

**PROVINCE OF DAVAO DEL SUR**  
**Matti, Digos City**  
**OFFICE OF THE GOVERNOR**  
**NOTICE OF STEP INCREMENT**

December 21, 2020

Christopher T. Tan  
PGDH-Provincial Disaster Risk Reduction and Management Officer  
Office of the Governor-Provincial Disaster Risk Reduction and Management Office  
Province of Davao del Sur

Sir/Madam:

Pursuant to to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing Section 13 © of RA No. 6765, your Salary as **PGDH-Provincial Disaster Risk Reduction and Management Officer SG-22-1** is hereby adjusted effective **December 05, 2021.**

Basic Monthly Salary

As of **December 05, 2021.**

**P 69,936.00**

Salary Adjustment

a. Merit( 1 step/s )

**P 69,936.00**

a. Length of Service 1 step/s

**P 69,936.00**

Adjusted Salary Effective **December 05, 2022**

**P 69,936.00**

The step increment/s is/are subject to review and Post Audit by the Department of Budget and Management and Subject to re-adjustment and refund if found not in order.

Very truly yours,

**MARC DOUGLAS IV C. CAGAS**  
Provincial Governor

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-GSIS  
-Office Concerned