



EMILY RENEGAR

PERSONAL PROFILE

I am a highly organized, detail-oriented candidate with experience in e-commerce, operations, digital content management, email marketing, and customer service. I hope to apply and build upon my skills in a structured role.

CONTACT INFORMATION

Email: egrenegar@gmail.com
Phone: (704) 942-6429

COMPETENCIES

- Microsoft Office suite
- Mailchimp
- Springbot
- WordPress
- WooCommerce
- Excellent writing skills
- Strong ability to multi-task

REFERENCES

Devin O'Brien

Email: devin.obrien@askovfinlayson.com
Phone: (952) 300-5434

Erin Husted

Email: erin@hackwithdesignhouse.com
Phone: (612) 702-7971

Nicolle Nelson

Email: nicolle@delicaciesjewelry.com
Phone: (612) 414-8225

EXPERIENCE

Delicacies Jewelry

Email Marketing Specialist
October 2019 - Present

- Design and schedule marketing emails in accordance with promotional calendar

Sogang Language Program - Seoul, Korea

English Teacher
August 2018 - February 2020

- Taught ESL curriculum to children ages 5-11 in a private academy setting

Search and State

Customer Service & Operations Coordinator
January 2017 - August 2017

- Managed physical and digital inventory systems
- Designed targeted email marketing campaigns
- Managed and organized digital assets
- Created and evaluated weekly sales velocity reports
- Provided customer care via email and phone
- Built and maintained wholesale relationships

Hackwith Design House

Customer Service & Fulfillment Coordinator
August 2014- January 2017

- Merchandised online product by creating new product listings and landing pages, writing copy, and providing technical information
- Designed and scheduled email newsletters
- Answered customer inquiries via email and processed returns and exchanges
- Analyzed trends in customer feedback and returns and reported to Director of Operations

EDUCATION

Appalachian State University

BS Apparel Design & Merchandising
August 2011 - August 2014

Minor in Marketing

Graduated Magna Cum Laude