

Infrastructure Committee Agenda

Date: Thursday, 11 April, 2024

Time: 9:00 am

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

Elected Members: Cr Simon Reid (Chairperson)
Cr Phil Halse (Deputy Chair Person)
His Worship the Mayor Vince
Cocurullo
Cr Gavin Benney
Cr Nicholas Connop
Cr Ken Couper
Cr Jayne Golightly
Cr Deborah Harding
Cr Patrick Holmes
Cr Scott McKenzie
Cr Marie Olsen
Cr Carol Peters
Cr Phoenix Ruka
Cr Paul Yovich

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

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Recommendations contained in the agenda are not the decisions of the meeting.

Please refer to minutes for resolutions.

Infrastructure Committee – Terms of Reference

Membership

Chairperson	Councillor Simon Reid
Deputy Chairperson	Councillor Phil Halse
Members	His Worship the Mayor Vince Cocurullo Councillors Gavin Benney, Nicholas Connop, Ken Couper, Jayne Golightly, Deborah Harding, Patrick Holmes, Marie Olsen, Scott McKenzie, Carol Peters Phoenix Ruka and Paul Yovich
Meetings	Monthly
Quorum	7

Purpose

To oversee the management of council's infrastructural assets, utility services and public facilities.

Key responsibilities

- Oversight of services including:
 - Transportation
 - Three Waters
 - Wastewater
 - Stormwater
 - Flood Management
 - Drinking Water
 - Laboratory services
 - Solid waste, waste minimisation and recycling services
 - Parks and reserves
 - Cemetery
- Accountable for the development and implementation of the Infrastructure Strategy, Activity Management Plans (AMP's) and Development Contributions Policy.
- Operational accountability of performance including:
 - Health and Safety

- Regular reporting on service delivery
 - Compliance
 - Sustainability
 - Finance
 - Trends
 - Benefits (positive outcomes achieved)
 - Customer feedback
 - Risk
- Accountability for the delivery of the Capital Programme.
- Committee will receive:
- Capital Programme financial reporting over a three year horizon
 - Health and Safety reporting
 - Programme reporting
 - Procurement activities and strategies
 - Resourcing issues and requirements
 - Project Management Office gateway reviews and activities
- Procurement oversight - general procurement relating to the areas of business of this committee, within delegations.
- Shared Services – investigate opportunities for Shared Services for recommendation to council.
- Council Controlled Organisations (CCOs) – monitoring the financial and non-financial performance of CCOs whose functions would otherwise fall under the scope of this committee. Includes trading CCOs (CCTOs) and those CCOs exempted under the LGA. Responsibilities include:
- advising on the content of annual Statement of Expectations to CCOs
 - agreement of the Statement of Intent
 - monitoring against the Statement of Intent
 - for exempted CCOs, monitoring and reporting as agreed between Council and the organisation
 - quarterly reporting on performance

CCOs accountable to this committee:

- Northland Regional Landfill Limited Partnership (NRLLP) – CCTO
- Whangarei Waste Limited (WWL) -exempted CCO

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including, but not limited to:
- a) the approval of expenditure of less than \$20 million plus GST.
 - b) approval of a submission to an external body.
 - c) establishment of working parties or steering groups.

- d) adoption of strategies and policies relating to the key responsibilities of this committee (except for those that cannot be delegated by Council under Clause 32(1)(f) of Schedule 7 of the LGA).
- e) the power to adopt the Special Consultative Procedure provided for in Section 83 to 88 of the LGA in respect of matters under its jurisdiction (this allows for setting of fees and bylaw making processes up to but not including adoption).
- f) the power to delegate any of its powers to any joint committee established for any relevant purpose under clause 32, Schedule 7 of the Local Government Act 2002.

The Committee does not have:

- i. The power to establish sub-committees.
- ii. The powers Council is expressly prohibited from delegating as outlined in Clause 32(1)(a)-(h) of Schedule 7 of the Local Government Act 2002; being:
 - the power to make a rate
 - the power to make a bylaw
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan
 - the power to adopt a long-term plan, annual plan or annual report
 - the power to appoint a chief executive the power to adopt policies required to be adopted and consulted on under the Local Government 2002 in association with the long-term plan or developed for the purpose of the local governance statement
 - the power to adopt a remuneration and employment policy.

Item 3.1

Infrastructure Committee Meeting Minutes

Date: Thursday, 14 March, 2024

Time: 9:00 a.m.

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

In Attendance

Cr Simon Reid (Chairperson)
 Cr Phil Halse (Deputy Chair Person)
 His Worship the Mayor Vince Cociurullo
 Cr Gavin Benney
 Cr Nicholas Connop
 Cr Ken Couper
 Cr Jayne Golightly
 Cr Patrick Holmes
 Cr Scott McKenzie
 Cr Marie Olsen
 Cr Carol Peters
 Cr Phoenix Ruka
 Cr Paul Yovich

Not in Attendance

Cr Deborah Harding

Scribe

C Brindle (Senior Democracy Adviser)

1. Declarations of Interest / Take Whaipānga

No declarations of interest were made.

2. Apologies / Kore Tae Mai

Cr Deborah Harding (absent) and His Worship the Mayor (late arrival)

Moved By Cr Gavin Benney

Seconded By Cr Scott McKenzie

That the apologies be sustained.

Carried

3. Confirmation of Minutes of Previous Infrastructure Committee Meeting / Whakatau Meneti

3.1 Minutes Infrastructure Committee Meeting held 8 February 2024

Moved By Cr Marie Olsen
Seconded By Cr Phoenix Ruka

That the minutes of the Infrastructure Committee meeting held Thursday 8 February 2024, having been circulated be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

His Worship joined the meeting at 9.02am during Item 3.1.

4. Decision Reports / Whakatau Rīpoata

4.1 Coastal Protection Works Policy

Moved By Cr Gavin Benney
Seconded By Cr Nicholas Connop

That the Infrastructure Committee approves the adoption of the Coastal Protection Works Policy 2024 to replace the Coastal Erosion Protection Policy 2015 (Policy 0028).

Carried

4.2 Community Garden Policy review 2024

Moved By Cr Carol Peters
Seconded By Cr Nicholas Connop

That the Infrastructure Committee approves the Community Garden Policy - attachment 1, to replace the Community Gardens Policy 2018.

Carried

Extra ordinary business

Subsequent to the agenda being circulated Item 4.3 Waipu Gorge Road and Item 1.1 Contract Award – Kamo Reservoir were distributed separately but not within the timeframe specified in LGOIMA.

The Committee are asked to consider Item 4.3 at today's meeting to receive an update on the measures that are being considered up to and including the potential to close Waipu Gorge Road to reduce the risk of traffic accidents. Whilst this can be achieved under current delegations, good communication with the community is paramount.

The Committee are also asked to consider Item 1.1 at today's meeting to enable work to commence as soon as possible.

Moved By Cr Simon Reid
Seconded By Cr Phil Halse

That the committee consider Items 4.3 and 1.1 at today's meeting.

Carried

4.3 Waipu Gorge Road, Traffic Restrictions

Moved By Cr Ken Couper
Seconded By Cr Phil Halse

That the Committee notes that:

1. Should they be required for safety reasons further restrictions (in addition to existing Section 16a (2) “truck with trailer unit” restrictions) will be imposed on light car and passenger vehicles on Waipu Gorge Road, utilizing schedule 10, clause 11b of the Local Government Act.
2. Restrictions would be implemented under staff delegation.

Carried

5. Information Reports / Ngā Pūrongo Kōrero

5.1 Contracts Approved Under Delegated Authority Agenda - January 2024

Moved By His Worship the Mayor
Seconded By Cr Marie Olsen

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

Carried

5.2 Infrastructure Capital Programme Report - February 2024

Moved By His Worship the Mayor
Seconded By Cr Marie Olsen

That the Infrastructure Committee notes the Infrastructure Capital Programme Report - February 2024 update.

Carried

5.3 Infrastructure Operational Report - January 2024

Moved By His Worship the Mayor
Seconded By Cr Phil Halse

That the Infrastructure Committee notes the Infrastructure Operational Report January 2024 update.

Carried

6. Public Excluded Business / Rāhui Tangata

Moved By His Worship the Mayor
Seconded By Cr Marie Olsen

That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1 Contract Award – Kamo Reservoir Additional Capacity Physical Works	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage commercial activities. To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	Section 7(2)(h) Section 7(2)(i)

Carried

7. Closure of Meeting / Te katinga o te Hui

The meeting concluded at 11.08am

Confirmed this 11th day of April 2024

Councillor Simon Reid (Chairperson)

4.1 Draft Northland Regional Landfill Limited Partnership Statement of Intent 2024-25

Meeting: Infrastructure Committee

Date of meeting: 11 April 2024

Reporting officer: David Lindsay (Solid Waste Engineer)

1 Purpose / Te Kaupapa

To receive the Draft Northland Regional Landfill Limited Partnership (NRLLP) Statement of Intent and half year performance report in accordance with the Local Government Act 2002.

2 Recommendations / Whakataunga

That the Infrastructure Committee;

1. Receives the Draft Northland Regional Landfill Limited Partnership Statement of Intent 2024-25; and
2. Notes the Northland Regional Landfill Limited Partnership half year performance report for the period up to end of December 2023.

3 Background / Horopaki

The Draft Statement of Intent (SOI) has been reviewed for appropriateness in relation to the delivery of services, management and governance of NRLLP and obligations to meet Section 64, and Schedule 8 of the Local Government Act 2002 (LGA).

The Draft Statement of Intent for NRLLP is included as Attachment 1. The Board of Directors must consider any comments on the draft statement of intent that are made by the shareholders, on or before 1 May 2024.

NRLLP's SOI includes 'high level' performance targets, these are reported on in the half year annual report, included as Attachment Two. More detailed and specific targets are set and monitored within the entity following through from its annual Business Plan. These are not included in this SOI as section 71 of the LGA permits information to be withheld that could be withheld under the Local Government Official Information and Meetings Act 1987 (LGOIMA). NRLLP specifically relies on section 7(2)(h), (i) and (j) of the LGOIMA.

Note: Alan Adcock, General Manager – Corporate, has a governance relationship with NRLLP as a Director on behalf of Whangarei District Council. Any potential conflicts of interest this causes are dealt with as circumstances dictate.

4 Discussion

The goals and objectives within the Statement of Intent have been revised to reflect the progress of the gas to electricity generation plant at the landfill site and steps being taken to secure the long term future of the landfill facility and enable opportunities for the location of complementary activities to support waste minimisation objectives.

5 Significance and engagement

The decisions or matters of this agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

6 Attachments

1. Northland Regional Landfill Limited Partnership – Statement of Intent 2024-25
2. Northland Regional Landfill Limited Partnership – Half Year Performance Report December 2023

Northland Regional Landfill Limited Partnership Draft Statement of Intent and Business Plan 2024/25

A. Statement of Intent

A.1 *Introduction*

Following a competitive process seeking requests for proposals, NRLLP was formed on 2 July 2009 and purchased the consented Puwera landfill site and Re-Sort resource recovery park from Whangarei District Council (WDC).

The Northland Regional Landfill Limited Partnership (NRLLP) comprises two limited partners; Whangarei District Council (WDC) and Northland Waste Limited (NWL). The General Partner is Whangarei Waste Limited (WWL).

NRLLP has operated very successfully since inception receiving most of Northland's waste and carrying out substantial waste diversion and recycling. The major focus for the forthcoming year is operationalising the gas to energy plant and ensuring effective gas capture and optimising the gas collection efficiency.

A.2 *Purpose of the Statement of Intent*

This statement of intent is prepared in accordance with section 64 of the Local Government Act 2002 (LGA). It outlines the activities and intentions of NRLLP for the next three financial years, and the objectives to which those activities will contribute. It provides a basis for which the General Partner can be held accountable to the Limited Partners for the performance of the organisation.

A.3 *Purpose of the Organisation*

NRLLP is a for-profit entity operating as a best practice business financially, environmentally, socially and culturally.

This encompasses:

- a) Exhibiting a sense of social and environmental responsibility. Maintaining quality relationships with hapu.
- b) Ensuring the health and safety of workers.
- c) Being a good employer.
- d) Responding to members of the public appropriately by providing contacts on the Northland Waste Limited website or through enquiry through WDC.
- e) Maintaining good and comprehensive information management and record keeping practises and appropriate returns to partners.
- f) The Directors carrying out regular and comprehensive risk management reviews covering reputational, legal, operational and financial risk.

The overarching purpose of NRLLP is to operate the Puwera landfill and ReSort RRP and to provide waste disposal facilities in the Whangarei District.

A.4 *Nature and Scope of Activities*

The activities that NRLLP provides currently includes the following:

- Own, operate and manage Puwera Landfill
- Own, operate and manage ReSort RRP
- Haulage of conforming waste from ReSort to Puwera
- Provide for post closure responsibilities for Puwera

- Conduct waste diversion and recycling and green waste separation

A.4.1 Vision

To operate competitive waste disposal facilities to provide for the needs of Northland and the North Auckland Region; undertaking waste diversion and recycling where economically viable; achieve Partner's financial return requirements; and pursing business growth opportunities where appropriate.

A.4.2 Community Outcome Support

NRLLP will operate to meet reasonable community expectations, and as supported by the WDC vision, where this is acceptable to both Shareholders/Limited Partners and does not impact on primary objectives or existing agreements.

A.4.3 Additional Legislation

The business is constituted under the Limited Partnership Act 2008 and is governed by the Northland Regional Landfill Limited Partnership Agreement, the Whangarei Waste Limited Northland Regional Landfill Limited Partnership Shareholders/Limited Partners Agreement and the Whangarei Waste Limited Constitution dated 30 June 2009. These may be amended from time to time by agreement between the partners/shareholders.

The management of the partnership is undertaken by Whangarei Waste Limited (WWL), a company registered under the Companies Act 1993.

A.5 Approach to Governance

A.5.1 Structure

NRLLP is a council-controlled trading organisation as defined by section 6 of the LGA and is a 50/50 limited partnership between the two partners WDC and NWL. Neither party has absolute control of the organisation.

The general partner, WWL, is jointly owned by WDC (Group A shares) and NWL (Group B shares). The company is governed by four directors, two group A directors and two group B directors appointed by the respective shareholders. No remuneration is paid by the company to the directors, the shareholders will pay the directors appointed by them as they see fit. A quorum consists of one group A director and one group B director.

A.5.2 Associated Interests of Partners

The parties have additional interests that are associated with the partnership.

Whangarei District Council

WDC funds domestic rubbish collections and rural transfer station services in the Whangarei District. WDC will continue to provide these services into the future. All the waste tonnage is committed to the Puwera Landfill.

WDC have agreed to structure their tenders for domestic collections of refuse and recycling and rural transfer sites in a manner which ensures long term protections of the waste and recycling stream for the benefit of Puwera Landfill

WDC awarded the Whangarei District solid waste collection and recycling collection contracts to NWL, following a competitive tender process. The contracts run from 1 July 2018 for a 5+2+2 term.

NRLLP utilises the services of the WDC Solid Waste Engineer to the Partnership and carries out various tasks to assist the development of the landfill and its operations.

Northland Waste Ltd

Northland Waste Ltd and associated companies have an obligation to deposit waste they collect in the Northland area into Puwera. There is also an obligation to deposit any North Auckland tonnes at Puwera provided; it is logistically possible; the Puwera Landfill charge plus transportation costs is equal to, or less than, charges and transportation to a competing landfill; and there are no commercial issues as a result of the NWL Auckland Council contract. NWL may also enter into tonnage swap agreements where this is economically beneficial to them.

Quay Contracting Limited, a subsidiary of Northland Waste Ltd, carry out cell construction at the landfill for the Limited Partnership. Under a management agreement they also manage: ReSort operations; landfill operations; and provide administration and accounting services. Their services are provided at market rates.

Northland Waste Ltd and associates are active on their own account in all aspects of the waste collection stream prior to delivery to Puwera/ReSort.

A.5.3 Advisory Committee

The Limited Partnership has an Advisory committee whose function is to review any conflicts of interest, consult with WWL, and to be updated on the business affairs of NRLLP. The committee includes:

- Nicholas Connop – appointed by WDC
- Marie Olsen – appointed by WDC
- Warwick Syers – appointed by NWL
- Raymond Lambert – appointed by NWL

A.5.4 Board of Directors

The WWL board of directors meet monthly to govern the management of the partnership, the board includes:

- Simon Reid – appointed by WDC
- Alan Adcock – appointed by WDC
- Warwick Syers – appointed by NWL
- Raymond Lambert – appointed by NWL

A.6 Goals/Objectives 2024/25

The long-term objectives of the partnership are set out in the partnership agreement and are included in Appendix 1 of this document.

Specific major focus for years ended 30 June 2025, 2026 and 2027:

- Operate and manage ReSort RRP and Puwera landfill in accordance with the management agreement and consents
- Diverting re-usable and recyclable material from ReSort general waste stream where financially viable
- Manage the financial aspects of the organisation to ensure a satisfactory annual distribution to the partners
- Continue development of the fifth cell construction stage at the landfill and ensure a minimum of six months capacity is always available
- Enter into a supply contract for sale of power from the Gas to Energy plant
- Commission the Gas to Energy Plant
- Secure the long-term future of the Landfill site by progressing the resource consent extension and extending the site footprint
- Explore opportunities for the location of complementary activities to support waste minimisation objectives

A.7 Performance Targets and Measures

The following measures apply for each of years ended 30 June 2025, 2026 and 2027:

- To open both the Puwera Landfill and Re-Sort facilities for a minimum of 40 hours each week
- Achieve no notifiable health and safety incidents (as defined by Worksafe NZ) occurring at all operational sites owned by NRLLP
- Ensure Resort facilitates a minimum of 40% diversion away from landfill of all material being handled through the site
- Maintain compaction of 0.7 tonnes of placed refuse per cubic metre of airspace used
- Ensure 6 months landfill capacity is maintained at all times
- Achieve a minimum of 70% landfill gas destruction as measured by NRLLP's approved Unique Emissions Factor (UEF)
- Commence the sale of power prior to the end of the financial year

A.8 Information to be Provided Throughout the Financial Year

Due to the commercial sensitivity of the business operations financial information is strictly confidential and only available to management of both WDC and NWL

A.8.1 Half-yearly Report

The half-yearly report will be provided to the management of the shareholders/limited partners within 2 months of the first half of the financial year ending (i.e. 28 February 2025). It will include:

- A comparison of performance against the performance targets and measures set out in the statement of intent – *in narrative format available for circulation to Councillors.*
- Un-audited financial statements including a statement of financial position, statement of financial performance and statement of movements in equity – *commercially sensitive so only available to management of WDC and NWL.*

A.8.2 Annual Report

The annual report will be provided to the management of the shareholders/limited partners within 3 months of the financial year ending (i.e. 30 September 2025). The annual report will include all the information necessary to enable an informed assessment of operations, including:

- Audited financial statements for the financial year including; a statement of financial position, a statement of comprehensive income, a statement of changes in equity, a statement of cash flows and notes to the financial statements.
- A comparison of the performance targets and measures outlined in this statement of intent, and the actual performance of NRLLP for the financial year.
- Any material variances from the expected performance of NRLLP, and explanations for those variances.
- An independent auditor's report on the financial statements and the performance targets and other measures by which NRLLP's performance against its objectives may be judged.
- Other statements as may be necessary to fairly reflect the financial position of the Company, the resources available, and the financial results of the operations.
 - *the narrative annual Report addressed to the WDC CEO and the comparison against the performance targets and measures outlined above are available for circulation to the Councillors and the public.*
 - *all other data above is commercially sensitive and only available to the management of WDC and NWL.*
- *Necessary information will be provided to WDC Finance staff to enable WDC reporting obligations. WDC will disclose within their Annual Report information required to satisfy financial reporting requirements, including but not limited to financial consolidation into the Group financial statements and required Joint Venture disclosures.*

A.8.3 Annual Financial Estimates

Annual financial estimates (budgets) for operational activities and capital expenditure to be provided to the management of the shareholders/limited partners.

A.8.4 Annual Draft SOI

The Annual Draft SOI (Statement of Intent) shall be sent to the WDC and to NWL no later than 28 February each year.

A.8.5 No Surprises Approach

To ensure there is timely notification of any major issues, NRLLP commits to a no surprises approach beyond the formal reporting requirements. This means that WWL will immediately communicate, by email, any issues that may trigger public interest, have political implications, or gain significant media attention to the Advisory Committee and to both shareholders/limited partners.

A.9 Compensation Sought or Obtained

It is expected there will be no activities for which the board will seek compensation.

A.10 Procedures in Relation to Acquiring Shares

Partners will not acquire shares in any other similar organisation within the operating area without the prior written agreement of both joint venture partners. It is acknowledged that NWL and associated companies operate waste collection and disposal services throughout New Zealand.

A.11 Ratio of Consolidated Partners Funds to Total Assets

Partners' funds mean partners' capital accounts, partners current accounts and reserves. Total assets mean the book value of all assets of the partnership. The ratio of partners funds to total assets at 30 June 2023 was 54.7% (2022: 53%).

A.12 Accumulated Profits and Capital Reserves

All profits are allocated to partners current accounts effective balance date and distributions to partners are deducted from partners current accounts. Unrealised capital gains are held in revaluation reserve and classified as equity.

The proportion of undistributed accumulated profits (retained earnings) and capital reserves that were distributed to partners at 30 June 2023 was 19.3% (2022: 34.9%). Distributions are determined from residual free cash flows available after meeting capex costs like cell construction costs and maintaining borrowings as agreed by Director's policies.

A.13 Estimate of the Commercial Value of the Partners Investment

It is not proposed to seek an independent assessment of the commercial value of the entity.

A.14 Forecast Financial Statements

Under the LGA council-controlled organisations that are not trading organisations are required to include forecast financial statements.

NRLLP is a trading organisation, and prospective financial statements are not included due to the commercial sensitivity of the business.

B. Business Plan 2024/25

B.1 Activities, Vision and Goals/Objectives

These are outlined in items 4 and 6 above

B.2 Governance/Management

The Northland Regional Landfill Limited Partnership Agreement, Whangarei Waste Ltd Constitution and the WWL / NRLLP Shareholders/Limited Partners Agreement establish the constitutional rules of the entities.

Whangarei Waste Ltd is the general partner of the NRLLP. The WWL Board of Directors are the governance body of NRLLP.

The NRLLP Advisory Committee is to be consulted by the General Partner from time to time, to review any conflicts of interest and to be updated on the Limited Partnership's affairs.

Quay Contracting Ltd is the operations manager of Puwera Landfill and ReSort acting on their own account and responsible for all day-to-day operations, staffing and supply of plant and vehicles. They also provide administration and accounting services. They are remunerated in accordance with a management agreement.

B.3 Budget 2024/25

The Budget is a component of this Business Plan and will be approved by the General Partner prior to 31 July but is not available with the Business Plan because of commercial sensitivity.

B.4 NRLLP Philosophy

- Operate a best practice business environmentally, financially, socially and culturally.
- Respect the individual requirements of the Partners as far as practical (e.g., Political Influence from Council and competitive market pressure for NWL)

B.5 Governance Review

Directors receive and discuss comprehensive Health and Safety reports and are briefed on any Resource Consent issues or notifications at each Directors meeting.

Appendix 1: Long Term Objectives for the Limited Partnership

Appendix 2: Statement of Accounting Policies

Appendix 1

Extract from WWL NRLLP Shareholders/Limited Partnership Agreement dated 30 June 2009

Long Term Objectives for the Limited Partnership

The objectives of the Limited Partnership are to:

- (a) Develop and operate the Puwera Landfill so that it is capable of serving the Waste disposal needs of the Shareholders and the Partners to the Limited Partnership and the Northland Region and providing competitive Waste disposal services to third party Waste operators and other local authorities within the Operating Area in an environmentally sound and economically efficient manner and in accordance with all relevant resource consents.
- (b) Operate as a successful business including achieving sufficient earnings to support the continued operations of the Limited Partnership and to achieve an appropriate risk adjusted return on investment.
- (c) Manage the Waste stream so enough Waste is secured to ensure that the Landfill is operated to its commercial advantage taking into account the benefits of maximising the life of the Landfill and financial return to the Shareholders and the Partners to the Limited Partnership.
- (d) Ensure construction and operation of the Landfill is undertaken in such a manner as to maximise the life of the Landfill, both for Stage One of the Landfill as contemplated by the existing resource consents and for any future stages.
- (e) Operate the ReSort:RRP as a transfer station to serve the needs of the Whangarei District in an environmentally sound and economically efficient manner and in so doing ensure that current levels of service, including services such as Hazardous Wastes collection and vegetation separation, are maintained with operations to be undertaken using the best practicable option.
- (f) Promote Waste Minimisation where it is financially viable to do so.
- (g) Be responsive to the market demand for its services in terms of the criteria of quantity, quality and price.
- (h) Develop business plans consistent with WDC's Waste Management and Minimisation Plan and all relevant statutory and regulatory obligations.
- (i) Behave in an environmentally sustainable manner by promoting and maintaining the standards of environmental protection applied by the RMA and to minimise the impact of its activities on the environment.
- (j) Comply with relevant provisions of the LGA applying to a CCTO.

- (k) Promote and maintain standards of health and safety in accordance with all applicable statutes and regulations, and including best practice.
- (l) Act as a good employer and effectively manage staff.
- (m) Commit to consult with and be sensitive to the concerns of the Landfill and ReSort:RRP host communities.
- (n) Act as a good corporate citizen with regard to its business dealings and relations with key stakeholders and tangata whenua and the Northland community.
- (o) Be customer focussed and ensure good customer relationships and service provision.
- (p) Enter into and manage procurement contracts to deliver the Limited Partnership's services.
- (q) Maximise long run economic and environmental benefits to key stakeholders.

Appendix 2: Statement of Accounting Policies

Reporting Entity

Northland Regional Landfill Limited Liability Partnership (the Partnership) is a joint venture between Whangarei District Council and Northland Waste Limited as limited partners and Whangarei Waste Limited as a general partner.

The Partnership is domiciled in New Zealand and is a council-controlled trading organisation as defined under section 6 of the Local Government Act 2002, by virtue of Council's right to appoint 50% of the directors to the Board and the corresponding voting rights controlled by Council.

The primary objective of the Partnership is to provide waste facilities in the Whangarei District.

The entity's owners and others have no power to amend the financial statements after issue.

Basis of preparation

Statement of compliance

The financial statements of the Partnership have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with generally accepted practice in New Zealand (NZ GAAP). The partnership is a Tier 2 RDR (Reduced Disclosure Regime) reporting entity by virtue of not being publicly accountable and has expenses of less than \$30 million.

The financial statements comply with NZ IFRS (International Financial Reporting Standards) RDR and other applicable Financial Reporting Standards, as appropriate for profit oriented entities.

Measurement base

The financial statements have been prepared on a historical cost basis.

Functional and presentation currency

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars. The functional currency of the Partnership is New Zealand dollars (NZ\$).

Changes in accounting policies

There have been no changes in accounting policies during the year.

There are no other new or amended standards that are issued but not yet effective that are expected to have a material impact on the partnership.

Goods and services tax

All items in the financial statements are presented exclusive of goods and service tax (GST), except for receivables and payables, which are presented on a GST-inclusive basis. Where GST is not recoverable as input tax, it is recognised as part of the related asset or expense. The net GST paid or, or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows. Any commitments and contingencies are disclosed exclusive of GST.

Income tax

The Partnership incurs no taxation expense or tax liability. Taxable Surplus or Loss is borne by each partner according to profit share arrangements.

Any withholding tax or imputation credits arising from investment income are taken to the respective partners Current Accounts.

Equity

Equity is measured as capital contributions of the Partners; the Current Accounts of the Partners to the extent that they have not been authorised for distribution in the next financial

year; and Revaluation Reserves.

Segment reporting

The Partnership operates in one business segment, waste disposal, and in one geographical segment, Northland.

Critical accounting estimates and assumptions

In preparing these financial statements, the Partnership has made estimates and assumptions concerning the future.

These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are:

- Aftercare provisioning
- Cell construction

**Statement of Service Performance
For the 6 months ended 31 December 2023**

Objective	RESULT		Comment on December 2023 Result
	Dec 2023	Dec 2022	
To open both the Puwera Landfill and Re:Sort facilities for a minimum of 40 hours each week.	Achieved	Achieved	NRLLP has exceeded this performance target by operating Puwera Landfill and Re:Sort facilities for more than 40 hours per week.
Achieve no notifiable health and safety incidents (as defined by Worksafe NZ) occurring at all operational sites owned by NRLLP.	Achieved	Achieved	No Worksafe notifiable events in the period.
Ensure Re:Sort facilitates a minimum of 40% diversion away from landfill of all material being handled through the site.	Achieved	Achieved	40.7% of all materials received were diverted away from landfill in the period
Maintain compaction of 0.7 tonnes of placed refuse per cubic metre of airspace used.	Achieved	Achieved	Current compaction level exceeds the targeted level
Ensure 6 months landfill capacity is maintained at all times.	Achieved	Achieved	Puwera currently has more than 6 months capacity available
Achieve a minimum of 70% landfill gas destruction.	Achieved	Achieved	Gas infrastructure and capping has been programmed to achieve optimum landfill gas destruction and exceeds the objective. The measure is based on the calendar year, rather than financial year, to align with MFE reporting requirements.
Complete the Puwera gas to energy plant project with some electricity generated from landfill gas	In Progress	In Progress	The gas to energy plant has been built and initial commissioning completed. Awaiting connection to network. Ongoing generation of electricity is anticipated late 2024.

4.2 Whangarei Speed Limits Update – Tutukaka Coast and Regional Plan

Meeting: Infrastructure Committee
Date of meeting: 11 April 2024
Reporting officer: Elizabeth Stacey, Road Safety & Traffic Engineer, NTA

1 Purpose / Te Kaupapa

This report asks Council to consider commencement of the consultation phase on speed limits for the Tutukaka Coast and Ngunguru speed catchment area.

2 Recommendation/s / Whakataunga

That the Committee:

1. Notes that consultation for the Tutukaka Coast and Ngunguru speed catchment area was approved by Council in November 2023 and that subsidised budget is available.
2. Authorises staff to commence the consultation phase with the public on the review for the setting of speeds limits for the Tutukaka Coast and Ngunguru (to FNDC boundary) catchment area.
3. Notes that consultation on speed management changes for the City Centre and around Schools will not progress until the Minister of Transport / Waka Kotahi provide further advice

3 Background / Horopaki

On 9th November Whangarei District Council endorsed the Draft Objectives and Policies for inclusion within the 2024-27 Regional Speed Management Plan. Council also approved, for consultation only, the Whangarei District component of the draft RSMP Three Year Implementation Plan, which includes the following areas; a. Tutukaka Coast and Ngunguru (to FNDC boundary) b. Whangarei urban area c. All schools.

On 4 December 2023 the Regional Transport Committee approved, for consultation, the proposed Regional Speed Management Plan which included speed limit changes across all three councils. Whangarei's programme included the Tutukaka Coast and Whangarei City catchments as well as all remaining schools. Consultation was scheduled to begin February 2024.

Subsequent to the RTC approval for consultation, the Minister of Transport made announcements amending the 2022 Setting of Speed Limits Rule. Those amendments came into effect on 15 December 2023. Based on the Minister's announcement, all work on the draft Regional Speed Management Plan was placed on hold.

4 Discussion / Whakawhiti kōrero

The amendments made by the Minister of Transport to the current Speed Limits Rule do not preclude Councils from consulting on new speed limits or completing speed management plans that are underway. The amendments have removed the requirement for a Regional Speed Management Plan and the deadlines associated with completing a regional plan as well as treating schools for speed.

The Minister has also indicated that any changes in speed limits should be done in areas with high crash rates as well as taking community feedback into account. Additionally, there is a requirement to consider the economic impact of delay as part of any speed limit changes.

The Tutukaka Coast and Ngunguru Speed Catchment contain High Risk Rural Roads. There has been strong community support for reviewing the speed limits in this catchment. At this time it is unknown when the existing Speed Limits Rule will be amended, creating potential for delay for completion of the Tutukaka Catchment.

Staff have already prepared the consultation material and the work required to complete the consultation can be undertaken by staff utilising budget already approved in the Annual Plan and subsidised by Waka Kotahi.

4.1 Consideration of Options

Option 1 – Recommended

That the Whangarei District Council consult on the Tutukaka Coast/Ngunguru (to WDC/FNDC boundary) speed catchment area in preparation for possible implementation in the 2024-2027 LTP.

This option takes advantage of work that has already been completed in developing the Regional Speed Management Plan and reflects feedback we have received from the community. It continues the catchment based approach to speed limit consultation that the Council has done to date. This catchment contains High Risk Rural Roads, has strong community support and staff are able to complete an economic analysis of possible speed reductions to share with the public during the consultation process.

Option 2:

That the Whangarei District Council elect to place all speed limit changes identified in the Regional Speed Management Plan, including Tutukaka/Ngunguru, on hold until further direction is received from the Minister of Transport.

This option is not recommended as it does not reflect feedback received from the Community and will result in further delay for implementation of this speed catchment.

4.2 Consultation

In a change from previous speed limit consultations, all new speed limits will be set out on social pinpoint. Social pinpoint is an online community engagement tool that allows the submitter to click on a road and provide feedback specifically on that road.

Attachment 1 contains maps that set out the proposed implementation plan (Option 1) and includes proposed speed limits for the purposes of consultation. The proposed speed limits are based on the identified safe and appropriate speed limits and other requirements of the

Setting of Speed Limits Rule 2022. Additionally, staff will prepare travel time delay information and an economic analysis that considers the economic impact of increased travel time against predicted social cost of death and serious injury savings prior to consultation with the public.

Engagement will include drop-in sessions, media, website information, and if practicable, static displays (e.g.: at library or Council service centre).

An Iwi engagement Plan has been prepared to ensure that Iwi engagement requirements of the Setting of Speed Limits Rule 2022 are met. This Plan is marae based and will be undertaken alongside wider community engagement.

4.3 Financial/Budget Considerations

Development and consultation on the Tutukaka/Ngunguru speed catchment is currently funded by Waka Kotahi in the 2021-2024 LTP at the Council's normal Financial Assistance Rate.

Funding for the implementation of this catchment is currently included in the Draft 2024-27 Long Term Plan (Year 1) and will be determined through the consultation of the Long Term Plan (LTP) and Regional Land Transport Plan (RLTP). Approval for consultation on this catchment now will facilitate delivery in Year one of the 2024-2027 LTP if funding is available.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via the publication of this Agenda on the Council website.

6 Attachments / Ngā Tāpiritanga

- 1 Minutes of Infrastructure Committee 9th November 2023
- 2 Tutukaka catchment
- 3 Ngunguru
- 4 Hikurangi
- 5 School locations within catchment

Extract from Infrastructure Committee Minutes 9 November 2023

4. Decision Reports / Whakatau Rīpoata

4.1 Whangarei Regional Speed Management Plan

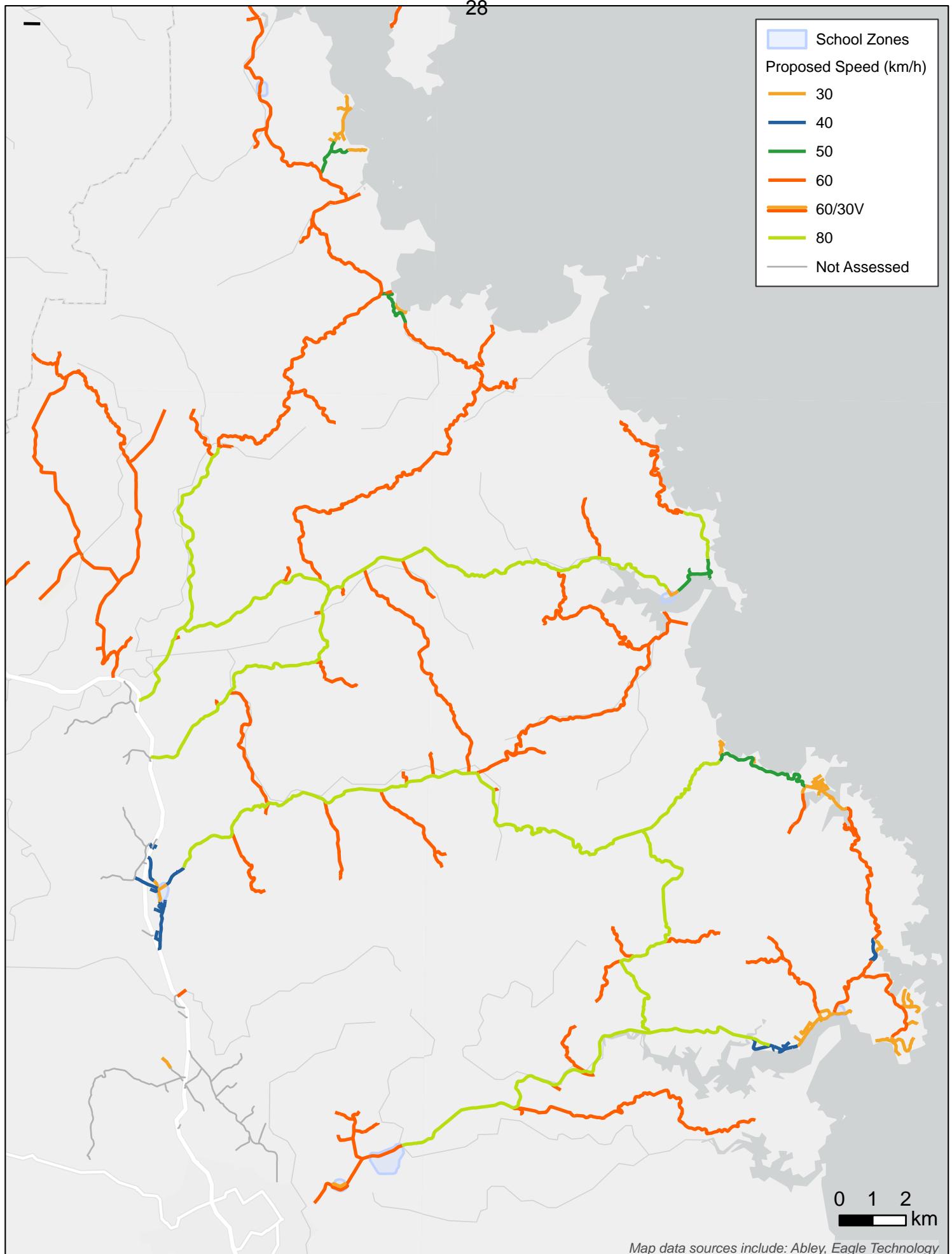
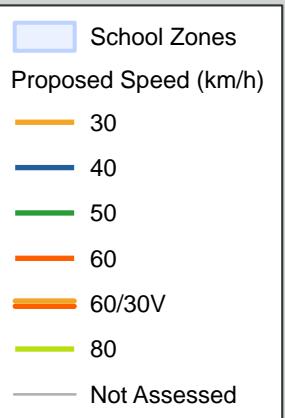
Moved By Cr Simon Reid

Seconded By Cr Phil Halse

That the Council

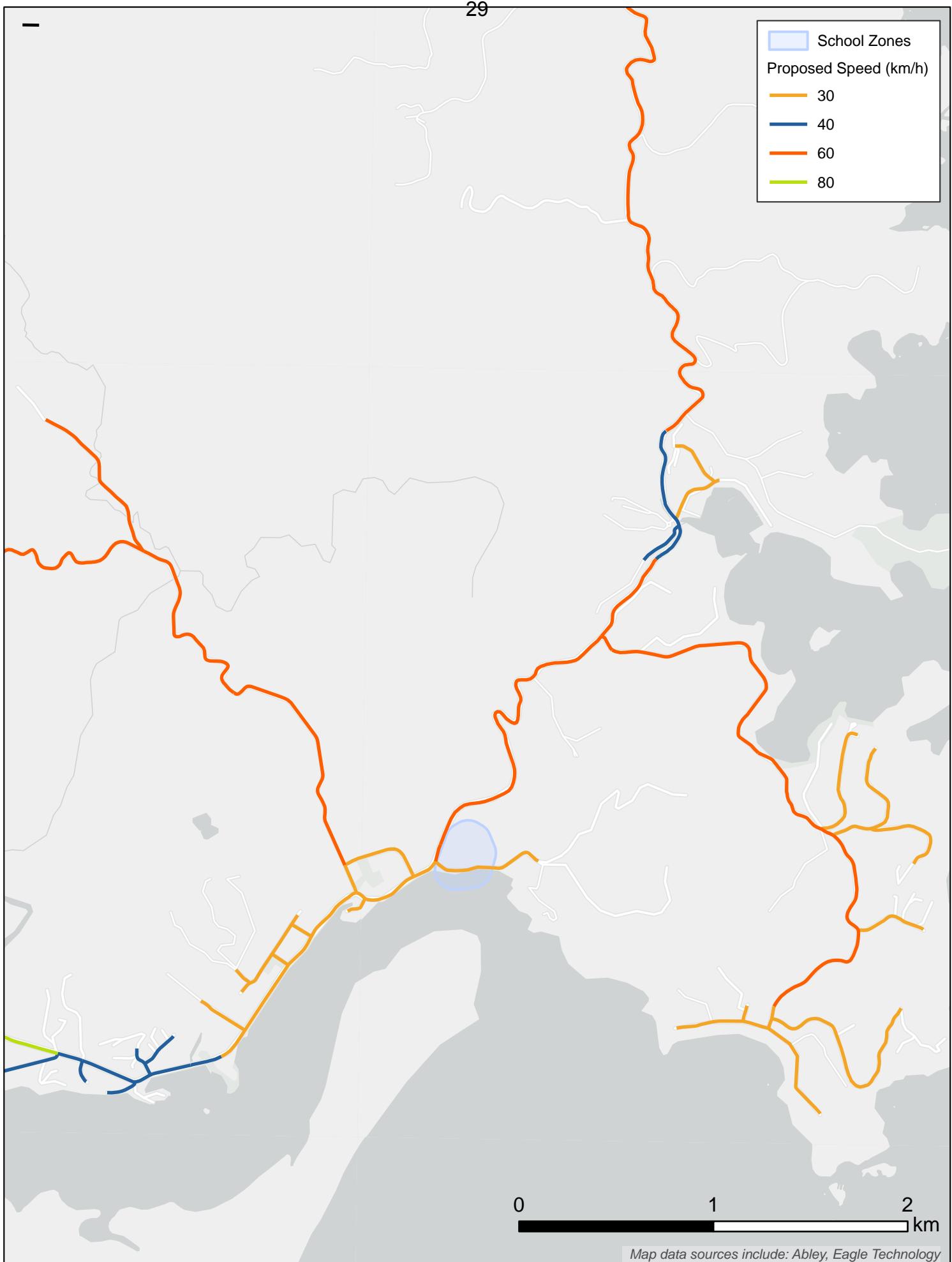
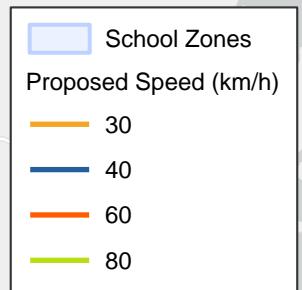
1. Endorse the Draft Objectives set out in this agenda item for inclusion within the 2024-27 Regional Speed Management Plan, subject to any new government direction.
2. Endorse the Draft Policies set out in this agenda item for inclusion within the 2024-27 Regional Speed Management Plan, subject to any new government direction.
3. Approve, for consultation only, the Whangarei District component of the draft RSMP Three Year Implementation Plan, which includes the following areas;
 - a. Tutukaka Coast and Ngunguru (to FNDC boundary)
 - b. Whangarei urban area
 - c. All schools.
4. Delegates the Chief Executive to approve the final Regional Speed Management Plan for consultation purposes.

Carried



Whangarei District Speed Limit Review Proposed Speed Limit Changes - Tutukaka

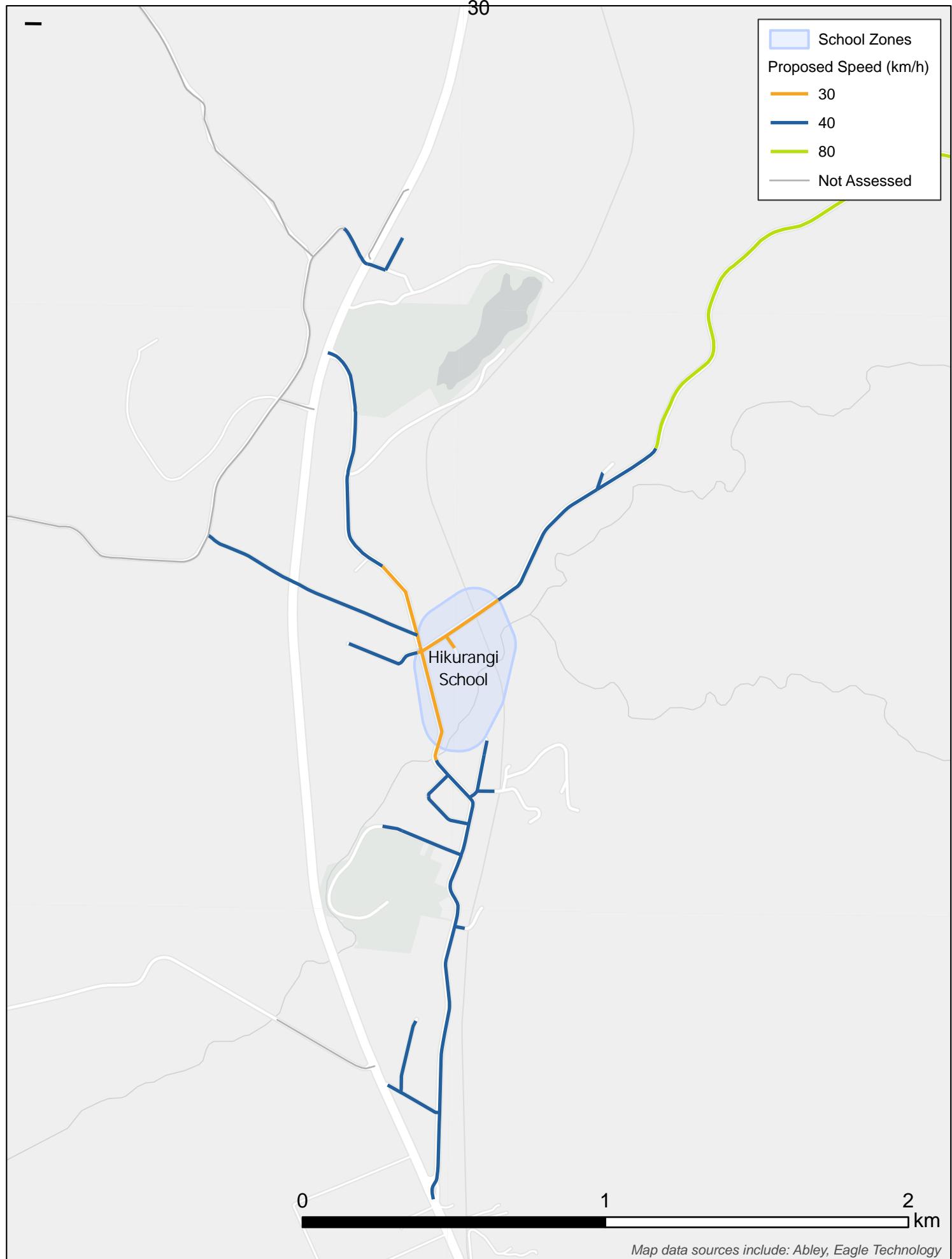
This map is produced for the sole use of our client @ Abley Limited 2024. Refer to <https://www.abley.com/output-terms-and-conditions-1-1/> for output terms and conditions



Map data sources include: Abley, Eagle Technology

Whangarei District Speed Limit Review Proposed Speed Limit Changes - Ngunguru

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Whangarei District Speed Limit Review Proposed Speed Limit Changes - Hikurangi

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Map data sources include: Abley, Eagle Technology



Whangarei District Speed Limit Review Tutukaka School Locations

This map is produced for the sole use of our client @ Abley Limited 2024. Refer to <https://www.abley.com/output-terms-and-conditions-1-1/> for output terms and conditions

5.1 Contracts Approved Under Delegated Authority – January 2024

Meeting: Infrastructure Committee

Date of meeting: 11 April 2024

Reporting officer: Jim Sephton (General Manager Infrastructure)

1 Purpose / Te Kaupapa

For the Infrastructure Committee to note Infrastructure contracts awarded under Chief Executive and General Manager delegated authority

2 Recommendation / Whakataunga

That the Infrastructure Committee note the Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

3 Background / Horopaki

Table 1 (below) records Infrastructure contracts awarded under Chief Executive and General Manager delegated authority. Attachment 1 provides a summary of the award process for each contract and a brief description of the works being undertaken

Table 1: Infrastructure Contracts Awarded Under Delegated Authority

1. Transportation		Summary
CON22084	Contract finalisation: For Murphy Bend Safety Improvement	This contract was awarded to ACL for road improvements at Murphy's Bend on Ngunguru Road. A contract change was approved to allow processing the final claim. This covers final costs for bank remediation works, temporary signage, and site monitoring. Contract value increased by \$2886.56 from \$431,905.06 to \$434,791.61.
CON22092	Contract Award: Whangarei District Council Resilience Works – Earthworks	The contract for CON22092, part of Whangarei District Council's Roading 2021-24 Resilience programme, has been awarded to Hauraki Construction Ltd. for the contract value \$176,084.43. The works involve slip remediation on Pataua North Road to enhance network resilience. The procurement

		<p>method was Lowest Price Conforming, with Hauraki Construction submitting the lowest conforming tender among four received.</p> <p>This was below the Engineers Estimate of \$190,200</p>
2. Parks and Recreation		
CON23055	Contract Award: Onerahi Sports Complex Development	<p>CON23055 Onerahi Sports Park Development was awarded to Green by Nature Ltd for the contract price of \$743,329.75 excluding GST.</p> <p>The open tender process resulted in two tenderers. The contract price exceeds the Engineer's Estimate of \$646k due to inflation since the time of the estimate (Nov 22).</p> <p>Due to a budget deficit of \$113,329.75, funds from Takahiwai sports parks will be reallocated to cover costs. This project aligns with the Active Recreation & Sport strategy adopted by the Council in February 2021.</p>
CON23050	Contract Award: Parua Bay Pontoon Renewal	<p>CON23050 Parua Bay Pontoon Renewal was awarded to Total Marine Services for the contract value of \$214,371.81 excluding GST.</p> <p>This was funded from the Coastal Structures Renewal budget. The work was accelerated due to safety concerns following an engineer's assessment deeming the pontoon unsafe. Total Marine Services was sole sourced as they had the ability to respond quickly due to having the formwork available and also provide good value.</p> <p>Tender price below engineer's estimate of \$253k.</p>
CON23050	Contract Finalisation: Parua Bay Pontoon Renewal	<p>The contract value for CON23050 Parua Bay Pontoon Renewal was increased due to the need for divers to cut off 3 of the 4 existing timber piles at the sea floor, a change in scope. The original contract was awarded to Total Marine Services Ltd.</p> <p>A change for CON23050 Parua Bay Pontoon Renewal has been approved to increase the contract value by \$6,182.40, raising it from \$208,189.41 to \$214,371.81 excluding GST.</p> <p>This is still below the Engineers Estimate</p>
3. Waste and Drainage		
CON23016	Contract Change: Portland & Tutukaka Wastewater Treatment Plants' Discharges – Resource Consents Applications	<p>CON23016 Portland & Tutukaka Wastewater Treatment Plants' Discharges – Resource Consents Applications contract change due to the need to engage further with hapu and provide additional technical support beyond what was allowed for in the Provisional Sum. The heightened engagement has</p>

	<p>strengthened the Council's relationships with the hapu involved.</p> <p>A variation for CON23016 has been approved to increase the contract value by \$50,000 increasing it from \$442,520.00 to \$492,520.00 excluding GST</p>
--	---

4 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachment / Ngā Tāpiritanga

1. Summary of Contracts Approved Under Delegated Authority February 2024

Summary of Contracts Approved Under Delegated Authority

This attachment provides a summary of the award process and works being undertaken for Infrastructure contracts awarded under Chief Executive and General Manager delegated authority.

1.0 Transportation

CON22084 Contract Variation: For Murphy Bend Safety Improvement
--

Chief Executive Approval

The contract value for CON22084 to be increased by \$2,886.56 (Two thousand, eight hundred eighty-six dollars and fifty-six cents) from \$431,905.06 (Four hundred and thirty-one thousand, nine hundred and five dollars and six cents.) to \$434,791.62 (Four hundred and thirty-four thousand, seven hundred and ninety-one dollars and sixty-two cents) excluding GST.

Background

CON22084 was awarded to ACL. The original scope included pavement shape correction, widening road shoulders, resurfacing, sealing driveways, kerb and channel and associated drainage and associated works at Murphy's Bend on Ngunguru Road just north-east of the Ngunguru Ford Road intersection.

Financial Details

Status of approved Council Budget

Approved Annual Plan Budget Line	PJ – 00782 Road to Zero - HRRR
Approved Total Budget	\$1,100,000
Value Already Committed	\$880,754.28
Available Remaining Budget	\$219,245.72
Contract Award Value	\$431,905.06

Contract Breakdown

Existing Contract value	\$431,905.06
Total Variation Value	\$2,886.56
New Contract value	\$434,791.62

Contract Variation Detail

Variation No 1	\$127,264.00	Approved 16th May 2023. To cover additional physical works
Variation No 2	\$2,886.56	Minor additional costs incurred above the contingency to cover off final payment claim.

An increase in value of \$2,886.56 (Two thousand, eight hundred eighty-six dollars and fifty-six cents) is required resulting from some minor additional costs incurred to allow processing the final claim. The increased costs resulting from bank remediation works and temporary signage and monitoring of the site.

CON22092

Contract Award: Whangarei District Council Resilience Works – Earthworks

General Manager Approval

The contract for CON22092 Whangarei District Council Resilience Works – Earthworks be awarded to Hauraki Construction Ltd. for the tendered sum of \$176,084.43 (one hundred and seventy-six thousand, eighty-four dollars and forty-three cents) excluding GST.

Contract Scope

These works are part of Whangarei District Council's Roading 2021-24 Resilience programme with the objective of improving the resilience of the network by reducing the risk of slips failing further and disrupting the network.

The Contract is for the construction of slip remediation works at a slip site on Pataua North Road. The works generally include bulk earthworks including benching and batters to provide a more stable batter.

Financial Details

Total Budget	\$2,395,000
Value Already Committed	\$1,734,032
Budget Remaining	\$660,968
Contract Award Value	\$176,084.43

Procurement Method

Contract CON22092 was publicly tendered on TenderLink on the 6th of November 2023 and closed on the 30th of November 2023.

The tender evaluation method was the Lowest Price Conforming method in accordance with the current issue of the NZ Transport Agency's Procurement Manual.

Four tenders were received.

Tenders Received and Evaluated

Tenderer	Price
Hauraki Construction Limited	\$176,084.43
Asset Construction Limited	\$192,122.52
Clements Contractors Limited	\$225,754.70
Northland Transport Limited	\$259,700.00
Engineer's Estimate	\$190,200.00

Hauraki Construction Limited has the lowest priced conforming tender and is the preferred Tenderer.

2.0 Parks and Recreation

CON23055

Contract Award: Onerahi Sports Complex Development

Chief Executive Approval

The contract for CON23055 Onerahi Sports park development be awarded to Green by Nature Ltd for the tendered sum of \$743,329.75 (Seven hundred and forty-three thousand, three hundred and twenty-nine dollars and seventy-five cents) excluding GST.

The approved budget for the contract will include a 10% contingency of \$150,000.00 (One hundred and fifty thousand dollars and zero cents) excluding GST i.e. a total contract value up to \$1,657,825.16 (One million, six hundred and fifty-seven thousand, eight hundred and twenty-five dollars and sixteen cents) excluding GST, to be held by the Engineer to cover any unforeseen costs.

Background

In February 2021 Council adopted the Active Recreation & Sport strategy (the Strategy) to provide a high-level direction for WDC on how to meet current and future active recreation and sports facility needs for the District.

Field upgrades to include new:

- Ground drainage system
- Irrigation system
- Sand carpet
- Re-seed distributed areas
- Remark football fields

Sports park lighting:

- Existing lighting to remain
- Installation of new sports lighting

Financial

The Onerahi Sports Complex development project budget is \$630,000.00 (Six hundred thirty thousand dollars) (PJ-00875-CX-6480).

The \$113,329.75 (One hundred and thirteen thousand, three hundred and twenty-nine dollars and seventy-five cents) deficit in available budget associated with Onerahi Sports Complex Development will be offset by budgets available for Takahiwai sports parks which is under budget.

Total combined Budget for Onerahi Sports field and Takahiwai Sport field is \$1,430,000.00 (One million, four hundred and thirty thousand dollars). Total planned expenditure on both Onerahi and Takahiwai is \$1,361,454.55 (One million, three hundred and sixty-one thousand, four hundred and

fifty-four dollars and fifty-five cents) and includes current commitments of \$79,000 (Seventy-nine thousand).

There is a contingency of \$163,123.38 (One hundred and sixty-three thousand, one hundred and twenty-three dollars and thirty-eight cents) across the Takahiwai and Onerahi contract values with a further \$100,000.00 (One hundred thousand dollars) renewal budget in FY27-28 for Takahiwai if required.

\$113,329.75 (One hundred and thirteen thousand, three hundred and twenty-nine dollars and seventy-five cents) will be transferred from the Takahiwai Sports Field budget (PJ-00874-CX-6480) to Onerahi Sports complex development budget (PJ-00875-CX-6480). \$743,329.75 (Seven hundred and forty-three thousand, three hundred and twenty-nine dollars and seventy-five cents) for expenditure on the Onerahi Sports complex development is sufficient to execute the contract.

Procurement Method

An open tender process was followed with an advert placed on Tenderlink inviting suppliers to tender. The tender opened on 8 November 2023 and closed on 8th December 2023.

Tenders Received and Evaluated

Two tenders were received from Green by Nature Limited and TIC Contracting Ltd on the closing date of 8th December 2023. The tenders were evaluated using the Price Quality Method methodology.

The tender evaluation took place on 13th December 2023 and consisted of the following panel members:

- Deva Howat (WDC)
- Gemma Aspden (WDC)
- Darren James (Hoskin Civil Ltd)

On quality the following scores were recorded following moderation as follows.

Once the price scores were attributed the final scores were:

Tenderer	Scores	Price (Excluding GST)	Final Scores (Price Scores Attributed)
TIC Contracting Ltd.	346	\$854,023.61	496
Green by Nature Ltd.	298	\$743,329.75	498
<i>Engineer's Estimate</i>		<i>\$646,140.00</i>	

The evaluators concluded that Green by Nature Ltd were the successful supplier.

The Contract price exceeds the Engineers Estimate for the following reason:

1. Engineers estimate produced in November 2022. Inflation on the project approximately 15% = \$97,189.15 (Ninety-seven thousand, one hundred and eighty-nine dollars and fifteen cents)

CON23050
Contract Award: Parua Bay Pontoon Renewal

General Manager Approval

The contract for Parua Bay Pontoon Renewal (CON23050) be awarded to Total Marine Services. for the tendered sum of \$214,371.81 (Two hundred and fourteen thousand, three hundred and seventy-one dollars and eighty-one cents) excluding GST.

Background

This procurement is for the renewal of Parua Bay Pontoon at the public boat ramp. The design includes a new concrete pontoon, a new aluminium gangway, and four new steel piles. The old timber pontoon and piles are to be demolished and disposed of. The work is being done urgently due to an engineer's assessment deeming the pontoon unsafe due to poor structural condition. As a result, approval is being sought post construction but at the time this approval was given verbally.

Financial

This will be funded from 00094-CX-6480 – Coastal Structures Renewal budget.

Procurement Process

Total Marine Services were sole sourced to carry out the fabrication and installation of the new pontoon. A Variation to Procurement Policy was approved based on the urgency of the job and based on good value as Total Marine Services already had the mould for the concrete pontoon to be used.

Tenders Received and Evaluated

Tenderer	Price (Excl GST)
Total Marine Services Ltd.	\$214,371.81
Engineer's Estimate	\$253,000.00

Note this price includes a contract value increase of \$6,182.40 (Six thousand, one hundred and eighty-two dollars and forty cents) which was approved in CON23050 Recommendation of Variance to Contract uploaded to Kete.

CON23050
Contract Variation: Parua Bay Pontoon Renewal

General Manager Approval

The contract value for CON23050 Parua Bay Pontoon Renewal to be increased by \$6,182.40 (Six thousand, one hundred and eighty-two dollars and forty-one cents) from \$208,189.41 (Two hundred and eight thousand, one hundred and eighty-nine dollars and forty cents) to \$214,371.81 (Two hundred and fourteen thousand, three hundred and seventy-one dollars and eighty-one cents.) excluding GST.

Background

This contract is for the renewal of the Parua Bay Pontoon which was complete urgently due to the poor structural condition of the existing pontoon posing a health and safety risk to the public. It was awarded to Total Marine Services Ltd. The original contract amount was \$208,189.41 (Two hundred and eight thousand, one hundred and eighty-nine dollars and forty-one cents) excluding GST.

No contingency sum was allowed, and the contract value was exceeded due to a change in scope as follows:

1. Divers were required to cut off 3 of the 4 existing timbre piles at the sea floor. This item was tagged out by the contractor

Financial

A breakdown of the additional costs is provided in the following table:

Item	Variation	Amount (Excluding GST)
1.	Divers to cut Piles - 1 day	\$6,182.40

A breakdown of cost for the whole contract is provided in the following table:

Description	Amount (Excluding GST)
Original contract value (excluding contingency)	\$208,189.41
Contingency	\$0.00
Total original contract value	\$208,189.41
Total amount of variations	\$6,182.40
Total revised contract value	\$214,371.81
Contract Variance	\$6,182.40

3.0 Waste and Drainage

CON23016

Contract Variation: Portland & Tutukaka Wastewater Treatment Plants' Discharges – Resource Consents Applications

Chief Executive Approval

The contract value for CON23016 Portland & Tutukaka Wastewater Treatment Plants' Discharges – Resource Consents Applications to be increased by \$50,000.00 (Fifty thousand dollars and zero cents) from \$442,520.00 (Four hundred and forty-two thousand, five hundred and twenty dollars and zero cents) to \$492,520.00 (Four hundred and ninety-two thousand, five hundred and twenty dollars and zero cents) excluding GST.

Background

This professional services contract is for the acquisition of resource consents for the Portland and Tutukaka Wastewater Treatment Plants (WWTP) whose existing consents will expire on the 31st of May 2024. It was awarded to Beca Limited, and the original contract amount was \$442,520.00 (Four hundred and forty-two thousand, five hundred and twenty dollars and zero cents) excluding GST.

While a contingency sum of \$27,390.00 + GST was allowed, this was exceeded due to a change in scope as follows:

1. The level of effort engaging with hapu and providing associated technical support has notably exceeded what was envisaged at tender stage and therefore what was allowed for in the original Contract price.
2. For the Tutukaka WWTP, we have also been required to engage with two separate hapu which has resulted in increased costs.

In summary, the provisional amounts included in the original Contract price have proven to be inadequate for the level of hapu engagement & associated technical support that has been required. On a positive note, the level of interest and engagement by the three hapu has helped to strengthen Council's working relationships with the hapu.

Financial Details

A breakdown of the additional costs is provided in the following table:

Item	Variation	Amount (Excluding GST)
1.	Hapu engagement & associated technical support	\$50,000.00

A breakdown of cost for the whole contract is provided in the following table:

Description	Amount (Excluding GST)
Original contract value (excluding contingency)	\$415,130.00
Contingency	\$27,390.00
Total original contract value	\$442,520.00
Total amount of variations	\$50,000.00
Total revised contract value	\$492,520.00
Contract Variance	\$50,000.00

5.2 Infrastructure Capital Programme Report – March 2024

Meeting: Infrastructure Committee

Date of meeting: 11 April 2024

Reporting officer: Jim Sephton (General Manager Infrastructure)

1 Purpose / Te Kaupapa

To provide a brief overview of the delivery of the Infrastructure Capital Programme that the Infrastructure Committee is responsible for.

2 Recommendation / Whakataunga

That the Infrastructure Committee notes the Infrastructure Capital Programme Report - March 2024 update.

3 Background / Horopaki

In November 2022, Council adopted committee terms of reference 2022-2025 triennium, with the purpose of the Infrastructure Committee being to 'oversee the management of council's infrastructural assets, utility services and public facilities. This report provides the Committee with a summary of Infrastructure operations during March 2024.

The Capital Programme has been separated from the Operations Report so that it can provide the most recent information with regards to the Capital Programme. This report covers the March 2024 period. At the time of producing the report financial information was not available however this will be included in the Capital Programme Finances which is presented at the Finance Committee.

4 Significance and engagement / Te Hira me te Arawhiti

The decision or matters of this Agenda do not trigger the significance criteria outlined in Councils Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachments / Ngā Tāpiritanga

1. Infrastructure Capital Programme Report – March 2024
2. Planned Physical Procurements

Infrastructure Committee

Capital Programme Report

March 2024

Infrastructure – Capital Programme Report

Reporting Officer: Jim Sephton (General Manager Infrastructure)

Meeting Date: 11 April 2024

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Executive Summary

This is the Capital Programme Delivery Report to the end of March 2024.

Delivery of programme

Significant milestones reached on a number of projects which are now progressing into construction.

Notable milestones progressions

Business Case	<p>Business Cases awaiting approval through delegation</p> <ul style="list-style-type: none"> • Whangārei WWTP New Admin Building • Whangārei WWTP Augmentation
Project Planning	<p>Pacific Bay design solution has been amended following meetings with community.</p> <p>Funding awarded for Morningside Flood Relief.</p> <p>Sorrento Street Stormwater upgrade – being tendered.</p>
Execution	<p>Contract awarded for</p> <ul style="list-style-type: none"> • Kamo Dip Rd Water Reservoir Construction • Takahiwai Sportsfields Upgrades Construction • Onerahi Sportsfields Upgrades Construction <p>Significant milestones being achieved in wastewater with award of Kiroaroa Road Rising Main and Odour Control. Completion of the Business Case for the new Admin Building and capacity increases is the current focus.</p> <p>Works have commenced on Raumanga Stream Rehabilitation as well as a number of sports pitches.</p> <p>Enabling works for Tikipunga sportsfield be undertaken within current budget. A Business Case for provision of an artificial pitch will be developed for approval in the 2024 LTP as this is considered to provide better value for money.</p> <p>Resource consent granted for Rose St Bus Hub Upgrade.</p> <p>Port Road intersection – Blessing and official opening 15 April</p>
Close out	

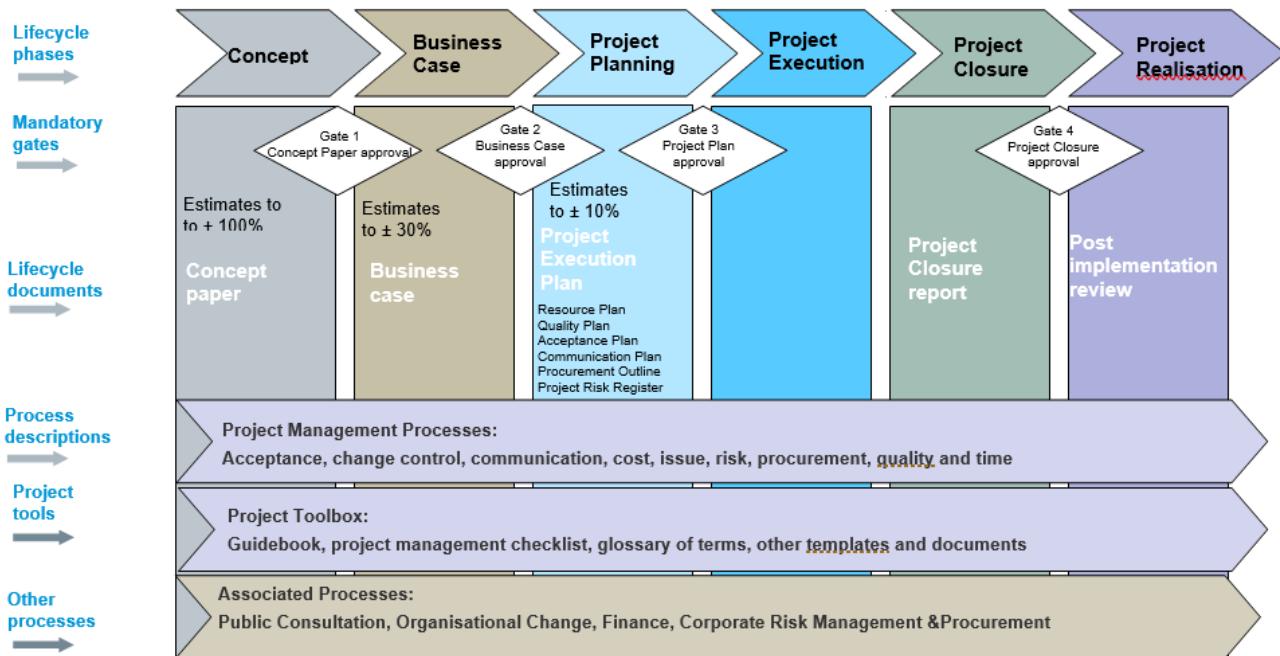
Key risks to delivery

- The closure of State Highway 1 for repair works will affect the delivery of several projects located on the bypass routes. It also has potential to increase costs for products and travel costs for consultants or contractors travelling from Auckland.
- Any changes to approved programmes at this stage would result in non-delivery

1 Reporting Structure

Project Management Framework and Project Lifecycle

The Project Management Framework (PMF) has been reviewed and updated to make it more streamlined and scalable. The new Investment Management Framework (IMF) will have more emphasis on completing the Business Cases so that whole of life costs, risk and procurement strategy is considered earlier in the process. Go fully live in 2024.



Programmes

The key programmes in the current LTP are:

- City Centre Revitalisation Programme
- Blue/Green Network Programme
- Pohe Island Masterplan Development Programme
- Transport Choices

Portfolios

Activity-based portfolios of projects are delivered by the Infrastructure Programmes Department and NTA Capital Projects Team. Minor works (<\$50,000) are delivered by operational teams.

- Parks & Recreation
- Transportation
- Drinking Water
- Wastewater
- Flood Management and Stormwater

External Funding

Portfolios and programmes of work funded primarily through external funding are reported to provide the Infrastructure Committee with overview of progress against commitments:

- Tourism Infrastructure Fund
- Climate Emergency Response Fund (CERF)
- Shovel-Ready Funding
- Provincial Growth Fund
- Infrastructure Acceleration Fund

The Better Off Funding Portfolio also reports through Te Karearea and full Council.

2 Council Programmes

City Centre Revitalisation Programme

This programme aims to upgrade the public realm (areas owned by Council) to create a sense of place through multi-functional, attractive spaces that revitalise the city centre so that people want to live, work, play, invest and do business here.

Key Progress

- Construction funding for Cafler Park Boardwalk has been secured within the Waka Kotahi Transport Choices programme and procurement is underway.
- Tender evaluated for design services for the Waterfront to City Centre Connection (John St) project and preferred supplier identified.

Key issues and opportunities

- Alignment of work around the civic centre. Control Group has been set up to make sure that our works are coordinated and well communicated.

Actions being taken

- Further funding options for the city centre programme will be considered during the Long-Term Plan process.

Project	Current Stage	Estimated	Estimated	RAG Status
		Construction Start Date	Completion Date	
Lover's Lane Bridge Replacement	Execution	Jul-23	Nov-24	
New bridge has been installed. Construction 99% complete. Bridge won't be open to the public until the adjacent Cafler Park Boardwalk connection to Second Ave (Raumanga Shared Path) and Lovers Lane paving is complete, estimated November 2024. Consultant/Contractor: Hawthorn Geddes/ CANAM				
Cafler Park – Raumanga Shared Path Boardwalk	Execution	Mar-24	Jul-24	
Four local contractors have been invited to tender for construction to reduce timeframes & meet Waka Kotahi funding agreement. Consultant/Contractor: Tender Closes Friday 22 March. Hawthorn Geddes/ TBC				
Waterfront to City Centre Connection	Execution	TBC	TBC	
John Street is being prioritised as there is a need to upgrade utilities in this corridor. External project manager has been appointed to fill resourcing gaps. Tender process undertaken with a contract award recommendation being prepared. Consultant: TBC				

Blue Green Network Programme

The 2016 Blue Green Network Strategy aims to create an attractive and environmentally sustainable urban environment that also restores waterways, addresses threats from flooding and the impacts of climate change.

Key progress:

- Lower Waiarohia Loop - Developed design is underway with the scope for stormwater, drainage and water quality treatments being defined with the stormwater catchment planning team. Cultural Impact Assessment and the resource consent application has been prepared. Co-design with Te Parawhau and engagement with all stakeholders is ongoing. Project split into two stages – Stage One is Herekino St side and Stage Two is Port Roadside of Waiarohia Stream.
- Raumanga Stream Rehabilitation – The Raumanga Stream banks on WDC-owned land between SH1 and Bernard St bridge will be rehabilitated over a period of 2 years plus 2 years of maintenance with weed clearance and revegetation. A contract has been awarded and is underway.

Key issues and opportunities

- Funding and alignment with NRC remain a concern for this programme. There is no funding proposed to continue this work as part of the draft WDC LTP.
- A streambank slip near Water Street is being investigated.

Actions being taken

- Streambank slip repair options are being investigated with NTA and NRC.
- Consultant has been engaged to advise on natural and engineered solutions for stream bed and bank stability in Raumanga at the Stream Restoration site.

Blue Green Network Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Lower Waiarohia Loop (Pocket Park to Hihiaua)	Execution	TBC	TBC	
Detailed design underway. Resource consent application and CIA completed. Stakeholder engagement ongoing. Herekino Street side from Hihiaua Cultural Centre to Port Rd to be tendered and constructed first. Business case for crossing of Port Road now included in scope of this project. Potential for construction to be pushed out by 4-5 years through LTP process.				
Raumanga Stream Restoration	Execution	Feb-24	Jul-26	
Flood mitigation and environmental restoration. Weeding and revegetation on section from Bernard St footbridge to SH1 in Otaika. Work is to be staged over time and includes maintenance. Optioneering for engineered solutions underway for areas with high risk of stream bed and bank instability. Te Parawhau hapū engaged early and ongoing. Initial areas of work will be the path-side of the stream, and non-path side between SH1 and the reserve. Contractor/Consultant: Willands Consultants / Zealandia				
City Centre and Waiarohia Flood Mitigation	Concept	TBC	TBC	
Investigation of City Centre has been proposed as part of the 2024 Long Term Plan. Red as not confirmed until LTP is adopted.				

Pohe Island Masterplan Programme

William Fraser Memorial Park on Pohe Island is undergoing a transformation from a closed landfill site to a diverse landscape that contributes to the recreational, social, cultural, environmental and economic wellbeing of the wider community.

Progress

- Funding for the Spine path connection between rugby club and bike park is proposed as part of the draft LTP. Noted that this project would include drainage works to address leachate.

Key issues and opportunities

- None

Actions being taken

- Funding of projects to be considered through the 2024 Long-Term Plan.

Pohe Island Masterplan Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Pohe Island Spine Path Connection	Business Case	TBC	TBC	

Proposed project in LTP. This will divert funding from shared path along road to the shared path from NRU building to the Bike Park. This is the final section of path that will safely link the destination playground and skatepark to the Bike Park.

A number of projects that form part of the overall masterplan programme are now on hold and are not included in the Draft LTP for 2024 – Skatepark Stage 2, Water Play Area, Marine Hub, Waterfront Development.

Concept and developed design for basketball and multi-use courts, multi-generational fitness equipment, furniture, picnic tables and shade trees being prepared internally. This will now be parked for future LTP considerations.

Transport Choices

We have construction funding for:

- Program WHGR02 – Kamo Shared Path Connections
- Program WHGR03 – Raumanga Shared Path Extension and CBD cycle parking
- Program WHGR04 – Whangārei City Bus Improvements

Key progress:

- Waka Kotahi have awarded implementation funding for all three.
- A number of projects within all three programs have commenced construction.
- Consultation on Kamo Road T2 Lane has been completed and its design is being finished.

Key issues and opportunities

- No significant issues
- Scope is being managed so that it is delivered within the CERF funding envelope.

Transport Choices Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Raumanga Shared Path Extension	Execution	Oct-23	Mar-25	
Alleyways has commenced Construction and Cafler Park Boardwalk is out for Tender. Slow Streets and Stage 4 of the Shared Paths to commence procurement in the latter part of the year subject to available funds.				
Kamo Shared Path Connections	Execution	Oct-23	Jul-24	
Shared path connections linking key parts of the community. Works in Kamo Village commenced mid-November and are progressing at pace. Works on Clark Road / Three Mile Bush Road started in January. Rugby Place to Tait Street is to be procured in the latter part of this year.				
Whangarei City Bus Improvements	Execution	Nov-23	Dec-24	
Consultation on Kamo Priority Lane was completed in November. This included two drop-in sessions, media campaign, letter drops and online submissions. The detailed design from the bottom of Bank Street up to Moody Ave is going through its final revision, incorporating feedback. We plan to procure these works prior to the end of this financial year. The section north of Whau Valley lights is about to undergo detailed traffic modelling and will be procured in the latter part of the year. Rose Street Bus Hub Stage 2. Procurement package complete. RC granted. BC lodged. Works going to open market in April. This project removes key barriers such as Northpower plant from the Vine Street site which is signaled as a key development site in the WDC commercial property prospectus. The Bus Shelter Upgrades project is complete.				

3 Activity Portfolios

Parks & Recreation Portfolio

Projects are generally tracking well. Lake Waro and Tikipunga will be rescoped following feedback from Council and community.

Projects	Current Stage	Estimated Start Date	Estimated Completion Date	RAG Status
Ruakākā Sports Fields – 2x New Field	Construction	Mar-23	Apr-24	
The kikuyu turf is growing well with the aid of temporary irrigation. The construction (turf, drainage, and lighting) is complete and the temporary irrigation will be removed at the end of March (practical completion and handover). Contractor/Consultant: TIC Contracting / NZSTI/ Vecta				
Tikipunga Sports Fields Upgrades	Business Case	TBC	TBC	
A business case is being developed to determine funding required to achieve an all weather surface which will provide better value for money and outcomes for the community. Need confirmation from Council to proceed. Note that all budget will need to be carried over into next financial year.. Consultant: NZSTI, Stephenson and Turner, Arborlab, Hawthorn Geddes				
Onerahi Sports Fields Upgrades	Construction	Mar-24	Oct-24	
Upgrades to lighting, drainage, and irrigation. Contract awarded and construction has started. Consultant: NZSTI & Hoskin Civil Construction Contractor: Green By Nature				
Takahiwai Sports Fields Upgrade	Construction	Apr-24	Oct-24	
Upgrades to lighting, drainage, and hard-court surface. Drainage is installed. Hardcourt construction is scheduled to start in April. The lighting construction contract has been awarded. Consultant: NZSTI and Hoskin Civil Hardcourt Construction Contractor: Robinson Asphalt and Davco Electrical				
Ngunguru Seawall Renewal	Construction	May-24	Oct-24	
Consent application has been lodged. Agreement with Hapū on Cultural Impact Assessment has been finalised however it should be noted that there are still some outstanding concerns from another Hapū group. Resource consent to be finalised before construction starts. Consultant: Hawthorn Geddes, Construction Contractor Clement Construction				
Tropicana Seawall Renewal/Upgrade	Post-Handover	Oct-23	Dec-23	
Construction works complete on time and within budget. Managing defects liability period and close-out activities.				
Raumanga New Playground and Toilets	Procurement	Aug-24	Dec-24	
Consents approved. Procurement of civil contractor currently underway. Playground and toilet delivery due in 2024. Consultant: Arborlab, Vecta, Landform Consulting, Playco, Permaloo, Shade Systems				
Lake Waro Skatepark Upgrade, Hikurangi	On Hold	TBC	TBC	
Alternative skatepark location at Hikurangi sportspark. Skatepark design consultant to be engaged for new design. Red as we need formal Council support to change location and scope. Consultant: TBC				
Ōakura Sports Park & Wetland Restoration	Feasibility	TBC	TBC	
Development of the Ōakura Sports Park, to align with council funding for a playground, sports fields, hardcourts and to continue with community plans for wetland restoration. Technical reports have been completed for the wetland and associated community facilities to understand the site constraints. Masterplan is being compiled. Resource consent applications are being prepared. Contractor/consultant: Morphum, Stellar Projects, Hawthorn Geddes, Geospatial Services Partial Better Off Funding				

Parua Bay Skatepark	Design	April-24	Jun-24	
Detailed design, ecological assessment, and the archaeological assessment are complete. The resource consent application will be lodged in March. Hapū engagement is ongoing.				
Consultant: Circle D Construction/ Vecta				
Parua Bay Sports Field	Construction	Feb-22	Apr-24	
Construction is mostly complete, and the turf is growing in. A temporary irrigation system has been installed to aid the turf establishment. Field fencing, topsoil finishing, and tree planting needs to be completed.				
Contractor/Consultant: Recreational Services / NZSTI/ Vecta				
Quarry Gardens Slip Retaining	Design	May-24	Sep-24	
Design is underway for a slip catching wall for one slip, rock anchoring for another slip and rock revetment for erosion protection in the stream. Note that this is an unbudgeted project resulting from adverse weather events. An agenda to request budget for this work has been taken to Council and response is now being formalised.				
Contractor/consultant: Hawthorn Geddes				
Wharf Road Wharf	Construction	Mar-24	Jun-24	
Following Council approval, the final design is being confirmed and negotiations with preferred supplier are underway.				
Contractor/consultant: TBC				

Flood Management & Stormwater

An update on projects is provided below.

Stormwater Minor Works	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Kaka Street Flood Mitigation	Execution	Sep-24	May-25	
Funding agreement executed. Procurement process for design of preferred option underway, which is a pump system at the end of Rawhiti St. Road gate (to be closed when Kaka St flooded) has been designed and currently being reviewed by local business. External funding secured with completion date set for June 2025. Consultant: TBC				
Pacific Bay Road SW Improvement for flood mitigation Detail design Mar-24 Mid 24				
Condition assessment of the existing culvert is completed. Alternative solution developed – agreement with landowners to be developed.				
Sorrento St Stormwater Pipe Upgrade	Execution	Apr 24	Jul 24	
Detailed design is complete and the request for price is with the shortlisted tenderers. Construction is planned to start in April. Consultant: Beca				

Punaruku Russell Rd Flood Mitigation Bus. Case	Business Case	Jun-23	Jun-24	
Full business case review complete. Final reviews underway. Project update and summary of business case presentation for Te Karearea, postponed to April. Consultant: Synergie. Better Off Funding				
Hikurangi Repo Flood Scheme – Business Case Business Case May-23 Jun-24				
Further consultation undertaken with hapu at Ngararatunua marae in February and a pilot gravity system to replace Junction pump being finalised with NRC. Long list of options being shortlisted. Hydraulic model extended to the confluence with Mangakhaia and options for flood mitigation being modelled. Project team visited Hamilton to look at eel friendly pumping options. Technical reports under development to inform Economic Case, short-listing and evaluation of short-listed options. Better Off Funding				

Wastewater Portfolio

Completion of the Business Case for the new Admin Building and capacity increases is the current focus.

Major Projects - Wastewater	Current Stage	Estimated	Estimated	RAG
		Construction	Completion	Status
		Start Date	Date	
Whangārei WWTP New Admin Building	Business Case	Mid-24	Mid-25	
Building size agreed with operations. Business Case (incl. Preliminary design) to be completed and cost estimate updated. Amber as Business Case needs to be approved.				
Whangārei WWTP Augmentation	Business Case	N/A	N/A	
Programme Business Case was delivered in mid Feb. Amber as Business Case needs to be approved. Consultant: GHD				
Whangārei WWTP Odour Control	Execution	Mar-23	Mid-25	
Contract awarded. Construction underway. Consultant: Beca Contractor: United Civil				
Ruakākā WWTP Upgrade	Planning	Mid-26	Late-29	
Options for plant upgrades and treated effluent disposal are being investigated. This is expected to provide sufficient growth capacity in the near and long term. The project has commenced with the start-up of Phase 1 – Initiation and Planning. The scoping and on-boarding of primary resources will be completed by mid-April 2024. Scoping and professional services procurement strategy expected to be completed by early June 2024. Consultant: TBC.				
WW Emergency Overflow Tank – Parua Bay	On Hold	Mar-24	Feb-26	
Project on hold. New information has come to light, potentially contradicting basic assumptions for this project. Further Investigations with Mott MacDonald are underway. EOI contractors have been informed of the developments and delay. Consultant: Mott MacDonald				
WW Rising Main Renewal Kioreroa Road	Execution	Feb-24	Dec-24	
The contract has commenced, with the contractor ordering long-lead materials, completing, submitting pre-establishment documentation, and Traffic Management Plans for approval. Site works are expected to commence early April 2024 with services and alignment investigations. Consultant: Hoskin Civil; Contractor: United Civil Construction.				
Hikurangi WWTP – Modular Plant & Inlet Screen	Execution	Early 21	Jul-24	
Automation work still ongoing. A resource consent application to remove sludge/vegetation from existing wetland for disposal to site was lodged mid February. Consultant: Aquaero				

Consenting Projects - Wastewater	Current Stage	Estimated Completion Date	RAG Status
Whangārei WW Network Discharge Consents	Execution	N/A	Jun-25
<p>Network discharge consents (NDC) covering the wastewater pump stations and piped reticulation network for the WDC's Whangārei Wastewater Scheme including the Whangārei Heads network (excludes the Whangārei Wastewater Treatment Plant) as required by the NRC's Proposed Regional Plan for Northland.</p> <p>The Whangārei Wastewater network model system performance reporting (separate project) is programmed for March 2024, this will inform the assessment of effects required to support the NDC consent application.</p> <p>A hapū working group is proposed to be set up and advice from the Māori Outcomes team has been provided confirming the hapū to be invited to this working group. This will commence following acceptance of the Consenting Strategy which is due to be finalised early April 2024.</p> <p>A draft application for the Whangarei wastewater network discharge consents is programmed for December 2024, and the lodgement of the application is programmed for early 2025.</p> <p>The NRC has been kept informed of Council's programme to submit this consent application.</p> <p>Consultant: Mott MacDonald</p>			
<p>Portland WWTP Resource Consent Renewal</p>			
<p>Existing NRC consents authorising the discharge of treated effluent expire 31 May 2024.</p> <p>The application for renewal consents has been finalised and lodged with the NRC. The NRC has accepted the application, and will seek further information from Council if required. The NRC will also decide whether to publicly notify the application.</p> <p>A site visit with the NRC officer responsible for processing the application is scheduled for March 2024.</p> <p>Consultant: Beca</p>			
<p>Tutukākā WWTP Resource Consent Renewal</p>			
<p>Existing NRC consents authorising the discharge of treated effluent expire 31 May 2024.</p> <p>The application for renewal consents has been finalised and lodged with the NRC. The NRC has accepted the application, and will seek further information from Council if required. The NRC will also decide whether to publicly notify the application.</p> <p>A site visit with the NRC officer responsible for processing the application is scheduled for March 2024.</p> <p>Consultant: Beca</p>			

Water Supply Portfolio

Procurement for the construction of treated water storage reservoirs at Three Mile Bush and Dip Road to improve the resilience of supply is underway. It is anticipated that construction at both sites will commence this financial year. The Porotī Water Treatment Plant Upgrade project is on hold pending the outcome of ongoing discussions with Whatitiri Māori Reserve Trust.

Projects	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Three Mile Bush Reservoir	Tender	Apr-24	Dec-24	
Land purchase and easement agreements completed. Detailed design and consenting are complete. Engagement with hapū is ongoing. Tenders are being evaluated and expect to have preferred Contractor ready to award in April.				
Consultant: Vecta				
Kamo Reservoir (Dip Road)	Tender	April-24	Oct-24	
A meeting was held onsite in November 2023 to update hapū on project status and discuss the cultural approach for construction and further meeting was held in February prior to award of the contract. The physical works contract is awarded.				
Consultant: Tonkin and Taylor & Vecta, Contractor: Steve Bowling Contracting				
Porotī Water Treatment Plant	Design	TBC	TBC	
Detailed design draft complete. RAG status is RED as project team cannot progress project until Council direction is determined with regards Hapū expectations. A workshop (Te Karearea) is scheduled for April ahead of a Council meeting.				
Working to address hapū and irrigation concerns before lodging consent. Negotiating with hapū on scope of CIA.				
Consultant: Beca				

As directed by the Ministry of Health this fluoridation programme involves the installation of fluoride dosing equipment.

Fluoridation Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Whau Valley Water Treatment Plant	Construction	Mar-24	Jun-24	
Construction Phase: Electrical design has been completed and off-site fabrication of electrical & control cabinets has commenced. Site works expected in early May 2024, with commissioning to commence end of June 2024.				
Consultant: Beca Contractor: Bellcon Ltd				
Ruddell's Water Treatment Plant	Construction	Dec-23	Jul-24	
Construction Phase: Electrical design has been completed and off-site fabrication of electrical & control cabinets has commenced, civil site and building works are expected to be completed end Apr, early May 2024, with commissioning to commence end of June 2024.				
Consultant: Beca Contractor: Bellcon Ltd				
Bream Bay Water Treatment Plants	Construction	Feb-24	Sep-24	
Construction Phase: Electrical design has been completed and off-site fabrication of electrical & control cabinets has commenced, Tank foundations and bunding at Ruakaka Treatment Plant is complete, with civil works on spillway to commence in April. Establishment on Ahuroa Water Treatment Plant expected early May 2024, with commissioning expected to commence in Sept 2024				
Consultant: Beca Contractor: Bellcon Ltd				
Porotī Water Treatment Plant	Execution	End-23	End-26	
This will be delivered as part of the overall treatment plant upgrade works.				

Fluoridation Construction Photos

Ruakaka Water Treatment Plant



2024.03.21 Ruakaka Tanks foundations & bund 1



2024.03.21 Ruakaka Tanks foundations & bund 2

Ruddell's Water Treatment Plant



24.03.13 Ruddells Dosing Point Manhole 1



24.03.13 Ruddells Spillway Drain 1



24.03.13 Ruddells Tank bund & Building 1



24.03.13 Ruddells Tank Bund 1

4.5 Transport Portfolio

This report focuses more on the capital programme relating to activities in the transport system – e.g., safety, walking and cycling, etc. These are typically projects which have greater public visibility and community connections.

Delivery of the traditional ‘Roading’ (i.e., Recovery, Rehabilitation, Bridge replacements etc) is critical and will be reported through the Operations Report and as a separate Information Agenda item so that the Committee are fully informed.

Transport Capital Projects	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Port / Kioreroa Intersection Upgrade (CIP)	Execution	Jul-22	Jun-24	
Construction of the roundabout is completed. The only remaining works are the pedestrian crossings, which are mostly complete and will be activated in April. The rail crossing signals, barriers and gates, which are also mostly complete, are expected to be activated by June. The delay for the rail crossing is due to the Kiwirail signal approval process and long lead of the rail crossing controller. Amber due to budget pressure and programme impacts due to Kiwirail signal design approvals.				
Contractor/Consultant: United Civil Construction / WSP				
Kamo Shared Path – Stage 5A	Construction	Sep-23	Jun-24	
Extension of shared path from Fisher Terrace through to Farmer Street. Shared path connections. Construction is progressing well.				
Contractor: Ventia				
Kamo Shared Path 5B	Construction	Nov-23	Jun-24	
Extension of Stage 5A from Farmer St to Station Road and Kamo Road. Shared path connections. Traffic calming treatment. Combined with Transport Choices Kamo Connections in Kamo Village. Works started in mid-November.				
Contractor: Ventia				
Raumanga Traffic Calming	Construction	Oct-23	May-24	
Works on hold to focus while Onerahi Traffic Calming is finished. Site is all opened up and traffic management in place.				
Contractor: ACL				
Onerahi Traffic Calming	Construction	Oct-23	Apr-24	
Works underway again after being on hold to focus on Three Mile Bush Road during school holidays.				
Contractor: ACL				

Photo Wall – Transport

	
CON22093 Clark Road - New Zebra Crossing at Three Mile Bush Road.	CON22091 WDC Resilience Works – Paparoa Road Site 3 – New Guard Rail
	
CON21015 Port / Kioreroa Roundabout – Pedestrian Signals on Kioreroa Rd	CON21015 Port Kioreroa Roundabout – Pedestrian Gates at Rail Crossing
	
CON22064 – Kamo SP	CON20038 – Kamo Shared Path Stage 5 – Switch Back - Rail Crossing to Rail Bridge

External Funding

This section reports on projects which have largely been driven by external funding.

Fund	Organisation	Awarded	Spend to date	Date to be completed
Tourism Infrastructure Fund	Ministry of Business, Innovation and Employment (MBIE)	\$4.75m	Approx. \$4.5m TIF funding plus WDC co-funding	Various, latest Jun-2024
Infrastructure Acceleration Fund	Ministry of Housing and Urban Development via Kainga Ora	\$10m IAF funding approved for Springs Flat Roundabout. Total budget is \$23m.	\$1.6mil including WDC co-funding	April 2026

Tourism Infrastructure Fund

Projects with a tourism focus, partly funded by the Ministry of Business, Innovation and Employment (MBIE) Tourism Infrastructure Fund. Future focus is intended to be on Destination Management Plans and alignment with Regional Economic Development plans, eventually funded through the Tourism Levy.

Tourism Infrastructure Fund Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Tamaterau Carparks Upgrade	Close out	Feb-23	May-24	
Layby area and main carpark construction is complete. Reserve renaming approved. Submission to NZ Gazette in progress. New information sign and park signs to be installed in March 2024. Cultural blessing event planned in March to officiate the name change and new information/cultural heritage signage. Contractor/Consultant: Hauraki / Robinson Asphalts, Hawthorn Geddes				
Town Basin Bus Facilities Upgrade	Close out	Aug-22	Jun-24	
Practical completion has been signed off for the bus area and toilets. Visitor information point planning underway. Consultant: Isthmus Contractor: Robinson Asphalts				
Restoring the Mauri of Matapōuri Stg 1	Execution	Nov-22	Apr-24	
New waterless composting public toilet successfully opened to the public. Planning and engagement for implementing a second waterless composting public toilet in Matapōuri will commence after proof of concept has been demonstrated over the first 3-6 months of the new toilet at Matapōuri Hall. Follow up public meeting planned for mid-2024. Contractor/Consultant: Synergen / WCTNZ				

Infrastructure Acceleration Fund

Projects that unlock future housing areas, partly funded via Kainga Ora through the Infrastructure Acceleration Fund.

Funding for the Springs Flat project has been approved by Kainga Ora. This project is broken into three separate projects as detailed in the table below.

All projects are in design and progress to construction is dependent on confirmation in the wider Tikipunga Growth Infrastructure Response Plan. A Council Briefing on this work is being prepared and will confirm the appropriateness of investment.

Infrastructure Acceleration Fund Programme	Current Stage	Estimated Construction Start Date	Estimated Completion Date	RAG Status
Springs Flat Roundabout & Approach Roads	Execution	Oct-24	Apr-26	
Work is continuing with the detailed design and the planning assessments are nearing completion. Flooding modelling has been undertaken using the new NRC/WDC flood model to determine the effects of the development. Currently looking at options for flood mitigation.				
The purchase of two properties have been completed and another property purchase is currently in the process of being settled. Further land negotiations are ongoing.				
The Northern Growth Area Business Case and spatial planning project has commenced to try and address the hapū's concerns with the opening up of the land to the north for development (3,000+ houses). Delays in this area are why the RAG status is Amber. A six month extension of time for this element of the project has been negotiated with Kainga Ora.				
Consultant: Northern Civil Consulting Engineers. Contractor: TBC				
Shared Path – Station Rd to Roundabout	Execution	May-24	Oct-25	
Detailed design is continuing utilising the ground survey information.				
Consultant: JAS Civil. Contractor: TBC				
Gillingham Road Bridge Replacement	Execution	Aug-24	Apr-25	
The detailed design is at the 95% stage and the planning assessment is completed. The project is likely to be put on hold while the Northern Growth Area Business Case is undertaken to address hapū's concerns. Amber risk due to need to align with hapū engagement. A six month time extension for this element of the project has been negotiated with Kainga Ora.				
Consultant: WSP Contractor: TBC				

Procurement Activity

Market Conditions

Starting to see increased competition in the industry as pipeline of work is starting to reduce in other areas. This is resulting in increased tenders and greater price tension.

We are seeing a lot of movement in personnel within the industry however Contractor capacity to deliver work remains good.

Constraints are largely within the planning phase where hapū capacity is challenging. We are working with mana whenua to work as effectively as possible and ensure that remuneration is not a barrier.

A particular focus this month is reducing the extent of traffic management works within our projects. The opportunity to change the risk profile on projects as part of the movement away from the Code of Practice for Traffic Management (COPTM) is a piece of work that we are developing with CCNZ Northland.

Procurement Pipeline

A draft three-year programme has been issued to the CCNZ Exec for their feedback ahead of an industry briefing in February. This includes an indicative Procurement Strategy for Professional Services and Physical Works.

The National Infrastructure Pipeline information has been updated in March.

6.2 Procurement Strategy Review

We are reviewing our approach to Procurement and seeking to drive efficiencies across our work programme. We're engaging with the wider supply chain to look at how we can remove barriers for small/medium organisations.

Procurement Strategy Target	Progress
Provide more flexibility around start dates so that we're not paying a cost premium to get the work done at short notice	<p>Underway with current programme.</p> <p>Sea defence walls were tendered as a package with flexibility to allow impact on community and workforce to be managed.</p> <p>Three-year programme will support this approach.</p>
Divert costs from traffic management into actual construction works	<p>Starting a process to move to a risk-based approach.</p> <p>Contractors are looking to pilot a hybrid approach in the northern area.</p> <p>Already seeing work being undertaken with roads closed rather than TTM.</p>
Reduce tender and administrative costs by packaging work so that contractors have a pipeline of work that they can resource	<p>Three-year programme includes packages and panels which are supported by industry.</p> <p>Seawalls and traffic safety projects have been packaged up. This has enabled some smaller contractors to enter the market.</p>
Improving the specifications included in our tender packages so costs can reflect what is really needed	<p>More work to do here.</p> <p>Noted that the move to NZ3910: 2023 Contracts prioritises Construction Drawings over Specifications which will help</p>

	Have started a regular slot at the ACENZ/Eng NZ meeting in Whangarei and working with our consultants
Reviewing our Engineering Standards (particularly for Pavement) so that local product can be used appropriately	Representatives from Contractors are now working with our team as we develop the next version of our Engineering Standards
Reduce the costs associated with contractor risk by allocating risks earlier in the process	CCNZ have provided a risk allocation spreadsheet. We will trial this on an upcoming tender
Capitalise on innovation by involving contractors earlier in the process	Kioreroa Road Rising Main tendered with option for alternative construction methodologies. This will be tested at the Project Planning stage Our major / complex projects are moving into this space
Achieve broader outcomes through our investment	WDC are participating in an initiative with other clients in the district to seek stronger community outcomes as part of infrastructure investment.

Infrastructure Group
Planned Physical Works Procurements - 12 Month Programme

As at end March
2024

Instructions: Copy to a new tab for each monthly update



Department	Project	Delivery Team	Physical Works Procurement Timing (estimated)	Amount	Description of Physical Works for Tender	Tender Status	Tender approach	Update
Infrastructure Programmes	Parua Bay Skatepark	Major Projects	Apr-24	\$100k-\$500k	New skatepark	Design	Direct negotiation with a local contractor	Construction drawings are complete, preparing to lodge consent
Infrastructure Programmes	Whangarei WWTP Administration Building	Major Projects	May-24	\$3.5-\$4m	New administration building at Kioreroa Rd wastewater treatment plant after asbestos removal	Design	Open tender on tenderlink	Preliminary design to be completed and cost estimate updated.
Infrastructure Programmes	Quarry Gardens Lower Slip Wall and Stream Works	Major Projects	May-24	\$100k-\$500k	Construct precast concrete wall, stormwater culverts and rock revetment within the stream.	Design	Open tender on tenderlink	Budget not yet allocated
Infrastructure Programmes	Quarry Gardens Rock Anchoring Slip Retaining	Major Projects	May-24	\$100k-\$500k	Construct rock anchor wall.	Design	Closed tender	Budget not yet allocated
Three Waters	Ngunguru Road watermain upgrade	Water Services	Jul-24	\$500k-\$1m	Replacement of approx 1000m of AC watermain between 50mm DIA and 300mm DIA - Package	Design		Design complete but no budget
Three Waters	Whangarei Network Watermain Renewal programme	Water Services	Sep-24	>2.5m	Replacement of approx 500m of CI watermain between 50mm DIA and 300mm DIA - Package	Design	M&O Contracts	To be delivered through the Maintenance & Operations Panel
Infrastructure Programmes	Lake Waro skatepark	Major Projects	Sep-24	\$100k-\$500k	Skatepark construction experience and concrete finish important	Design	Closed tender (2 invited tenderers)	Paused - Moving the skate park to the sports park is causing a re-design and a delay to procurement
Infrastructure Programmes	Oakura Sports Fields and Wetlands Enhancement	Major Projects	Nov-24	>\$1m	Playground, Hardcourts and Sportsfields	Design	TBA	
Transport	Springs Flat Roundabout	NTA	Aug-24	\$8-12m	New roundabout construction on SH1 with road extensions to Springs Flat Road and Alcoba Street. Includes some shared path construction and a signalised crossing on SH1.	Design	Open tender on tenderlink, single stage, PQM	Design underway
Transport	Gillingham Road Bridge Replacement	NTA	Jun-24	\$5-7m	Replacement of the existing bridge with a new concrete two lane, single span bridge. Bridge includes shared path.	Design	Open tender on tenderlink, single stage, PQM	Design underway
Infrastructure Programmes	Poroti Water Treatment Plant Upgrade	Major Projects	Jul-24	>\$10m	Uncertain timing. Upgrade of Poroti WTP (value in the order of \$20 million plus pending design confirmation)	Consent	Open tender on tenderlink	Conditional on RC & iwi Agreement/Approval, out for tender Feb - April, 2024
Infrastructure Programmes	Rose Street Bus Hub Upgrade	Major Projects	Apr-24	>\$2m	Bus terminal demolition, new build and associated landscaping.	Consent	Open tender on tenderlink	Design complete, preparing to lodge consent
Infrastructure Programmes	Cafler Park Boardwalk Link Physical Works	Major Projects	Mar-24	\$100k-\$500k	Path and boardwalk linking Lovers Lane Bridge to Second Ave as part of connecting the Raumanga Shared Path	Tender Closed	Closed tender	Tender Evaluation underway
Infrastructure Programmes	Parua Bay Wastewater Storage Tank	Major Projects	TBA	>\$6.5m	Whangarei Heads storage tanks - tendering in EOI stage. Design and construction 1500m3 of additional emergence at Paura Bay Pump Station	Tender Paused	Open tender on tenderlink	Paused - Further modelling information requires reassessment of the design
Infrastructure Programmes	Three Mile Bush Reservoir	Major Projects	Feb-24	>\$1m	2x new timber tanks, new pump station and associated pipework	Out to tender	Open tender on tenderlink, single stage, LPC	Contractors site visit completed
Infrastructure Programmes	Onerahi Airport Sports Field Development	Major Projects	45323	\$500k-\$1m	Drainage and lighting upgrade	Awarded	Open tender on tenderlink	Construction starting in March
Infrastructure Programmes	Raumanaga Valley playground, toilets, services and paths	Major Projects	Feb-24	\$100k-\$500k	Civil works to support playground and toilet. Including stormwater, wastewater, water, power, footpaths, natural play elements and planting	Tender Closed	Closed tender (3 invited tenderers)	Tender Evaluation underway
Infrastructure Programmes	Tikipunga sand field and lighting	Major Projects	Nov-23	\$500k-\$1m	Sand sports field and training lights	Tender closed	Open tender on tenderlink	Currently working on budget issues and awaiting council decision
Infrastructure Programmes	Takahiwai sports park upgrade	Major Projects	Feb-24	\$100k-\$500k	The drainage has been completed. The hard court has been awarded and will start in April. Lighting tender has recently closed.	Awarded	Open tender on tenderlink	Awarded
Infrastructure Programmes	Sorrento Street Stormwater renewal	Major Projects	Feb-24	\$500k-\$1m	New concrete SW line in carriageway, new manholes and cesspits	Tender closed	Open tender on tenderlink - 2 stage process	Tender stage one closed, awaiting evaluation
Infrastructure Programmes	Kamo (Dip Rd) Reservoir Additional Capacity	Major Projects		>\$5m	New 4,500m³ concrete tank, concrete pile retaining wall and associated pipework	Awarded	Open tender on tenderlink, single stage, PQM	Currently finalising alternative design details - Construction starting April
Three Waters	Union East Street watermain replacement	Water Services		\$100k-\$500k	Replacement of approximately 500m of AC watermain between 50mm DIA and 200mm DIA	Awarded	Open tender on tenderlink	Awarded to Northdrill/Watco
Infrastructure Programmes	Fluoridation of Water Treatment Plants	Major Projects		\$4.5m	Install and commission Fluoridation dosing facilities to Whau Valley, Poroti, Ruddles, Ruakaka and Ahuroa Water Treatment Plants. Whau Valley first, then Bream Bay.	Awarded	Open tender on tenderlink	RFP in Evaluation, Award Sept 2023
Infrastructure Programmes	Raumanga Stream Rehabilitation	Major Projects		\$500k-\$1m	Weeding and planting of Raumanga Stream banks between SH1 and Bernard St bridge	Awarded	Direct negotiation with a contractor	Contract awarded to Wildlands
Three Waters	Tikipunga Sewer Capacity Renewal Project	W&D	May-23	\$500k-\$1m	Rehabilitation of approx. 1.6 kms sewer mains in Tikipunga	Awarded	Open tender on tenderlink	Construction ongoing
Infrastructure Programmes	Kioreroa Rd WWTP upgrades - Odour Control	Major Projects		\$7.8m	Odour control	Awarded	Open tender on tenderlink	Awarded
Infrastructure Programmes	Kioreroa Rd Rising Sewer Mains	Major Projects		>\$5m	Renewal of 2x sewer mains (approximately Ø800 x 1,000m and Ø710 x 600m)	Awarded	Open tender on tenderlink, single stage, PQM	Contract Awarded to UCCL

5.3 Infrastructure Operational Report – February 2024

Meeting: Infrastructure Committee

Date of meeting: 11 April 2024

Reporting officer: Jim Sephton (General Manager Infrastructure)

1 Purpose / Te Kaupapa

To provide an overview of Infrastructure Operational Services that the Infrastructure Committee is responsible for.

2 Recommendation / Whakataunga

That the Infrastructure Committee notes the Infrastructure Operational Report February 2024 update.

3 Background / Horopaki

In November 2022, Council adopted committee terms of reference for the 2022-2025 triennium, with the purpose of the Infrastructure Committee being to ‘oversee the management of council’s infrastructural assets, utility services and public facilities’.

This report provides the Committee with a summary of Infrastructure operations during February 2024.

4 Significance and engagement / Te Hira me te Arawhiti

The decision or matters of this Agenda do not trigger the significance criteria outlined in Council’s Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

5 Attachment / Ngā Tāpiritanga

Infrastructure Monthly Operational Report – February 2024

Infrastructure Committee

Operational Report

February 2024

Infrastructure Monthly Operational Report

Reporting Officer: Jim Sephton (General Manager Infrastructure)

Meeting Date: 11 April 2024

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1 Executive Summary

This is the Infrastructure Operations Report for February 2024.

Health & Safety – We had four non-work injuries or ailments reported, requiring rehabilitation support or intervention from Council.

The aggressive incident situation involved a staff member being physically assaulted by a member of the public, while refueling a Council vehicle at the BP petrol station on Maunu Road, after trying to help out another person in the petrol station who was under attack. The employee did not know the other people involved. The assailant was arrested by Police and the staff member has received a lot of support.

Wastewater – We are working with customer service to coordinate a bulk closure of wastewater and stormwater requests received prior to August 2023. These requests constitute the majority of our outstanding requests, and their accumulation is attributed by the contractor to the extreme weather events of the first half of 2023. We decided to bring this process in-house to ensure best possible customer experience and to be able to control and alter timing according to customer response. The closure process is planned for March 2024.

The Waste & Drainage Contract concludes in November 2024 and we're currently working through options for extension/retendering.

There were no spills during February.

Hikurangi Land Drainage Scheme – No significant issues. Design work is ongoing for a new flood gate to be installed at Junction station to improve flood discharge capacity and the possibility of retiring the pocket's pumpstation.

Laboratory - The renovations to remove an identified workflow hazard have been completed.

Water Services - Two compliments and no complaint were received. The compliments were both customers who were impressed with the quick response of the contractors to fixing leaks.

All the treatment plants and the distribution networks were fully compliant for the month. The end of the month also saw submission of the first full year's performance data to Taumata Arowai.

This year's main replacement programme is now well underway and work on Jordan Street, Arcus Street, Tauroa Street, and Chester Avenue is either complete or nearly complete.

As a result of the dry weather there has been a noticeable increase in tanker water deliveries during February. The average daily volume of water delivered was 259m³ up from 87m³ in January. This equates to an average of 26 loads per day. The busiest filling point was the newly complete site at Kauri which averaged about 9 deliveries per day.

Transport

The volume of requests has continued to increase with 654 requests received (24% increase from the prior month). The volume of requests is higher than historical averages and also includes requests as a consequence of the SH1 closure.

The Brynderwys Closure has been well managed by the team and our Contractors with positive responses from the community. We are inspecting the detour routes regularly and responding to community issues on unofficial detour routes.

Work is continuing to transition from CoPTTM to a risk based TTM system. A new traffic management company, Te Tai Tokerau Traffic have started up in Whangārei.

Our maintenance teams endeavoured to meet critical deadlines and address ongoing challenges while striving for optimal network outcomes. Key Achievements:

1. **Completion of Pre-Seal Repair Program:** The North Area successfully completed the 23/24 Pre-Re seal repair program, a significant milestone enabling progress in the overall reseal program. This achievement underscores the team's commitment to proactive maintenance and ensuring road integrity.
2. **Sealing of Unsealed Pavement:** Notably, the North Area sealed 1.2km of previously unsealed pavement at Knight Rd, with only 1.0km remaining. This effort signifies progress in enhancing road infrastructure and improving accessibility for road users.
3. **Advancements in Drainage Clearing and Culvert Installations:** Both areas made significant strides in roadside drainage clearing and culvert installations, particularly on unsealed roads anticipating significant aggregate overlays. This proactive approach demonstrates a focus on long-term infrastructure resilience and safety.
4. **Mitigation of Maintenance Challenges:** Despite encountering challenges such as unfavourable weather conditions for unsealed maintenance and instances of sign damage and vandalism, both teams exhibited resilience and dedication in addressing these issues promptly. This proactive response highlights the teams' commitment to ensuring safe and well-maintained road networks for the community.

There has been increased focus on Contractor Performance Management. We are identifying changes to be made as part of future Contract changes including more emphases on pain/gain for achieving our required performance levels.

Based on public feedback, staff will be re-evaluating speed limits in Parua Bay Village. This will include limited consultation with the school and surrounding nearby community members. When this evaluation and consultation are complete, staff will bring options to elected members which may include a variation to the current speed management plan.

Solid Waste – In February, there were three relatively minor injuries for the collection crew runners. The investigation and follow-up to these incidents was reassuring in that they were effectively dealt with.

Both kerbside rubbish and recycling tonnages and transfer station tonnages have returned to their normal levels after the summer peak.

Parks & Recreation – February saw the continuation of the aggregate replacement program on our walking tracks after the high loss levels from cyclone Gabrielle. This program is on track for completion in June.

Ongoing issues with Personal Vehicle Dwellers (PVDs) and houseless persons residing at sports parks around the district. A briefing paper will be coming to Council on this issue.

2 Health and Safety

Statistics for the Infrastructure Group – February 2024

Type of incident	Employee incidents	Contractor incidents	Member of the public reported incidents in our workplaces
WorkSafe notifiable incident	0	1	0
Lost time injury (LTI)	0	2	0
Medical treatment injury (MTI)	0	1	0
Minor injury	2	1	0
Pain and discomfort report	0	2	0
Stress and fatigue	0	0	0
Incident – Occupational health exposure	1	0	0
Incident – Near Miss high risk potential	0	0	0
Incident – Near Miss low risk potential	0	0	0
Incident - Property Damage	0	4	1
Incident – Vehicle related	1	5	0
Incident – Security – Aggressive person	1	0	0
Incident – Security - Other	0	1	0
Incident - Environmental	0	0	0
Incident – non work medical condition affecting the worker or person	0	0	0
Hazards reported (Note: this is not required, but some companies send these anyway)	0	0	0

Employee incidents

We had four non-work injuries or ailments reported, requiring rehabilitation support or intervention from Council.

The aggressive incident situation involved a staff member being physically assaulted by a member of the public, while refueling a Council vehicle at the BP petrol station on Maunu Road, after trying to help out another person in the petrol station who was under attack. The employee did not know the other people involved. The assailant was arrested by Police and the staff member has received a lot of support.

Contractor incident explanations:

One of the lost time injuries involved a recycling runner rolled his ankle when descending from the truck and the other suffered a repetitive strain injury after a day of intense weed eating.

Note – not all of our contractor's incidents may have been received at the time of writing this report.

Internal review and monitoring

An internal review of the contractor fatality in January and how we monitor the health and safety of contractors was released.

Alongside this a quarterly internal audit on how we monitor contractors was undertaken.

Both of the resulting reports have similar findings and recommendations.

Health and safety training

Specialized training was provided to Infrastructure staff on keeping themselves safe in aggressive person encounters, as well as handing aggressive phone calls.

Some staff attended external permit issuer training and traffic management training.

3 Wastewater

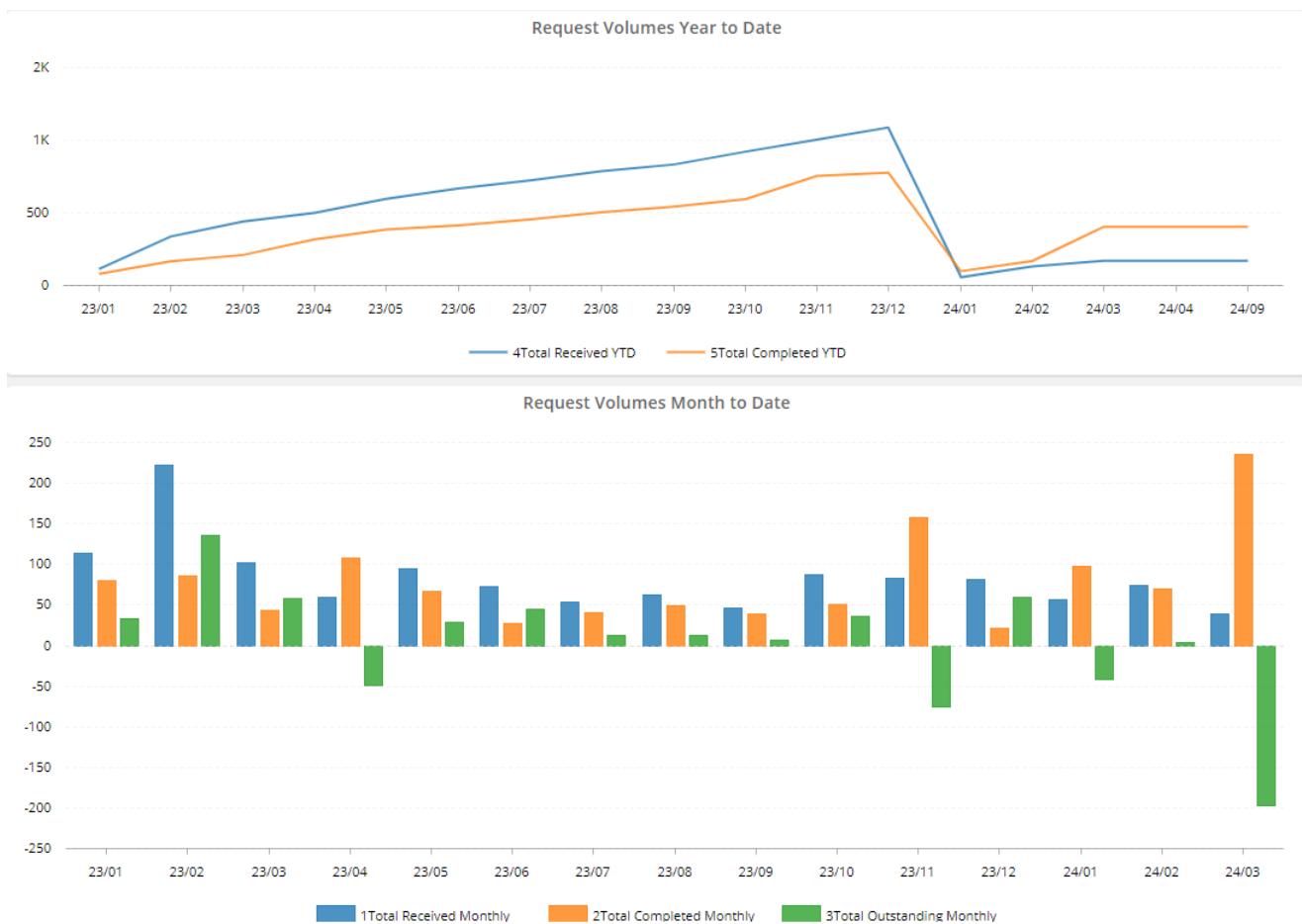
3.1 Health & Safety

All staff completed chemical handler training

3.2 Customer requests and feedback

Request numbers are still high, but we should see a significant decrease with the bulk closure project planned for March 2024. We are working with customer service to coordinate a bulk closure of wastewater and stormwater requests received prior to August 2023. These requests constitute the majority of our outstanding requests and their accumulation is attributed by the contractor to the extreme weather events of the first half of 2023.

We decided to bring this process in-house to ensure best possible customer experience and to be able to control and alter timing according to customer response. The closure process is planned for March 2024.



3.3 Network Performance

Whangārei Wastewater Treatment Plants (WWTP)

In the first week of February a slight decline in the volume of wastewater delivered to the plant was observed. It reached its lowest point at just over 10,500m³ on the 10th. After that the inflow remained steady between 11,000m³ and 12,000m³ with an isolated peak of 14,522m³ on 26th corresponding to rainfall of 10.4mm.

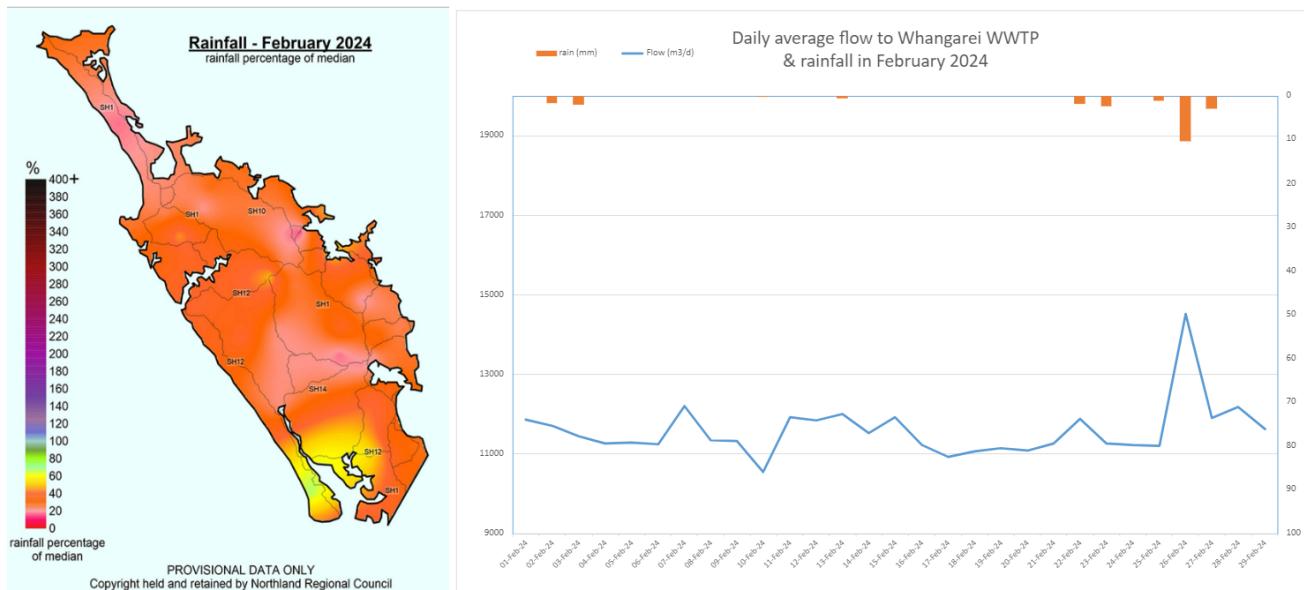


Figure 1: NRC image depicting the percentage of normal rainfall daily average flow in Whangārei WWTP in February 2024

3.4 Reticulation

There were no spills to waterways in the February 2024 period.

3.5 Contractor Performance

We continue to work with our contractor to ensure that reporting is timely and accurate. This is a work in progress and as a result, the Performance measures have not been updated this month. The updated performance measures will be reported next month.

3.6 Key activities in the last month

Whangārei Wastewater Treatment Plants (WWTP)

Thickener 1 pumped down and fat chunks removed that were causing a partial blockage. Primary clarifier 1 pumped down and inspected, no issues identified. Slew ring replaced Trickle Filter 4, mercury checked next day. Archimedes screw gearbox mount worked loose now that coupler has been welded, new cable to be ordered so spare gearbox can be installed. RAS pump 1,2 yearly inspection completed, no issues. Blend tank high level alarm failed to activate, Henwood electrical to investigate.

Hikurangi

Rag removed from Hikurangi transfer pump wet well.

Ruakaka

Trimmed Ruakaka access track and sprayed gorse and other weeds and wetland fringes. Wetland 2 now filling, and all plugs removed, a couple of small touch up items to complete, 600+ truckloads of sludge removed. Waterclean installing rafts in wetland 2.

Portland

De-sludge completed; 106 tonnes removed.

Tutukaka

Regular twist-off with Safety Button (RSB) caps replaced and 18 lines flushed, jetter hose and temperature relief failed. UVs cleaned. UV cabinet filters replaced.

Waipu

Sprayed Waipu weeds and tracks. Drainfast engaged to clean Rapid Infiltration Basins (RIB) and top up with clean sand. Drainfast completing clean out and sand addition Waipu RIB's. Wetland 2 inlet blockage cleared.

Ngunguru

Ngunguru UVs cleaned.

3.7 Significant Risks and issues

None highlighted this month.

3.8 Performance Measures and Compliance

These performance measures will be updated and reported on next month.

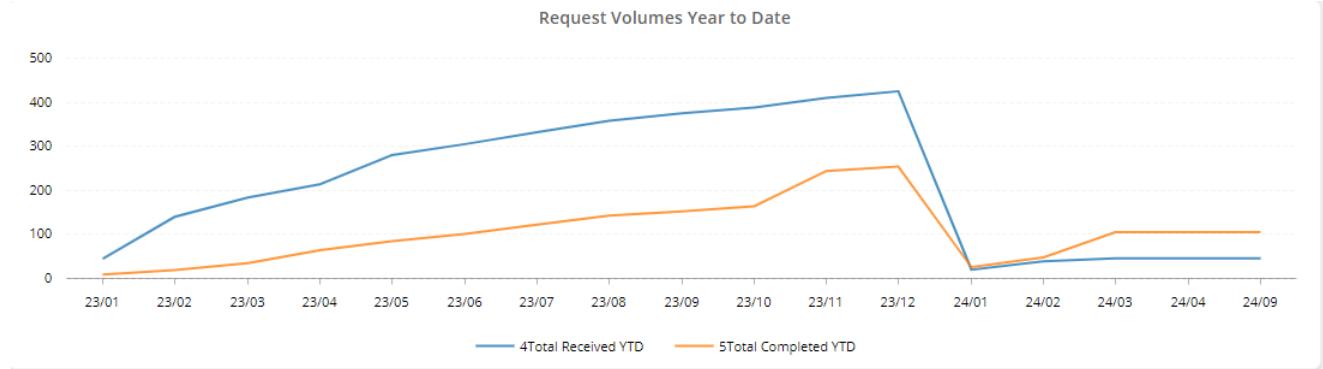
4 Stormwater and Hikurangi Land Drainage Scheme

4.1 Health & Safety

No issues identified.

4.2 Customer requests and feedback

A significant number of requests have been closed by TDG and also a number of duplications of requests were identified by the Waste and Drainage team.



4.3 Network Performance

No issues identified for the month.

4.4 Contractor Performance

See section 3.5.

4.5 Key activities in the last month and next month

- Helicopter spray for the Hikurangi flood scheme completed.
- Design work is ongoing for a new flood gate to be installed at Junction station, to improve flood discharge capacity and the possibility of retiring the pocket's pumpstation.
- 80hp pump installed in Ngararaturua pocket.
- Works on potential stopbank breaches in Okarika and Te Mata completed.

4.6 Significant Risks and issues

No issue identified.

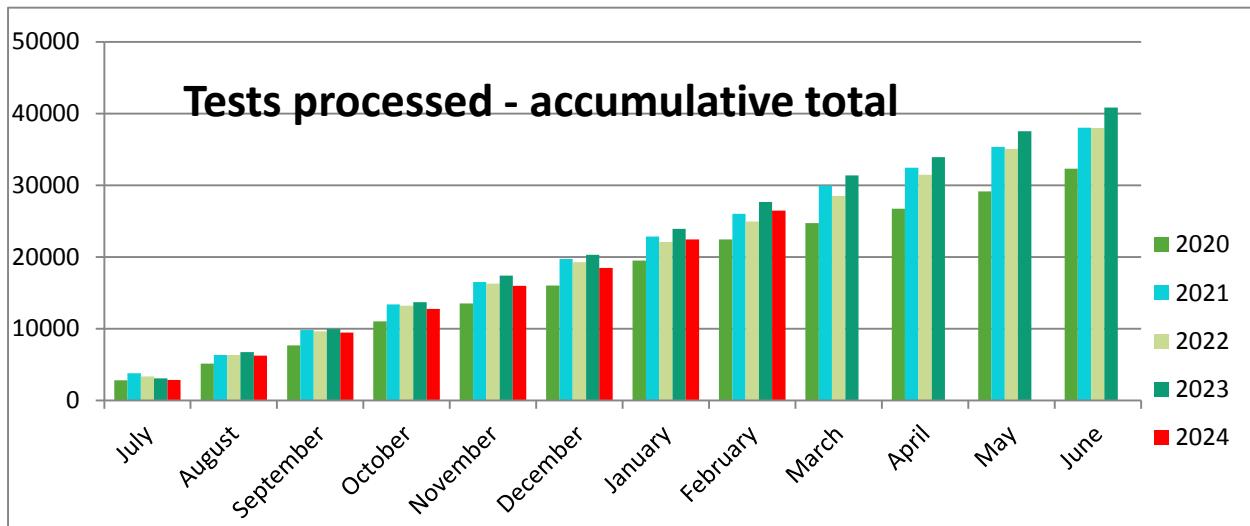
4.7 Performance Measures and Compliance

These performance measures will be updated next month.

5 Laboratory

5.1 Key activities in the last month

In February 2024, 865 samples were analysed for 4034 tests; 51% of testing was completed and reported within five days.



The swimming season is ending for many of our customers, while drinking water quality testing continues to be requested.

Quality control activities, required as part of good laboratory practice and to support IANZ accreditation continue to be performed with acceptable results. This gives continuing confidence in laboratory results and general performance.

5.2 Significant Risks and Issues

No new risks have been identified.

6 Water Services

6.1 Health & Safety

During the last month the following health and safety activities occurred

H&S Item	Internal	Contractors
Number of Health and Safety Incidents	0	0
Number of Audits undertaken	2	3
Number of issues raised	0	0

No Health and Safety incidents were reported.

6.2 Customer requests and feedback

Over the last month there have been no complaints, and 2 compliments, were received. The compliments related to the quick responses by Downer to reports of leaks.

6.3 Network Performance

Compliance

All the treatment plants and the distribution networks were fully compliant for the month.

Treatment Plant Compliance

Water Treatment Plant	Turbidity Conditions	Chlorine Conditions	UV Conditions	Overall Compliance (Pass/Fail)
Maungakaramea	Pass	Pass	Pass	Pass
Mangapai	Pass	Pass	Pass	Pass
Ruakaka	Pass	Pass	Pass	Pass
Ahuroa	Pass	Pass	Pass	Pass
Whau Valley	Pass	Pass	Pass	Pass
Ruddells	Pass	Pass	Pass	Pass
Poroti	Pass	Pass	Pass	Pass

Distribution compliance

Network	Chlorine Sampling			Days used	Microbiological sampling		
	Quantity of Samples	Sample Interval	Days		Quantity	Interval	Days
Whangārei	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Whangārei Heads	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Hikurangi	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Bream Bay	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Maungakaramea	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Mangapai	Pass	Pass	Pass	Pass	Pass	Pass	Pass

The end of February was the deadline for annual water quality and performance information to be provided to Taumata Arowai. This is the first time the information has been required to be provided and issues were experienced with the software used to upload the information to the regulator's website. In the end staff had to enter the information manually and this was completed in the first week of March.

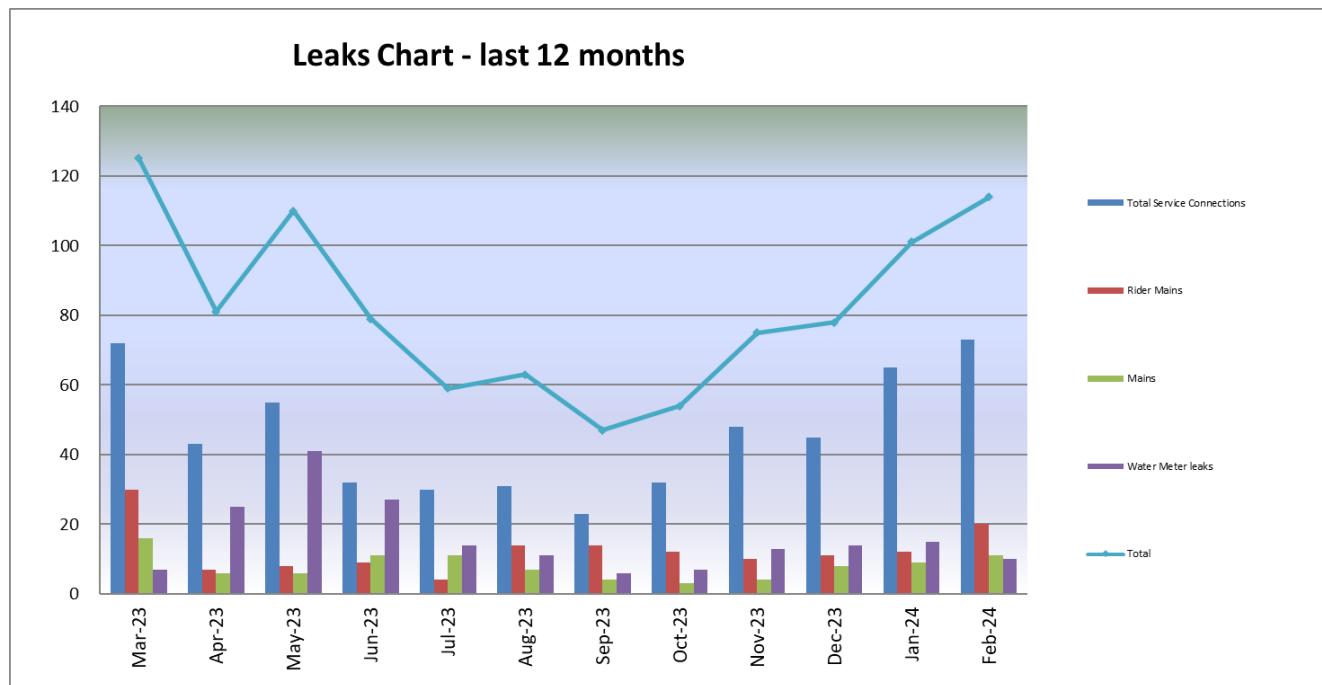
Rainfall

Another dry month with only 24mm of rain falling in at the Whau Valley Dam during February. For the 3 months of summer 177mm was recorded compared to an average of 317mm and last year's record total of 1132mm. The lack of rainfall has seen the Whau Valley Dam drop to 80% by the end of February. This is just below the average for the time of year of 84%. Wilsons Dam remains 100% full as there is significantly less demand in Bream Bay without the refinery. The long-range forecast for the next few months indicates below normal or below normal rainfall with an El Niño weather pattern continuing. Our groundwater and spring sources remain at good levels but some of the rivers are beginning to show reduced flows. We remain in a good position as we head into Autumn.

As a result of the dry weather there has been a noticeable increase in tanker water deliveries during February. The average daily volume of water delivered was 259m³ up from 87m³ in January. This equates to an average of 26 loads per day. The busiest filling point was the newly complete site at Kauri which averaged about 9 deliveries per day.

Water Distribution

Repaired leaks have increased again during February as the ground continues to dry out. Increasing ground movement leads to cracking and crushing of some of our more brittle pipes although this is normal for the time of year. The number of leaks per month for the last year is shown in the graph below.



6.4 Key activities in the last month

The subcontractors for this year's main replacements have been appointed and work completed on Jordan Street, Hikurangi, Arcus Street and almost complete in Tauroa Street and Chester Ave. Also planned this financial year are Pah Road, Grant Street, Huapai St, Graham St and Hassard St.

The Kiripaka/Ngunguru Road water main upgrade work is due to be awarded in March. Work started on investigation for Poroti Trunk Main upgrade and Onerahi Trunk Main upgrade.

Minor Works			
Water Treatment Plant Upgrades	Design	Jul-23	Jun-24
Work to get fibre connection to Ruakaka WTP complete, security improvements at Ahuroa			
Contractor/Consultant: Northpower/Arc			
Reticulation Programmed Works	Construction	Jul-23	Jun-24
Jordan Street complete. Tauroa and Arcus Street underway Pah Road and Chester Street next.			
Contractor: Downer – Subcontractors			
Minor Projects - Emergency Works	Design	Jul-23	Jun-24
Programme being developed and includes urgent main replacements. Mobile emergency generators, Whau Valley Drainage upgrade			
Contractor/Consultant: CAT/ Ventia			

6.5 Significant Risks and Issues

Risk event	Cause & Consequence	Controls and Mitigation
Prolonged Drought	Lack of rainfall continues into Winter leading to low water levels heading into next summer.	Ensure use of other sources is maximised to preserve dam water. Longer term complete Poroti WTP upgrade project

6.6 Performance Measures and Compliance

We provide safe, high-quality drinking water to all our customers

Performance Measure	2023 – 24 targets	Year to date
Whangārei District's four water supply areas have approved Water Safety Plans as determined by a Ministry of Health drinking water Assessor	4	Complies
Compliance with the 2005 New Zealand Drinking Water Standards' requirements for bacterial monitoring.	100%	Complies
Residents' satisfaction with the water quality provided by Council (Recorded through the Residents Survey).	≥90%	On target (2022-23 90%)

Performance Measure	2023 – 24 targets	Year to date
The extent to which the local authority's drinking water supply complies with: (a) part 4 of the drinking-water standards (bacteria compliance criteria), and (b) part 5 of the drinking-water standards (protozoal compliance criteria).	Fully complies	Complies
The total number of complaints received by the local authority about any of the following: (a) drinking water clarity (b) drinking water taste (c) drinking water odour (d) drinking water pressure or flow (e) continuity of supply; and (f) the LA's response to any of these issues expressed per 1000 connections to the LA's networked reticulation system.	≤17	On target (2022-23 13)
Where the local authority (LA) attends a callout in response to a fault or unplanned interruption to its networked reticulation system, the following median response times measured:		
(a) attendance for urgent callouts: from the time the LA received notification to the time service personnel reach the site	≤ less than 1hr	0.85
(b) resolution of urgent callouts: from the time the LA received notification to the time that service personnel confirm resolution of the fault or interruption	≤ less than 4hrs	2.03
c) attendance for non-urgent callouts: from the time that the LA receives notification to the time that the LA receives notification to the time that service personnel reach the site; and	≤ less than 12hrs	2.80
(d) resolution of non-urgent callouts: from the time that the LA receives notification to the time that service personnel confirm resolution of the fault or interruption.	≤ less than 24 hrs	6.85

The water supplied is continuous and is adequate for customers' use.

Performance Measure	2023 – 24 targets	Compliance
Residents' satisfaction with the water flow and pressure provided by Council. (Recorded through the Residents Survey).	≥90%	2022-23 92% On target

In times of emergency there is adequate water supply available.

Performance Measure	2023 – 24 targets	Compliance
Whangārei City Water Supply Area can meet a one in 50-year drought. (based on 2009-10 event data adjusted for growth and losses).	≥79%	2022-23 99% On target
Water restrictions imposed due to drought (less than one in 50 years).	0	2022-23 0 On target

We manage the water supply system in a sustainable way that also caters for growth.

Performance Measure	2023 – 24 targets	Compliance
Residents in our District annually adopt water conservation techniques in their homes and/or businesses (Recorded through the Residents Survey).	≥65%	2022-23 45% On target
The percentage of real water loss from the local authority's networked reticulation system (including a description of the methodology used to calculate this). WaterNZ Benchloss	≤ Less than 25%	2022-23 23.9% On target
The average consumption of drinking water per day per resident within the territorial authority district.	≤ Less than 500 litres	2022-23 345 On target

7 Transportation

7.1 Health & Safety

During the last month the following minor health and safety incidents were reported across the two Maintenance Contract Activity areas.

H&S Incident	Description	Comment
Property damage	Service strike	Not on service plans
Vehicle related	Reversing vehicle hit parked car	Staff warning
Vehicle related	3 rd party caused damage to parked vehicle	Minor damage
Vehicle related	Wind damage to parked vehicle	Minor damage
Vehicle related	Plant rollover on job	Under investigation

No other major Health and Safety incidents were reported last month.

Road Safety

Year to date fatal injuries 2020 – 2024:

Year	2020		2021		2022		2023		2024		
	Road Type	SH	LR	SH	LR	SH	LR	SH	LR	SH	LR
Number of Fatal's	4	3	1	0		1	1	1	2	5	0

SH – State Highway, LR – Local Road

Road Safety Promotion activities – Northland Road Safety Trust

Northland Road Safety Trust (Contract 21034) is contracted to deliver the road safety promotions activity and below is a summary of the Road Safety Promotion activities during the month.



Te Ripoata Haumaru Rori a Rohe o Whangarei Huitānguru 2024

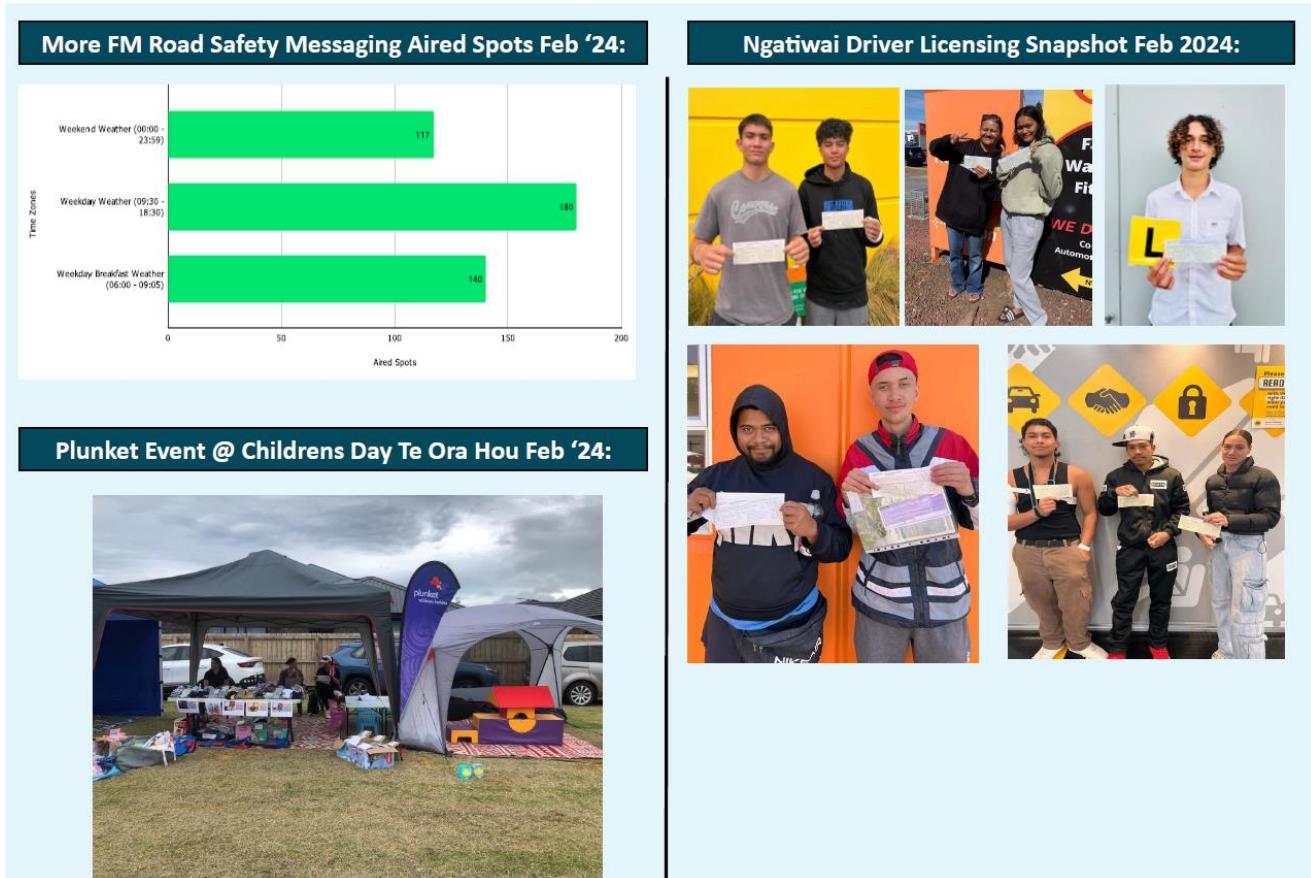
Stop Alcohol Impaired Driving (SAID):				Driver Licensing Programmes:				
Allocated number February 24: 12								
Attended: 11								
Completed: 10								
Year To Date 23-24: 52								
Drive SMARTA:								
Start Date: 02/02/2024	10 Allocat- ed	4 out of 10 com- pleted	34 YTD 23-24					
Fatigue Stops at Uretiti:								
Dates:	Comple- ted:	Vehicle Stopped:	Interactions:					
15/12/2023	Yes	100	140					
26/01/2024	Yes	92	221					
02/02/2024	Yes	111	204					
Drive SOBA (recidivist drink driving):				Child Restraints (Plunket):				
Complete: 15/05/2023-14/08/2023	5 Completed.							
Complete: 06/07/2023-21/09/2023	9 Completed.							
Complete: 04/09/2023-04/12/2023	6 Completed. 20 YTD 23-24							
Current 12/01/2024-12/04/2024	12 Allocated. 11 Current.							
Drug Impaired Driving Programme:								
Start Date: 01/03/2024	Nil Jan	N/A	7 YTD 23-24					



Year three of our 'Silver Fern Shut Down Licensing Blitz' at the Silver Fern Farm Plant in Dargaville:

- 62 applicants put their names down for being eligible and wanting to sit their practical drivers licence
- 52 licences have been obtained to date in this programme this round. The remaining 10 are still being worked with.
- Some applicant photos below—a great group of workers and some fantastic feedback and bigger picture results.





Northland Field days

We partnered with Auckland Transport, NZTA Waka Kotahi, ACC, NZ Police and Tasman Council to deliver a range of interactive experiences educating people about fatigue, seatbelt use, vehicle safety ratings, driver licensing and driving while drunk or otherwise impaired.

Thursday was relatively quiet, but crowds were out in force Friday and Saturday, and our stand was extremely busy. It was fantastic to see so many people engaging with road safety education – the majority (from a survey taken in the tent) stated that they viewed road safety and the organisations who promote it differently and would look to change their road user behaviour after visiting our stand. Highlights were:

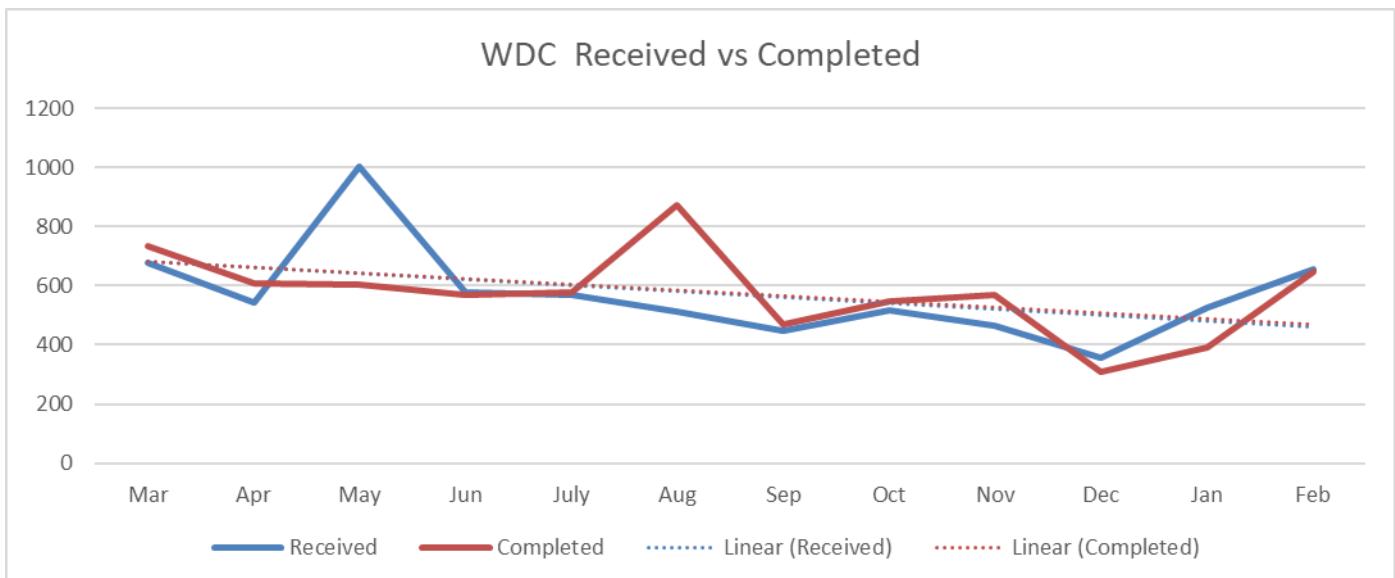
- The seat belt demonstration drew a crowd. Such a simple but effective tool to show the importance of wearing your seatbelt, even in low impact collisions.
- Getting 69 suggestions from the public on where to take a break/rest to avoid fatigue if travelling in Northland.
- People trying out the impairment goggles and discovering how difficult tasks become when impaired.
- Encouraging people to guess and then check their own vehicle safety ratings.
- A mother telling us she had changed her mind about buying her teenager a certain vehicle, after discovering it was only a 2-star.



7.2 Customer requests and feedback

The volume of customer requests received for February was 654, our contractors and the team closed 648 requests.

The volume of requests has continued to increase with 654 requests received (24% increase from the prior month). Despite the increase in requests, the team has reduced the volume of open request 809 open requests, being a 3.5% reduction from the prior month. The volume of requests is higher than historical averages and also includes requests as a consequence of the SH1 closure.



Top Request Types – February 2024	
Request Type	Number of Requests
Road surface damage and maintenance	263
General Roading	119
Roading structures damage and maintenance requests	39
Footpaths and share path maintenance	31
Clear blocked drains and culverts	56

Compliments Received

CC240959 - Sorrento Street = Downers

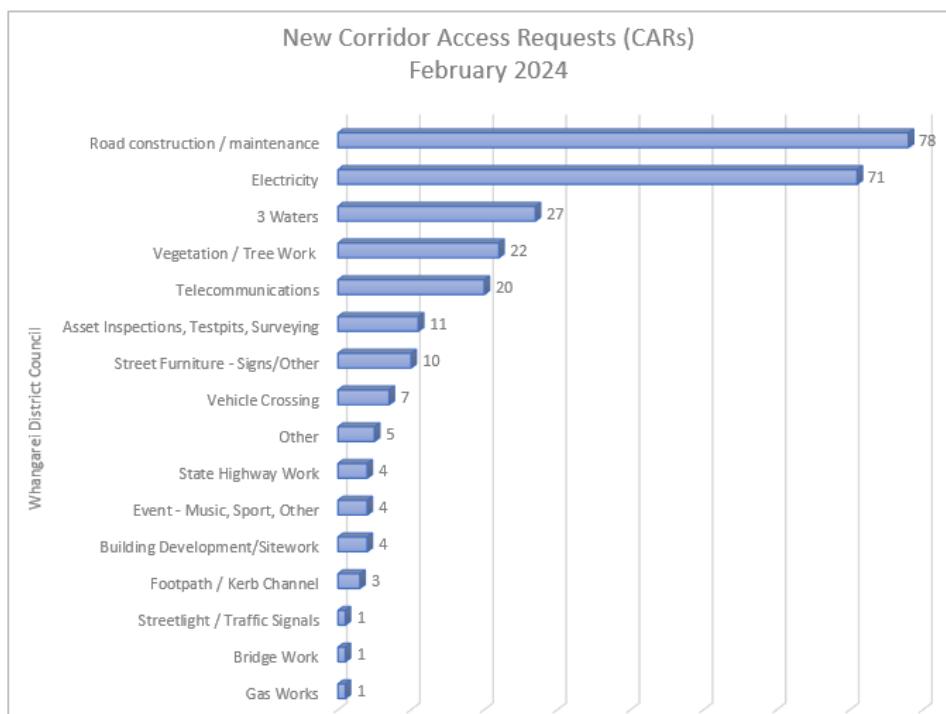
Caller noted the roadside edges of the berms in Sorrento Street had been sprayed and phoned to say it was a great idea as it keeps everything tidy.

Corridor Access Requests (CARs)

CARs and Temporary Traffic Management (TTM) Applications

269 new Corridor Access Requests were received for works in the road reserve across Whangārei District in February. Roading contractors are taking advantage of the dry weather with a large amount of chipsealing work continuing across the network. Roading and Electricity continue to make up a large proportion of work in the road or roadside with Northpower attributing to the high number of vegetation clearing around power lines.

WDC's NTA Corridor Specialist has been working with the Events team for multiple events across the city in February with the events season still not slowing down. Traffic planning for a Super Rugby game, two cruise ships and the upcoming street sprint just some of the events. Planning for the Stage 1 Development of the Okara Marina included a platform / layby for trucks.



There were 193 CAR applications approved in February for work on Whangārei roads.

Work Completion Notifications, Reinstatement Inspections and Traffic Management Audits

This month there were 154 Corridor Access Request (CAR) completion status updates in February. 69 excavation sites were set into a two-year warranty period, 36 of those reinstatement inspections were onsite inspections with the remainder updated via desktop review.

Completion Status Update	Total
Whangarei District Council	154
Cancelled	83
Closed	1
Warranty Expired	1
Work in Warranty	69
Grand Total	154

12 temporary traffic management audits were completed by the CAR team in February. Of the audits, nine worksites scored 'High', one scored 'Acceptable' and 2 sites scored 'Needs Improvement'. Nine audits were completed on Downer which has identified to the team that a disproportionate number of audits on one contractor is not an overall good reflection of work happening on the network. The team will also focus on sites where value can be added and stop at sites which have either received complaints or need improvement so we can continue to raise the standard of TTM in Whangārei.

A TTM Review Panel was held on 13 February to review unacceptable, unsafe, Stop Work or non-compliant traffic management sites. An Improvement Notice (IN) issued to Downer NZ Ltd is awaiting an acceptable Corrective Action Plan (CAP) to satisfy NTA concerns that chip seal operations on the Whangarei and Kaipara Road networks are safe and compliant. Investigations have been referred to Downer's National Traffic Management Lead after several attempts at CAPs from Downer's regional team since November which have not addressed the safety issues raised and suggest a lack of ownership. CAR Lead has also discussed concerns with Nick Lamb, Downer's Traffic Performance Manager who has expressed interest as the Northern region auditor for Downer operations. An out of region auditor has since approached the team.

Blackheart Logging Ltd have not responded to a Stop Work Order issued and resent for unsafe work on Mangapai Road. Work at the Mangapai Road site has not resumed since the notice was issued and after several attempts to contact the contractor a notification was lodged with WorkSafe, reference NOT-1349-N7Y0V6. Lynda Keane, WorkSafe responded however unless the contractor is found working in the road again there is no further action we can take. The team have been advised to contact WorkSafe immediately if Blackheart Logging are found working on the road again. We have taken this issue as far as it can go and have closed the investigation.

Other TTM Updates:

A new traffic management company, Te Tai Tokerau Traffic have started up in Whangārei. This is a positive and welcomed new supplier to the north. This is the second company start up in the past 12 months with Northbound Traffic Solutions also reasonably new. New suppliers bring much needed competition which is a welcome addition to the TTM whanau.

Tom Kiddle, Auckland Transport TTM Manager was engaged and ran a TMP case study workshop for four WDC team members on 28 February. The workshop looks at the importance of a TMP and provides insight into lessons learnt from a fatality on an unattended Auckland chipseal site. We are very fortunate to have the workshop run at no cost with Tom being one of the top TTM experts in the country, running the workshop for both Police and WorkSafe.

Transitioning from CoPTTM to a risk based TTM system:

- 1 Feb - NOC Trial meeting with Fulton Hogan
- 8, 19 Feb - ISG Good Practice meeting – focus on Practice Notes
- 14 Feb – Facilitate update to keep North Island RCAs informed
- 15 Feb – ISG Commercial Procurement meeting – focus on Problem Statement/Objective

- 21 Feb – Meeting with Auckland Transport TTM Transformation team
- 22 Feb - In-person TTM Industry Steering Group (ISG) meeting at Chevron Auckland
- 29 Feb – Webinar: TTM Training Credentials Framework

7.3 Key Activities

Road Maintenance & Renewals

Key points of note for the month included:

- Approximately 4000 works items completion in the month made up of:
 - 188000m² of reseals completed.
 - 275 signs replaced, straightened, or reinstated.
 - 15km of heavy water table restoration
 - 13km of high shoulder removal to improve surface water runoff
 - 365km of Kerb and Channel swept
 - 845km of rural roadside vegetation spraying.
 - 18000m² of sealed pavement repairs by way of insitu stabilisation and digouts.
- Focus on works completion quality with 368 individual work items audited in February:
 - 16.9% of ordered works items being audited for compliance (157 jobs audited) of which 99% passed, and
 - 3.5% of the routine works items being audited for compliance (211 jobs audited) of which 83% passed Audit focus will shift to the routine space for March following this non-compliance score...

Our maintenance teams endeavoured to meet critical deadlines and address ongoing challenges while striving for optimal network outcomes. Key Achievements:

5. **Completion of Pre-Seal Repair Program:** The North Area successfully completed the 23/24 Pre-Reveal repair program, a significant milestone enabling progress in the overall reseal program. This achievement underscores the team's commitment to proactive maintenance and ensuring road integrity.
6. **Sealing of Unsealed Pavement:** Notably, the North Area sealed 1.2km of previously unsealed pavement at Knight Rd, with only 1.0km remaining. This effort signifies progress in enhancing road infrastructure and improving accessibility for road users.
7. **Advancements in Drainage Clearing and Culvert Installations:** Both areas made significant strides in roadside drainage clearing and culvert installations, particularly on unsealed roads anticipating significant aggregate overlays. This proactive approach demonstrates a focus on long-term infrastructure resilience and safety.
8. **Mitigation of Maintenance Challenges:** Despite encountering challenges such as unfavourable weather conditions for unsealed maintenance and instances of sign damage and vandalism, both teams exhibited resilience and dedication in addressing these issues promptly. This proactive response highlights the teams' commitment to ensuring safe and well-maintained road networks for the community.

Looking Ahead:

As the road maintenance teams transition into the remainder of the 23/24 season, key areas for monitoring include operations efficiency, delivery of cyclic spraying and road remarking, as well as the completion of large drainage, unsealed pavement, and seal pavement rehabilitation works. Despite facing a challenging operating and financial environment, the teams remain committed to achieving the best possible outcomes for the road network.

The combined efforts of the South and North Areas reflect a shared commitment to quality in road maintenance, despite encountering various challenges.



In-situ Pavement Repairs – Matarau Road



Culvert Replacement – Wood Road



Heavy Watertable Maintenance – Riponui Road

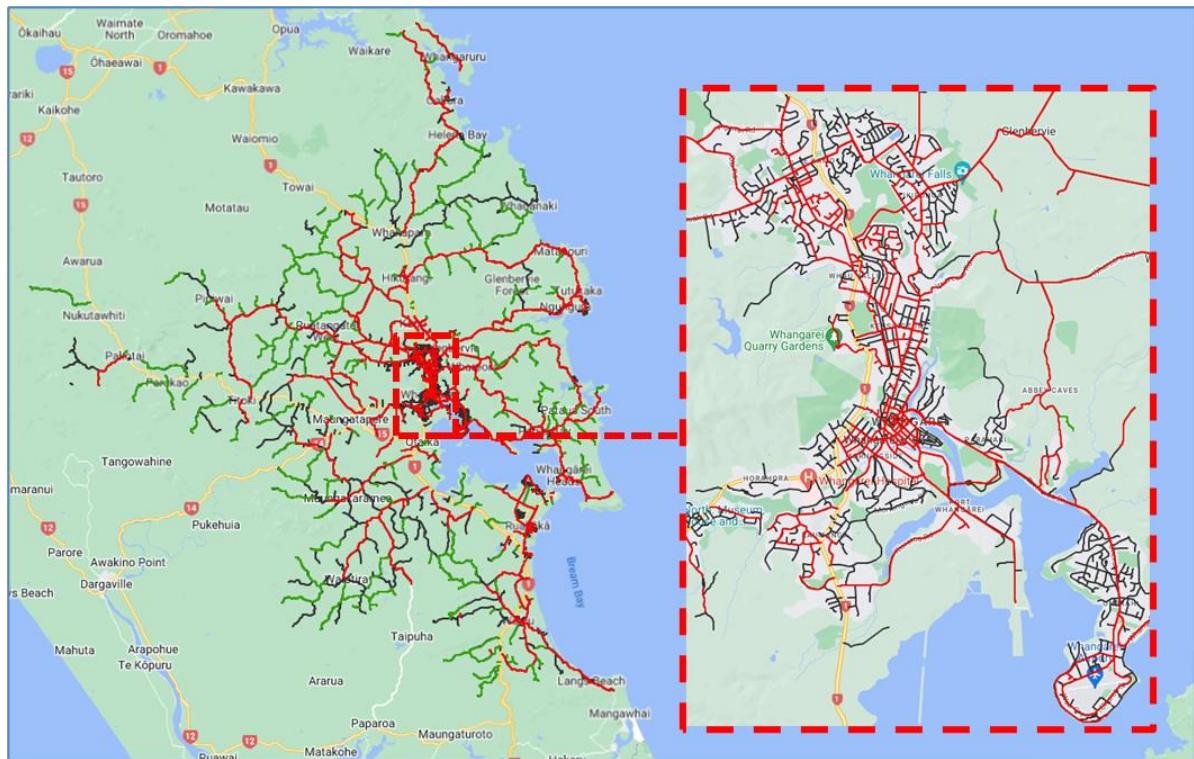


Sealed Pavement Rehabilitation – Waiotira Road



Mill and Fill Asphalt Repairs – The Centre, Waipu

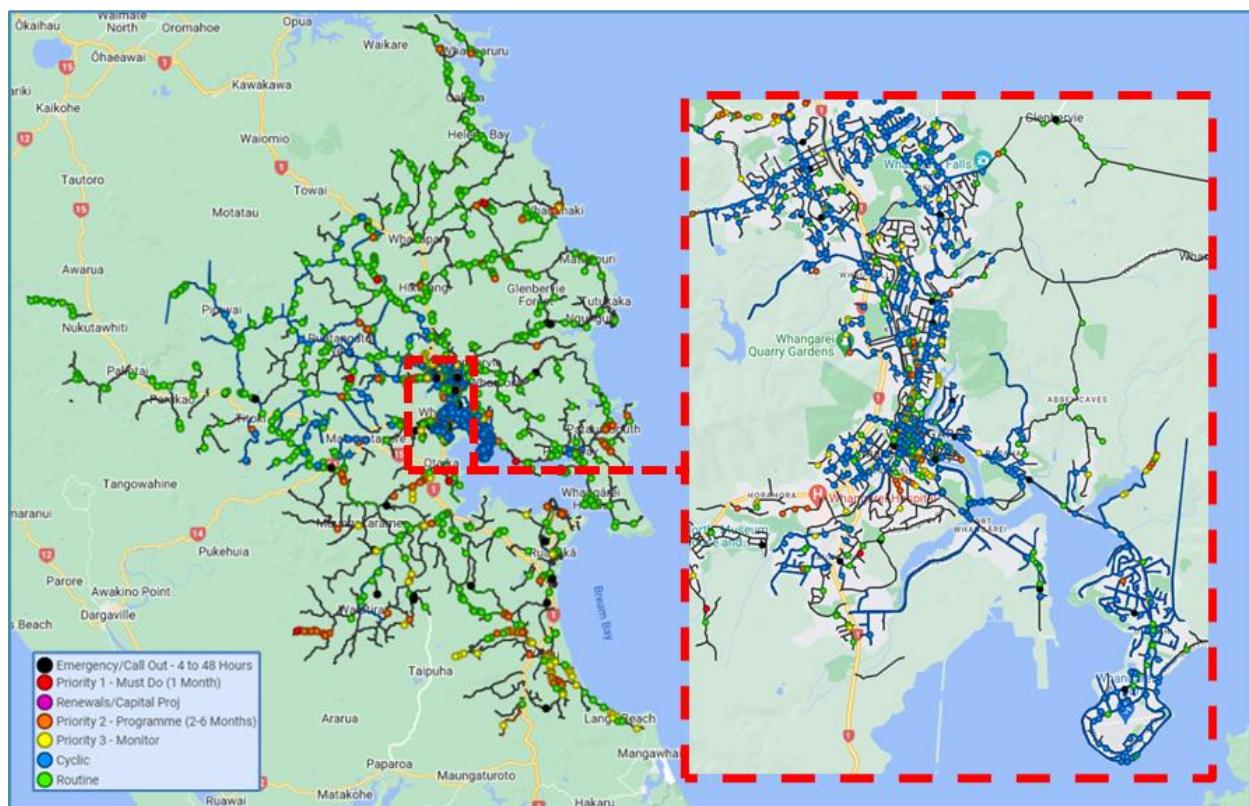
February 2024 Inspection completion overview

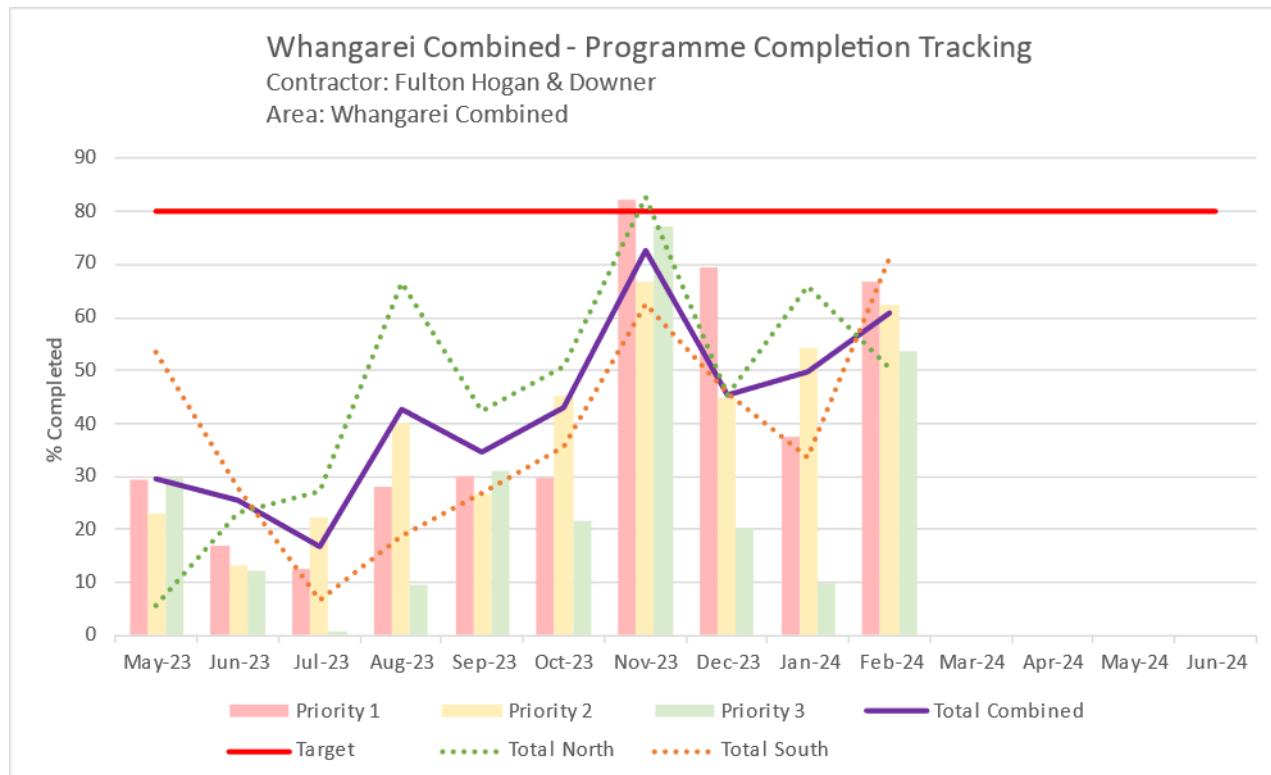


Red = Sealed inspections, Green = Unsealed inspections |

Black = remaining roads (not inspected last month)

February 2024 – All Works completion overview





Key	Priority	Count of Works Items	Value of Works
●	Emergency / Callout	46	\$42,149.36
●	Priority 1	35	\$183,035.45
●	Priority 2	320	\$1,380,784.30
●	Priority 3	296	\$447,698.55
●	Cyclic	2304	\$164,077.46
●	Routine	832	\$187,732.46
●	Capital Projects / Rehabs / Reseals	89	\$2,000,432.44
Total Maintenance Claim Value			\$4,405,910.02

Emergency Works Recovery Programme

Table: Summary of Current Cost Estimates of Emergency Events for WDC

WDC – Phase / Cost in M \$	Expected Cost obo RAMM	FAR+ (%)	Claimed to Date
Storm Event - Jan 23 Cyclone Hale	0.19	93	0.17
Storm Event - Jan 23 Cyclone Hale FAR+20%	0.04	53	0.04
Storm Event - July 2022	0.52	53	0.44
Storm Event - Nov 2022	1.83	53	0.88
Post-Gabrielle:			
Storm Events Jan/Feb - Phase 1 & 2	7.58	var	6.33
Storm Events Jan/Feb - Phase 3	5.53	53	0.02
Storm Event - Cyclone Gabrielle - Phase 2 - EWA	0.14		0.09
Storm Event 9/05/2023 - Phase 1 & 2	0.72	53	0.51
Total	16.55		8.49

Phase 2 Delivery

Minor works, less than \$100,000 (generally), per site, low risk, reinstatement of roads to pre-event condition (may require geo-tech assessment to support outcomes). Waka Kotahi funding approval through report applications.

The vast majority of Phase 2 works are completed, and the initial approved funding for Phase 2 recovery activities has been exhausted in line with contractors' initial recovery programmes. There is limited Phase 2 recovery work being reconciled at present. We are working closely with Waka Kotahi through this reconciliation process, providing transparency around funded values and refined contractor estimates and claim values.

Lower Complexity Slips							
Current 6-8 month programme (construction within financial year)							
Road	Start	Originating Event Name	Likely Solution	Remediation Delivery Method	Remediation Status	Network Criticality	Estimated Construction Timing
CLEMO RD	132	Storm Event Jan / Feb 2023	Mass Wall	Contractor Led Low Risk Fix	Construction	C1 Lowest Criticality	Q2 2024
FINLAYSON BROOK RD	3012	Storm Event Jan / Feb 2023	Maintenance	Contractor Led Low Risk Fix	Planning	C2 Low Criticality	TBC
FINLAYSON BROOK RD	5221	Storm Event Jan / Feb 2023	Maintenance	Contractor Led Low Risk Fix	Planning	C1 Lowest Criticality	TBC
MILLBROOK RD	10705	Storm Event Jan / Feb 2023	Maintenance	Contractor Led Low Risk Fix	Construction	C1 Lowest Criticality	Q2 2024
MITITAI RD	6887	Storm Event Jan / Feb 2023	Engineered Wall	Contractor Led Low Risk Fix	Construction	C2 Low Criticality	Q2 2024
NGUNGURU RD NTH	13759	Storm Event Jan / Feb 2023	Mass Wall	Contractor Led Advisory Design	Design	C4 High Criticality	Q2 2024
PARUA CEMETERY RD	134	Storm Event Jan / Feb 2023	Maintenance	Contractor Led Low Risk Fix	Construction	C1 Lowest Criticality	Q2 2024
WHANGAREI HEADS RD NTH	21287	Storm Event Jan / Feb 2023	Engineered Wall	Contractor Led Low Risk Fix	Planning	C4 High Criticality	TBC

Phase 3 Delivery

The Phase 3 programme is valued at \$12.2m under current engineers estimate, noting these values will be updated following detailed geotechnical investigations. Of the \$12.2m, \$8.6m is in the 'complex' and 'strategic' categories. At this stage a number of sites in these categories may prove to be uneconomic to repair back to previous condition before the weather events.

Investigations and analysis continue on the complex sites to determine the remediation method and level of investment required. More information will be available to council in the coming months.

Stage 1 - Contract agreements are being finalised between NTA and consultants for work packages for the Investigation & Design works across five priority slip sites with a 'Recommendation to Award' with WDC for approval currently. The investigations and designs will take approximately 3-4 months to complete.

Stage 1b - A procurement process for the remaining professional services is being developed alongside a strategy for the physical works procurement across Northland (Stage 1/Stage 1b). An updated funding application has been submitted to Waka Kotahi reconciling previous funding applications with current funding needs as more information is understood about our sites. Staff officers will advise on local share funding requirements as the outcome of site investigations is understood.

Stage identifier	Slip site location	RP	Total	NZTA Construction funding confirmed	WDC Construction funding contribution	Estimated construction timing
Complex	FINLAYSON BROOK RD	7452	\$251,936	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	FINLAYSON BROOK RD	7529	\$1,343,660	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	MANAIA CLUB	21287	\$292,100	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	MAUNGAKARAMEA RD	8312	\$584,200	funding app in development	Approval will be sought following design confirmation	Q3 FY23/24
Complex	MEMORIAL DR	2247	\$1,095,375	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	MEMORIAL DR	2538	\$584,200	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	MEMORIAL DR	2618	\$1,241,425	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	TAURIKURA RD	23904	\$460,000	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	WHANGAREI HEADS RD NORTH (SCHOOL)	21651	\$2,300,000	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Complex	REOTAHU RD INTERSECTION	20673	\$460,000	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	tbc
Stage 1	SHOEMAKER RD	4954	\$219,075	funding app to be developed	Approval will be sought following investigations	Q3 FY23/24
Stage 1	SNOOKS RD	7240	\$255,588	funding app to be developed	Approval will be sought following investigations	Q3 FY23/24
Stage 1	WAIPU GORGE RD	3741	\$292,100	funding app to be developed	Approval will be sought following investigations	Q3 FY23/24
Stage 1	BAY VIEW RD	359	\$292,100	funding confirmed	Approval will be sought following investigations	Q3 FY23/24
Stage 1	KAIKANUI RD	10153	\$839,788	funding app to be developed	Approval will be sought following investigations	Q3 FY23/24
Stage 1b	KARAKA RD	4990	\$365,125	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	Q1 FY24/25
Stage 1b	KAURI MOUNTAIN RD	1677	\$503,873	prelim funding only, noting scope tbc with NZTA	Approval will be sought following investigations	Q1 FY24/25
Stage 1b	ODY RD	493	\$460,000	funding app to be developed	Approval will be sought following investigations	Q1 FY24/25
Stage 1b	PIPIWAI RD NTH	24500	\$365,125	funding app to be developed	Approval will be sought following investigations	Q1 FY24/25

Nb: construction timing is best estimates until investigations are completed, and procurement strategy is confirmed.

NZTA, Waka Kotahi Investigation and Design funding (not included in the table) is confirmed and fully funded across all sites. Construction funding will require a council local share.

Operations

Streetlighting

- The Streetlight Central Management System (CMS) project – [Contractor - Schreder Australia Pty Ltd]. Of the 2,000 Light Point Controllers (LPC) 1,955 have now been installed and tested. The project is tracking well and is 77% complete now.
- A total of 64 streetlight outages were attended to and rectified in Feb 24 that were identified as part of previous night inspections. The remaining are being attended to and planned to be completed by end of March 24.
- An annual day inspection for WDC streetlights is being carried out by the contractor. This will include pedestrian crossing, arterial, collector & minor roads as well as amenity lighting in the district. This is part of the annual asset condition assessment.
- Other streetlighting activities such as joint site inspections for sub-divisions within Whangarei district for streetlight handover and lighting design reviews for new subdivisions and other lighting assessments related to early planning are on-going.

Traffic Signals

- Rust Ave Rail bridge Over height Warning signal – A pre-installation acceptance testing at contractors' workshop has been completed and installation is planned from early March with completion in end of March 24.
- Improvements to the signalised pedestrian crossings to educate users are being planned. Over the years the number of signalised pedestrian crossings in Whangārei have increased. The use of crossing guidance installed on traffic signal poles is being implemented on seven (7) predominant Pedestrian crossing traffic signals in the greater CBD region.
- Works related to maintenance of traffic signal hardware that includes painting of the traffic signal poles and removal of graffiti from cabinets is work in progress. Pole painting at Walton/Cameron TS has been completed with Bank/Vine St in progress and Maunu/Central Ave and Puna Rere being planned next.

Mechanical Bridges

- Work is in progress to resolve the confined space and working over water challenges and its associated risks pertaining to the work in W1 sump. The final design for the engineering controls from Grit Engineering has been issued to our contractor for review and pricing.
- The bespoke LED lighting for the Kotuitui Whitinga bridge handrail that had failed required some retrofitting and modifications. The old lights have been stripped out and new LED drivers have been installed. The stainless-steel electrical ducting installation works are in progress for new lights.
- Maintenance works on TMaP bridge “J” beams ballast was carried out this month. The ingress of water was discharged from the beams as per photos below:



Figure 1 J beam ballast

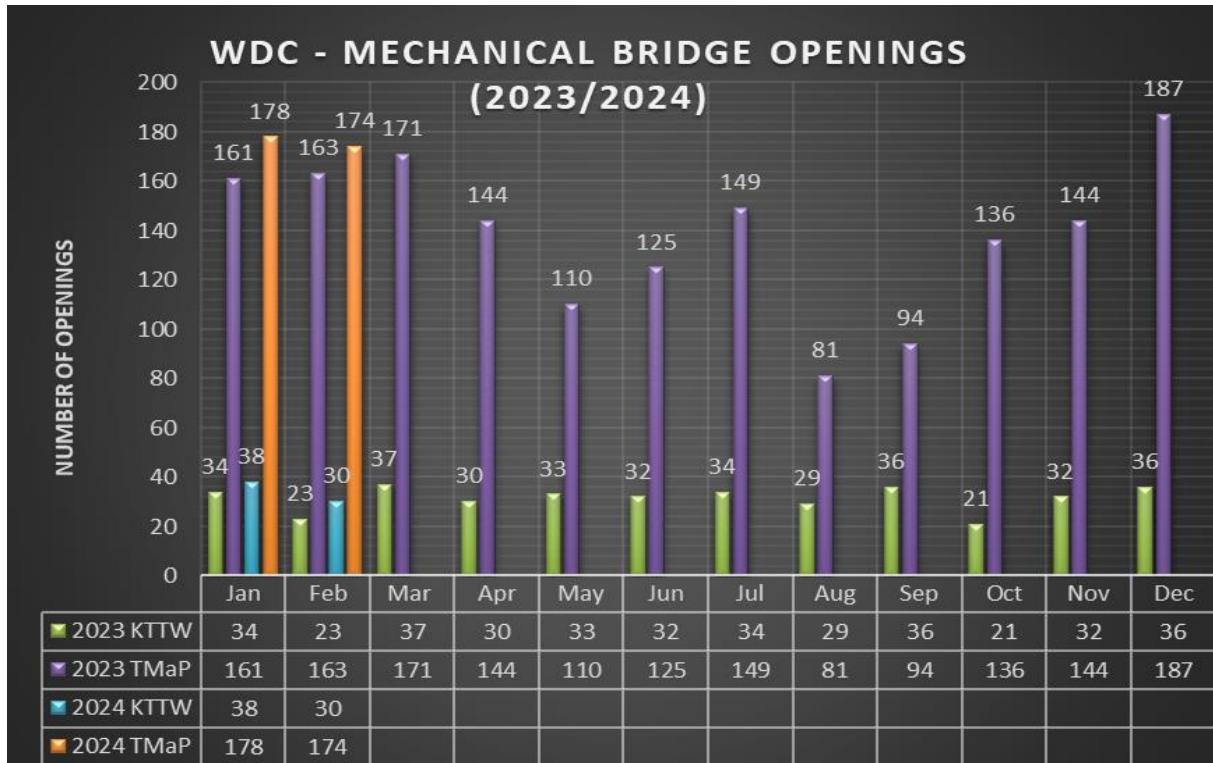


Figure 2 Water discharge from ballast

- The CCTV and PA upgrade for Te Matau had been pending for a while. WSP have provided the technical specification for the CCTV & PA upgrade RFT, and this is being worked on by the team for tendering March 24.

Te Matau A Pohe (TMaP) and Kotuitui Whitinga (KTTW) bridge operations have been continuing. In the month of February 24, the TMaP bridge operated 174 times whilst the KTTW bridge 30 times.

The graph below illustrates the bridge openings for 2023 & 2024 year to date.



Active Transport

Bike Skills Training

Bike Northland Contract 19008 – delivering bike skills in school and supporting the bikes in school's program. Bike Northland also offer adult cycle skills which are covered in the Grade 1.5/2 category:

2023/24 Whangarei District Council		
Course	Contracted	YTD
Grade 1 (beginners)	1240	971
Grade 1.5/2/Adults	500	424



Teacher training day at Ruakaka School.

Speed Management

Phase 1 of the Whangarei Heads Catchment has been fully implemented which includes new speeds along Whangarei Heads Road from Onerahi to Ocean Beach. The remainder of the Catchment will be implemented over the coming few months. Based on public feedback, staff will be re-evaluating speed limits in Parua Bay Village. This will include limited consultation with the school and surrounding nearby community members. When this evaluation and consultation are complete, staff will bring options to elected members which may include a variation to the current speed management plan. Final approval of any variation will need to be completed by Waka Kotahi. It is anticipated that the investigation and consultation will take approximately four-six weeks to complete.

2024-27 Regional Speed Management Plan – Council have endorsed the draft objectives and three-year implementation plan for consultation which includes the Tutukaka Coast Catchment, Whangarei City and schools, however it has been placed on hold subsequent to the Government announcement on speed limits. An Information Report will be provided to Council in March outlining the current situation and options available to Council.

7.4 Contractor Performance

Road Maintenance & Renewals Contracts

Our Maintenance Contractors continue to perform well against the KPIs in the contract. Work is underway to review the current contract and it is expected that some changes to these KPIs will be required.

Monthly Contractor Performance

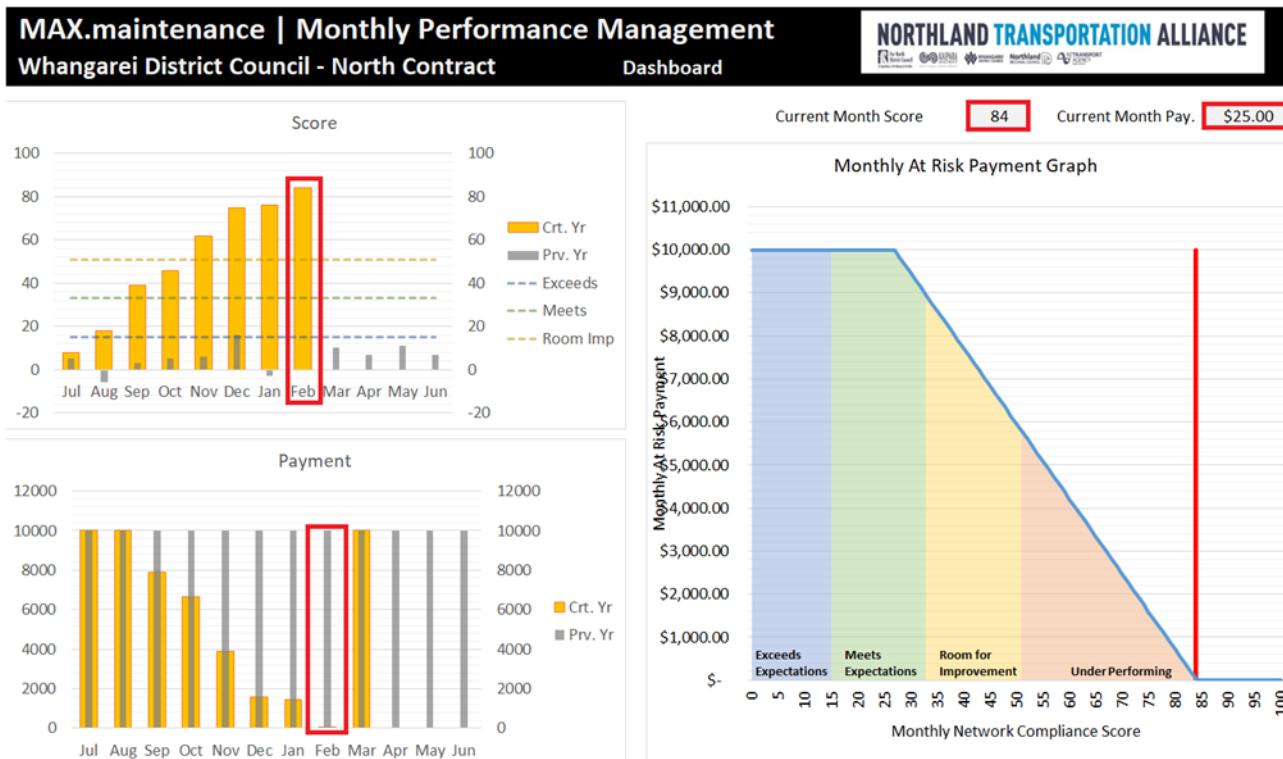
Contract	Supplier	Performance	Comment
Road Maintenance (North) <i>More detail below</i>	Fulton Hogan	Under Performing	Current contract expires 31 July 2024. Strong relationship and open communication working well towards common goals especially in the unsealed rehabilitation space. Final monthly network compliance score of 84 – Details earlier in report.
Road Maintenance (South) <i>More detail below</i>	Downer	Under Performing	Contract expires 31 July 2024. Ongoing rebuilding of relationship and open communication. Newly appointed regional manager is further strengthening relationship especially at governance level. New contract manager commencing mid-March. Final monthly network compliance score of 57 – Details earlier in report.
Parking Meter Maintenance	Mobicom	Good	New owners of the company are coming up to speed with the requirements of the contract.
LHBr Hydraulics	LC Hydraulics	Satisfactory	Contractor working on hydraulic maintenance.
LHBr Electrics	McKay Electrical	Satisfactory	Contractor working on KTTW handrail light replacement works.
LHBr Operations	Northern District Security	Good	Bridge operations is being managed well and as expected.
Streetlight Maintenance	Currie Electric Ltd (CSLi)	Satisfactory	Significant works related to maintenance activity, compounded by CMS and Capital works.
Traffic Signal Maintenance	CSLi	Good	Contractor working on TS renewal and Port Rd TS capital works.

Monthly Performance Summary – Roading Contractors

Fulton Hogans (WDC North Contract) performance score this month is the result of the accumulated score of 3 failed metrics only, with 26 out of 29 metrics achieving their target compliance scores including KPM 19 for unsolicited written positive feedback received for vegetation clearing works completed on Abbey Caves Road.

The 3 failed metrics were KPM11, KPM20, and KPM25 – noting that KPM25 failure is tied to recurrent failures of any other metric.

KPM #	Performance Measure	Target	Result	Duration	Weight	Score	Notes
11	Annual Drainage Inspections are completed as required. This includes showing progress towards completion of 100%. 100% of all assets delivered each year. Monthly tolerance of <=5% below target (total inspected/total number) is complying, with a quarterly cumulative target of 25% achieved.	61.5%	47.38%	7	5	35	
20	Routine response times are managed and attended to within the response times set. [Refer to the Part 5K OPM Response Times].	95%	89.45%	8	3	24	Actual Duration 11
25	No non-conformance notices (NCN) issued by the Engineer as a notice to Contractor.	F	F	8	5	40	Recurrent failure of KPM 20



Downers (WDC Central / South Contract) performance score this month is the result of the accumulated score of 4 failed metrics only, with 24 out of 29 metrics achieving their target compliance scores including KPM 19 for unsolicited written positive feedback received for vegetation spraying works undertaken on Sorrento Street.

The 4 failed metrics were KPM20, KPM23, KPM29, and KPM25 – noting that KPM25 failure is tied to recurrent failures of any other metric.

KPM #	Performance Measure	Target	Result	Duration	Weight	Score	Notes
20	Routine response times are managed and attended to within the response times set. [Refer to the Part 5K OPM Response Times].	95%	26.69%	8	3	24	Significant drop off in compliance raised – improvement notice required.
23	Temporary traffic management complies with COPTTM. Non-compliance is determined from the Safety Audit of TTM Site Condition checklist where a score of greater than 50 is recorded. No Audit failures each month.	F	F	1	3	3	NTA TTM Improvement Notice issued in Jan - Not captured
25	No non-conformance notices (NCN) issued by the Engineer as a notice to Contractor.	F	F	6	5	30	NCN 90 KPM 20 Routine Response Times
29	Quality of routine works is in accordance with the work specifications. Note that this activity will be split into separate Activities for performance reporting.	90%	79.17%	1	3	3	4.86% of total claim audited in February including 3.16% of all routine/cyclic works items (excluding sealed pavement renewals). 168 audits were undertaken on the 5313 completed routine works dispatches, of which 35 failed resulting in 79.17% passed

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Whangarei District Council - South Contract

Dashboard

NORTHLAND TRANSPORTATION ALLIANCE



7.5 Significant Risks & Issues

Risk event	Cause & Consequence	Controls and Mitigation
Cost increases result in reduction of maintenance and operation activities	<p>Funding for M&O was reduced by Waka Kotahi at the start of the LTP.</p> <p>Cost escalations of circa 12% have further exacerbated these issues.</p>	<p>Reprioritise works</p> <p>Consider alternative investment paths – e.g., improved treatment of unsealed roads rather than unsubsidised seal extensions.</p>
Impact of storm damage response on current programme and Business as Usual works	Up to \$15M additional repairs works on top of BAU maintenance programme and Capital delivery programme.	Reprioritise works to ensure deliverable programme. Defer works to following year.

7.6 Performance Measures and Compliance

Our District's roading network will be maintained in a satisfactory condition and in accordance with national safety and engineering standards

Performance Measure	2023 – 24 targets	Compliance
The change from the previous financial year in the number of fatalities and serious injury crashes on local road network, expressed as a number. (*does not include roads administered by Waka Kotahi/NZTA)	≤0	N/A Measured annually
The average quality of a ride on a sealed local road network, measured by smooth travel exposure.	≥85%	N/A Measured annually
The percentage of the sealed local road network that is resurfaced.	≥8%	N/A Measured annually
The maintenance of the roads meet the Council level of service targets as specified in our road maintenance contracts.	≥85%	N/A Measured annually
The percentage of the sealed local road network that is rehabilitated.	≥0.5%	N/A Measured annually
The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the time frame specified in the LTP.	≥95%	58.3% February 62.4% Ytd
We will support alternative transport methods.		
The percentage of footpaths within a territorial authority district that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authority's relevant document (such as its Annual Plan, Activity Management Plan, Asset Management Plan, annual works programme or LTP).	≥ 90% in fair or better condition	N/A Measured annually

8 Solid Waste

8.1 Health & Safety

In February, there were three relatively minor injuries for the collection crew runners. The investigation and follow-up to these incidents was reassuring in that they were effectively dealt with.

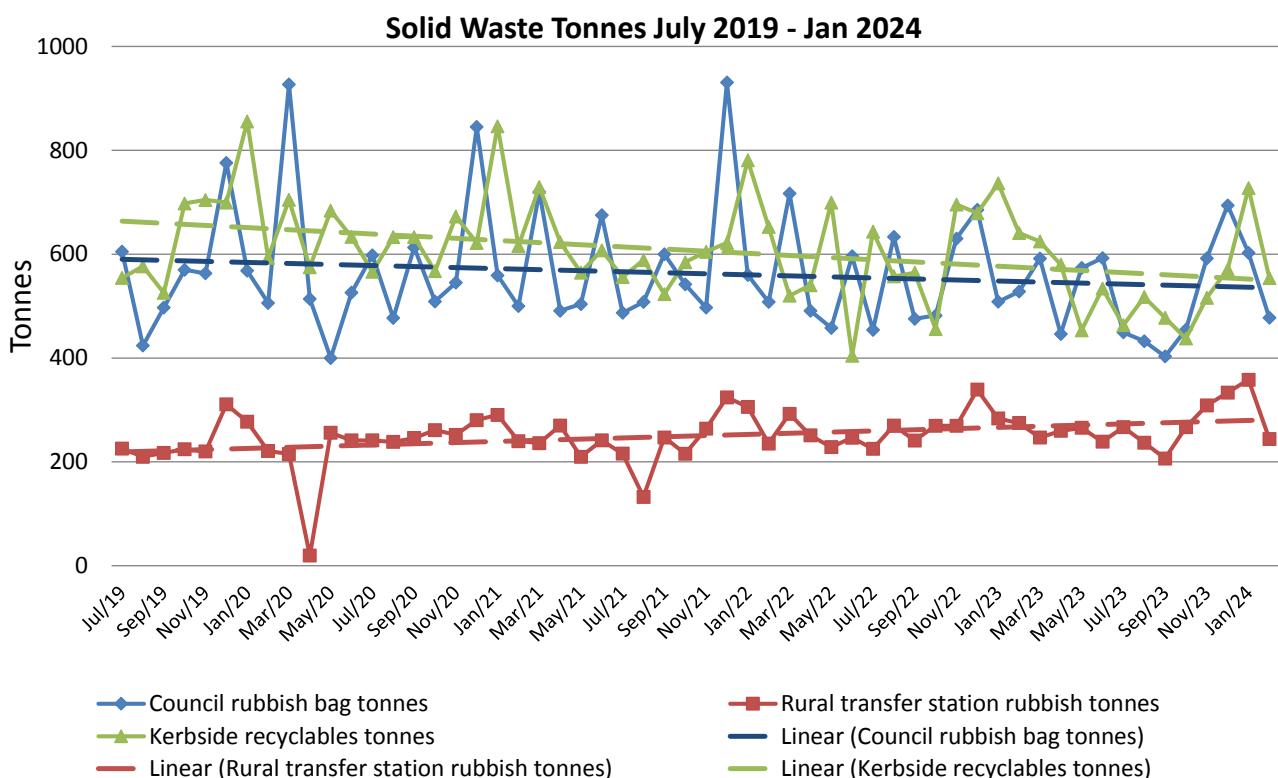
8.2 Customer feedback

Covid sick leave and annual leave scheduled after the summer peak for the collection crew drivers unfortunately coincided which in turn resulted in an increase in missed collections.

8.3 Network Performance

Kerbside collections and rural transfer stations operated well in February.

Both kerbside rubbish and recycling tonnages and transfer station tonnages have returned to their normal levels after the summer peak.



8.4 Contractor Performance

Contract	Supplier	Performance	Comment
CON17046 – Kerbside Rubbish and Recycling Collection and Operation of Rural Rubbish and Recycling Stations	Northland Waste	Good	Service is operating well.
CON19021 – Litter Control and CBD Custodial Duties	Green By Nature	Good	Contract is due to end latter this year. Discussions with the incumbent about future service delivery options are underway.
CON21049 – Public Toilet Cleaning	PPCS	Good	Service is operating well.

8.5 Key activities in the last month

Promoting and communicating the national standardisation of kerbside recycling services which came into force on the 1st of February. Although the changes for our district were relatively minor there were a number of queries from residents to respond to.

8.6 Performance Measures and Compliance

Council will provide kerbside waste and recycling collection services and transfer stations will be operated throughout our District.

Performance Measure	2023 – 24 targets	Compliance
Residents' satisfaction with solid waste collection and recycling services and transfer stations (Recorded through the Residents Survey).	≥85%	2022-23 87%

Council will foster waste minimisation by supporting recycling and waste reduction practices.

Performance Measure	2023 – 24 targets	Compliance
To reduce waste disposed of to landfill to below 500 kg per person.	<500	N/A - annual measure
To recycle at least 35% of waste collected at the roadside from households.	≥35%	31% year to date
Council will recycle, compost or reuse at least 50% of materials at transfer stations.	≥50%	44% year to date

Council will provide and empty public litter bins and undertake litter control throughout public places in our District.

Performance Measure	2023 – 24 targets	Compliance
Residents' satisfaction with litter control. (Recorded through the Residents Survey).	≥75%	2022-23 64%

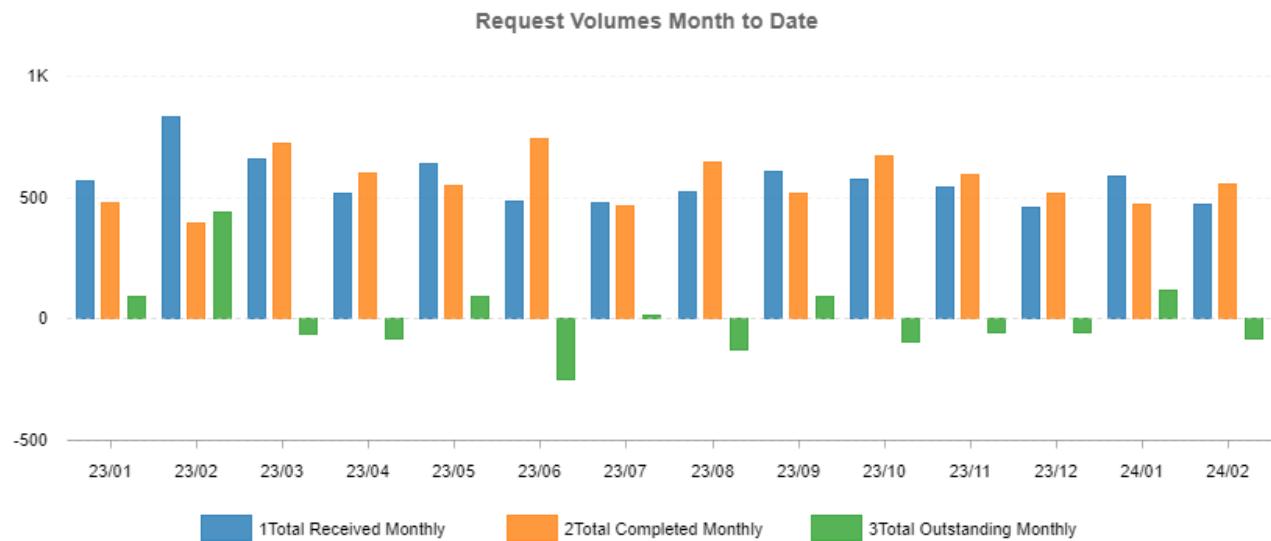
9 Parks & Recreation

9.1 Health & Safety

No significant health and safety matters to report.

9.2 Customer requests and feedback

The total outstanding number of requests has reduced in February as staff and contractors have managed to respond to more requests than were received in the month.



9.3 Network Performance

A portion of Cafler Park has been closed to allow for the construction of the new Lovers Lane Bridge. Drummond Track remains closed until weather allows for repairs. Quarry Gardens link track to Frank Holman track is closed.

9.4 Contractor Performance

Contract	Supplier	Performance	Comment
Public tree maintenance	Treescape	Good	Backlog of requests being worked through, and proactive work still being completed.
Tracks and Walkways	Northland Park Care	Good	Contract rolled over for a year. Working through cyclone Gabrielle work.
Coastal Structures	Hoskin Civil	Good	Coastal structure assessment received.
Playground and skatepark maintenance	Northland Park Care	Average	We are finding a few things missed by the contractor.
Parks & Gardens	City Care Ltd	Average	Mowing is under control, but some concern about the state of garden areas.
Sportsground maintenance	Recreational Services	Good	Renovations and renewals of fields have been completed.
Pest Plant	Recreational Services	Excellent	Good knowledgeable team that efficiently carry out good quality work.
Graffiti	Recreational Services	Good	Proactively dealing with Graffiti where possible.

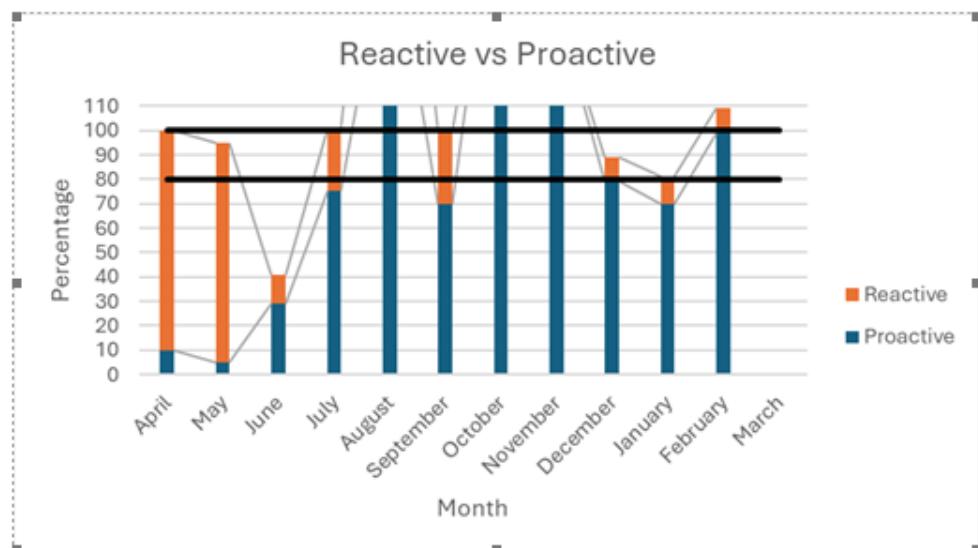
9.5 Key activities in the last month

Public Tree Maintenance

A key performance target of the contract is to undertake 80% proactive planned maintenance and 20% reactive and responding to Customer Requests.

February saw Treescapes continuing to work on closing open requests and completing proactive work. The more settled weather has seen the reserves start to dry out allowing Treescapes to get trucks and chippers onto them without damaging the turf, allowing fallen trees to be removed. Treescapes also removed a large Norfolk Island Pine tree from Deveron reserve in February. This was lifted out by crane so there was no damage to the existing native undergrowth.

Treescapes have been updating information within the request system and contacting customers around expected timeframes for the minor works.



April 2023 to Februray 2024



Walking Tracks

February saw the continuation of the aggregate replacement program on our walking tracks after the high loss levels from cyclone Gabrielle. This program is on track for completion in June.

In March Drummond track will be inspected and for alternate routes as the original slip face is not stable enough to re-establish a track across. A report with costings for to alternate routes will be then provided. This track remains closed, although a high number of public appear to be still using the track and making their own way across and up the slip face.

A large culvert has been installed at the Dobbie/ Hatea track intersection to replace the small bridge that was washed away in cyclone Gabrielle. The culvert should be more resilient in extreme weather and easier to maintain if it gets blocked.



The other closed track is the Quarry Gardens link track to Frank Holman track.

Coastal Structures

A revised policy for Coastal protection works has been adopted by council and a presentation on Coastal erosion processes was held at WDC for councillors', staff, NRC and FNDC, staff and local engineers with over 50 attendees.

Structures are currently being surveyed by Hoskin Civil who will continue the routine inspections to end of June.

Funding has been confirmed for Safety improvements to Wharf Rd wharf. A number of technical details are being worked through prior to award.

Survey of coastal areas in the Tutukaka was undertaken. From a property protection perspective, the most pressing issue is Whangamu Bay. Council is in discussion with landowners and their advisers on private works.

Sports Parks

Drier conditions continued in February with data from the NIWA website recording only 2 days of rainfall totalling 3.1mls. William Fraser, Otaika, and the Trigg Arena all required daily irrigation. The continued drier conditions have held off the expected Autumn flush for now.

Club cricket is winding down with the blocks programmed to be sprayed out in early March at Kensington Sports park followed by Maungakaramea and then Kamo.

Initial line marking of fields is in full swing with winter season booking requests being received and preseason matches set to take place.

Three new fields will be added to the portfolio this season, one at Parua Bay and two Senior fields at Ruakaka.



Hora Hora Sports Park – early January vs end of February

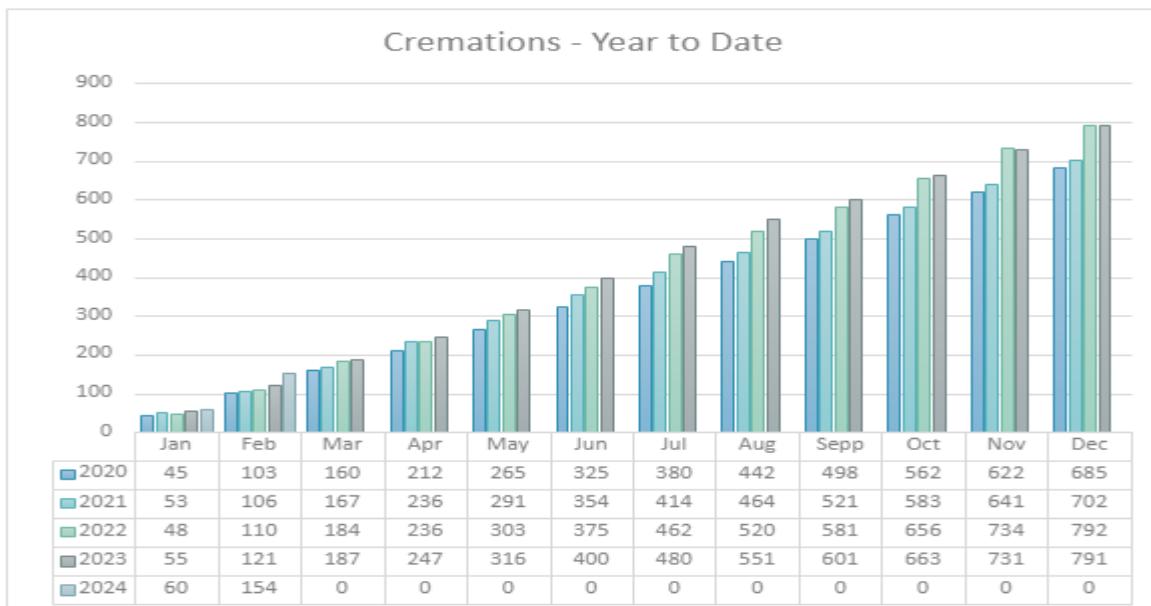
Sports Parks Issues

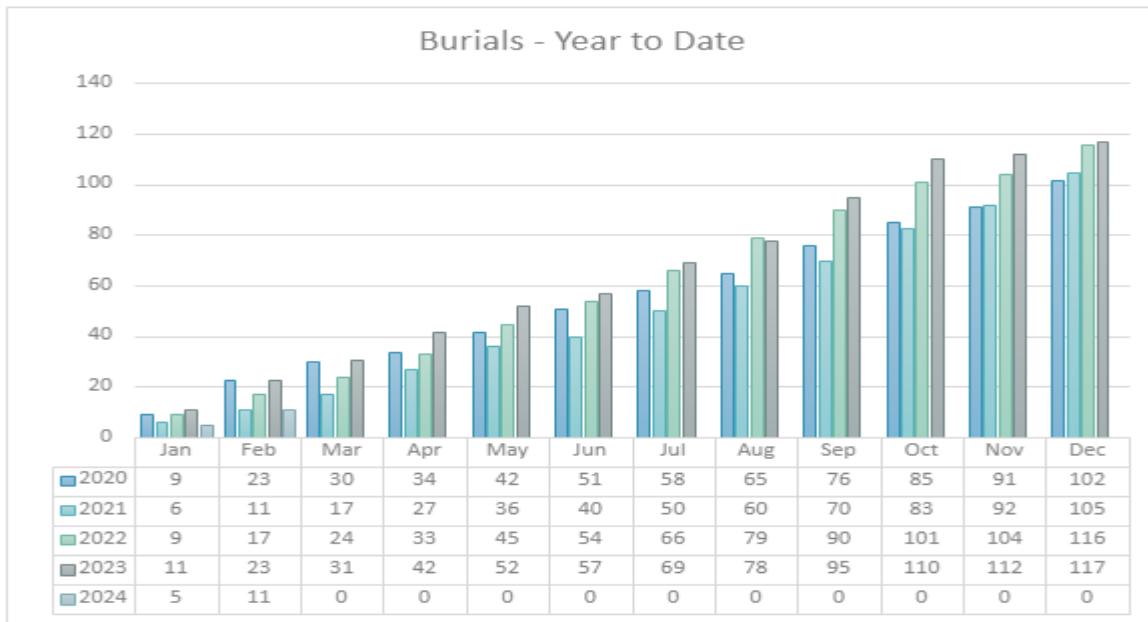
- Personal Vehicle Dwellers (PVDs) and houseless persons residing at sports parks.
- Otaika (Blue Goose) is experiencing regular illegal dumping in carpark of green and household waste.
- Motorbikes and minibikes entering sports fields and damaging the fields and the bollards.
- Slowly growing number of displaced persons moving to the Old Boys site, now six persons from four persons last month.

Cemetery

6 Burials for the Month of February and a marked increase in cremations with 94 carried out up from 60 for the Month of January.

Digging is proving problematic where we are working currently, with large rocks underground making it a lengthy process to dig a grave. The grave in the left photo could only be dug to a single depth, as the large rock was too big and hard to remove even with the rock breaker attachment working for around 8 hours. The grave in the right photo ended up being about twice the normal width in order to remove the large rocks. This could be a potential issue if we need to use the neighbouring plot any time in the near future as some of it will be unstable. Previous to this area we have been very lucky with easy digging.





Parks and Gardens

February was very dry with only 3.5mls falling at the start of the month. Everything is drying out, with grass growth slowing down and gardens needing watering. Quite a few younger trees are suffering around the district, with a number dying. This is due to more than the last month of dry conditions. The stress on the tree's dates back 2 – 3 years when the trees were subjected to 18 months of saturated soils. When this summer's dry occurred, the trees were already under stress, so the dry conditions had a bigger than normal effect on the trees.

The hanging baskets have been installed for the summer and are looking really good and we are getting compliments about this display. The Town Basin, Hatea Loop area were looking their best for the 2nd Cruise ship arrival, in late February. The Town Basin was extremely busy, but the team on duty for the day kept the litter bins emptied and the toilets clean.

City care are struggling to meet contract standards in the gardens area. Parks Officers met with City Care with numerous illustrations of this and are working with City care to get their sites back in specification.

We continue to have problems with the fountain at Putahi Park. There are ongoing issues with the pumps and chemical injection systems in the pump house. When these don't work effectively, it can cause a slippery film to occur on the fountain surface. While we monitor this closely, it is taking up more resources than it should do, when everything is working correctly.

9.6 Significant Risks & Issues

- Budget challenges limiting ability to respond to unplanned issues.
- Ongoing issues with Personal Vehicle Dwellers (PVDs) and houseless persons residing at sports parks around the district.

9.7 Performance Measures and Compliance

Council will provide and maintain recreational facilities to support and promote active recreation of the community through participation in both organised and informal recreational activities aligned with Active Recreation and Sports Strategy.

Performance Measure	2023 – 24 target	Compliance
Sportsparks will be provided to meet the community's needs by providing minimum hours available at a sportspark per 10,000 people during the winter season.	≥180hrs	160 hrs
Percentage annual increase in community participation in active recreation and sports activities (Recorded through the Residents Survey)	≥1%	2022-2023 Not measured

Council will provide and maintain a range of parks, reserves and playgrounds to meet the needs of the community as well as protecting and enhancing the natural environment.

Performance Measure	2023 – 24 target	Compliance
Residents' satisfaction with the range and quality of public spaces, including parks, playgrounds and reserves. (Recorded through the Residents Survey.)	≥90%	2022-23 93%
Residents have adequate access to local recreational opportunities.	0.9Ha/ 1000 people	0.933

Council will provide and maintain cemeteries and a crematorium in a satisfactory manner.

Performance Measure	2023 – 24 target	Compliance
Residents' satisfaction with cemeteries. (Recorded through the Residents Survey).	≥90%	2022-23 97%

Council will provide well maintained and accessible public toilets in high use areas.

Performance Measure	2023 – 24 target	Compliance
Residents' satisfaction with public toilets (Recorded through the Residents Survey).	≥75%	2022-23 67%

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.