

# Eddie Chen

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## EDUCATION

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**University of Toronto St. George** | B.Sc (Honour) in Math and Statistics 2023-Now

- Gained a solid foundation in mathematical theories, statistical methods, and applications at the University of Toronto, one of the world's top-ranking universities
- Successfully completed rigorous courses in calculus, linear algebra, probability, statistical inference, and mathematical modeling

## WORK EXPERIENCE

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**Customer Specialist** 2018 - 2023

K & G Meat | Markham, ON

- Anticipated customer needs and provided them with high-quality service while supporting business standards and values to ensure customer satisfaction
- Collaboratively worked with other team members to ensure customers were being provided with efficient service and satisfied with their purchase
- Maintained a clean, organized inventory, and curated displays of rotating items

**Math Tutor** 2022-2023

PeakEducation | Waterloo, ON

- Developed and delivered personalized tutoring sessions tailored to individual student needs, ensuring clear understanding of complex mathematical concepts
- Covered a broad range of mathematical topics, from basic arithmetic and algebra to advanced calculus and statistics, catering to students of various grade levels
- Regularly assessed student performance through quizzes, mock tests, and assignments, identifying areas of improvement and adjusting tutoring methods accordingly

**Soccer Coach** 2022-2023

Little Kickers | Scarborough, ON

- Developed and implemented comprehensive training programs to enhance players' skills, focusing on fundamentals, conditioning, and team strategies
- Led and motivated a diverse team of young players, fostering a supportive and competitive environment
- Communicated effectively with parents, providing regular updates on their child's progress and addressing any concerns or questions

**Web Development Intern** 2021-2022

NVision | Markham, ON

- Collaborated with a team of web developers to design, develop, and maintain the company's website, ensuring consistent performance and user-friendly interfaces
- Assisted in the development of responsive web designs using HTML, CSS, and JavaScript to ensure compatibility across various devices and screen sizes
- Participated in weekly code reviews and sprint planning sessions, contributing insights and improvements to ongoing projects
- Assisted with database management, optimizing queries and ensuring data integrity across the website

## SKILLS

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**Technical Skills** 2019 - 2023

- Experienced with the following programming languages and software: Java, Python, Node.js, HTML, CSS, JavaScript, PHP
- Used Excel and Google Sheets to organize data, create financial models, analyze company data, and do calculations, valuations, and forecasts
- Created documents using word and Google Docs for both internal and external analysis and communication
- Created clear and effective presentations using PowerPoint and Google Slides

### Interpersonal Skills

- Languages: Fluent in English and Mandarin
- Proficient in conveying complex information in a clear and concise manner to stakeholders at all levels, ensuring understanding and alignment across diverse teams
- Communicated with other logistics members when a problem arose by using problem solving skills to resolve it
- Skilled in analyzing data, business processes, and user feedback to derive meaningful insights and drive improvements in workflows and systems