CURRICULUM VITALE

KEERTHI.T.P

***#15, 5th cross ganesha block Mahalakshmi Layout***

***BANGALORE- 560096***

***8762177694***

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**CAREER OBJECTIVE :**

***TO gain experience in the field of accounting and also utilize my skills in order to increase productivity of organization and individual growth.***

EDUCATION ***: BACHELOR OF COMMERCE***

CERTIFICATION : ***TALLY ERP9, Basic computer , MS EXCEL***

EXPERIENCE : ***Currently working in Vishrutha Management service as a Accounts assistant.***

***Worked in ocwen financial solution pvt ltd from May 2015 to Dec 2015***

***Worked in siddesh and co April 2016 to April 2017.***

TECHNICAL EXPERTISE : ***TALLY ERP 9 & BASIC COMPUTER*** .

INTERESTED AREAS : ***ACCOUNTS***

***FINANCE***

***BANKING***

STRENGTH: ***Willingness to learn.***

***Dedicated to work .***

***Ability to deal with people .***

EMPLOYMENT :

***OCWEN FINANCIAL SOLUTION PRIVATE LIMITED***

* ***Trained on mortgage loan document verification and processing using dedicated tools like CIS (customized imaging solution solution real servicing for various lending institution from us.***
* ***Successfully handled completed projects like OWB (One west bank )Chase, delta multi tiff ,rescap,wells fargo ,homeward, and indymac institutional portfolio from U.S.***
* ***Primary responsibility is to identify critical document used for process in mortgage loans of borrower by means document classification or heading derived from the document category ,type and title .***

***SIDDESH AND CO***

* ***VAT RETURNS***
* ***INCOME TAX FILING***
* ***PURCHASE RETURNS AND SALES RETURNS***
* ***BANK ENTRIES***
* ***TDS***
* ***PREPARATION OF BALANCE SHEET***

**PERSONAL DETAILS :**

***NAME- Keerthi.T.P***

***HUSBAND NAME: GURUPRASAD***

***DATE OF BIRTH : 25.07.1992***

***MARITAL STATUS \_ MARRIED***

***I HERE BY DECLARE THAT ALL WHICH I HAVE FURNISHED IN MY RESUME AND PERSONAL PROFILE WAS ACCORDING TO MY UTMOST MY KNOWLEDGE .***

***PLACE : BANGALORE SIGNATURE***