

# Camila

## Senior Estimator & Quantity Surveyor

Sorocaba, Brazil

Dynamic leader in architecture and infrastructure, with 15+ years of experience in complex project estimation and cost management, delivering precision and efficiency across diversified sectors.

### SKILLS & LANGUAGES

**Skills:** First Principle Estimating; Quantity Take-off; Bill of Quantities (BOQ) Preparation; Cost Estimating; Cost Consulting; AutoCAD; Project Documentation; Civil Construction; Budget Management; Tender Document Preparation; Project Management; Infrastructure Projects **Languages:** Portuguese (Native)

### PROFESSIONAL EXPERIENCE

#### VIAARQ — Sorocaba, Brazil — Sorocaba, Brazil

Jan 2015 – Present

*Quantity Surveyor / Architect - Co-owner*

- Analyzed complex tendering documents to create accurate bids for high-value projects, successfully securing contracts across various sectors.
- Implemented first principle estimating techniques, optimizing resource allocation and reducing project costs by an average of 15%.
- Prepared comprehensive Bills of Quantities and tender documents that helped streamline procurement processes and facilitated precise budget planning.
- Performed detailed quantity take-offs for diverse project aspects including architectural, structural, and MEP elements driving accuracy in cost predictions.
- Coordinated with suppliers to negotiate competitive rates, achieving cost savings without compromising on quality.
- Managed the preparation of final detailed BoQ and final accounts, ensuring all financial aspects are clearly documented and disputes minimized.
- Directed project development, maintaining budget alignment through agile processes and timely interventions.

#### Civil Infrastructure Group — Greater Melbourne, VIC — Greater Melbourne, VIC

Mar 2021 – May 2024

*Senior Estimator / Quantity Surveyor*

- Led the tender analysis and estimation processes for diverse infrastructure projects, delivering budget forecasts with >98% accuracy.
- Drafted precise BoQ and cost estimates that helped secure high-profile projects, enhancing the company's market positioning.
- Analyzed civil and engineering drawings for cost efficiency, proposing innovative construction methods that reduced unnecessary expenses by 20%.
- Assessed and integrated design variations to current projects, maintaining fiscal responsibility and alignment with client expectations.
- Structured detailed program schedules that aided project completions ahead of deadlines by an average of two weeks.

#### Somague MPH — Sao Paulo, Brazil — Sao Paulo, Brazil

Nov 2012 – Dec 2014

*Quantity Surveyor / Intermediate Estimator*

- Conducted comprehensive quantity take-offs and scope clarifications to enhance tender precision.
- Developed cost estimation protocols that streamlined processes and reduced estimation time by 25%.

### EDUCATION

**Orange International College** — Diploma of Building and Construction, Melbourne, Australia, 2021

**Mackenzie Presbyterian University** — Bachelor's Degree in Architecture and Urbanism, Sao Paulo, Brazil, 2009

### ADDITIONAL EXPERIENCE

Various successful engagements in estimating and project management across numerous sectors, maintaining consistently high standards and client satisfaction.