

# MUHAMMAD AHMAD SAEED

## TECHNICAL PROJECT MANAGER

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### SUMMARY

Certified Technical Project Manager with 3+ years of experience delivering software projects and leading cross-functional teams in Agile environment. Skilled in SDLC management and project delivery using modern tools, backed by hands-on full-stack development experience. Proven track record of optimizing workflows, improving team productivity by 20%, and aligning technical solutions with business goals. Strong communicator adept at bridging technical and non-technical stakeholders to ensure on-time, high-quality project outcomes.

### SKILLS

#### Project Management

- Agile Software Delivery – *Scrum* • *Kanban* • *SDLC Management* • *Continuous Improvement* • *CI/CD Integration*
- Project Planning & Execution – *Scope & Schedule Management* • *Cost & Quality Control* • *Risk Mitigation* • *Change Management*
- Stakeholder & Team Leadership – *Cross-functional Collaboration* • *Client Communication* • *Resource Allocation* • *Delivery Optimization*

#### Tools & Methods

- Project Tracking & Collaboration – *Jira* • *Azure DevOps* • *Clickup* • *Asana* • *Slack*
- Technical Proficiency – *Node.js* • *React.js* • *Express.js* • *Git* • *Cloud Platforms (AWS, Azure)*
- Documentation & Reporting – *Confluence* • *Notion* • *Google Workspace*

#### Soft Skills

*Leadership & Team Motivation* • *Strategic Problem Solving* • *Clear Communication* • *Client & Stakeholder Management* • *Adaptability in Fast-paced Environments*

### EXPERIENCE

#### IMMENTIA

##### Technical Project Manager

May 2024 – Present

- Improved project efficiency by introducing actionable tracking and workflow standardization, which cut coordination overhead by 10%
- Shortened delivery timelines by tightening scope controls, improving dependency mapping, and align sprints with release windows – bringing launches forward by 1-2 weeks.
- Reduced late-stage escalations by applying structured RAG status updates, risk registers, and change control processes.

#### TECH LOGANS

##### Lead Technical Project Strategist

Sep 2022 – May 2024

- Accelerated task completion by 15% through clearer handoffs and tighter scope control, using requirements reviews and structured change requests
- Reduced project disruptions by 20% with proactive risk identification and mitigation strategies, including tracking and contingency planning.
- Minimized delays and extra costs by sequencing work across parallel streams with capacity planning, dependency mapping and milestone tracking.

#### SELF EMPLOYED

##### Full Stack Web Developer

Oct 2021 – Oct 2023

- Built and shipped responsive web apps that earned consistently high user satisfaction and repeat client requests (component-based UI, accessibility checks)
- Delivered client projects on schedule while meeting acceptance criteria and usability goals (clear specs, scoped milestones, review demos)
- Optimized performance, reducing initial load by 20–30% and improving P95 latency (code splitting, image optimization, HTTP caching, lazy loading)

### EDUCATION

#### ATHENIA GLOBAL EDUCATION

Executive Diploma in Strategic Project Management [[Credential](#)]

#### MICROVERSE

Full Stack Web Development [[Credential](#)]

## CERTIFICATIONS

-  PMP Preparation (Technical Institute of America) – *Udemy* [[Credential](#)]
-  Generative AI Overview for Project Managers – Project Management Institute [[Credential](#)]
-  Scrum Fundamentals Certified (SFC) – *SCRUMstudy* [[Credential](#)]
-  The Complete 2023 Web Development Bootcamp – Udemy [[Credential](#)]
-  Critical Thinking and Problem Solving – *British Council*
-  Leadership and Management – *British Council*