**RESUME**

Monika Agarwal

D/o: Sunil Kumar Agarwal,

Puranapool Hyderabad, Mobile: 7780250306

500064. Mail: monikaagarwal1427@gmail.com

**Objectives:**

Customer Support Associate with 1+ years of experience. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

**Educational Qualifications:**

| **Education** | **Institution** | **University/Board** | **Year of passing** |
| --- | --- | --- | --- |
| B.Com (Gen) | Sri Venkateshwara Degree College. | Osmania University | 2021 |
| Intermediate (MPC) | Ideal Junior College. | Board of Intermediate Education | 2018 |
| SSC | Modern High School. | Board of Secondary Education | 2016 |

**Strength:**

* Good communication skills.
* Confident and determined.
* Positive and good learner.

**Hobbies:**

* Listening Music

**Computer Skills:**

* M S Excel
* Operating system
* Google Sheets

**Experience:**

* Working as Customer service associate for non-voice process in Tech-Mahindra Business Limited, Bahadurpally from past 13-months. (from 26-Nov-2021 to Till date)

**Personal Information:**

Name : Monika Agarwal

Father’s Name : Sunil Kumar Agarwal

Date of Birth : 28-06-1998

Gender : Female

Religion : Hindu

Nationality : Indian

Marital Status : Not Married

Languages Known : English, Hindi & Telugu

**Declaration:**

I have declared that the above-mentioned information I correct up to my knowledge and I bear responsibility for the correctness of the above-mentioned particulars.

**Date:**

**Place:**

(Monika Agarwal)