GUIDE TO REGISTERING A LIMITED LIABILITY PARTNERSHIP

This guide highlights the main requirements and steps involved in registering a Limited Liability Partnership (LLP) in Singapore.

1 CHECK ELIGIBILITY

Individuals must be at least 18 years old and a Singapore Citizen, Singapore Permanent Resident or an eligible FIN holder. Foreigners residing overseas must appoint a local manager and engage a filing agent to submit the application via BizFile+.



2 ASSIGN PARTNERS & MANAGERS

Every LLP must have at least 2 partners and 1 locally resident manager. Foreigners must appoint a locally resident manager if they wish to register a LLP in Singapore.



- Partner
 - An individual, local/foreign company or another LLP
 - Admitted as a partner in the LLP in accordance to the LLP agreement
- Manager
 - Takes part in the management of the LLP

3 CHOOSE BUSINESS NAME

Search on BizFile+ to ensure the preferred name is available. Avoid names that are identical or similar to existing entities, infringes existing trademarks or contain prohibited terms.



4 SPECIFY BUSINESS ACTIVITIES

Identify the primary and secondary business activities with reference to the Singapore Standard Industrial Classification (SSIC) code. Check if prior approval from Referral Authorities is required.



5 RESERVE BUSINESS NAME

Reserve the business name via BizFile+. The application costs \$15. Upon approval, the business name will be reserved for 120 days.



6 REGISTERED OFFICE ADDRESS

A registered office address must be provided during registration. It shall receive all communications and notices addressed to the LLP, and be operational and accessible to the public during normal office hours.



7 REGISTRATION

Proceed to register the Limited Liability Partnership via Bizfile+. The fee for registering the business is \$100.

