AHMED ABDULAZIZ AL-BURAIKI

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Abu Dhabi

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SUMMARY

Results-oriented Data Analyst with a proven track record at Emirates Institute of Finance, driving operational efficiency and data-driven decision-making. Achievements include significant enhancements in training operations, resulting in increased registrations at Emirates Institute for Banking and Financial Studies. Proficient in Python, SQL, and technical project management, with a strong aptitude for innovative problem-solving. Aiming to leverage analytical skills to further organizational success while embracing new challenges.

SKILLS

- · Data formatting
- Visual data representation
- · Data filtering
- · Reporting tools
- Data screening
- Microsoft Access
- Transact SQL
- Machine learning

- System design
- NoSQL databases
- Amazon web services (AWS) integration
- Experience with Linux Platforms
- Spreadsheet development
- Python programming
- Decision-making
- Analytical skills

- · Network analysis
- Simulation modeling
- API development
- Computer skills
- Automation process design
- Power BI
- Object-oriented programming

EXPERIENCE

01/2023 - Current

Data Analyst, Emirates Institute of Finance, Abu Dhabi

- Leading advanced data analysis projects to support strategic decision-making
- Enhancing operational processes by designing advanced technical systems to boost efficiency
- Delivering innovative solutions to improve the quality of e-learning and institutional operations

01/2018 - 12/2022

Training Program Coordinator, Emirates Institute for Banking and Financial Studies

- Led a transformation in training operations, increasing annual registrations from 26,000 to 35,000
- Designed advanced systems to improve registration efficiency and user experience.
- Contributed to launching the institute's e-learning platform through innovative registration solutions.
- Analyzed feedback from participants to identify areas of improvement in future trainings.

01/2011 - 12/2017

Student Affairs Administrative Assistant, Emirates Institute for Banking and Financial Studies

- Supervised academic registration processes and daily student affairs
- Provided administrative and technical support to enhance student experiences and service quality

01/2008 - 12/2010

Receptionist (Night Shift), Emirates Institute for Banking and Financial Studies

- Delivered support services to students and visitors, handling inquiries during night shifts
- Managed schedules and responded to student inquiries effectively

EDUCATION

07/2006

High School

Al Mutanabi School, Abu Dhabi

Double Major, Business Administration And IT *Emirates College For Science &Technology*, Abu Dhabi Few courses remaining to complete Bachelor's degree.

CERTIFICATIONS

- DA0130: Analyzing Data with Excel, IBM
- Dataeng3x: Python and Pandas for Data Engineering, Pragmatic Al Labs
- CS50's Introduction to Artificial Intelligence with Python ,Harvard

PERSONAL INFORMATION

Date of Birth: 01/01/87

LANGUAGES

- Arabic, Native
- English, Advanced (Writing, Reading, Speaking)

AWARDS

- Certificate of Appreciation, Abu Dhabi Department of Knowledge and Education, 2018
- Certificate of Appreciation, Human Resources Department of Sharjah, 2024
- Certificates of Appreciation, Emirates Institute of Finance

TRAINING

- Success and Motivation
- Customer Relationship Management
- SQL Primer for Data Analysis
- Mindfulness 101

• Customer Experience (Intermediate)

PROFESSIONALENGAGEMENTS

- National Program for Coders
- Developers Hackathon

NOTABLEPROJECTS

- National Ethraa Initiative, Developed smart systems to track graduates and connect them with financial institutions, contributing to the goal of employing 5,000 Emiratis as per the UAE Central Bank's vision.
- Integrated Training System, Built a comprehensive system for managing training courses, including automated notifications for candidates, lecturers, and institutions to ensure quality and compliance.
- Automated Feedback System, Created solutions for analyzing feedback data, significantly improving training outcomes.
- E-learning Development, Enhanced e-learning quality through technical solutions for streamlined registration.
- Crowd Management System, Designed advanced systems using barcode and facial recognition technologies for effective crowd management.
- Smart Marketing Systems, Implemented strategies with interactive bots, attracting over 15,000 data entries annually through innovative solutions.

LANGUAGES

Arabic: First Language
English: C1
Advanced (C1)