MoJ Forms publishing checklist

Last updated 27 August 2021

See the [support site](#) for more information on any of these topics.

Before you are ready to publish

Have you:

- ❏ Conducted a **basic accessibility check** to ensure your content is fully accessible?
- ❏ Completed the **accessibility statement** page in the footer?
- ❏ Consulted your information assurance lead or data privacy team about your form's **data protection**?
- ❏ Completed the **privacy notice** page in the footer?

Final checks

Check that:

- ❏ None of your page names are on the **reserved list** (e.g. 'metrics', 'health')
- ❏ Any **markdown** you have used to format content is displaying correctly
- ❏ Your form includes a **check answers page** and **confirmation page** if you want it to submit the data it collects
- ❏ The **email settings** for your Live site are correct
- ❏ You have tested and are able to **complete and submit** a form

After publishing

- ❏ Check that you are able to **complete and submit** a form using the form URL
- ❏ Make sure the submitted form content is going to the **right email address**
- ❏ Let us know when your form is live so we can **set up monitoring**

Contact us on:

- email: form-builder-team@digital.justice.gov.uk
- Slack channel: [#ask-formbuilder on mojdt.slack.com](#)