***Feedback for Group 1 regarding Community Organization Project, Sprint 3***

Business Inc.

123 Number rd.

Brisbane, 1234

Group 1

Community organization project development team

11 - October - 2016

Dear Brittany and members of On the Spot,

On monday the 10th of October, we met to review the progress of the community organisation project you are developing for us. During this meeting you presented various aspects of the project in a specific, detailed manner. After deliberation as a team we would like to provide feedback on both your presentation during this meeting, and the progress of the project with regards to our expectations.

The presentation on monday demonstrated that your team was well prepared; you had all of the visual aids organised in advance, and knew your product well enough to speak concisely on the progress of the sprint 3 user stories. During the demonstration you were able to demonstrate working versions of these user stories, they were quite impressive. In addition, you were aware of the user stories not yet completed, and were prepared with an explanation and a plan regarding them.

During the last two sprints, your team has improved in your capacity to uphold the user stories included in the sprint plan. As a result, our team believes that you have met our expectations for this sprint with a few minor exceptions. All of the user stories set out for sprint 3 have been completed except the story referring to online payment with paypal. Upon discussion, this story was moved to the subsequent sprint without discontent. The stories that were completed were done to an exceptional standard, fulfilling the acceptance criteria outlined in our plan.

The level of the presentation was suitable for our team, we could understand your content and the message you were conveying at various points throughout the demonstration. Information about the architecture used to build the product was omitted in the presentation on the whole. Technical difficulties did not plague your presentation, and as such it was able to run smoothly, however a minor glitch seemed to occur when presenting the paypal user story. That said, it was ensured that this bug was not found on your core version of the product.

Your presentation of the product during the demonstration was upright and concise. Most details and specifications of your product were explained, all of which were very clear and elaborate. It was obvious that time had been spent preparing the flow of the presentation, which was encouraging to us as a client team. The persona of your presenter was confident, but not arrogant. When you encountered minor problems with your demonstration your confidence in the product was apparent by the way in which you recovered. However, despite previous feedback, only one person of your group presented your product. Even so, it was still clear that all the members of your team contributed to the product by the way that you referenced various specifications to your team members.

In conclusion, our team wish to congratulate you on your efforts in this sprint, the results are impressive. It is evident that On the Spot have what it takes to build a satisfying product, and we are looking forward to see the results of your hard work. Don’t hesitate to contact us in the coming weeks in any queries arise.

sincerely,

Team 4:

*Name student #*

Eirek Baug……………………...……. 09792538

Isaac Flello……………………..……. 09492917

Matthew Alcock………………...……. 08941777

Pengyuan Ge………..………………. 08936854

Peter Burnett………...………………. 09192972

Samual Ashcroft…….………………. 08572135