

Core Roles

Some roles are special and are needed for the circle to function.

Circle Lead

- Represents the circle externally
- Sets priorities & strategies
- Allocates resources
- Updates roles at the request of other roles

Facilitator

- Maintains order in meetings
- Answers questions about procedure

Secretary

- Schedules meetings
- Records outputs of meetings
- Interprets governance when needed

Dynamic Roles

All other roles are *dynamic* and created by the *Circle Lead* as part of the circles *Governance*.

Grant Writer

Finance

Project Manager

Software Developer

Customer Service

Catering *Website Manager*

Copywriter