|  |  |  |  |
| --- | --- | --- | --- |
| **INSPECTION AND ACCEPTANCE REPORT** | | | |
| Entity Name: | «agency» | Fund Cluster: | «fund» |
| Supplier: | «supplier» | IAR No.: | «iarno» |
| P.O. No./Date: | «pono»/«pono-date» | Date: | «iar-date» |
| Requisitioning Office/Dept.: | «office-department» | Invoice No.: | «invoiceno» |
| Responsibility Center Code: | «rcc» | Date: | «invoiceno-date» |

|  |  |  |  |
| --- | --- | --- | --- |
| Stock No. | Description | Unit | Quantity |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **INSPECTION** | **ACCEPTANCE** | |
| Date Inspected: «date-inspected» | Date Received: «date-received» | |
|  |  | |
| Inspected, verified and found acceptable as to quality and specifications. | «complete»  «partial» | Complete  Partial (pls. specify quantity) |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Inspection Officer/Inspection Committee | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Supply and/or Property Custodian | |