RESUME

**MANISHA KUMARI**

**E-Mail: upadhyaymanisha73@gmail.com**

**Ph No: 8247268064**

**Objective**

Dedicated to learn, work, and grow and to utilize my acquired skills and training to help the company and my future peers grow. With my efforts I look forward to make a considerable difference to the company and help in their consequent success.

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**Education Qualifications**

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| --- | --- | --- | --- |
| **Course** | **Board** | **Percentage** | **Year** |
| B. Com (Comp Application) | Osmania University | 9.13 | 2020 |
| MEC | Telangana State Board of Intermediate Education | 79.5 | 2017 |
| SSC | Board of Secondary School Telangana | 8.5 | 2015 |

**Experience**

**Associate Financial Analyst** in **Ascensus** (4th April 2022 to till date)

**Workshop**

* Participated at **StepUp at Deloitte** program which consists of a workshop on Business Etiquette Group Discussion and Soft Skills
* Participated at **Employability Skills Training** program conducted By Mahindra Pride Classroom and hosted by Telangana Academy for Skill and Knowledge **(**TASK**)**
* Participated at **Institute of Computer Accounting** **(ICA)** workshop which consists of workshop on Excel, Tally and Soft Skills.

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**Personal Attributes**

* Optimistic and Self Motivated
* Adamant to Learn and Grow
* Competent to grasp new concepts quickly
* Ready to take responsibilities
* Team Player as well as a Lead Player
* Basic to Intermediate Knowledge in: MS Word, Excel, Tally, PowerPoint

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***Personal Information***

* Name **:** **Manisha Kumari**
* DOB **:** 25/06/1998
* Gender **:** Female
* Marital Status **:** Single
* Religion **:** Hindu
* Nationality **:** Indian
* Languages **:** English, Hindi, Telugu
* City **:** Hyderabad
* State  **:** Telangana
* Contact **: +91 8247268064**
* E-Mail  **:** **upadhyaymanisha73@gmail.com**

***Declaration***

I hereby declare that all the information stated above is true to my knowledge. I humbly request you to be kind enough to give me an opportunity to serve your esteemed organization, for which I shall be thankful and grateful to you.

**Date :**

**Place:**

**(MANISHA KUMARI)**