## RESUME

## D.Mahalaxmi,

H.no-49-75,

Cherukupalli colony,

Hyderabad-5000054,

Mobile:9573699005,

e-Mail :maha64584@gmail.com

**CAREER OBJECTIVE**

Seeking a challenging job in a esteemed organization, where I would like to deliver the existing skills, gaining new ones and go ahead with organizational growth.

**EDUCATIONAL BACKGROUND:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Discipline/**  **Specialization** | **College** | **Aggregate** | **Year Of Passing** |
| MBA  (Finance) | St.Xavier's pg college  (Affiliated to OU,Hyd.) | 72% | 2017 |
| Degree  (B.com) | Sri vivekananda institute  (Nagarjuna university) | 74% | 2015 |
| Intermediate (science+maths) | Narayana Jr.College, Kukatpally | 66.5% | 2011 |
| SSC or 10th | St.rosy’s high school, Chintal | 66.5% | 2009 |

**TECHNICAL SKILLS :**

* Ms-office
* Tally

ACADEMIC PROJECT WORK:

* A project on “INVENTORY MANAGEMENT”in GEM MOTORS PVT.LTD,Hyderabad.
* PROJECT -TITLE -INVENTORY MANAGEMENT.
* Duration 45 days.
* Team size 2 members.
* Role in stock room.

**ACADAMIC ACTIVITIES:**

* I visited Ultra tech cement/thrive solar,sujana steel cast,fenoplast,pennar,super olphin pvt ltd and so many organizations as a part of my MBA curriculum.
* Participated in 2 days workshop on “FINANCIAL MARKETS” by KARVY STOCK BROKING Hyd.
* Participated in one day programme on “CGC”Career guidance council in pg college.

**ACHIEVEMENTS:**

* I have participated in scrap and wrap in my college.I got certificate.
* I have participated in bright brains in my college in pg I got certificate.
* I have participated in business quiz and also has organizer for business quiz.

**STRENGTHS:**

* Positive Attitude
* Quick learner
* Goal oriented

EXPERIENCE:

1 Year experience in gem Suzuki in account dept.

**PERSONAL PROFILE:**

Gender : Female

Languages Known : English, Hindi and Telugu

Nationality : INDIAN

**DECLARATION:**

I hereby declare that the information furnished above is true to best of my knowledge and belief.

**PLACE:** CHINTAL **D.MAHALAXMI**