**SUKANYA BHATTACHARJEE**

**Mobile:** +91-95577594722 **~ Email:** please mention

**Seeking** **assignments to utilize my skills with an organization of repute**

**EXECUTIVE SUMMARY**

* Completed BBA from college/ university in the year.
* An effective communicator with excellent relationship building, writing and presentation skills.
* Have excellent problem-solving, analytical and technical troubleshooting skills and committed to seeking and creating quality improvements to existing processes.

**ACADEMIC CREDENTIALS**

BBA from college/ university in the year

**OTHER QUALIFICATION**

Tally.ERP.9, Basic Knowledge in Computer

**TRAINEE/ MEMBER**

National Service Scheme (NSS)

**PERSONAL DOSSIER**

**Date of Birth:** dd/mm/yy

**Address:** “MAYALAYA” Near Narayan SangeetMahaVidyalaya, Bara Bazar, Pandu, Guwahati- 781012, District: Kamrup(M), Assam