

- AUDIT SEQUENCING
- REPORTING FILE STRUCTURE
- **AUDIT TEAM FORMATTING**
- **DEFINE 6 MINUTE FOR 6S STRUCTURE**

STEP TWO: IMPLEMENT FULL EXECUTION OF 6S INFORMATION BOARDS AND STANDARD PRACTICES

- ENSURE COUNTERMEASURE ACTIVITES ARE IN PLACE
- ASSIGN SPA TO EACH MAJOR TASK AREA
- DEVELOP PROCEDURES ENSURING CONSISTENCY AND COMPLIANCE BY ALL **EMPLOYEES**

STEP THREE: CREATE METHODS FOR HIGH LEVEL AWARENESS OF 6S

STEP FOUR: CREATE OPPORTUNITIES TO IMPROVE 6S PROCESS

ENSURE 6S AUDITS AND ANALYSIS ARE PART OF CONSISTENT MANAGEMENT **REVIEWS**

STEP FIVE: ESTABLISH GOALS FOR 6S SCORING AND EVALUATE REGULARLY