TO: Lacey Rowland

FROM: Rhea Mae Edwards

DATE: February 5, 2016

SUBJECT: WR 214-004 Persuasive Memo of Intent Assignment

PROBLEM

"Many six to eight person tables are being used by a single person at The Valley Library"

INTRODUCTION

Throughout The Valley Library here on our Oregon State University campus, there are many group tables being occupied by a single individual, being an issue for both the individual and group of students who would like to use the space. Most students feel at least a slight discomfort with asking an individual to share the space or take over the space from an individual. Along with the individual having to be associated with such a situation, and initially just needing a space to work and study alone at the library. With not enough proper tabling, this problem matters to students here at Oregon State University. Due to a lack of smaller and individual tables for students to use at The Valley Library, this issue occurs.

DISCUSSION

A solution to this issue, is to reorganize the tabling setup throughout the library. Staff and even volunteers can help with bring a part with solving the problem. Like even having a separate section/floor for group tables and another area for just individual tables. Having a different layout will benefit the situation at hand. The cost would include labor, time, and possibly even buying smaller tables for the library. Labor would include current library staff and even volunteers if needed. Also the timeline to reorganize a more efficient layout for the tables in the library, may take at around a week, or possibly just even a weekend depending on the amount of labor available.

CONCLUSION

Overall, our problem is that there are individuals occupying larger group tables which multiple people may need to use, causing a potential awkward later situation especially socially. A practical solution would be to rearranging the layout of table among the library, along with buy extra smaller tables if needed.