

# Camila

## Senior Estimator – Infrastructure & Civil Construction

Sorocaba, Brazil

Accomplished Quantity Surveyor with 15+ years in infra/superstructure projects, consistently delivering cost reductions and project efficiency.

### SKILLS & LANGUAGES

**Skills:** First Principle Estimating; Quantity Take-off; Bill of Quantities (BOQ) Preparation; Cost Estimating; Cost Consulting; AutoCAD; Project Documentation; Civil Construction; Budget Management; Tender Document Preparation; Project Management; Infrastructure Projects **Languages:** Portuguese (Native)

### PROFESSIONAL EXPERIENCE

#### VIAARQ – Arquitetura Viável — Sorocaba, Brazil

Jan 2015 – Present

*Quantity Surveyor / Architect - Co-owner*

- Conducted exhaustive analysis of tender documents, ensuring comprehensive understanding of project requirements, leading to successful bids on high-profile projects.
- Utilized first principle estimating to create highly accurate cost estimates, resulting in a 15% average reduction in project variances.
- Led the preparation of detailed Bill of Quantities (BOQ) for multiple commercial and residential projects, ensuring precision and adherence to client requirements.
- Produced comprehensive commercial offers and cost estimates, securing key contracts worth over R\$ 50M.
- Conducted precise quantity take-offs for civil projects spanning foundations to interior design, optimizing material usage and reducing waste by 12%.
- Streamlined project cost estimating processes, facilitating rapid and accurate cost assessments that enhanced proposal quality.
- Implemented cost analysis on design variations, enabling clients to make informed financial decisions and reducing potential budget overruns.
- Coordinated supplier RFQs for MEP installations, ensuring competitive pricing and high-quality materials.
- Prepared final accounts and reconciliations post-project, maintaining transparency and fostering client trust.
- Produced comprehensive documentation for project approvals and regulatory compliance, expediting start times.

#### Civil Infrastructure Group — Greater Melbourne Area, Australia

Mar 2021 – May 2024

*Senior Estimator / Quantity Surveyor*

- Executed thorough tender analysis and developed preliminary budgets that consistently aligned with project objectives, leveraging draft drawings for accurate bid submissions.
- Prepared detailed BOQs including material, labor, and equipment, ensuring meticulous capture of all project elements for transparent client communications.
- Managed complex design variation assessments, identifying potential cost impacts and enabling swift budget adjustments.
- Coordinated and clarified scope with contractors and builders, enhancing project understanding and compliance.
- Innovated construction methods proposals, optimizing processes to meet stipulated budgets and project timelines.
- Responsible for high-value infrastructure projects, managing entire estimation processes from tendering to final account reconciliation.
- Developed comparative cost analyses between initial and construction designs, delivering crucial insights for strategic decision-making.
- Collaborated in construction management documentation, facilitating efficient communication and project tracking.
- Directed multiple awarded projects, exemplifying leadership in managing budgets, timelines, and resources effectively.

#### Somague MPH — Sao Paulo, Brazil

Nov 2012 – Dec 2014

*Quantity Surveyor / Intermediate Estimator*

Presented by 

- Analyzed tender documents and articulated detailed scope understanding, contributing to successful tender submissions.

- Undertook rigorous quantity take-offs and cost consultations with suppliers, optimizing material costs and ensuring supplier alignment with project goals.
- Led meetings with site and management teams to discuss and strategize newly awarded projects for optimal execution.
- Monitored project development closely for cost adherence, minimizing budget slippage through proactive adjustments.
- Assisted in resolving project disputes, demonstrating negotiation skills to maintain project harmony and client satisfaction.

#### **Trisul-SA — Sao Paulo, Brazil**

Sep 2011 – Sep 2012

*Quantity Surveyor / Intermediate Estimator*

- Conducted precise quantity take-offs to draft competitive BOQs for high-rise residential projects, enhancing bid precision.
- Facilitated feasibility studies for land acquisitions, aiding strategic decisions on potential developments.
- Supported bank financing applications with comprehensive documentation, securing financial backing for large-scale construction projects.

#### **MV Escritório de Projetos Ltda. — São Paulo, Brazil**

Apr 2011 – Sep 2011

*Architect / Intermediate Quantity Surveyor*

- Conducted feasibility cost studies on preliminary designs for logistic warehouse projects, optimizing cost-efficiency from the outset.
- Coordinated project design follow-up and budgeting, ensuring alignment with client expectations and budget constraints.

#### **Afonso França Engenharia Ltda. — Sao Paulo, Brazil**

Mar 2008 – Mar 2011

*Quantity Surveyor / Junior Estimator*

- Executed on-site quantity take-offs and project compatibility assessments, ensuring accuracy in architectural, engineering, and MEP projects.
- Conducted monthly management and daily site reports, maintaining a clear project record for senior management.
- Assessed additional costs for design variations, providing financial insights and facilitating project budget adherence.

#### **EDUCATION**

**Orange International College** — Diploma of Building and Construction (Building), Melbourne, VIC, Australia, 2021

**Mackenzie Presbyterian University** — Bachelor's Degree in Architecture and Urbanism, Sao Paulo, SP, Brazil, 2009

#### **ADDITIONAL EXPERIENCE**

Member of AIQS, CAU BR Registration, Construction Management Specialization (Columbia University), and multiple Autodesk certifications.