

**E.G.S. PILLAY ENGINEERING COLLEGE, NAGAPATTINAM**

**OFFICE OF THE SECRETARY**

**ORDER OF APPOINTMENT**

06.06.2024

We are pleased to announce the appointment of **Mr.V.R.SUGUMARAN**, Assistant Professor in the Department of Computer Science & Engineering, as **CONVENER - STUDENT DISCIPLINE**, effective today.

He shall be responsible for the following:

- The convener leads the student disciplinary committee, shaping the student code of conduct and ensuring its enforcement.
- The convener is likely the first point of contact for complaints regarding student misconduct. They'll gather information and assess the situation.
- They might lead investigations or delegate them to committee members. This could involve interviewing witnesses and gathering evidence.
- This could involve anything from warnings to suspension or expulsion, depending on the severity of the offense.
- The convener ensures proper documentation of disciplinary cases.
- They might play a role in initiatives to foster a culture of respect and responsibility within the student body.

(Reporting to the Management on the progress periodically)

  
**JOINT SECRETARY**  
**S.SHANKAR GANESH**  
Joint Secretary  
E.G.S. Pillay Group of Institutions  
Nagapattinam - 611 002.

CC to: Principal, Individual Concerned, All HoDs, T&P, PO, Librarian, PED, Transport, All offices.