
Meeting Minutes

Date: 5/31/2025

Time: 12:30 PM to 02:03 PM

Location: House 41, Road 6, Banasree, Dhaka.

Attendees:

- Sadi Al Hossain
- Sami Al Hossain
- Shahriar Hossain Jihad
- Soikat Hossain Rakib
- Md. Tamim Hossain
- Kishor Mahmud
- Asad Uzzaman
- Alve Rahman
- Md. Shahin Mia
- Md. Nayem Hassan

Meeting Objectives:

- Monthly Meeting

Discussion Points:

- Discussion about running the project work process.
- Discussion on hiring a salesman for Intellitech.
- There was a discussion regarding updates and bug fixing for the Glowthentic project.
- We discussed using the accountant software in our office for testing purposes.
- There was a discussion regarding the update of Trackify.

Action Items:

- We need to hire a salesman for Intellitech. A job circular needs to be published for this.
- A live product viewer needs to be shown in the product details in Glowthentic.
- The updated project for Glowthentic must be deployed to the live server by June 2.
- Sobrokom's major update is finished, now we need to do a live.