

In a *Tactical Meeting*, Circle Members bring **Agenda Items** to address *Tensions* they feel while working in their *Roles* towards the circle's *Purpose*. *Checklist Items*, *Metrics*, and *Projects* are reviewed.

Agenda Items

The agenda is created on-the-fly (no pre-set agenda.) Each circle member adds as many items as they want from a private list that they maintain. New items can be added to the agenda at any time. Most items represent a tension coming from a role. The same item can be added by different people and will be processed separately. The same person may bring the same item more than once. The Facilitator chooses which item to process and each item is done when the agenda item holder gets what they need.

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Tensions

A Tension is any sense a person has that something could be changed or improved. Often tensions represent what a role needs to work toward an outcome. Tensions brought to a meeting must serve the Circle's purpose, otherwise the Facilitator can throw out the agenda item it represents. Each circle member is responsible for maintaining their own list of tensions. Tensions are fuel for change. Tensions are valuable.