

March 20<sup>th</sup>, 2020

To Whom it may concern

Re: Annette Lee

I am writing to you in support of **Annette Lee**. **Annette Lee** has been working Osaka Seiryō Junior and Senior High school since April 2017 and she is a thoughtful teacher, so I hope this letter will be helpful to both of you and her.

I am a Japanese Teacher of English (JTE) at Osaka Seiryō Junior and Senior High School, a private junior and senior high school in Osaka. **Annette Lee is a Native English Teacher (NET)**. Annette is a pleasure to work with because her pleasant and positive attitude can make nearly any work seem fun and interesting. She teaches in several of classes with me. She mainly in charge of English B classes, which is focus on speaking and listening for 1<sup>st</sup> to 3<sup>rd</sup> year junior high school students in April 2017-March 2020. In the classes, she tries Pen Pal project which is to exchange letters between this school and Presidio Middle School in San Francisco. For high school, she is in charge of "English Communication II" for the second-year high school students. In the classes, she teaches the students how to make good presentation in English. Moreover, she expands the Pen Pal project the year after to give our high school students an opportunity to exchange letters with Garfield High School in Seattle. Japanese teachers of English (JTEs) are not always good in making instructions to the students on this field. Therefore, her lessons can help us, JTEs, as well as our students. In addition, Annette adjusts her teaching methods, her knowledge and her vocabulary level of the students, and strives to be aware of what interests her students. For example, she is often making use of digital applications for the English education in her classes. Our students have their own iPad for ICT learning and AL, for Active Learning, so Annette uses varieties of digital applications to let the students make much English communications with each other. She has made her own English website "Eigo-Ganbare" and used it to train their grammar skills and Vocabulary through a variety of games on the website. Her ideas and materials are so extensive that in every class, the students can enjoy learning about English communication skills by acquiring many English words and phrases. In addition to the regular classes, Annette is responsible for teaching an extended activity held in afterschool period-Houkago-Eikaiwa, English conversation class for junior high school students. Many students who take her lessons say to me that her class is pleasant, and they are having a lot of fun taking with and listening to her.

Additionally, Annette is polite, soft-spoken, and cooperative teacher. She has built a trust and good relationship to other teachers and students. In my point of view, Annette is great for team-planning and team-teaching, especially within a setting like a Japanese school. With her abilities, adaptability, and great communication skills, Annette will be a great teacher and team player for any schools or an employee for a company/organization. If you have any further question, I can be contact at [nagai.seiry@gmail.com](mailto:nagai.seiry@gmail.com).

Sincerely,



Fukuriki Minoru, Principle



Nagai Akane, Japanese Teacher of English

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