

MUHAMMAD AHMAD SAEED

TECHNICAL PROJECT MANAGER

🌐 Islamabad | 📞 03006001595 | ✉️ [email](#) | 🔗 [LinkedIn](#) | 📁 [Portfolio](#)

SUMMARY

Certified Technical Project Manager with 3+ years of experience delivering software projects and leading cross-functional teams in Agile environment. Skilled in SDLC management and project delivery using modern tools. backed by hands-on full-stack development experience. Proven track record of optimizing workflows, improving team productivity by 20%, and aligning technical solutions with business goals. Strong communicator adept at bridging technical and non-technical stakeholders to ensure on-time, high-quality project outcomes.

SKILLS

- 📁 Project Management
 - Agile Software Delivery – *Scrum • Kanban • SDLC Management • Continuous Improvement • CI/CD Integration*
 - Project Planning & Execution – *Scope & Schedule Management • Cost & Quality Control • Risk Mitigation • Change Management*
 - Stakeholder & Team Leadership – *Cross-functional Collaboration • Client Communication • Resource Allocation • Delivery Optimization*
- 🔧 Tools & Methods
 - Project Tracking & Collaboration – *Jira • Azure DevOps • Clickup • Asana • Slack*
 - Technical Proficiency – *Node.js • React.js • Express.js • Git • Cloud Platforms (AWS, Azure)*
 - Documentation & Reporting – *Confluence • Notion • Google Workspace*
- 🏆 Soft Skills
 - *Leadership & Team Motivation • Strategic Problem Solving • Clear Communication • Client & Stakeholder Management • Adaptability in Fast-paced Environments*

EXPERIENCE

- 📁 IMMENTIA

Technical Project Manager

May 2024– Present

 - Improved project efficiency by introducing actionable tracking and workflow standardization, which cut coordination overhead by 10%
 - Shortened delivery timelines by tightening scope controls, improving dependency mapping, and align sprints with release windows – binging launches forward by 1-2 weeks.
 - Reduced late-stage escalations by applying structured RAG status updates, risk registers, and change control processes.
- 📁 TECH LOGANS

Lead Technical Project Strategist

Sep 2022 – May 2024

 - Accelerated task completion by 15% through clearer handoffs and tighter scope control, using requirements reviews and structured change requests
 - Reduced project disruptions by 20% with proactive risk identification and mitigation strategies, including tracking and contingency planning.
 - Minimized delays and extra costs by sequencing work across parallel streams with capacity planning, dependency mapping and milestone tracking.
- 📁 SELF EMPLOYED

Full Stack Web Developer

Oct 2021 – Oct 2023

 - Built and shipped responsive web apps that earned consistently high user satisfaction and repeat client requests (component-based UI, accessibility checks)
 - Delivered client projects on schedule while meeting acceptance criteria and usability goals (clear specs, scoped milestones, review demos)
 - Optimized performance, reducing initial load by 20–30% and improving P95 latency (code splitting, image optimization, HTTP caching, lazy loading)







EDUCATION

- 🎓 ATHENIA GLOBAL EDUCATION

Executive Diploma in Strategic Project Management [[Credential](#)]
- 🎓 MICROVERSE

Full Stack Web Development [[Credential](#)]

CERTIFICATIONS

-  PMP Preparation (Technical Institute of America) – *Udemy* [[Credential](#)]
-  Generative AI Overview for Project Managers – Project Management Institute [[Credential](#)]
-  Scrum Fundamentals Certified (SFC) – *SCRUMstudy* [[Credential](#)]
-  The Complete 2023 Web Development Bootcamp – *Udemy* [[Credential](#)]
-  Critical Thinking and Problem Solving – *British Council*
-  Leadership and Management – *British Council*