel valuation
* New GL migration including Document splitting and setting up non-leading ledgers
* Working with the taxes on sales and purchases and withholding taxes
* Various correspondences for customers and vendors and setting up intercompany transactions and reconciliations
* Setting up Automatic payment program
* Creation of House banks and Check lots
* Creation of Payment terms in AR & AP
* Taking care of Asset accounting, Depreciation, Acquisitions and Retirements
* Defining Distribution and Assessment cycles in cost center Accounting
* Profit center Accounting planning, posting and derivation
* Involved in testing the test cases as per the Test scripts
* Recording the test Scripts with the test results
* Analyzing, Assisting and resolving the tickets relating to both FI & CO

**PROJECT 2**

*From November 2011 to October 2012*

***Client:***  **Jaleel Holdings**

Type: Implementation project (IS RETAIL)

Jaleel Holdings is one of the largest retail outlets in Dubai in terms of market capitalization and customers and spread across all over the United Arab Emirates.

**Roles and Responsibilities:**

* Involved in preparation of Test scripts for FI & CO modules
* Setting up Company codes
* Assignment of Company codes to Controlling area
* Setting up Automatic payment program
* Setting up Electronic Bank Statements
* Setting up PDC (Post dated Cheque) Process in AR
* Integration of FI with MM and SD
* Setting up Asset Accounting
* Preparation of End user Training Documents
* Master data and Transaction data upload using LSMW
* Preparing Functional Spec documents and working with Abapers

Major Emphasis on FI & CO: Cross Module Integration with MM & SD

* FI inclusive of Asset Management, AP, AR, Bank Accounting.
* Cost Center Accounting
* Profit Centre Accounting
* Internal orders
* Worked as **Audit Manager** with **M/s. VDNR & Associates,** Hyderabad from **March, 2010 to March, 2011**.
* Assisting the Article Clerks in preparation and finalization of books of accounts belong to various types of clients.
* Filing of various returns like E-TDS, Service Tax, VAT, CST, PF and ESI.
* Assisting the clients in the preparation of documents required to obtain Term Loans and Working Capital Loans from banks.
* Liaising with the banks in arranging the loans to clients.
  + Performing Audit as per the requirements of The Income Tax Act, 1961.
  + Computations of Taxable Income and Income Tax payable for Individuals, Partnership firms, Trusts and Companies.
  + Computing the value of Fringe Benefits and Tax payable thereon.
  + Working knowledge of Excise Duty, Service tax, VAT and CST.
* Worked as Article Trainee with **M/s. SRI RAM PRASAD ASSOCIATES** from **Feb, 2007 to Feb, 2010**. **In this process I have acquired working knowledge in the following areas:**
* Vouching and verification of Books of Accounts.
* Preparation & Finalization of Financial Statements along with compliance of Indian Accounting Standards.
* Preparation & Finalization of Audit Report and notes to accounts for companies
* Tax Audit, Statutory Audit & Internal Audits of various companies engaged in manufacturing, trading, service, and infrastructure.
* Preparation of projections for various companies.

***Education Qualifications:***

* **Chartered Accountant** from Institute of Chartered Accountants of India(ICAI) in **2010**
* **B.Com** from Acharya Nagarjuna University in **2006** with **68%**

IT Skills:

* Work Experience of MS- Office i.e. MS- Word, Excel, Access, Visio and PowerPoint
* Implementation & Support Experience of SAP FICO.
* Working Knowledge of Tally Accounting Packages.
* Hands on experience with reporting tools like Business Warehouse (BW), Business Intelligence (BI).

Personal Memorandum:

Date of Birth : 19-06-1986

Marital Status : Married

Languages Known : English, Hindi & Telugu.

**DECLARATION:**

I confirm that the facts stated above are true and correct to the best of my knowledge.

**(Mrs.Jyothi)**