EILEEN MITCHELL

(541) 400-8041 eileenhlmitchell19@gmail.com

Associate Planner currently looking to grow as a professional in a wide breadth of fields. Developed skills and knowledge with ESRI software/GIS mapping, land use/civil project permitting, code research, project coordination and a current student of the University of Washington Full Stack Software Development Bootcamp learning skills in HTML, CSS, JavaScript, JQuery, Node, Express, SQL, MongoDB, and React.

EXPERIENCE

ASSOCIATE PLANNER - LDC, WOODINVILLE, WA   2021-PRESENT

Work with various jurisdictions, developers, and various firms on land use and civil construction and design submittals. Various other tasks include project coordination, report writing, code research, data analysis, feasibility mapping and lot layout design. GIS mapping is conducted on a regular basis using both ArcMaps and ArcPro.

COMMUNITY PLANNER I - CITY OF CENTRAL POINT, OR   2019-2020

Worked under Principle Planner to process and hold pre-application conferences for land use applications. Interpreted and advised public on Municipal Code and policies concerning property use. Generated presentations to present to the City's Planning Commission and public. Researched and analyzed information to prepare documents and reports as required, approved permits, and worked with GIS mapping. Through this work, improved understanding of Oregon Land Use and Development Regulations.

INTERN ASSISTANT PLANNER - QK   2019

Worked under Senior Planner on various planning tasks. Worked on recommendations for site maps, the creation of Municipal Services Reviews for counties, and RFPs. Assignments included GIS work, and calculation/compilation of information for developer permits, environmental forms, and other site plans. Gained a furthered understanding and knowledge of urban planning, the California Environmental Quality Act (CEQA), as well as their respective processes.

EDUCATION

B.S. CITY AND REGIONAL PLANNING - CALIFORNIA STATE UNIVERSITY, FRESNO   2016 - 2019

- Minor in Political Science & Certificate in Geographic Information Systems (GIS)

SKILLS

- Project Coordination
- GIS Knowledge in ArcMaps/Pro
- Land Use Permitting
- Code Research
- Code Basics - HTML, CSS, Javascript, JQuery
- Report Writing

PAST ACCOMPLISHMENTS

- Current member of Planning Association of Washington

- Former American Association of Geographers member. Attended annual meetings in New Orleans, LA and Washington D.C.

- Former American Planning Association member. Attended the annual state meeting in Eugene, OR in 2019.