**IS480 YBCO Meeting No. 4**

**Date:** 16th June 2016

**Time:** 7:00pm

**Venue:** SMU SOB GSR 2-20

**Attendees:**

|  |  |  |
| --- | --- | --- |
| Chew Zhi Xuan | Back-end Developer | Present |
| Edwin Peter | Quality Assurance | Present |
| Brendon Koh | Business Analyst | Present |
| Luqman Nur Hakim | Project Manager | Present |
| Chanel Chiang | Front-end Developer | Absent |

**Agenda:**

1. Back end (Ruby on Rails) progress
2. Overall project progress
3. Code sharing
4. Continue with project development

**Minutes:**

|  |  |  |
| --- | --- | --- |
| **NO.** | **ITEM** | **ACTION** |
| 1 | * Zhi Xuan completed more than half of the required modules in sprint 2   + Register module completed   + Login module completed   + Update Profile module incomplete | All to Note |
| 2 | * Sprint 2 almost complete. Team to meet again on Saturday to integrate the front end and back end codes and deploy onto client’s server for them to view | All to Note |
| 3 | * Zhi Xuan shared his progress on backend logic flow of the application   + How to setup database connections using terminal commands e.g. rake db:create, rake db:migrate, etc.   + How to setup routes.rb to correctly point pages in application | All to Note |
| 4 | * Brendon and Zhi Xuan continued with the Update Profile module * Edwin and Luqman explored ways to connect CSS and JS files into the Rails application. | All to Note. |

The meeting was adjourned at 2135 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,

**Edwin**

Vetted and edited by,

**Luqman**