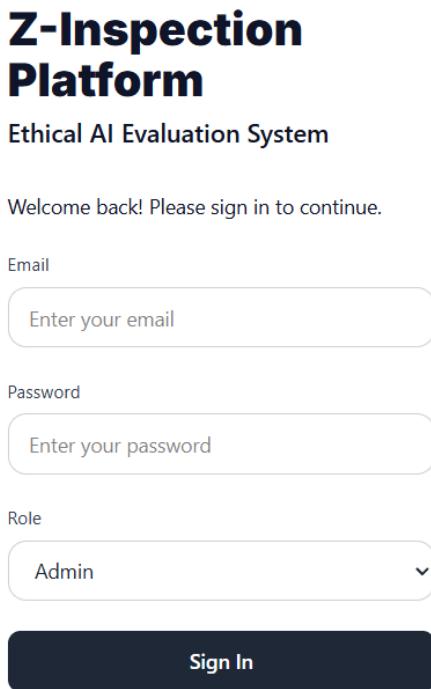
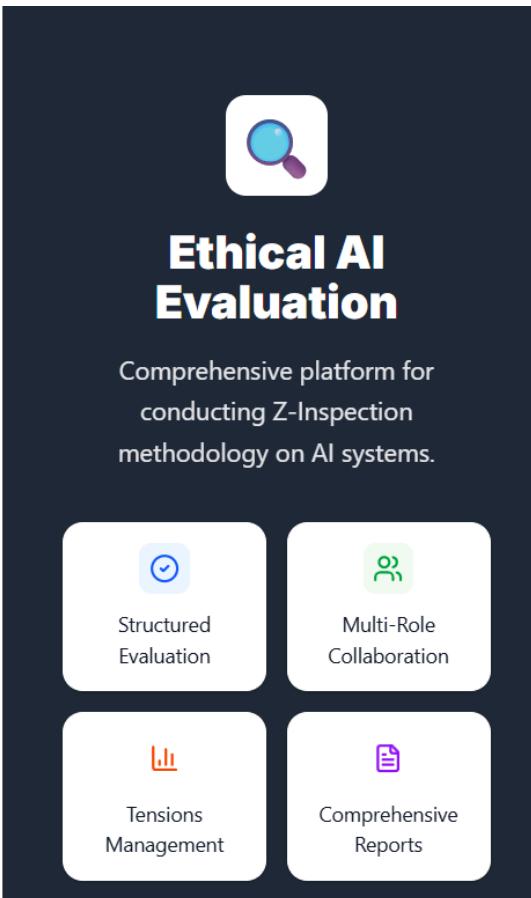


Z-Inspection Platform: Admin User Guide / Admin Kullanım Kılavuzu

This document has been specifically prepared to guide Admin users through the initial account setup and system access procedures on the Z-Inspection Platform. (Bu belge, Admin (Yönetici) kullanıcılarının Z-Inspection Platformu üzerindeki ilk hesap kurulumu ve sisteme erişim süreçlerinde rehberlik etmek amacıyla özel olarak hazırlanmıştır.)



The sign-in page features the platform's logo, "Z-Inspection Platform Ethical AI Evaluation System". It includes fields for Email (placeholder: Enter your email), Password (placeholder: Enter your password), and Role (dropdown menu showing "Admin"). A "Sign In" button is at the bottom, and a "Don't have an account? Sign up" link is highlighted with a red border.



The home page highlights the "Ethical AI Evaluation" feature with a magnifying glass icon. It describes the platform as a "Comprehensive platform for conducting Z-Inspection methodology on AI systems." Four key features are showcased in cards: "Structured Evaluation" (blue checkmark icon), "Multi-Role Collaboration" (green people icon), "Tensions Management" (red bar chart icon), and "Comprehensive Reports" (purple document icon).

Z-Inspection Platform

Ethical AI Evaluation System

Please enter the verification code sent to your email.

Code sent!

Enter the 6-digit verification code sent to your email address: [\[REDACTED\]](#)

Verification Code

000|000

Register / Verify

← Go back

[Already have an account? Sign in](#)



Ethical AI Evaluation

Comprehensive platform for conducting Z-Inspection methodology on AI systems.



Structured Evaluation



Multi-Role Collaboration



Tensions Management



Comprehensive Reports

1. Creating Your Admin Account (Admin Hesabı Oluşturma)

If you do not have an account yet, you must navigate to the registration page by clicking the "Don't have an account? Sign up" link at the bottom of the login screen. To create your profile, you need to provide your full name, a valid corporate email, and a secure password. It is mandatory to select the Admin role from the dropdown menu to receive the correct administrative permissions. Please be aware that the platform enforces a strict one-account-per-email policy; you cannot register more than once with the same email address. Once all fields are filled, clicking "Continue / Send Code" will trigger the security verification process. (Henüz bir hesabınız yoksa, giriş ekranının alt kısmında bulunan "Don't have an account? Sign up" bağlantısına tıklayarak kayıt sayfasına gitmelisiniz. Profilinizi oluşturmak için tam adınızı, geçerli bir kurumsal e-postayı ve güvenli bir şifreyi girmeniz gerekmektedir. Doğru yönetim yetkilerini alabilmeniz için açılır menüden Admin rolünü seçmeniz zorunludur. Platformun katı bir "her e-posta için tek hesap" politikası uyguladığını lütfen unutmayın; aynı e-posta adresiyle birden fazla kayıt oluşturamazsınız. Tüm alanlar doldurulduktan sonra "Continue / Send Code" butonuna tıklamak, güvenlik doğrulama sürecini başlatacaktır.)

Z-Inspection Platform

Ethical AI Evaluation System

Join the ethical AI evaluation platform.

Full Name

Elif

Email

admin@gmail.com

Password

...

Role

Admin

Continue / Send Code

[Already have an account? Sign in](#)



Ethical AI Evaluation

Comprehensive platform for conducting Z-Inspection methodology on AI systems.



Structured Evaluation



Multi-Role Collaboration



Tensions Management



Comprehensive Reports

2. Accessing the Platform (Platforma Giriş Yapma)

After your account is verified, you can access the management dashboard through the Sign In screen. You must enter your registered email and password, ensuring that the Admin role is selected before clicking the "Sign In" button. (Hesabınız doğrulandıktan sonra, Giriş (Sign In) ekranı üzerinden yönetim paneline erişebilirsiniz. Kayıtlı e-postanızı ve şifrenizi girmeli, "Sign In" butonuna tıklamadan önce Admin rolünün seçili olduğundan emin olmalısınız.)

Z-Inspection
ADMIN PORTAL

admin
Administrator

Dashboard

Overview

+Project

Search projects...

test use case

An AI system is used in hospital emergency...

ONGOING Set-up

Progress 97%

Updated: 29.12.2025

test case 2

Büyük bir hastane zinciri, hemşire ve doktor...

ONGOING Set-up

Progress 100%

Updated: 01.01.2026

test use case deneme

An AI system is used in hospital emergency...

ONGOING Set-up

Progress 100%

Updated: 01.01.2026

test case 3

tüm ai sıkıntısı gibi çözülecek

ONGOING Set-up

Progress 100%

Updated: 06.01.2026

Logout

3. Admin Dashboard Overview (Admin Kontrol Paneli Genel Bakış)

Upon logging in, the Admin is greeted by the Dashboard, which serves as the central hub for monitoring all evaluation projects and risk assessments. From this screen, you can see an overview of active projects like "test use case" or "test case 2", including their ongoing status and completion progress bars. The sidebar provides quick access to essential management tools: Assignments for delegating tasks, Create Project for starting new evaluations, Members for user management, and Created Reports for reviewing final outputs. You can also search for specific projects using the search bar or start a new assessment immediately via the "+Project" button. (Giriş yaptıktan sonra Admin, tüm değerlendirme projelerinin ve risk analizlerinin izlendiği merkezi bir merkez olan Dashboard (Kontrol Paneli) ile karşılaşır. Bu ekrandan, "test use case" veya "test case 2" gibi aktif projelerin genel görünümünü, devam eden durumlarını ve tamamlanma ilerleme çubuklarını görebilirsiniz. Yan menü, temel yönetim araçlarına hızlı erişim sağlar: Görev dağılımı için Assignments, yeni değerlendirme başlatmak için Create Project, kullanıcı yönetimi için Members ve nihai çıktıları incelemek için Created Reports. Ayrıca arama çubuğu kullanarak belirli projeleri arayabilir veya "+Project" butonu ile anında yeni bir değerlendirme başlatabilirsiniz.)

Z-Inspection
ADMIN PORTAL

admin
Administrator

Dashboard

- Assignments
- + Create Project
- Created Reports
- Members
- Shared Area

[Logout]

Overview
Monitor all evaluation projects and risk assessments

+Project

test use case
An AI system is used in hospital emergency...
ONGOING Set-up
Progress 97%
Updated: 29.12.2025

test case 2
Büyük bir hastane zinciri, hemşire ve doktor...
ONGOING Set-up
Progress 100%
Updated: 01.01.2026

test use case deneme
An AI system is used in hospital emergency...
ONGOING Set-up
Progress 100%
Updated: 01.01.2026

test case 3
tüm ai sıkıntısı gibi çözülecek
ONGOING Set-up
Progress 100%
Updated: 06.01.2026

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Create Project

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Create New Project
Initialize a new evaluation project linked to a Use Case

Link to a Use Case (Optional)
Select a submitted Use Case...

Project Title *
e.g. Cardiac AI Diagnosis System

Description *
Describe the AI system and evaluation goals...

Target Date *
gg.aa.yyyy

Category Tags
medical, finance...

Z-Inspection
ADMIN PORTAL



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Administrator

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- [Assignments](#)
- [+ Create Project](#)
- [Created Reports](#)
- [Members](#)
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Create Project

Project Context and Scope

1. Who requested the inspection?
e.g., Legal Department, Product Owner, Regulatory Body
2. Why carry out an inspection?
e.g., Compliance check, Risk mitigation, Public trust building
3. For whom is the inspection relevant?
e.g., Internal auditors, Customers, Regulators
4. Is it recommended or required (mandatory inspection)?
Select one...
5. What are the sufficient vs. necessary conditions that need to be analyzed?
e.g., Minimum legal requirements (necessary), Best practice standards (sufficient)
6. How are the inspection results to be used? (e.g. verification, certification, sanctions)
e.g., Internal risk report, External certification for compliance
7. Will the results be shared (public) or kept private? (If private, why?)
e.g., Public (for transparency), Private (due to sensitive trade secrets)

Z-Inspection
ADMIN PORTAL



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Create Project

Assign Evaluation Team (Experts & Owners) *

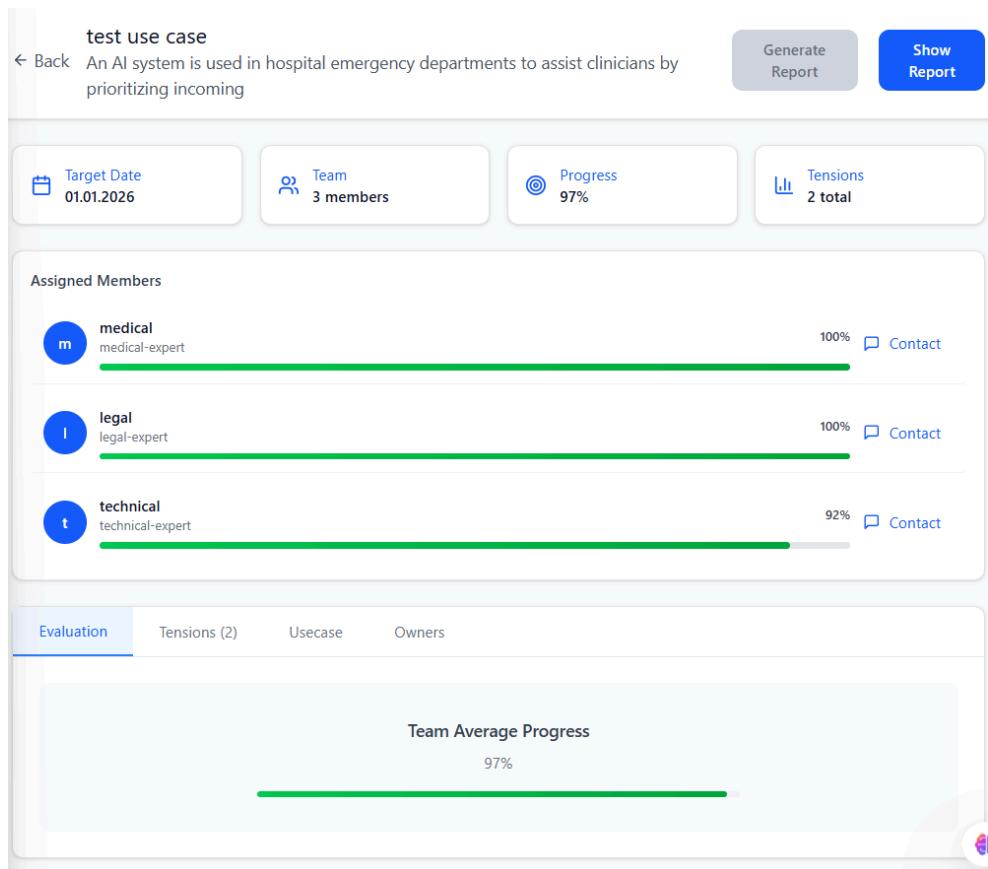
<input type="checkbox"/>	e	education	Education Expert
<input type="checkbox"/>	e	ethical	Ethical Expert
<input type="checkbox"/>	m	medical	Medical Expert
<input type="checkbox"/>	l	legal	Legal Expert
<input type="checkbox"/>	t	technical	Technical Expert
<input type="checkbox"/>	e	educationyedek	Education Expert
<input type="checkbox"/>	el	Legal Expert	

Create Project

4. Creating a New Project (Yeni Proje Oluşturma)

When the Admin clicks on the "Project" or "+Project" button located on the dashboard, the "Create New Project" interface appears. This section is designed to initiate the Z-Inspection process by defining the specific AI use case that needs to be evaluated. In this stage, the Admin is expected to enter essential details such as the project name, description, and the industry it belongs to. This step is fundamental because it creates the workspace where experts and use case owners will later collaborate. (Admin, dashboard üzerinde bulunan "+Project" butonuna tıkladığında, "Create New Project" arayüzü ekrana gelir. Bu bölüm, değerlendirilmesi gereken yapay zeka kullanım senaryosunu (use case) tanımlayarak Z-Inspection sürecini başlatmak için tasarlanmıştır. Bu aşamada Admin'in; proje adı, açıklaması ve projenin ait olduğu sektör gibi temel bilgileri girmesi beklenir. Bu adım oldukça kritiktir; çünkü uzmanların ve senaryo sahiplerinin daha sonra üzerinde işbirliği yapacağı çalışma alanını oluşturur.)

The screenshot shows the Z-Inspection Admin Portal. On the left, there's a sidebar with the title 'Z-Inspection' and 'ADMIN PORTAL'. It includes a user profile for 'admin Administrator', navigation links for 'Dashboard', 'Assignments', 'Create Project', 'Created Reports', 'Members', and 'Shared Area', and a 'Logout' link at the bottom. The main area is titled 'Dashboard' and 'Overview'. It features a search bar with 'Search projects...' and a green button labeled '+Project'. Below these are four project cards. The first card, 'test use case', is highlighted with a red border. It contains the project name, a brief description ('An AI system is used in hospital emergency...'), status ('ONGOING Set-up'), progress (97%), and last update ('Updated: 29.12.2025'). The other three cards show 'test case 2' (status ONGOING, progress 100%, updated 01.01.2026), 'test use case deneme' (status ONGOING, progress 100%, updated 01.01.2026), and 'test case 3' (status ONGOING, progress 100%, updated 06.01.2026). Each card has a 'Delete' button.



4. Project Details and Management (Proje Detayları ve Yönetimi)

When an Admin clicks on a specific project card from the dashboard (such as "test use case"), the system opens the Project Detail View. This screen acts as the command center for that specific evaluation, displaying a summary of the AI system's purpose at the top. Admins can monitor the Target Date, the total number of Team members, overall Progress, and any identified Tensions through quick-access status cards. The "Assigned Members" section allows the Admin to track the individual progress of each expert (e.g., medical, legal, technical) and initiate direct communication via the "Contact" button. Below this, the tabbed interface (Evaluation, Tensions, Usecase, Owners) provides a granular look at the team's average progress and specific evaluation tasks. (Admin, dashboard üzerindeki belirli bir proje kartına (örneğin "test use case") tıkladığında, sistem Proje Detay Görünümü ekranını açar. Bu ekran, en üstte yapay zeka sisteminin amacının bir özetini sunarak o değerlendirme süreci için bir komuta merkezi görevi görür. Adminler; Hedef Tarih (Target Date), toplam Ekip Üyesi sayısı, genel İlerleme (Progress) ve tespit edilen tüm Gerilimleri (Tensions) hızlı erişim kartları üzerinden izleyebilirler. "Assigned Members" (Atanan Üyeler) bölümü, Admin'in her bir uzmanın (tibbi, hukuki, teknik vb.) bireysel ilerlemesini takip etmesine ve "Contact" butonu aracılığıyla doğrudan iletişim kurmasına olanak tanır. Bu alanın altında yer alan sekmeli arayüz (Evaluation, Tensions, Usecase, Owners) ise ekibin ortalama ilerlemesine ve spesifik değerlendirme görevlerine ayrıntılı bir bakış sağlar.)

USE CASE	OWNER	STATUS	ASSIGNED EXPERTS	ACTIONS
test case 3 Healthcare & Medical	usecaseowner	IN REVIEW	None	<button>Manage Team</button>
test case 2 Other	usecaseowner	ASSIGNED	u e l	<button>Manage Team</button>
test use case Healthcare & Medical	usecaseowner	ASSIGNED	u m i t	<button>Manage Team</button>
yeni use case soruları Transportation	usecaseowner	ASSIGNED	u e e m i t	<button>Manage Team</button>
evolution kadıgı yerden devam ediyō mu Healthcare & Medical	usecaseowner	ASSIGNED	e e m i	<button>Manage Team</button>
RaporCalışıyorMu Healthcare & Medical	usecaseowner	ASSIGNED	u e m i t e	<button>Manage Team</button>

Assign Evaluation Team

education
Education Expert

ethical
Ethical Expert

medical
Medical Expert

legal
Legal Expert

technical
Technical Expert

educationyedek
Education Expert

el
Legal Expert

Instructions / Notes

Specific instructions for the evaluation team...

Cancel
Confirm Assignment

5. Managing and Assigning Evaluation Teams (Ekip Atamalarını Yönetme ve Görevlendirme)

When an Admin selects the "Assignments" tab from the sidebar, the "Use Case Assignments" dashboard is displayed, providing a high-level overview of all active use cases and their current status. To assemble or modify an evaluation team, the Admin must click the "Manage Team" button next to a specific use case, which opens the "Assign Evaluation Team" window. In this interface, the Admin can select from a pool of registered experts—such as Ethical, Legal, or

Medical experts—by checking the boxes next to their names. To finalize the process, the Admin may provide specific guidance in the "Instructions / Notes" field and then click "Confirm Assignment" to officially delegate the project to the chosen cross-disciplinary team.(Admin yan menüden "Assignments" sekmesini seçtiğinde, tüm aktif senaryoların ve mevcut durumlarının özetini sunan "Use Case Assignments" paneli görüntülenir. Bir değerlendirme ekibi kurmak veya düzenlemek için Admin'in ilgili senaryonun yanındaki "Manage Team" butonuna tıklaması gereklidir; bu işlem "Assign Evaluation Team" penceresini açar. Bu arayüzde Admin, Etik, Hukuki veya Tıbbi uzmanlar gibi kayıtlı uzman havuzundan isimlerin yanındaki kutucukları işaretleyerek seçim yapabilir. Süreci tamamlamak için Admin, "Instructions / Notes" alanına ekibe özel talimatlar ekleyebilir ve ardından "Confirm Assignment" butonuna tıklayarak projeyi seçilen disiplinler arası ekibe resmi olarak atar.)

Report Type	Report Name	Created By	Created Date	Scores
Analysis Report	test use case deneme	admin	1/9/2026, 10:41:48 PM	6 scores
Analysis Report	test use case deneme	admin	1/9/2026, 10:36:41 PM	6 scores
Analysis Report	test case 3	admin	1/9/2026, 10:27:29 PM	4 scores
Analysis Report	test case 3	admin	1/9/2026, 5:33:02 PM	4 scores

Ethical AI Evaluation Report

Project: test use case deneme

Category: N/A

Generated: January 9, 2026

Quick Navigation

[Dashboard](#) [Risks](#) [Tensions](#) [Recommendations](#) [Principle Analysis](#) [Methodology](#) [Appendix](#)

Overall Performance Summary

1.39/4.0

Total Score

Based on 3 evaluator submission(s)

Ethical Tensions

1

Total Tensions Identified

1 Accepted, 0 Under Review, 0 Disputed

Evidence Coverage

100.0%

Tensions with Evidence

1 of 1 tensions

6. Created Reports & Documentation (Oluşturulan Raporlar ve Dokümantasyon)

The "Created Reports" section is where all finalized evaluation outputs are archived and managed. Admins can view a list of all projects, and see exactly when and by whom the report was generated. The platform offers the flexibility to download these official documents in both PDF and Word formats, allowing for easy sharing or further internal editing. Each report is marked with a "Final" tag to indicate its completion status. ("Created Reports" bölümü, tüm sonuçlanmış değerlendirme çıktılarının arşivlendiği ve yönetildiği yerdir. Adminler, "test use case deneme" gibi tüm projelerin listesini görebilir ve raporun tam olarak ne zaman ve kim tarafından oluşturulduğunu takip edebilirler. Platform, bu resmi belgeleri hem PDF hem de Word formatlarında indirme esnekliği sunarak kolay paylaşım veya dahili düzenleme yapılmasına olanak tanır. Her rapor, tamamlanma durumunu belirtmek için bir "Final" etiketiyle işaretlenir.)

Z-Inspection
ADMIN PORTAL

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Created Reports

Members

Shared Area

Logout

Overview

Monitor all evaluation projects and risk assessments

+Project

Search projects...

test use case

An AI system is used in hospital emergency...

ONGOING Set-up

Progress 97%

Updated: 29.12.2025

test case 2

Büyük bir hastane zinciri, hemşire ve doktor...

ONGOING Set-up

Progress 100%

Updated: 01.01.2026

test use case deneme

An AI system is used in hospital emergency...

ONGOING Set-up

Progress 100%

Updated: 01.01.2026

test case 3

tüm ai sıkıntı gibi çözülecek

ONGOING Set-up

Progress 100%

Updated: 06.01.2026

← Back Team Members

Connect with other experts on the platform

10 of 10 members

Members Chats

usecaseowner
usecase@zinspection.com
Use Case Owner

ACTIVE PROJECTS (4)

test use case

test case 2

test use case deneme

test case 3

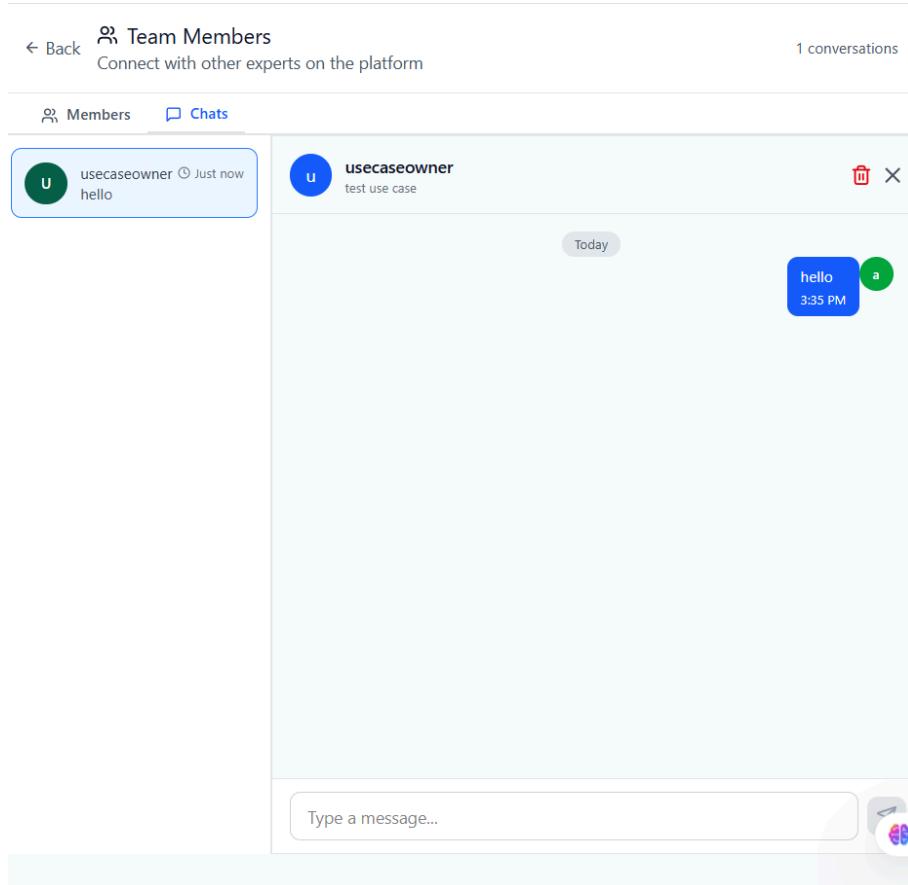
Contact Member

education
education@zinspection.com
Education-Expert

ACTIVE PROJECTS (0)

No active projects assigned

Contact Member



7. Members & Communication (Üye Yönetimi ve İletişim)

The "Members" section provides a streamlined directory where the Admin can monitor all registered experts and use case owners along with their active project assignments. To ensure efficient coordination, the integrated "Chats" feature allows the Admin to initiate direct, real-time messaging with any member to provide instructions or project updates. ("Members" sekmesi, Admin'in platformdaki tüm uzmanları ve senaryo sahiplerini aktif projeleriyle birlikte takip edebileceği pratik bir dizin sunar. Koordinasyonu güçlendirmek için entegre "Chats" özelliği, Admin'in herhangi bir üyeye doğrudan ve gerçek zamanlı mesajlaşarak talimat veya proje güncellemesi iletmesine olanak tanır.)

Z-Inspection
ADMIN PORTAL

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test use case Delete
An AI system is used in hospital emergency...
ONGOING Set-up
Progress 97%
Updated: 29.12.2025

test case 2 Delete
Büyük bir hastane zinciri, hemşire ve doktor...
ONGOING Set-up
Progress 100%
Updated: 01.01.2026

test use case deneme Delete
An AI system is used in hospital emergency...
ONGOING Set-up
Progress 100%
Updated: 01.01.2026

test case 3 Delete
tüm ai sıkıntısı gibi çözülecek
ONGOING Set-up
Progress 100%
Updated: 06.01.2026

Shared Discussion Area
Collaborative space for cross-functional discussions

All Discussions

admin 11.01.2026 15:46:20
hiiii
Reply Pin Delete

ethical ethical-expert 29.12.2025 11:01:22
halo
Reply Pin Delete

technical 20.12.2025 17:28:47
j
Reply Pin Delete

technical 20.12.2025 17:28:35
aaa
Reply Pin Delete

technical 20.12.2025 17:28:29
ok mu
Reply Pin Delete

Share your thoughts...

Use @username to mention someone • Press Enter to send, Shift+Enter for new line

Share your thoughts...

8. Shared Area: Collaborative Discussions (Paylaşılan Alan ve İş Birliği)

The "Shared Area" serves as a centralized collaborative space designed for cross-functional discussions between all project stakeholders. Within this interface, Admins and experts can post messages, reply to specific thoughts, and pin important discussions to ensure critical information remains visible to the entire team. This feature streamlines the evaluation process by providing a unified platform where technical, legal, and ethical perspectives can be shared and archived in real-time. ("Shared Area" tüm proje paydaşları arasında fonksiyonlar arası tartışmalar için tasarlanmış merkezi bir iş birliği alanı olarak hizmet eder. Bu arayüz sayesinde Adminler ve uzmanlar mesaj gönderebilir, belirli fikirlere yanıt verebilir ve kritik bilgilerin tüm ekip tarafından görülebilir kalmasını sağlamak için önemli tartışmaları sabitleyebilirler. Bu özellik; teknik, hukuki ve etik bakış açılarının gerçek zamanlı olarak paylaşılabileceği ve arşivlendiği tek bir platform sunarak değerlendirme sürecini kolaylaştırır.)