In a <u>Tactical Meeting</u>, Circle Members bring Agenda Items to address Tensions they feel while working in their Roles towards the circle's Purpose. Checklist Items, Metrics, and Projects are reviewed.

## **Tactical Meeting**

A tactical meeting is a regular meeting of a circle, usually 1x/week. The purpose is to...

...ensure alignment with the goals and purpose of the team.

...surface information relevant the work of the circle and its roles.

...remove barriers to anyone's work with the full support of the team behind them.

...highlight how the circle can change to address changes in environment.

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## TACTICAL MEETING

In a Tactical Meeting, Circle Members bring Agenda Items to address Tensions they feel while working in their Roles towards the circle's Purpose. Checklist Items, Metrics, and Projects are reviewed.

**Circle** A circle is a team with a stated purpose and a number of roles that work toward that purpose. A circle is also a role, and like a role has accountabilities to the circle that it is a part of.

**Circle Member** Every person filling a role in a circle is a circle member. All circle members are invited to every tactical meeting. Only circle members may participate, but anyone may observe.

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