MEETING REPORT

Group Name: Tell'all   **Date of Meeting: 21/04/2020**

Start Time: 18:00   End Time: 19:00   Meeting Location: Whatsapp Videocall

Moderator: Edvin Hysenagolli   Recorder: Megi Kongjinaj

Other Members Present: Megi Zaimaj, Brisilda Kurti, Klajdi Hoxha

Member Absent: No one

Topics Discussed:

> **In this meeting we discussed about the Documentation we have to work on, Requirements Specification. We also talk about the sketches and how we are going to design our system. We certainly talk about formatting once again the whole documentation we have till now, in order to finish the Requirements Specification possibly next week and of course the next week tasks.**

Decision Made:

> **After the discussion we decided to work on the second draft of the Requirements Specification, which include Functional and Non-functional Requirements.**
> **Each member of the group will complete a specific part and we will ask one another for anything we have questions.**
> **About the sketches we thought that the ones that we have till now are a draft and are going to be upload as pdf document.**

Tasks Assigned

- **Each member is going to do an amount of the Functional Requirements part of Requirements Specification.**
- **For the Non-functional Requirements :**

    - **Klajdi Hoxha will work on user Interface, usability and performance requirements.**

- **Edvin Hysenagolli will work on manageability and system interface.**
- **Megi Zaimaj will work on security and data management.**
- **Megi Kongjinaj will work on standards compliance.**
- **Brisilda Kurti will work on portability and domain requirements.**

Time, Place, and Agenda for Next Meeting:

23/04/2020

Online meeting (Whatsapp video call)

Next week steps.