



PPHI SINDH

Head Office Karachi

LEAVE PROFORMA

Application No. 23703-135383

APPLICANTS PERSONAL INFORMATION	
Name:	Muhammad Atif Khan
Father Name:	Muhammad Siddique Khan
Designation:	Manager IT (Senior)
Phone No:	3323430302
Posted At:	Head Office Karachi
Date:	04-09-2023
Joining Date:	25-01-2018
Grant:	Management Cost
CNIC:	4220107630823

LEAVE DETAILS				
Requisitioned Period of Leave				
Leave Type	Leave Status	Date From	Date To	No of Working Days
Casual	Full	08/09/2023	08/09/2023	1
Purpose of leave				
Appointment of Wife at AKUH				

EMPLOYEE'S LEAVE RECORD				
Type	Leaves C/F	Admissibility	Availed	Balance
Casual	16.25	22	9.5	28.75

Employee's Signature

Recommended By

Approved By