

Blue Echo Studios, LLC

Technology Strategy • Microsoft Power Platform • Digital Solutions

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Rough Order of Magnitude (ROM) Estimate

Power Apps & SharePoint Training Intake and Tracking System

Objective

Design, build, and deploy a Microsoft Power Platform–based solution to manage training requests across the organization, tracking the full lifecycle from initial intake through internal review, vendor engagement, invoicing, and course launch. The solution will leverage existing Microsoft 365, SharePoint, Power Apps, and Power Automate capabilities.

Scope Summary

- Stakeholder discovery and requirements validation
- SharePoint information architecture and configuration
- Power Apps (canvas app) for training intake, tracking, and administration
- Power Automate workflows for approvals, notifications, and status transitions
- User acceptance testing, refinement, and deployment support
- Documentation and knowledge transfer

Phase	Estimated Hours	Estimated Cost (@ \$140/hr)
Discovery & Design	35–45 hrs	\$4,900 – \$6,300
Build (Power Apps, SharePoint, Automate)	60–80 hrs	\$8,400 – \$11,200
Testing & Deployment	18–27 hrs	\$2,520 – \$3,780
TOTAL ROM	113–152 hrs	\$15,820 – \$21,280

Optional Phase – Reporting (Separate Estimate)

Design and build up to five (5) reports using Microsoft reporting tools (Power BI, SharePoint views, or Excel dashboards).

Estimated Effort: 20–30 hours | Estimated Cost: \$2,800 – \$4,200

Assumptions & Terms

- Client provides Microsoft 365 tenant access and appropriate licenses
- Solution uses Microsoft-native tools only (no third-party software or custom code)
- Time & Materials billing at \$140/hour
- Monthly invoicing; written approval required for scope changes

Prepared by:

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