

EDZ LILIAN GALDONES

Certified QuickBooks ProAdvisor | Xero Certified Advisor

- Encouraged creativity and higher-order thinking in a way that increases work performance.
- Possesses an effective, upbeat, and flexible working style with the willingness to work beyond the call of duty.



WORK EXPERIENCE

Jan 2024 – Accounting Assistant

Adedamola Ademiluyi
Lumeco Energy, LLC
Laurel, Maryland, USA

Sept 2023 – Accountant

Kevin Ngo/Scarlet Nguyen
Clarity Tax
Toronto, Ontario, Canada

Feb 2023 – Current Bookkeeper (Part-time)

Ian Strombsky
Canada Tax Pros (Accounting Firm)
Toronto, Ontario, Canada

July 2022 – Sep 2022 Accountant (Part-Time)

Melissa Loan Bui
RE/MAX Real-Estate Associate
Dallas, Texas, USA

Feb 2022 – July 2022 QBO Bookkeeper/VA

Danny Vuong-Batimana
Happiness is NOW Experience, LLC
Irvine, California, USA

Mar 2019 – Sept 2021 Bookkeeper/Asst. Oper. Manager

M.Y Fashion Jewelry and Accessories
Armia Dejos, Mati City
Manage inventories and lead day-to-day responsibilities

Feb 2017 – Nov 2018 SPES Bookkeeper Trainee

Commission on Audit (COA)
Province of Davao Oriental



EDUCATION AND QUALIFICATIONS

Sep 2019 – Bachelor of Science in Accountancy

UM Tagum College
Mabini St., Magugpo South
Tagum, Philippines

Jun 2018 – Accountancy, Business and Management

Davao Oriental State University
Mati City, Davao Oriental, 8200



Mati, 8200

Personal details



Edz Lilian Galdones



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Sto. Nino, Brgy Central
Mati City, 8200

Skills

Good Leadership	★★★★
Communication Skills	★★★★★
Computer Literate	★★★★★
Attention to detail	★★★★★
Time Management	★★★★★
Patience	★★★★★

Languages

English	██████████
Spanish	██████████
Korean	██████████

Systems Experience



Badges



QuickBooks ProAdvisor



XERO ProAdvisor



Certificate of completion

Edz Lilian Galdones

Has successfully passed the exam and achieved:

**QuickBooks Online
Certification**

Dated: 19 December 2021



A handwritten signature in black ink, reading 'Ted Callahan'.

Ted Callahan
Accountant Segment Leader,
Small Business Self-Employed Group



Xero advisor certified

Edz Lilian Galdones

This certifies that the above person has successfully completed and passed their Xero advisor certification programme.

Certification date: 19/12/2021

Expiry date: 12/12/2022

NIGEL PIPER
Executive GM - Customer Success, Xero

