

In a *Tactical Meeting*, **Circle Members** bring *Agenda Items* to address *Tensions* they feel while working in their *Roles* towards the circle's *Purpose*. *Checklist Items*, *Metrics*, and *Projects* are reviewed.

**Circle** A circle is a team with a stated purpose and a number of roles that work toward that purpose. A circle is also a role, and like a role has accountabilities to the circle that it is a part of.

**Circle Member** Every person filling a role in a circle is a circle member. All circle members are invited to every tactical meeting. Only circle members may participate, but anyone may observe.



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## Agenda Items

The agenda is created on-the-fly (no pre-set agenda.) Each circle member adds as many items as they want from a private list that they maintain. New items can be added to the agenda at any time. Most items represent a tension coming from a role. The same item can be added by different people and will be processed separately. The same person may bring the same item more than once. The Facilitator chooses which item to process and each item is done when the agenda item holder gets what they need.