**IS480 YBCO Meeting No. 6**

**Date:** 23rd June 2016

**Time:** 7:00pm

**Venue:** SMU Labs Level 3 Booth

**Attendees:**

|  |  |  |
| --- | --- | --- |
| Chew Zhi Xuan | Back-end Developer | Present |
| Edwin Peter | Quality Assurance | Present |
| Brendon Koh | Business Analyst | Present |
| Luqman Nur Hakim | Project Manager | Present |
| Chanel Chiang | Front-end Developer | Present |

**Agenda:**

1. Briefing for iteration #2 (Admin Account Module)
2. IS480 Wiki page matters
3. Setting up server
4. Continue with project development

**Minutes:**

|  |  |  |
| --- | --- | --- |
| **NO.** | **ITEM** | **ACTION** |
| 1 | * Luqman conducted the meeting by going through the requirements needed for iteration #2, which is the Admin Account Module. * Delegated the back-end work to Zhi Xuan and Brendon. Tasks include:   + Creating “View Admin” page with a default admin account set up. “View Admin” page allows the admin to create a new admin or remove admin rights of another admin   + Creating “View Users” page, allowing admin to view all the users that have signed up on YBCO. Admins have the right to ban or block users, preventing them from logging in again * Delegated the front-end work to Chanel. Tasks include:   + Styling the pages created by Zhi Xuan and Brendon   + Ensuring pages are intuitive for users * Delegated work to Edwin. Task include:   + Preparing the test case scenarios for Admin Account Module, to be tested at the end of the iteration | All to Note |
| 2 | * Team discussed how the layout of CLEBS IS480 page should look like * Chanel will be tasked with changing the layout using a new, intuitive design that will help viewers browse through the page better | All to Note |
| 3 | * Edwin and Luqman attempted to set up an Amazon Web Server to deploy existing codes onto the web, which have been unsuccessful * Attempt to sort this by the end of the iteration | All to Note |
| 4 | * Brendon and Zhi Xuan continued with the Admin Account Module * Chanel worked together with Brendon and Zhi Xuan to get the requirements needed to style the page * Edwin and Luqman explored different web servers such as Heroku | All to Note. |

The meeting was adjourned at 2150hrs. These minutes will be circulated and adopted if there are no amendments reported in the next 24 hours.

Prepared by,

**Edwin**

Vetted and edited by,

**Luqman**