

TO: Elizabeth Delf  
FROM: Rhea Mae Edwards  
DATE: April 1, 2016  
SUBJECT: An Instruction Manual Instructing the Basics of Knitting  
(Proposal Memo #1 WR 327 Assignment)

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## PURPOSE

The purpose of this proposal is to gain approval to create an instruction manual illustrating and explaining knitting basics; in other words, how to basically start, proceed, and complete a knitting project in general.

## BENEFITS

Not only will such an instruction manual will teach and expose its readers to a new area of expertise, it will enhance one's ability to do a greater amount of beneficial possibilities; such as with gift ideas, a new talent to share with others, and an activity one can do to release stress and to past the time during one's leisure time.

## CURRENT SITUATION

Knitting is a craft and an activity that can be learned and put into immediate practice for a numerous of useful ideas. The issue is that knitting is a skill that one usually cannot simply figure out on one's own. Instruction is needed for an ideal individual to get started on such a not so simple craft. There are basic stitches and knots that have to be clearly explained to reduce the amount of common errors and misconceptions with learning how to properly knit a basic project. Some of those basic skills could have also been forgotten by individuals who have knitted before but time has passed where those basics might have not be as clear as they were once before.

## PROJECT PLAN

By creating an instruction manual that will visually and describe to a reader the basics of beginning, continuing, and finishing a general knitting project, will help ease the issues previously stated. Such an instruction manual would also provide easy access to any person wanting and/or willing to learn the basics of knitting.

## QUALIFICATIONS

As an individual, I first learned how to knit at the age of nine and have been knitting since then for about ten years now. Throughout this decade of experience, my personal knitting skills have only enhanced and grown through a number of projects. Such projects include pot holders, purses, bags, scarves, and much more. About two years ago, I have also learned the craft of arm knitting, which is another type of knitting where one's own arms act as knitting sticks, creating a different type of style within projects.

I am also a current second-year student at Oregon State University majoring in Computer Science- Computer Systems. I have previously taken English Composition (WR 121) and Writing in Business (WR 214) at the university, and I am currently taking Technical Writing (WR 327) learning how to create an instruction manual to start off my education in the course through this assignment, enriching my overall academic experience at Oregon State University and my growing knowledge about the subject of technical writing.

## CONCLUSION

Creating an instruction manual instructing one on how to do the basics of knitting would be completely cost free and add an overall benefit to a variety of interested individuals that would have access to such a document; a manual that would be simple, easily accessible, and user friendly.