

Edith Garcia

Edithgarcia0101@gmail.com | (310) 912-0524 | www.linkedin.com/in/edith01

Education:

Long Beach City College, Long Beach, CA

Spring 2022

- Associate's Degree - Mathematics

California State University, Long Beach

Fall 2024

- Bachelor's Degree - Mechanical Engineering

GPA:3.53

Technical Skills:

Microsoft Office, Desktop & Laptop Computers (Windows), SolidWorks, AutoCAD, MATLAB, Power BI, SharePoint Site

Experience:

Northrop Grumman

June 2023-Present

Reliability & Maintainability Intern

- Successfully designed and developed a user-friendly SharePoint website for the efficient onboarding of new workers, resulting in streamlined processes and improved organizational productivity.
- Executed comprehensive aircraft data verification, systematically identifying and rectifying issues, thereby ensuring occupational safety and strict adherence to quality benchmarks.
- Established a training board system to ensure accurate and proper assembly procedures, resulting in improved productivity and reduced errors.

National Nuclear Security Administration

June 2022 - June 2023

Emergency Operations Intern

- Optimized a Performance Tracker to monitor Fiscal Year progress, applying Earned Value Management principles for enhanced project performance evaluation.
- Created an interactive dashboard of Performance Tracker by transferred SharePoint data into Power BI.
- Attained certifications in Emergency Operations and FEMA protocols, underscoring a commitment to bolstering crisis management skills.

NASA Community College Scholar

April 2021

- Led the winning team, earning recognition for achieving the highest science return through an exemplary display of scientific expertise and strategic thinking.
- Collaborated within a dynamic team of seven to conceptualize a hypothetical Mars mission, spearheading the design and innovation of a rover.
- Thoroughly researched and evaluated a spectrum of equipment and instruments, critical to the triumph of the expedition, ensuring meticulous planning for a successful journey.

Awards/Honors:

Alpha Gamma Sigma Honors Society Transcript Notation

December 2019 - June 2022

Dean's List

December 2019 - June 2022

Refined Speakers Toastmasters International Certificate

August 2019

Volunteering/Extracurriculars:

Society of Professional Hispanic Engineers (SHPE)

August 2023 - Present

Co-President

- Enhanced a prosperous year, by meticulously organizing personalized one-on-one meetings with board members, ensuring a profound understanding of their respective responsibilities and contributions.
- Established and maintained an inclusive and supportive community, promoting diversity and providing a platform for members to connect, learn, and grow professionally.
- Serve as the official representative of the organization at conferences, meetings, and networking events.