
Education

Tufts University , Medford, MA	2015-2019 (intended)
Honors: Dean's List	
Church Farm School , Exton, PA	2010-2015

Skills

Computer Skills

Programming Languages: C++, Python
Web Development: HTML, CSS, JavaScript
Software/Tools: Microsoft Office | Adobe Photoshop | Git | Balsamiq

Languages

Fluent in Igbo, Proficient in French, Conversational in Spanish

Work Experience

Girls Who Code, Inc.	June 2017 - Present
<i>Teaching Assistant</i>	
<ul style="list-style-type: none">Helped students understand programming fundamentals and applications of computer scienceTaught basic and intermediate coding skills with Python, JavaScript, HTML/CSS, robotics, and Scratch	
Tufts Career Center	September 2016 – May 2017
<i>Office Assistant</i>	
<ul style="list-style-type: none">Documented alumni destination data with ExcelAssisted with office tasks	
Tufts Music Box Office	September 2016 – May 2017
<i>Publicity Assistant</i>	
<ul style="list-style-type: none">Coordinated publicity efforts including press releases, media relations, and poster design for Tufts Music eventsHandled both booth and telephone concert ticket sales	
Tufts Telefund	July – August 2016
<i>Student Fundraiser</i>	
<ul style="list-style-type: none">Engaged over the phone with Tufts alumni and donors for fundraising	
Edgar Law Group, LLP	Summer 2012, Summer 2014
<i>Intern</i>	
<ul style="list-style-type: none">Created an electronic based filing system for client databaseOrganized client tax audit data, such as profit and loss statements, into Excel spreadsheetsAssisted with office management and reception duties	

Volunteer Experience/Academic Programs

Group Leader for A Better Chance Orientation	Summer 2014, Summer 2015
<ul style="list-style-type: none">Led small groups to help incoming high school freshman to prepare for academic and social success at private schoolsAssisted with overall program organization and instruction	
Pennsylvania School for Global Entrepreneurship at Lehigh University	Summer 2013
<ul style="list-style-type: none">Pitched marketing project for Just Born, Inc. about product packaging and advertising initiatives	