

# James Fisher

**Birth date**            October 1987  
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## Skills

- **An impeccable grasp of the English language.** I write for pleasure, and enjoy communicating ideas with flair, clarity and concision.
- **Organization.** I manage my time and tasks effectively.
- **An eye for aesthetics, design, and presentation.** I adore understated typography, functional communication, and interactive design. I can put this into practice on the web, in Photoshop, or simply in letter-writing.
- **Problem-solving and strategic thinking.** I strive to eliminate routine tasks.
- **Office suites** (MS Office, OpenOffice, Google Docs). I am comfortable with document processing, spreadsheets, presentations, and databases.
- **I.T. administration**, including operating systems (Windows, Linux) and networking (small-scale)
- **Programming and computer science.** I am happy using various languages including C++, Javascript, and Haskell. I can develop modern web sites and applications.

## Education

2006–9                Bachelor of Arts degree, with first-class honors, in History, at the University of York.

2004–6                Achieved the following A-levels:

Grade	Subjects	Institution
A	History, Computing, General Studies	Colchester Royal Grammar School
B	Physics, Mathematics, Art and Design	CRGS (Art and Design at Grey Friars)

2002–4                Eleven GCSEs at Colchester Royal Grammar School.

## Previous work and achievements

2006–present	<p>Director and Secretary of Lexden Montessori Ltd., the family business. In these roles I have overseen, among other things,</p> <ul style="list-style-type: none"><li>• <b>Business planning.</b> From the outset I have been involved in the company's expansion and direction of growth. I understand the requirements and challenges of a small business.</li><li>• <b>Market research and advertising</b> in multiple media (print, web, radio, and others). I have learned, by success and failure, how to think from a customer's perspective.</li><li>• <b>Administration and secretarial duties.</b></li><li>• <b>Web design and maintenance</b> for <a href="http://www.lexdenmontessori.com/">http://www.lexdenmontessori.com/</a>.</li></ul>
2010	Branding for Pembroke House ( <a href="http://www.pembrokehouse.sc.ke/">http://www.pembrokehouse.sc.ke/</a> ), a Kenyan prep school.
2010	Branding and web design for Harambee Schools Kenya ( <a href="http://www.hsk.org.uk/">http://www.hsk.org.uk/</a> ), a charity building schools around Gilgil in rural Kenya.
2009	Developing an internal database-driven system for managing care homes and CSCI reports for Caring Homes Ltd.
2008	Various responsibilities at Caring Homes Ltd., including: accountancy and financial planning, due diligence, insurance of plant, and remote I.T. support
2004–6	I.T. technician at Colchester Royal Grammar School
2004–5	Membership in a Young Enterprise company, qualifying with a <b>distinction</b>

*This document is available at <http://eegg.github.com/cv/>.*