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| **Garima Malhotra**  **E-Mail:** [t.malhotra.gm@gmail.com](mailto:t.malhotra.gm@gmail.com)  **Phone Number :** **7023684376** | |
|  | **Objective:** |
| Looking for a long-term association with an organization having a dynamic work environment where my skills could be enhanced and grow in the hierarchy of the company. |
| **Work Experience:** |
| * Worked with **‘Apptroid Tech Pvt. Ltd, Jaipur’** as a **Software Test Engineer** and **Business Analyst** from **Feb 2016 to Jan 2020.** * Worked with **‘In Time Tec, Jaipur’** as a **Software Test Engineer** and **Business Analyst** from **Feb 2020 to July 2020**. * Worked with **‘Dian Apps’** as a **Senior Software Test Engineer** and **Business Analyst** from **Nov 2020 to Feb 2021.** * Currently Working with ‘**Zordial Technologies’** as **Salesforce** **QA Lead** and **Business Analyst** from **March 2021 to 4th April 2023.** |
| **Testing Skills:** |
| * Hands on experience on Manual Testing * Worked on Automation Testing with Keyword Driven Framework using Selenium with Java. * Proficient in Functional Testing (Smoke, Integration, System Testing)/Regression Testing. * Good understanding of Bug Life Cycle. * Understanding of Priority and Severity of a Defect. * Understanding of SDLC and STLC. * Preparation of Bug Report as per the Test Execution Status. * Preparation of Test Summary Report. * Experience in preparation of requirement documents like SRS, BRD and User Manual for clients * Experience in International Client handling * Experience in Team Handling * Experience in giving Testing and Salesforce training * Experience in API testing. * Experience in Salesforce, Data Loader, Salesforce Profile, Permission Sets, User Setup, Validation Rules etc. * **Salesforce Certified Admin** * **Salesforce Certified Associate** |
| **Educational Qualification:** |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Qualification** | **Year** | **Institute/University** | **Board/University** | **CGPA/ %** | | MCA  (2Year Full Time) | 2014-2016 |  | IMS Unison University | 8.0\* | | BCA | 2011-2014 | CPJCHS | Guru Gobind Singh  Indraprastha University | 70% | | 12TH | 2010 | New era public school | CBSE | 73% | | 10TH | 2008 | New era public school | CBSE | 50% |   **\*CGPA** |

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|  | **Technical Skills:** | |
| |  |  | | --- | --- | | **Bug Tracking Tools** | JIRA, BUGZILLA, MANTIS, ALM, REDMINE, TRELLO, PM TOOLS, SALESFORCE BEANS | | **Platforms** | Windows 98/XP, Vista,7, 8 ,10, 11, Mac, Android, iOS | | **Areas of Salesforce**  **Expertise** | Profiles, Roles, Permission Sets, Queues, Workflows, Page Layout,  Record Type, List View, Data Loader | | **Database** | Salesforce Inspector, Data Loader | | |
| **Projects Undertaken in Apptroid Tech Pvt. Ltd:** | |
| **Title:**  **1.** | **Vahan Track** |
|  | **2.** | **Rajasthan cabs** |
|  | **3.** | **The art bourse** |
|  | **4.** | **E-sevak** |
|  | **5.** | **Airkab** |
|  | **6.** | **Gazzi app** |
|  | **7.** | **TSIBOG** |
|  | **8.** | **HOMESBASKET** |
|  | **9. Roadz**   1. **Apelo Panel** 2. **Survey Portal 12 Mart O’line** 3. **English e-learning** 4. **Psycoolz**     **And many more…**    **Role: Quality Analyst and Business Analyst** | |
| **Description:** | |
| * Analyzed business requirements, functional specs. * Designed, Developed and Executed set of test cases to validate the functionality of the application. * Perform User Interface, Integration, System and Regression Testing. * Worked on Keyword driven Framework using Selenium. * Defect Logging using JIRA, Bugzilla, Mantis, Trello, PM tools | |
| **Projects Undertaken in "In Time Tec":** | |
| **Title:**  **1. Idaho Stars**    **Role: Manual QA and BA** | |
| **Description:** | |
| * Analyzed business requirements, functional specs. * Designed, Developed and Executed set of test cases to validate the functionality of the application * Perform User Interface, Integration, System and Regression Testing. * Defect Logging using JIRA. | |

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|  | **Projects Undertaking in DianApps:** | |
| **Title:**   1. **KhataBook** 2. **PagarKhata** 3. **Sesh Therapy**     **Role: Senior QA and Product Owner** | |
| **Description:** | |
| * Analyzed business requirements, functional specs. * Designed, Developed and Executed set of test cases to validate the functionality of the application. * Perform User Interface, Integration, System and Regression Testing. * Defect Logging using JIRA, Kanban Board. * Android and iOS App Testing for all three projects. | |
| **Projects Undertaking in ZORDIAL Technologies on Salesforce** | |
| **Title:**  **1.** | **Health Verity phase 1 🡪 Salesforce application** |
|  | **2.** | **Warehouse Management System 🡪 Salesforce & salesforce mobile Application** |
|  | **3.** | **Occam 🡪 USA Health data PHP Application** |
|  | **4.** | **NYC DOHMH Vaccine SF Overhaul 🡪 Salesforce application** |
|  | **5.** | **MA: EEC Child Care Stabilization 🡪 Salesforce application** |
|  | **6.** | **MA: EEC Educator Registry 🡪 Salesforce application** |
|  | **7.** | **Virginia DoE - Child Care Stabilization Grant Management 🡪 Salesforce application** |
|  | **8.** | **MA: EEC LEAD 2022 🡪 Salesforce application** |
|  | 1. **MA: EEC BRC Phase 1 - Govt. Cloud Plus 🡪 Salesforce application** 2. **MA-Neighborhood-Villages - Covid-Test Salesforce application** 3. **Kotak Banking Application 🡪 Salesforce application** 4. **DocuSign CLM with Health Verity 🡪 Salesforce application** 5. **Translations Studio 🡪 Salesforce application** 6. **WineDirect 🡪 Salesforce application**     **Role: QA Manager and Business Analyst** | |
| **Description:** | |
| * Analyzed business requirements, functional specs. * Designed, Developed and Executed set of test cases to validate the functionality of the application. * Perform User Interface, Integration, System and Regression Testing. * Defect Logging using Salesforce Beans. * Using Salesforce Inspector and Data Loader. * Defect Logging using JIRA * Test cases creation in Confluence * System requirements for DocuSign CLM signing﻿. * Tested DocuSign CLM - Document Signing. * Tested DocuSign Reminders and Expirations. * Tested DocuSign CLM Sign-In. * Tested DocuSign CLM Signatures. * Tested DocuSign CLM Signature flow. | |
| **Skills Set:** | |
| **(Technical Skills) :** Quality Assuranceand Business Analyst  **Scripting Languages**  : HTML, CSS  **Operating Systems :** Window 98/XP/7/8/10/11  **Soft Skills :** Excellent Communication Skills, Hard-working, Quick Learner    **(Other Specialization)**  **Academic Projects :** Website on Car Sales System  **Position of Responsibility :** Quality control | |