

BETTER GLOBE FORESTRY LTD

Date: 19th July, 2023

Full employee names: Mr/Ms. XXXXXX

Position

Site

Dear Mr. XXXXX (surname)

TITLE e.g. **(RE: FIRST WARNING LETTER)**

Contents.....
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Sincerely,



Lydia Kubai
Deputy Director Human resource

Cc. Jean-Paul Deprins
Managing Director

Cc. HOD for the respective departments

Received By: Name..... Sign..... Date:.....