

Finance Committee Agenda

Date: Wednesday, 7 February, 2024

Time: 9:00 am

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

Elected Members: Cr Paul Yovich (Chairperson)
Cr Phil Halse (Deputy Chairperson)
His Worship the Mayor Vince Cocurullo
His Worship the Mayor Vince Cocurullo
Cr Ken Couper
Cr Deborah Harding
Cr Patrick Holmes
Cr Simon Reid

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

	Pages
1. Declarations of Interest / Take Whaipānga	
2. Apologies / Kore Tae Mai	
3. Confirmation of Minutes of Previous Finance Committee Meeting / Whakatau Meneti	
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6. Closure of Meeting / Te katinga o te Hui	

Finance Committee – Terms of Reference

Membership

Chairperson	Councillor Paul Yovich
Deputy Chairperson	Councillor Phil Halse
Members	His Worship the Mayor Vince Cociurullo Councillors Ken Couper, Deborah Harding, Patrick Holmes and Simon Reid
Meetings	Monthly
Quorum	4

Purpose

To ensure than Council finances and other corporate support functions are well managed. Management of disposal and purchase of individual properties within Council's commercial property portfolio.

Key responsibilities

- Manage the budget process including the co-ordination and preparation of budgets and financial statements for the Annual Plan and Long-Term Plan.
- Preparation of the financial component of Council's Annual Report.
- Operational reporting for the Corporate Group within Council.
- Operational accountability of performance including:
 - Health and Safety
 - Regular reporting on service delivery
 - Compliance
 - Sustainability
 - Finance
- Procurement – general procurement relating to the areas of business of this committee, within delegations.
- Shared Services – investigate opportunities for shared services for recommendation to council.

- Council's commercial property portfolio, including:
 - The purchase and disposal of commercial properties specifically identified in the Long Term Plan
 - The purchase and disposal of commercial properties as authorised by Council, where these are not specifically identified in the Long Term Plan.
 - Recommendations to Council for the purchase and disposal of any other commercial properties.
- Council Controlled Organisations (CCOs) – monitoring the financial and non-financial performance of CCOs whose functions would otherwise fall under the scope of this committee. Includes trading CCOs (CCTOs) and those CCOs exempted under the LGA. Responsibilities include:
 - advising on the content of annual Statement of Expectations to CCOs
 - monitoring against the Statement of Intent
 - for exempted CCOs, monitoring and reporting as agreed between Council and the organisation
 - quarterly reporting on performance

CCO accountable to this committee:

- Local Government Funding Agency (LGFA)
**Statement of Intent agreement to council*

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including:
 - (a) Approval of expenditure of less than \$5 million plus GST.
 - (b) Purchase and disposal of commercial properties as identified above and within the budget limits identified in the Long Term Plan.
 - (c) Establishment of working parties or steering groups.

The Committee does not have:

- I. The power to establish sub-committees.
- II. The powers Council is expressly prohibited from delegating as outlined in Clause 32(1)(a)-(h) of Schedule 7 of the Local Government Act 2002; being:
 - the power to make a rate
 - the power to make a bylaw
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan

- the power to adopt a long-term plan, annual plan or annual report
- the power to appoint a chief executive the power to adopt policies required to be adopted and consulted on under the Local Government 2002 in association with the long-term plan or developed for the purpose of the local governance statement
- the power to adopt a remuneration and employment policy.

Finance Committee Meeting Minutes

Date: Wednesday, 6 December, 2023
Time: 9:00 a.m.
Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

In Attendance	Cr Paul Yovich (Chairperson) Cr Phil Halse (Deputy Chairperson) His Worship the Mayor Vince Cociurullo Cr Ken Couper Cr Deborah Harding Cr Patrick Holmes Cr Simon Reid
Also in Attendance	Cr Gavin Benney Cr Marie Olsen
Scribe	D.Garner (Democracy Adviser)

1. Declarations of Interest / Take Whaipānga

There were no declarations of interest made.

2. Apologies / Kore Tae Mai

There were no apologies.

3. Confirmation of Minutes of Previous Finance Committee Meeting / Whakatau Meneti

3.1 Minutes Finance Committee 1 November 2023

Moved By His Worship the Mayor
Seconded By Cr Patrick Holmes

That the minutes of the Finance Committee meeting held on Wednesday 1 November 2023, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

Item 3.1

4. Information Reports / Ngā Pūrongo Kōrero**4.1 Financial Report for the 4 months ending 31 October 2023**

Moved By Cr Patrick Holmes
Seconded By Cr Deborah Harding

That the Finance Committee notes the operating results for the four months ending 31 October 2023.

Carried

4.2 Capital Projects Report for the 4 months ending 31 October 2023

Moved By Cr Simon Reid
Seconded By Cr Patrick Holmes

That the Committee notes the Capital Projects Report for the period ending 31 October 2023.

Carried

4.3 Operations Report - Corporate Group - December 2023

Moved By Cr Patrick Holmes
Seconded By Cr Deborah Harding

That the Finance Committee notes the Corporate Group operations report for December 2023.

Carried

5. Public Excluded Business / Rāhui Tangata

There was no business conducted in business excluded.

6. Closure of Meeting / Te katinga o te Hui

The meeting concluded at 9:52am.

Confirmed this 7th day of February 2024

Cr Paul Yovich (Chairperson)

4.1 Financial Report for the 6 months ending 31 December 2023

Meeting: Finance Committee

Date of meeting: 7 February 2024

Reporting officer: Alan Adcock (General Manager – Corporate CFO)

1 Purpose / Te Kaupapa

To provide the operating results for the six months ending 31 December 2023.

2 Recommendation / Whakataunga

That the Finance Committee notes the operating results for the six months ending 31 December 2023.

3 Background / Horopaki

Historically, a financial report for the period ending 31 December has not been provided to the Finance Committee due to the timing of the Committee meetings and Christmas leave period. With the timing of the Finance Committee now changing to the first week of the month, staff have prepared a Financial Report for this period.

However, the provision of this report comes with several disclaimers, and should be interpreted with an understanding of these limitations of use:

- No full year forecast has been included within this report. Due to the Christmas break an updated forecast is not prepared in the month of December. The last forecast was provided in November. The input required from the business to produce an accurate and meaningful forecast in November was not achieved. This is primarily due to competing priorities with the Long Term Plan.

An updated full year forecast will be undertaken by the business in February and will be used for the February financial report. The January month end report will also be prepared and provided with no forecast.

- Although the year to date adverse results appear concerning, the full financial view is not visible without an accurate and up-to-date forecast. Often year to date variances can simply be due to a timing difference between the phasing of the budget, and the period in which expenditure has occurred. Without an accurate forecast, it is difficult to determine whether any adverse variances are expected to remain at the end of the financial year.

Management will specifically address the importance of this with budget managers prior to the next forecasting round. We rely on the business to perform their forecasting using their expertise and knowledge of their individual functions. With multiple priorities across the business, monthly forecasting is often one of the first tasks that can be either overlooked or not performed with adequate attention.

Without this full and complete view, it is very difficult to monitor and manage Council's financial position. The February report with the updated full year forecast will provide Council with further clarity as to the expected budget variance at year end, and any actions required as a result of the variance.

Year to date

The year-to-date position is a surplus of \$7.7 million, compared to a budgeted surplus of \$19.7 million, resulting in an unfavourable variance of \$12.0 million. The key contributors to this variance include:

- \$2.1m less water rates revenue compared to YTD budget.
- \$4.5m higher 'other expenditure' YTD compared to phased budget.
- \$7.5m less capital income (development contributions, vested asset income, and other capital contributions) YTD compared to budget.

Key year to date variances for six months ending 31 December 2023 include:

Details	Variance to budget	Explanation
Rates Revenue - \$2.2m unfavourable		
Water	\$2.1m	Metered water lower than budget
Other Expenses - \$4.5m unfavourable. Key variances as follows:		
Community Facilities and Services \$811k		
Parks and Recreation	\$722k	Various cost centres
Venues & Events	\$74k	Payments to external contractors
Community Development	\$196k	Mainly in grants and funding
Civil Defence	(\$195k)	Payments to external contractors
Support Services \$934k		
Business Support	\$214k	Electricity, cleaning, security and maintenance
CE Overheads	\$155k	Unbudgeted Riskpool call
ICT	\$544k	Payments to external contractors, staff cover, capex recoveries not yet charged to WIP
Infrastructure Development	\$143k	Professional fees

Transportation \$2.1m		
Emergency works	\$1.6m	Various
Other cost centres	\$500k	Various
Water \$353k		
3 Waters transition expenses	\$665k	Fully funded – offset by revenue
Wastewater \$413k		
Plant Operation	\$499k	R&M, landfill fees
Capital Income - \$7.5m unfavourable		
Other capital contributions	\$5.7m	Revenue recognition of capital contributions is dependent on milestones in the various funding agreements being achieved. Any delays in capital programme delivery will impact the timing of the associated revenue.
Development Contributions	\$1.7m	Year-to-date development contribution income received is tracking below budget. Future stages of some developments are on hold we may see this income stream to continue to be lower than budget.
Vested asset income	\$946k	Similarly to Development Contributions, year to date is currently tracking below budget. Note that vested asset income is a non-cash adjustment used to recognize the value of assets vested to Council therefore does not directly impact funding or debt.
Waka Kotahi NZTA capital subsidies	(\$850k)	YTD subsidies are \$850k higher than budget. This is likely due to the phasing of the budget and will need to be assessed again following the full year forecast.

3.1 External Net Debt and Treasury

Total net external debt at the end of December 2023 was \$205.3 million compared to year-to-date budgeted net debt of \$203.4 million, resulting in net debt being \$1.9 million over budget.

As at 31 December 2023 cash and term deposits held of \$30.7 million was comprised of:

- \$10.0 million of term deposits relating to short term borrowings not yet required
- \$8.0 million of term deposits relating to excess cash not currently required
- \$3.4 million of term deposits and cash on hand relating to the Whangarei Harbour Marina Management Trust loan not yet advanced
- \$9.3 million of cash on hand.

4 Accounts Receivable and Arrears

Total arrears as at 31 December 2023 were \$8.6 million, \$2.8 million more than December last year, and \$0.9 million less than last month.

Land rates arrears decreased by \$1.1 million from last month, however they are \$1.1 million more than December last year (\$1.0 million current year and \$100,000 prior year). Water rates are at the same level as December last year. Other debtors are \$1.6 million more than last year, \$1.4 million being one debtor 60-89 days overdue.

5 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

Attachment 1 – Monthly key indicators

Attachment 2 – Monthly activity summary

Attachment 3 – Monthly income statement

Attachment 4 – Quarterly cashflow statement

Attachment 5 – Quarterly balance sheet

Attachment 6 – Monthly income statements by activity

Attachment 7 – Treasury report

MONTHLY KEY INDICATORS
DECEMBER 2023



	YTD to December 2023			
	Actual	Revised Budget	Variance	YTD Trend
	YTD \$ m	YTD \$ m	YTD \$ m	Indicator
OPERATING				
Total Rates	60.1	62.3	(2.2)	🟡
Subsidies and Grants	7.5	8.5	(1.0)	🔴
User Fees	9.3	9.3	0.0	🟢
Total Operating Income	84.1	85.5	(1.4)	🟡 ⚡
Personnel Costs	17.7	18.0	0.3	🟢
Other Operating Expenditure	40.5	36.0	(4.5)	🔴
Total Operating Expenditure	93.2	89.4	(3.8)	🟡 ⚡
Surplus/(Deficit) from Operations	(9.1)	(3.9)	(5.2)	🟡 ⚡
Total Capital Income	16.9	23.4	(6.5)	🔴
Total Surplus/(Deficit)	7.7	19.7	(12.0)	🔴 ⚡

KEY	
🟢	Favourable to budget
🟡	Unfavourable, but within 5% of budget
🔴	Unfavourable, over 5% of budget
↗	Favourable to previous month
↘	Unfavourable to previous month

EXTERNAL DEBT FUNDING

External Net Debt	205.3	203.4	(1.9)	🟡
Net Interest on debt	3.5	4.4	0.9	🟢

Note: The above information includes excerpts taken from the Monthly Income Statement. The shaded lines above represent key totals from the Monthly Income Statement but are not totals of the lines above.

MONTHLY ACTIVITY SUMMARY
DECEMBER 2023



	YTD to December 2023				
	Actual Surplus/ (Deficit)	Revised Budget Surplus/ (Deficit)	Variance Surplus/ (Deficit)	YTD Indicator	YTD Trend Current / previous
	(4.3)	2.8	(7.1)	●	⬇️
Transportation	(4.3)	2.8	(7.1)	●	⬇️
Water	0.1	3.0	(2.9)	●	⬇️
Solid Waste	(2.0)	(2.1)	0.1	●	⬆️
Waste Water	6.6	7.3	(0.7)	●	⬇️
Storm Water	(2.4)	(1.8)	(0.6)	●	⬇️
Flood Protection	0.2	0.2	0.0	●	⬆️
Community Facilities	(16.5)	(15.6)	(0.9)	●	⬇️
Governance & Strategy	(1.2)	(1.4)	0.2	●	⬆️
Planning & Regulatory	0.2	(0.9)	1.1	●	⬇️
Support Services	27.1	28.0	(0.9)	●	⬇️

KEY:



Favourable to budget



Unfavourable, but within 5% of budget



Unfavourable, over 5% of budget



Favourable to previous month



Unfavourable to previous month



No change to previous month

Note: The above information is at Council Operations level and excludes non-cash adjustments



MONTHLY INCOME STATEMENT
31 December 2023

Council Summary	Actual YTD \$000	Revised Budget YTD \$000	Variance* 2023-24 \$000
Revenue			
Rates	60,108	62,325	(2,217)
Development and other contributions	2,453	4,155	(1,702)
Subsidies and grants	22,004	27,732	(5,727)
Fees and charges	9,276	9,289	(13)
Interest revenue	1,497	764	734
Other revenue	8,949	8,868	81
Total revenue	104,288	113,132	(8,844)
Expenses			
Other expenditure	43,844	40,048	(3,796)
Depreciation and amortisation	29,996	30,219	223
Finance costs	4,979	5,188	208
Personnel costs	17,738	17,994	256
Total expenses	96,557	93,448	(3,108)
Surplus/(deficit) before taxation	7,731	19,684	(11,953)
Taxation charge	-	-	-
Surplus/(deficit) after taxation	7,731	19,684	(11,953)

EVERDAY INCOME vs EVERDAY COSTS

	Actual YTD \$000	Revised Budget YTD \$000	Variance* 2023-24 \$000
Surplus/(deficit) after taxation (as above)	7,731	19,684	(11,953)
Remove capital revenue			
Vested assets	3,257	4,203	(946)
Development contributions	2,453	4,155	(1,702)
Capital subsidy (excluding subsidy on transport renewals)	11,408	10,558	850
less estimated capital subsidy on transport renewals	(3,223)	(5,912)	2,689
Other capital contributions	3,059	8,715	(5,656)
Remove gains/(losses) on asset disposals			
Gains/(losses) on asset disposals	(713)	-	(713)
Balancing the books (surplus/(deficit)	(8,509)	(2,033)	(6,476)

The everyday funding result is indicative only. Staff are continuing to define the parameters of this measure and will finalise a standarised approach through the development of the Financial Strategy for the 2024-34 Long Term Plan.

*Favourable variances are recorded as positive amounts (unfavourable variances as negative amounts)

QUARTERLY CASH FLOW STATEMENT
YTD TO DECEMBER 2023

	Actual 2023-24	Actual 2022-23	AP 2023-24
Council Summary	YTD \$000	YTD \$000	Full Year \$000
Cash flows from operating activities			
Rates (inc metered water)	67,203	61,893	129,666
Grants & Subsidies received	21,195	17,499	56,053
Other income	22,239	23,401	35,353
Interest & dividends received from investments	1,176	581	1,889
Payments to suppliers and employees	(75,111)	(63,970)	(136,317)
Interest paid	(4,909)	(3,756)	(10,631)
Net cash (to) / from operating activities	31,793	35,649	76,013
Cash flows from investing activities			
Proceeds from sale of property, plant and equipment	48	128	-
Maturity of investments and loans	300	700	1,905
Purchase and development of fixed assets	(44,202)	(56,544)	(108,118)
Purchase of investments and loans provided	(125)	-	(6,094)
Net cash flows (to) / from investing activities	(43,979)	(55,716)	(112,307)
Cash flows from financing activities			
Loans raised	15,000	10,000	29,000
Loan repayments received	224	71	-
Repayment of public debt	(10,000)	(10,000)	-
Loans granted	(2,207)	-	-
Net cash flows (to) / from financing activities	3,017	71	29,000
Net Cash Movement increase / (decrease)	(9,168)	(19,995)	(7,294)
Cash Reconciliation			
Cash, cash equivalents and bank overdrafts at the beginning of the year	39,825	31,948	38,305
Cash, cash equivalents and bank overdrafts at the end of the period	30,657	11,953	31,011
Net increase / (decrease) in cash, cash equivalents and bank overdrafts	(9,168)	(19,995)	(7,294)



**QUARTERLY BALANCE SHEET
AS AT 31 DECEMBER 2023**

Council Summary	Actual	AP	Variance
	2023-24	2023-24	
	YTD	Full year	
	\$000	\$000	\$000
Assets			
Current assets			
Cash and cash equivalents	30,657	31,011	(354)
Debtors and receivables	40,103	27,782	12,321
Derivative financial instruments	179	-	179
Other financial assets	94	461	(367)
Other current assets	5,621	1,309	4,312
Assets held for sale	410	-	410
Total current assets	77,064	60,563	16,501
Non-current assets			
Derivative financial instruments	9,465	6,011	3,454
Investment in CCO's and similar entities	12,125	11,129	996
Investment in other entities	11,391	4,303	7,088
Property, plant and equipment	2,219,702	2,320,715	(101,013)
Intangible assets	7,503	12,858	(5,355)
Forestry assets	854	854	(0)
Other non-current assets	1,735	7,809	(6,074)
Investment properties	95,838	100,940	(5,102)
Total non-current assets	2,358,613	2,464,619	(106,006)
Total assets	2,435,677	2,525,182	(89,505)
Liabilities			
Current liabilities			
Payables and deferred revenue	50,529	40,977	9,552
Tax provision	-	706	(706)
Current borrowings	28,000	30,000	(2,000)
Employee benefits liabilities	3,838	3,957	(119)
Provisions	68	64	4
Total current liabilities	82,435	75,704	6,731
Non-current liabilities			
Derivative financial instruments	-	687	(687)
Non-current borrowings	208,000	230,000	(22,000)
Employee benefits liabilities	517	576	(59)
Provisions	543	480	63
Payables and deferred revenue	108	607	(499)
Total non-current liabilities	209,168	232,350	(23,182)
Total liabilities	291,604	308,054	(16,450)
Net assets	2,144,074	2,217,128	(73,054)
Equity			
Retained earnings	1,050,903	1,064,414	(13,511)
Other reserves	100,574	92,066	8,508
Asset revaluation reserve	992,596	1,060,648	(68,052)
Total equity attributable to Council	2,144,074	2,217,128	(73,054)

Summary Financial Performance By Activity

Activity	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Transportation			
Revenue	7,103	7,825	(722)
Capital Income	14,830	19,583	(4,753)
Expenditure	26,194	24,575	(1,620)
Surplus/(deficit) including capital income	(4,261)	2,833	(7,095)
Water			
Revenue	7,765	9,214	(1,448)
Capital Income	1,230	1,862	(632)
Expenditure	8,895	8,092	(803)
Surplus/(deficit) including capital income	101	2,984	(2,883)
Solid Waste			
Revenue	1,491	1,821	(330)
Capital Income	-	-	-
Expenditure	3,479	3,886	407
Surplus/(deficit) including capital income	(1,988)	(2,065)	77
Wastewater			
Revenue	13,574	13,360	214
Capital Income	335	838	(503)
Expenditure	7,260	6,916	(344)
Surplus/(deficit) including capital income	6,649	7,283	(633)
Stormwater			
Revenue	209	688	(480)
Capital Income	57	-	57
Expenditure	2,674	2,480	(194)
Surplus/(deficit) including capital income	(2,408)	(1,792)	(616)
Flood Protection			
Revenue	623	616	6
Capital Income	-	-	-
Expenditure	450	378	(72)
Surplus/(deficit) including capital income	172	238	(65)
Community Facilities and Services			
Revenue	2,882	2,793	89
Capital Income	468	1,144	(677)
Expenditure	19,884	19,526	(358)
Surplus/(deficit) including capital income	(16,534)	(15,589)	(946)
Governance and Strategy			
Revenue	2,544	2,194	350
Capital Income	-	-	-
Expenditure	3,782	3,617	(165)
Surplus/(deficit) including capital income	(1,238)	(1,423)	185
Planning and Regulatory Services			
Revenue	7,154	6,593	561
Capital Income	-	-	-
Expenditure	6,907	7,487	580
Surplus/(deficit) including capital income	247	(895)	1,141
Support Services			
Revenue	45,108	44,484	624
Capital Income	-	-	-
Expenditure	18,040	16,515	(1,526)
Surplus/(deficit) including capital income	27,068	27,969	(901)

MONTHLY INCOME STATEMENT

Transportation	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	61	42	18
Subsidies and grants	5,722	6,542	(820)
Fees and charges	976	909	67
Interest revenue	-	-	-
Other revenue	345	331	14
Overheads recovered	-	-	-
Total operating income	7,103	7,825	(722)
Operating expenditure			
Other expenditure	10,858	8,925	(1,933)
Depreciation and amortisation	12,678	13,041	363
Finance costs	1,075	981	(95)
Personnel costs	1,583	1,628	45
Overheads charged	-	-	-
Total operating expenditure	26,194	24,575	(1,620)
Surplus/(deficit) from operations	(19,091)	(16,750)	(2,341)
Plus capital income			
Development and other contributions	1,146	1,859	(713)
Other capital contributions	2,276	7,166	(4,891)
Waka Kotahi NZTA capital subsidies	11,408	10,558	850
Total capital income	14,830	19,583	(4,753)
Surplus/(deficit) including capital income	(4,261)	2,833	(7,095)
Plus non-cash income adjustments			
Vested assets income	-	578	(578)
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	578	(578)
Less non-cash expenditure adjustments			
OPEX on capital projects**	194	500	306
Loss on disposal of assets	-	-	-
Total non-cash expenditure adjustments	194	500	306
Total non-cash adjustment	(194)	78	(271)
Total surplus/(deficit)	(4,455)	2,911	(7,366)

MONTHLY INCOME STATEMENT

Water	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	6,533	8,611	(2,078)
Subsidies and grants	465	-	465
Fees and charges	88	99	(11)
Interest revenue	670	498	173
Other revenue	8	6	2
Overheads recovered	-	-	-
Total operating income	7,765	9,214	(1,448)
Operating expenditure			
Other expenditure	3,750	3,225	(525)
Depreciation and amortisation	4,239	3,886	(353)
Finance costs	-	-	-
Personnel costs	905	980	75
Overheads charged	-	-	-
Total operating expenditure	8,895	8,092	(803)
Surplus/(deficit) from operations	(1,129)	1,122	(2,251)
Plus capital income			
Development and other contributions	575	903	(328)
Other capital contributions	655	959	(304)
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	1,230	1,862	(632)
Surplus/(deficit) including capital income	101	2,984	(2,883)
Plus non-cash income adjustments			
Vested assets income	870	762	108
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	870	762	108
Less non-cash expenditure adjustments			
OPEX on capital projects**	21	-	(21)
Loss on disposal of assets	116	-	(116)
Total non-cash expenditure adjustments	138	-	(138)
Total non-cash adjustment	732	762	(29)
Total surplus/(deficit)	833	3,745	(2,912)

MONTHLY INCOME STATEMENT

Solid Waste	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	(0)	-	(0)
Subsidies and grants	-	-	-
Fees and charges	915	1,313	(398)
Interest revenue	-	-	-
Other revenue	576	509	68
Overheads recovered	-	-	-
Total operating income	1,491	1,821	(330)
Operating expenditure			
Other expenditure	3,242	3,576	333
Depreciation and amortisation	133	117	(16)
Finance costs	-	10	10
Personnel costs	103	183	80
Overheads charged	-	-	-
Total operating expenditure	3,479	3,886	407
Surplus/(deficit) from operations	(1,988)	(2,065)	77
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	-	-	-
Surplus/(deficit) including capital income	(1,988)	(2,065)	77
Plus non-cash income adjustments			
Vested assets income	-	-	-
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	-	-
Less non-cash expenditure adjustments			
OPEX on capital projects**	-	-	-
Loss on disposal of assets	-	-	-
Total non-cash expenditure adjustments	-	-	-
Total non-cash adjustment	-	-	-
Total surplus/(deficit)	(1,988)	(2,065)	77

MONTHLY INCOME STATEMENT

Wastewater	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	12,114	11,985	129
Subsidies and grants	-	51	(51)
Fees and charges	704	575	129
Interest revenue	736	748	(12)
Other revenue	20	1	19
Overheads recovered	-	-	-
Total operating income	13,574	13,360	214
Operating expenditure			
Other expenditure	1,976	1,564	(412)
Depreciation and amortisation	4,516	4,536	21
Finance costs	-	-	-
Personnel costs	769	816	47
Overheads charged	-	-	-
Total operating expenditure	7,260	6,916	(344)
Surplus/(deficit) from operations	6,314	6,444	(130)
Plus capital income			
Development and other contributions	335	838	(503)
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	335	838	(503)
Surplus/(deficit) including capital income	6,649	7,283	(633)
Plus non-cash income adjustments			
Vested assets income	1,055	867	188
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	1,055	867	188
Less non-cash expenditure adjustments			
OPEX on capital projects**	125	326	201
Loss on disposal of assets	94	-	(94)
Total non-cash expenditure adjustments	219	326	107
Total non-cash adjustment	836	541	295
Total surplus/(deficit)	7,485	7,823	(338)

MONTHLY INCOME STATEMENT

Stormwater	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	-	-	-
Subsidies and grants	209	688	(480)
Fees and charges	-	-	-
Interest revenue	-	-	-
Other revenue	-	-	-
Overheads recovered	-	-	-
Total operating income	209	688	(480)
Operating expenditure			
Other expenditure	381	170	(211)
Depreciation and amortisation	2,062	2,021	(42)
Finance costs	-	-	-
Personnel costs	231	289	59
Overheads charged	-	-	-
Total operating expenditure	2,674	2,480	(194)
Surplus/(deficit) from operations	(2,466)	(1,792)	(673)
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	57	-	57
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	57	-	57
Surplus/(deficit) including capital income	(2,408)	(1,792)	(616)
Plus non-cash income adjustments			
Vested assets income	1,071	1,996	(925)
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	1,071	1,996	(925)
Less non-cash expenditure adjustments			
OPEX on capital projects**	370	902	531
Loss on disposal of assets	13	-	(13)
Total non-cash expenditure adjustments	383	902	519
Total non-cash adjustment	688	1,095	(406)
Total surplus/(deficit)	(1,720)	(698)	(1,022)

MONTHLY INCOME STATEMENT

Flood Protection	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	608	608	(1)
Subsidies and grants	-	-	-
Fees and charges	-	-	-
Interest revenue	15	8	7
Other revenue	-	-	-
Overheads recovered	-	-	-
Total operating income	623	616	6
Operating expenditure			
Other expenditure	266	190	(76)
Depreciation and amortisation	184	189	4
Finance costs	-	-	-
Personnel costs	-	-	-
Overheads charged	-	-	-
Total operating expenditure	450	378	(72)
Surplus/(deficit) from operations	172	238	(65)
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	-	-	-
Surplus/(deficit) including capital income	172	238	(65)
Plus non-cash income adjustments			
Vested assets income	-	-	-
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	-	-
Less non-cash expenditure adjustments			
OPEX on capital projects**	-	-	-
Loss on disposal of assets	-	-	-
Total non-cash expenditure adjustments	-	-	-
Total non-cash adjustment	-	-	-
Total surplus/(deficit)	172	238	(65)

MONTHLY INCOME STATEMENT

Community Facilities and Services	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	-	-	-
Subsidies and grants	970	1,028	(58)
Fees and charges	456	400	56
Interest revenue	242	254	(11)
Other revenue	1,215	1,112	103
Overheads recovered	-	-	-
Total operating income	2,882	2,793	89
Operating expenditure			
Other expenditure	11,574	10,866	(708)
Depreciation and amortisation	4,176	4,359	182
Finance costs	1,075	981	(95)
Personnel costs	3,059	3,320	262
Overheads charged	-	-	-
Total operating expenditure	19,884	19,526	(358)
Surplus/(deficit) from operations	(17,002)	(16,733)	(269)
Plus capital income			
Development and other contributions	396	554	(158)
Other capital contributions	71	590	(519)
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	468	1,144	(677)
Surplus/(deficit) including capital income	(16,534)	(15,589)	(946)
Plus non-cash income adjustments			
Vested assets income	261	-	261
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	261	-	261
Less non-cash expenditure adjustments			
OPEX on capital projects**	1,486	1,384	(102)
Loss on disposal of assets	482	-	(482)
Total non-cash expenditure adjustments	1,967	1,384	(584)
Total non-cash adjustment	(1,707)	(1,384)	(323)
Total surplus/(deficit)	(18,241)	(16,972)	(1,269)

MONTHLY INCOME STATEMENT

Governance and Strategy	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	-	-	-
Subsidies and grants	-	-	-
Fees and charges	-	-	-
Interest revenue	597	458	139
Other revenue	1,947	1,735	211
Overheads recovered	-	-	-
Total operating income	2,544	2,194	350
Operating expenditure			
Other expenditure	2,161	1,914	(247)
Depreciation and amortisation	40	39	(1)
Finance costs	161	62	(98)
Personnel costs	1,420	1,602	182
Overheads charged	-	-	-
Total operating expenditure	3,782	3,617	(165)
Surplus/(deficit) from operations	(1,238)	(1,423)	185
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	-	-	-
Surplus/(deficit) including capital income	(1,238)	(1,423)	185
Plus non-cash income adjustments			
Vested assets income	-	-	-
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	-	-
Less non-cash expenditure adjustments			
OPEX on capital projects**	309	505	196
Loss on disposal of assets	9	-	(9)
Total non-cash expenditure adjustments	317	505	188
Total non-cash adjustment	(317)	(505)	188
Total surplus/(deficit)	(1,555)	(1,928)	373

MONTHLY INCOME STATEMENT

Planning and Regulatory Services	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	-	-	-
Subsidies and grants	100	100	-
Fees and charges	5,718	5,593	125
Interest revenue	-	-	-
Other revenue	1,336	899	436
Overheads recovered	-	-	-
Total operating income	7,154	6,593	561
Operating expenditure			
Other expenditure	3,322	3,501	179
Depreciation and amortisation	35	36	1
Finance costs	-	-	-
Personnel costs	3,551	3,950	399
Overheads charged	-	-	-
Total operating expenditure	6,907	7,487	580
Surplus/(deficit) from operations	247	(895)	1,141
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	-	-	-
Surplus/(deficit) including capital income	247	(895)	1,141
Plus non-cash income adjustments			
Vested assets income	-	-	-
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	-	-
Less non-cash expenditure adjustments			
OPEX on capital projects**	-	-	-
Loss on disposal of assets	-	-	-
Total non-cash expenditure adjustments	-	-	-
Total non-cash adjustment	-	-	-
Total surplus/(deficit)	247	(895)	1,141

MONTHLY INCOME STATEMENT

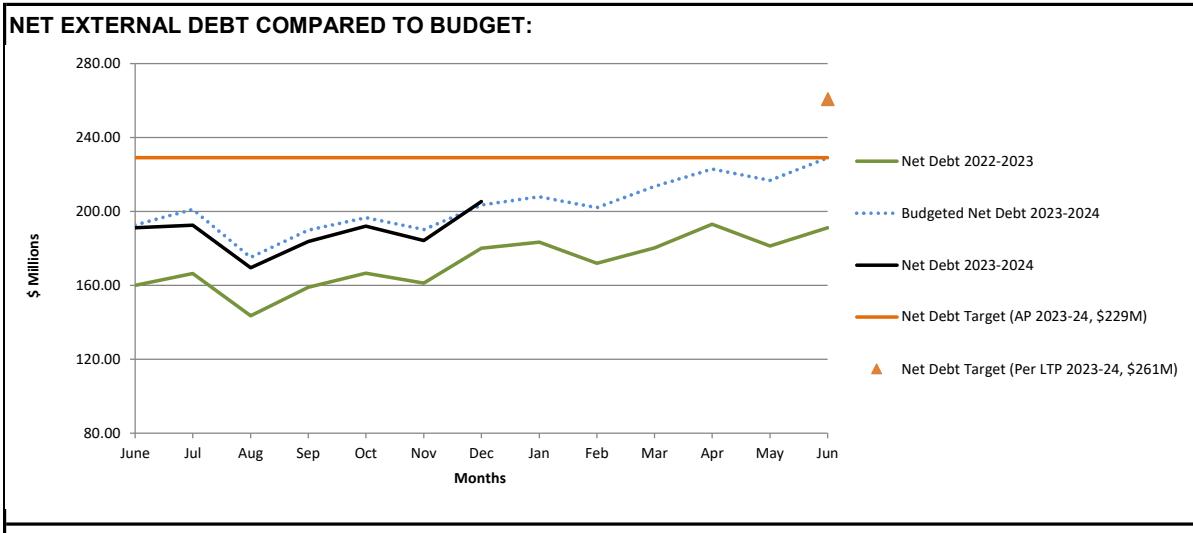
Support Services	2023-2024 YTD		Variance 2023-24 \$000
	Actual	Revised Budget	
	YTD \$000	YTD \$000	
Operating income			
Rates	42,984	43,202	(218)
Subsidies and grants	72	50	22
Fees and charges	420	400	19
Interest revenue	1,387	759	628
Other revenue	245	72	173
Overheads recovered	-	-	-
Total operating income	45,108	44,484	624
Operating expenditure			
Other expenditure	5,173	4,181	(992)
Depreciation and amortisation	1,932	1,994	63
Finance costs	4,819	5,115	296
Personnel costs	6,117	5,224	(892)
Overheads charged	-	-	-
Total operating expenditure	18,040	16,515	(1,526)
Surplus/(deficit) from operations	27,068	27,969	(901)
Plus capital income			
Development and other contributions	-	-	-
Other capital contributions	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-
Total capital income	-	-	-
Surplus/(deficit) including capital income	27,068	27,969	(901)
Plus non-cash income adjustments			
Vested assets income	-	-	-
Gain on disposal of assets	-	-	-
Total non-cash income adjustments	-	-	-
Less non-cash expenditure adjustments			
OPEX on capital projects**	115	445	330
Loss on disposal of assets	-	-	-
Total non-cash expenditure adjustments	115	445	330
Total non-cash adjustment	(115)	(445)	330
Total surplus/(deficit)	26,953	27,524	(571)

TREASURY REPORT
31 DECEMBER 2023



S&P GLOBAL RATINGS CREDIT RATING:	AA	Outlook: Stable
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DEBT SUMMARY:		
As at 31 December 2023		
External Debt		
Opening public debt as at 1 December 2023		236,000,000
Plus loans raised during month		-
Less loan repayments made during month (Note: Facility movement has been netted)		-
Net movement in external debt		-
Total External Debt		236,000,000
Less: Cash balances (excluding funds held on behalf)		9,907,378
Term deposits (Funds held on deposit until required for project funding)		20,750,000
Total cash and term deposits		30,657,378
Total Net External Debt		205,342,622
<i>Note: Council also holds \$4.94m of LGFA borrower notes. These are not included in net external debt as per Council's Treasury Risk Management Policy.</i>		
External debt is represented by:		
Less than 1 Year		28,000,000
1-3 Years		38,000,000
3-5 Years		74,000,000
Greater than 5 Years		96,000,000
Total		236,000,000



Internal Funding*		
Community Development Funds		11,227,614
Property Reinvestment Reserve - Committed		-
Property Reinvestment Reserve - Available for Investment		21,443,859
		21,443,859
Hikurangi Swamp		812,138
Waste Minimisation Reserve		1,084,134
Water Reserve		30,108,196
Wastewater Reserve		34,471,860
Total		99,147,801

*Note: Reserves Funding is disclosed to ensure transparency of Council's use of cashflow management to fund capital works.
Where funds are raised through property sales or targeted rates for Water, but they are not required for immediate investment in that asset category, Council's Revenue and Financing policy allows them to be used for other purposes, rather than being held on deposit.
To ensure total transparency of this we create Reserve Accounts so that the appropriate funding can be made available and transferred back when it is required. The timing of projects requiring these funds is set out in our Long Term Plan (LTP) and/or Annual Plan (AP).
These Reserves are not a liability to an external party, and are not part of Council's debt obligations.

The Property Reinvestment Reserve is split to record funds that have been already been committed to land purchases, and the remaining uncommitted balance that is available for other future investment purchases.

The only situation where our Net Debt would increase as a result of these Reserves is if major expenditure on Water Assets or property purchases is brought forward from the dates set out in the LTP/AP.

4.2 Capital Projects Report for the 6 months ending 31 December 2023

Meeting: Finance Committee

Date of meeting: 7 February 2024

Reporting officer: Alan Adcock (General Manager – Corporate/CFO)

1 Purpose / Te Kaupapa

To provide the Capital Projects Report for the period ending 31 December 2023.

2 Recommendation/s / Whakataunga

That the Committee notes the Capital Projects Report for the period ending 31 December 2023.

3 Background / Horopaki

This report provides an update on the Capital Projects expenditure to date compared with budget.

4 Discussion / Whakawhiti kōrero

The Capital Projects expenditure as at 31 December 2023 is \$8.1 million less than budget. Historically, a capital report for the period ending 31 December has not been provided to the Finance Committee due to the timing of the Committee meetings and Christmas leave period. With the timing of the Finance Committee now changing to the first week of the month, staff have prepared a Financial Report for this period.

No full year forecast has been included within this report. Due to the Christmas break an updated forecast is not prepared in the month of December. The last forecast was provided in November, however the quality of input required from the business to produce an accurate and meaningful forecast in November was not achieved. This was primarily due to competing priorities with the Long Term Plan.

An updated full year forecast and estimated carry forwards will be undertaken by the business in February and will be used for the February financial report. This means the January month end report will also be prepared and provided with no forecast.

5 Significance and engagement / Te Hira me te Arawhitī

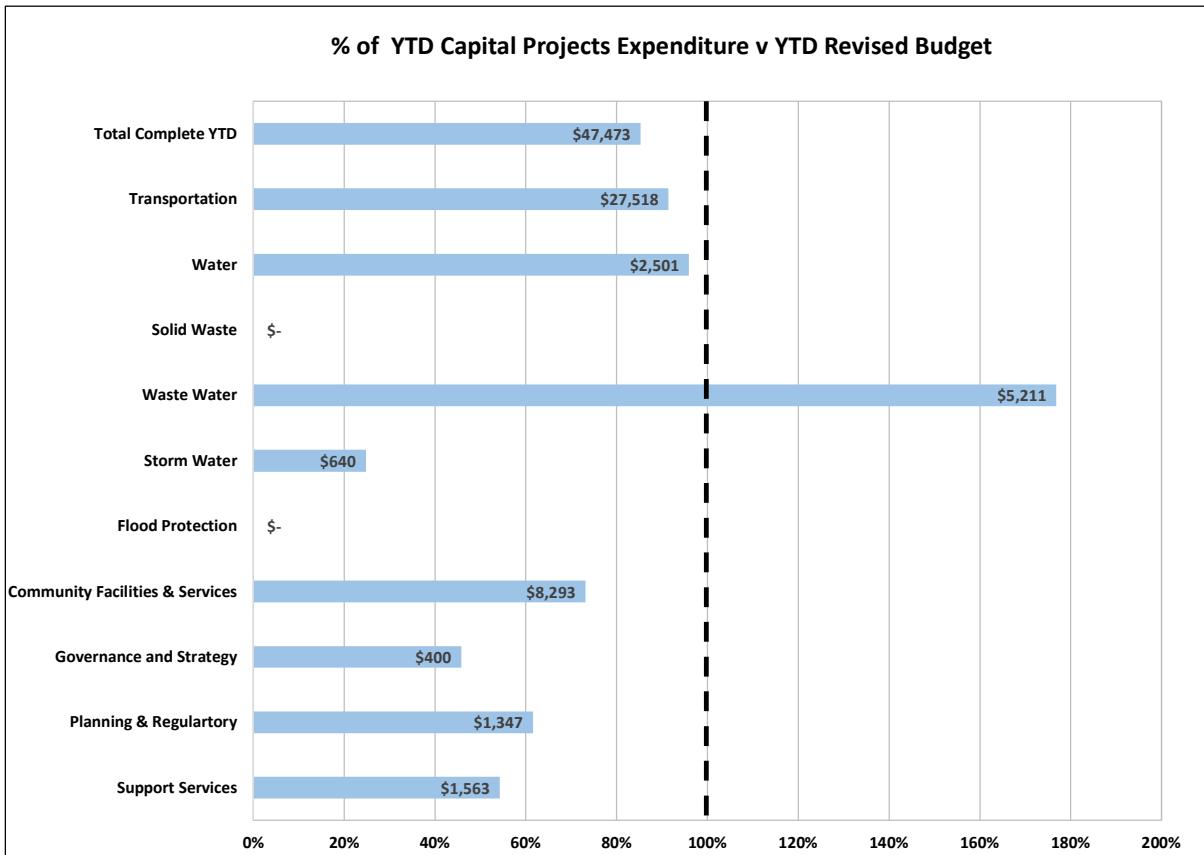
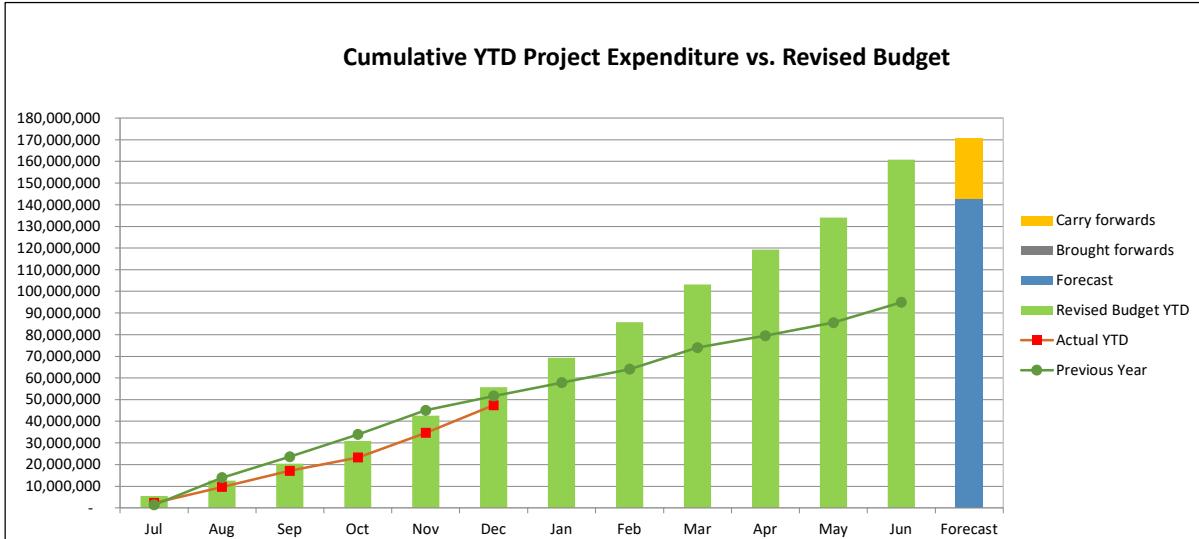
The matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

Attachment 1: Capital Projects Graphs December 2023

Attachment 2: Capital Projects Report December 2023

**CAPITAL PROJECT EXPENDITURE
AS AT 31 DECEMBER 2023**



CAPITAL PROJECTS REPORT

AS AT 31 December 23

(Project figures include both Operating and Capital Expenditure)

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year	Capital	Capital	Capital
				Revised Budget \$000	Income YTD \$000	Budget YTD \$000	Income Variance YTD \$000
							Full Year Budget \$000
Transportation							
Amenity Lighting	101	123	23	247	0	0	0
Bridge and Structural Renewals	814	1,628	814	3,256	0	(863)	(1,726)
Bus Shelters	136	65	(71)	129	0	(34)	(68)
Bus Terminal Development/Relocation	7	0	(7)	0	0	0	0
Coastal Protection Structures - Roading	0	46	46	92	0	0	0
Cycleways - Additional government funding	1	0	(1)	0	0	0	0
Cycleways - Subsidised	2,201	2,278	77	4,557	0	(1,208)	(2,415)
Cycleways - Unsubsidised Programmed Work	39	162	123	323	0	0	0
Cyclone Gabrielle	0	1,500	1,500	3,000	0	(1,095)	(2,190)
Drainage Renewals	1,075	1,415	340	2,831	0	(750)	(1,500)
Footpaths Renewals	750	424	(326)	848	0	(225)	(449)
Land for Roads	(42)	0	42	0	0	0	0
LCLR Major Bridge Repairs	152	532	379	1,063	0	(282)	(564)
LCLR Minor Improvement Projects	1,910	668	(1,242)	1,335	0	(354)	(708)
LCLR Lighting Improvements	0	124	124	248	0	(66)	(131)
LCLR New Footpaths	1,197	183	(1,014)	1,096	0	(97)	(581)
LCLR PT Infrastructure	0	115	115	231	0	(61)	(122)
LCLR Resilience Projects	341	1,590	1,249	3,180	0	(843)	(1,686)
LCLR Safety Improvements	1,481	2,129	647	4,257	0	(1,128)	(2,256)
LCLR Subsidised Seal Extensions	0	172	172	345	0	(91)	(183)
Low Carbon Transport WHG- CBD bike and public trans	514	1,626	1,112	4,600	(480)	(1,626)	(4,600)
Low Carbon Transport WHG- Kamo Shared path connect	296	2,397	2,101	4,795	(296)	(2,397)	(4,795)
Low Carbon Transport WHG- Raumanga Shared Path c	253	1,643	1,390	4,600	(235)	(1,642)	(4,600)
MBIE Projects	882	0	(882)	0	(1,250)	(1,500)	(1,500)
Parking Renewals	(16)	348	363	696	0	0	0
Seal Extensions - House Frontage Sealing	573	0	(573)	0	0	0	0
Seal Extensions - Unsubsidised	32	1,382	1,350	3,995	0	0	0
Sealed Road Pavement Rehabilitation	1,134	686	(447)	4,118	0	(364)	(2,183)
Sealed Road Resurfacing	1,097	2,124	1,027	6,090	0	(1,126)	(3,228)
Springs Flat Roundabout	3,037	0	(3,037)	2,482	(100)	0	(1,500)
Structures Component Replacement	605	1,067	462	2,134	0	(566)	(1,131)
Subdivision Works Contribution	23	30	7	59	0	0	0
Traffic Sign & Signal Renewals	237	730	493	1,460	0	(387)	(774)
Transport Planning Studies & Strategies	0	0	0	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Revised Budget \$000	Capital Income YTD \$000	Capital Income Budget YTD \$000	Capital Income Variance YTD \$000	Capital Income Full Year Budget \$000
Unsealed Road Metalling	2,163	1,900	(263)	3,800	0	(1,007)		(2,014)
Urban Intersection Upgrades	6,471	2,450	(4,021)	4,900	0	(12)		(25)
Whangarei City Centre Plan Implementation	94	574	480	3,364	0	0		0
Transportation Total	27,559	30,111	2,552	74,131	(2,362)	(17,724)		(40,929)
Waka Kotahi Subsidy					(11,408)			
Transportation Total	27,559	30,111	2,552	74,131	(13,769)	(17,724)	(3,955)	(40,929)
Water								
Capital Projects (3 Waters)	(3)	0	3	0	0	0	0	0
Cyclone Gabrielle	15	0	(15)	0	0	0	0	0
Fairway Drive Pump Station Upgrade	0	35	35	236	0	0	0	0
Kamo Reservoir Additional Capacity	49	430	381	4,129	0	0	0	0
Maungakaramea Reservoir Additional Capacity	0	0	0	205	0	0	0	0
Minor Projects - Emergency Works	137	0	(137)	426	0	0	0	0
Reservoir Rehabilitation - Programmed Work	5	0	(5)	0	0	0	0	0
Reticulation - Programmed Work	1,487	960	(527)	3,674	(237)	0	237	0
Three Mile Bush Reservoir Additional Capacity	75	330	255	2,671	0	0	0	0
Treatment Plant Upgrades	286	514	228	6,030	(417)	(959)	(541)	(1,917)
Waipu Water Reticulation	0	0	0	108	0	0	0	0
Water Meter Renewals	0	70	70	628	0	0	0	0
Water Treatment Plant & Equipment Replacement	451	269	(182)	538	0	0	0	0
Water Total	2,501	2,608	107	18,645	(655)	(959)	(304)	(1,917)
Solid Waste								
Transfer Station Renewals	0	0	0	54	0	0	0	0
Solid Waste Total	0	0	0	54	0	0	0	0
Wastewater								
Laboratory Equipment Renewals & Upgrades	24	9	(15)	17	0	0	0	0
Sewer Network Renewal	3,208	752	(2,456)	1,504	0	0	0	0
Sewer Network Upgrades	137	748	611	2,758	0	0	0	0
Wastewater Assessment	60	26	(34)	52	0	0	0	0
Wastewater Pump Station Remote Monitoring	174	361	187	1,007	0	0	0	0
Wastewater Pump Station Renewals	102	135	32	269	0	0	0	0
Wastewater Reticulation Upgrade	0	11	11	22	0	0	0	0
Wastewater Treatment Plant Renewals	438	437	(1)	874	0	0	0	0
Wastewater Treatment Plant Upgrades	1,068	469	(600)	3,240	0	0	(0)	0
Wastewater Total	5,211	2,947	(2,264)	9,743	0	0	(0)	0
Stormwater								

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Revised Budget \$000	Capital Income YTD \$000	Capital Income Budget YTD \$000	Capital Income Variance YTD \$000	Capital Income Full Year Budget \$000
Blue/Green Network	24	512	488	1,139	0	0	0	0
Improve Community Wellbeing & Placemaking (Storm)	53	88	35	366	(57)	(88)	(31)	(366)
Stormwater Catchment Management Plans & Assessme	155	146	(9)	340	0	0	0	0
Stormwater Renewals	199	733	535	1,897	0	0	0	0
Stormwater Upgrades	0	507	507	908	0	0	0	0
Transition to Sustainable Economy	209	600	391	1,193	(209)	(600)	(391)	(1,193)
Stormwater Total	640	2,587	1,947	5,842	(266)	(688)	(422)	(1,559)
Flood Protection								
Gravity Drainage Gates	0	0	0	316	0	0	0	0
Level Sensor Renewals	0	0	0	35	0	0	0	0
Pump Upgrades/Renewals	0	108	108	215	0	0	0	0
Stop/Control Bank Renewals	0	40	40	285	0	0	0	0
Flood Protection Total	0	148	148	851	0	0	0	0
Community Facilities & Services								
<i>Civil Defence</i>								
Civil Defence Emergency Management Equipment Rene	0	30	30	30	0	0	0	0
Civil Defence Emergency Management New Equipment	0	0	0	6	0	0	0	0
Emergency Operations Centre - New Equipment	0	0	0	159	0	0	0	0
Tsunami Signage	0	0	0	29	0	0	0	0
Tsunami Sirens Renewals	0	200	200	1,929	0	0	0	0
Civil Defence Total	0	230	230	2,154	0	0	0	0
<i>Community Development</i>								
CCTV Upgrades & Improvements	185	161	(24)	297	(53)	(120)	(67)	(120)
Community Buildings Renewals & Improvements	57	92	35	132	0	0	0	0
Community Led Development	5	296	291	734	0	0	0	0
Pensioner Housing Renewals & Improvements	139	347	208	762	0	0	0	0
Community Development Total	385	895	510	1,925	(53)	(120)	(67)	(120)
<i>Infrastructure Planning & Capital Works</i>								
Blue/Green Network	15	440	425	2,093	0	0	0	0
Coastal Structures Renewal	288	230	(58)	1,712	0	0	0	0
Community Buildings Renewals & Improvements	2,147	3,164	1,017	7,997	0	0	0	0
Cyclone Gabrielle	231	47	(184)	353	0	0	0	0
Emerald Necklace - Sense of Place	163	0	(163)	0	0	0	0	0
Enable Housing Development & Growth	0	50	50	200	0	(50)	(50)	(200)
Improve Community Wellbeing & Placemaking (Comser	899	943	44	2,196	(881)	(943)	(62)	(2,196)
NEC Building Renewals	0	250	250	1,310	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Revised Budget \$000	Capital Income YTD \$000	Capital Income Budget YTD \$000	Capital Income Variance YTD \$000	Capital Income Full Year Budget \$000
Neighbourhood & Public Gardens Renewals	747	707	(40)	1,241	0	0	0	0
Playgrounds & Skateparks Level of Service	24	95	72	481	0	0	0	0
Playgrounds & Skateparks Renewals	53	0	(53)	382	0	0	0	0
Pohe Island Development	50	0	(50)	0	0	0	0	0
Sport & Recreation Growth	244	85	(159)	232	0	0	0	0
Sport & Recreation Level of Service	74	120	46	267	0	0	0	0
Sport & Recreation Renewals	200	163	(38)	1,528	0	0	0	0
Town Basin - Conversion of Carpark to Park	1	0	(1)	0	0	0	0	0
Visitor Destination Upgrades	66	27	(39)	237	0	0	0	(230)
Waterfront Programme	1,266	175	(1,091)	175	0	(470)	(470)	(470)
Infrastructure Planning & Capital Works Total	6,468	6,495	27	20,403	(881)	(1,463)	(582)	(3,096)
Libraries								
Book Purchases	270	603	333	1,207	0	0	0	0
Library Improvements	13	0	(13)	503	0	0	0	0
Library IT Equipment	72	72	0	145	0	0	0	0
Library Renewals	1	4	3	5	0	0	0	0
Libraries Total	355	679	324	1,859	0	0	0	0
Parks & Recreation								
Cemeteries Level of Service	93	0	(93)	120	0	0	0	0
Cemeteries Renewals	29	28	(1)	39	0	0	0	0
Cemetery Land Purchases	2	60	58	468	0	0	0	0
Coastal Structures Level of Service	10	40	30	130	0	0	0	0
Coastal Structures Renewal	14	0	(14)	32	0	0	0	0
Cyclone Gabrielle	448	466	19	1,048	0	0	0	0
Neighbourhood & Public Gardens Level of Service	38	714	676	1,427	0	0	0	0
Neighbourhood & Public Gardens Renewals	114	95	(18)	548	0	0	0	0
Neighbourhood Parks and Reserves	0	0	0	359	0	0	0	0
Parks Interpretation Information	45	30	(16)	89	0	0	0	0
Playgrounds & Skateparks Level of Service	0	0	0	80	0	0	0	0
Playgrounds & Skateparks Renewals	(37)	150	187	214	0	0	0	0
Pohe Island Development	0	12	12	89	0	0	0	0
Public Art	1	0	(1)	54	0	0	0	0
Public Toilets	287	114	(173)	273	0	0	0	0
Sport & Recreation Growth	0	690	690	1,077	0	0	0	0
Sport & Recreation Level of Service	0	100	100	430	0	0	0	0
Sport & Recreation Renewals	(165)	196	362	1,039	0	0	0	0
Walkway & Track Renewals	71	8	(63)	53	0	0	0	0
Parks & Recreation Total	950	2,704	1,753	7,569	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Revised Budget \$000	Capital Income YTD \$000	Capital Income Budget YTD \$000	Capital Income Variance YTD \$000	Capital Income Full Year Budget \$000
Venue and Events Whangarei								
Flags & Decorations	48	75	27	101	0	0	0	0
FN Venue - Entrance/ Lighting Enhancements	0	21	21	37	0	0	0	0
FN Venue - Furniture Upgrades	0	40	40	47	0	0	0	0
Forum North Venue Renewals	31	37	5	57	0	0	0	0
Forum North Venue Upgrades	32	76	44	110	0	0	0	0
NEC Building Renewals	11	89	78	161	0	0	0	0
NEC Field Renewals	12	0	(12)	0	0	0	0	0
Venue and Events Whangarei Total	134	337	203	512	0	0	0	0
Community Facilities & Services Total	8,293	11,341	3,048	34,423	(934)	(1,583)	(649)	(3,216)
Governance and Strategy								
Airport Renewals & Improvements	0	0	0	637	0	0	0	0
Central City Carpark Upgrades & Improvements	71	84	13	84	0	0	0	0
Commercial Property Renewals & Improvements	10	210	200	1,450	0	0	0	0
Enable Housing Development & Growth	0	15	15	250	0	0	0	0
Improve Community Wellbeing & Placemaking (Strat)	0	0	0	150	0	0	0	(150)
New Airport Evaluation	304	490	186	1,226	0	0	0	0
Parihaka Transmission Mast Upgrade	15	75	60	872	0	0	0	0
WAMT Air Conditioning Upgrade	0	0	0	319	0	0	0	0
Governance and Strategy Total	400	874	475	4,989	0	0	0	(150)
Planning & Regulatory								
Dog Pound Renewals	1,347	2,189	842	4,777	0	0	0	0
Planning & Regulatory Total	1,347	2,189	842	4,777	0	0	0	0
Support Services								
<i>Business Support</i>								
Civic Centre	682	0	(682)	0	(4)	0	4	0
Council Vehicle Replacements	213	238	25	475	(54)	(15)	39	(30)
Forum North Venue Renewals - Bus Support	0	127	127	255	0	0	0	0
Furniture Renewals	0	11	11	22	0	0	0	0
Information Centre Upgrade	0	11	11	22	0	0	0	0
Business Support Total	895	387	(508)	774	(58)	(15)	43	(30)
ICT								
Application and System Upgrades	148	213	65	699	0	0	0	0
Cloud Strategy / ICT	0	740	740	2,417	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Revised Budget \$000	Capital Income YTD \$000	Capital Income Budget YTD \$000	Capital Income Variance YTD \$000	Capital Income Full Year Budget \$000
Cyber Security	0	305	305	610	0	0	0	0
IT Equipment New	130	181	51	404	0	0	0	0
Portal and Online Services	314	993	679	2,205	0	0	0	0
ICT Total	592	2,432	1,840	6,335	0	0	0	0
Infrastructure Planning & Capital Works								
BOF Programme Delivery	73	50	(23)	226	(72)	(50)	22	(226)
Infrastructure Planning & Capital Works Total	73	50	(23)	226	(72)	(50)	22	(226)
People & Capability								
Office Furniture	3	11	8	35	0	0	0	0
People & Capability Total	3	11	8	35	0	0	0	0
Support Services Total	1,563	2,880	1,317	7,370	(129)	(65)	64	(256)
Total	47,514	55,685	8,171	160,825	(15,753)	(21,018)	(5,266)	(48,027)

4.3 Operations Report – Corporate Group – February 2024

Meeting: Finance Committee

Date of meeting: 7 February 2024

Reporting officer: Alan Adcock (General Manager – Corporate/CFO)

1 Purpose

To provide a brief overview of work across functions and services that the Corporate Group is responsible for.

2 Recommendation

That the Finance Committee notes the Corporate Group operations report for February 2024.

3 Background

The Finance Committee terms of reference list key responsibilities which include provision of an operations report from the Corporate Group.

This report provides a brief overview of some of the operational highlights across functions and services of the Corporate Group, including comment on some future planned activities.

4 Significance and engagement

The decisions or matters of this agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

5 Attachment

Attachment 1 – Corporate Group Operations Report – February 2024

Operations Report Corporate Group

February 2024

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1. Management Update

This report contains statistics up to 31 December 2023 and other narrative is provided as a general update.

1.1 Procurement Reporting – Contracts Approved Under Delegated Authority

Contracts have been reviewed and there are none to report for this period.

1.2 Current Priorities and Challenges

The challenges and priorities for the Corporate Group are outlined in the report under each department. In summary, the main issues are similar to previous months:

- Revising financial modelling for the 2024-34 Long Term Plan to incorporate the impacts of the impending repeal of Affordable Waters
- working with ratepayers to minimise rates arrears, and
- managing ongoing operational cost pressures.

1.3 Civic Centre Update

Staff continue to work with contractors to resolve outstanding issues on the defect register. This process is progressing well, but as work is largely being done outside normal office hours to minimise customer and staff disruption, the resolution of what appear to be minor issues can take some time.

The most pressing issues are the ongoing fine tuning of the air-conditioning system and resolving issues related to sun glare in some locations. The original design had blinds only fitted in what were seen as critical areas as part of a value engineering exercise to contain costs. However, it is now apparent that blinds are needed in most locations and these will now be fitted over the next few months.

This is expected to be the last significant cost directly related to the construction of Te Iwitahi, meaning we will be able to determine the final out-turn cost very soon. There are still some items of cost dispute between the parties that are also nearing resolution. An update will be provided to Elected Members as soon final costs available, with additional information included in next month's agenda.

2. Information Communications Technology (ICT)

2.1 Current Priorities and Challenges

The highest priority is currently the decommissioning of our old SharePoint servers to mitigate the security risk they present together with preparing a draft Policy for AI, (Artificial Intelligence), and a work programme for its implementation and use by Council.

2.2 Operational Activities

ICT End User Support

Business as usual support

We had to shoulder a very large workload during November with two vacant positions but despite this the team managed the extremely large volume of jobs and had some excellent feedback. We have a high number of license renewals during this period and through some diligent analysis and work we made some excellent savings.

Security

We had no zero day updates this month.

ICT Systems Engineering

Managed Events/P1 Incidents for the month

Date Time	Incident Description	Action	Date Mitigated/ Resolved	Operation Impacted
19 Dec 2023 10:30 AM	Vodafone Internet Services went down affecting online services and phone communications.	Switched Internet Service to Secondary link with Spark.	19 Dec 2023 10:50 AM	Yes

Availability Management

Apart from the Vodafone internet services outage affecting access to cloud service enterprise application on 29 December, no other outage was experienced for the months of November and December.

Business as usual

For the months of November and December, apart from BAU and Major Project Support, focus was on Auto-patching, Microsoft Server 2012 Decommissioning, POTS Migration, and Civic Centre Wi-Fi Switch Redundancy Projects.

Information Management

Business as Usual

- Ongoing Appraisals of boxes.
- Venues and Events files have been sentenced and relevant files marked for retention.
- Business Engagement with Claphams Clocks. Kete structure has been reviewed and improvements identified. Next step – to work with Claphams to implement changes.

- Business Engagement with the Cemetery. Paper files have been sentenced and stored at Civic Centre. Next steps – Scan cemetery files and investigate requirements around Kete use.
- Business Engagement with Armourguard – Kete training provided, workplaces reviewed and physical records catalogued. Next step – update Kete to better meet Armourguard processes.
- Working with the Deletion / Monitoring tool to ascertain best process and reports for monitoring records deleted from Kete. Initial reports have been circulated to staff for review.
- Process for microfiche scanning completed.
- Corporate library cataloguing and disposal is complete. Records have been shifted to Civic Centre. Next step – add appropriate functions to the files so that they can be more easily found.
- Ongoing induction training and continuous improvement of content delivered. Next step – update training content for refresher training.

ICT Projects

<u>Legacy Systems Decommission</u>	Decommissioning of SharePoint 2010 platform. Includes: Old web tools, Venues & Events and Is the Game On platforms.	Execution	<ul style="list-style-type: none"> • A proof of concept (POC) replacement solution for the "Is the game on" website is being designed which will allow customers to see parks and game fields closed/open status. • The last of the SP2010 servers are now scheduled for decommissioning end of this month. • The Resource & Cemeteries search is now live online. • Training to commence for Campaign Monitor.
<u>Eplan (District Plan online)</u>	Government gazetted the National Planning Standards and a requirement for an electronic process for the public to make submissions on proposed changes to the plan.	Initiation	<ul style="list-style-type: none"> • Sprint 7 – currently under process. <ul style="list-style-type: none"> - printing and downloading of District Plan chapters - navigation by rates and property address - property search displaying relevant District Plan chapters for the property. • Sprint 8 - commenced <ul style="list-style-type: none"> - developers are working on enabling the Council Seal and electronic signature to be displayed on downloaded and printed copies of ePlan.
<u>Civic Centre</u>	The logistics of moving ICT equipment from WP and FN to the new Civic Centre building & associated IT infrastructure.	Closing	<ul style="list-style-type: none"> • Provision SLA agreement – signed. • Provision starting maintenance schedule under SLA. • Awaiting SLA agreements from the business support: Honeywell, First City Care.

<u>WP Archives Exit</u>	Records currently stored in Walton Plaza to be moved to Civic Centre	Early Life Support (ELS)	No new update for this month.
<u>SharePoint (Kete) Migration</u>	Upgrade & Migration of EDRMS to SharePoint Online Upgrade of intranet (Kete)	Closing	<ul style="list-style-type: none"> Non-production servers decommissioned. Production server report issued and servers to be decommissioned this month. Handover to BAU commenced and project in closing phase.
<u>HRIS</u>	Implementation of Technology One HRIS Modules	Planning	<ul style="list-style-type: none"> Workshop to be set to establish the Reporting and Dashboards requirements. Form will be created to allow the business to create one-off ad-hoc course.
<u>Health & Safety</u>	Implementation of a H&S Application	Planning	<ul style="list-style-type: none"> Discovery workshop organised to further understand requirements. Following discovery workshop final statement of work (SOW) negotiation to take place for implementation.
<u>Multi Function Device Contract</u>	Printer Fleet Replacement	Planning	<ul style="list-style-type: none"> Contract has been signed. Planning has commenced for roll-out. Sample machine to be delivered for testing.

3. Finance

3.1 Current Priorities and Challenges

Key priorities this month include:

- Updating LTP budgets and Financial Strategy to include the Water activities.
- Activity Funding Review to feed into the Revenue and Financing Policy and Fees and Charges.
- Fees and Charges to be sent out to Department Managers for review early February 2024.

Key challenges this month include:

- The new direction for water services delivery received in December 2023 has created substantial additional work as well as challenging timelines for the LTP.
- Increased workload and multiple priorities with Long Term Plan and ‘business as usual’ tasks.

3.2 Operational Activities

2023-24 Financial Year

The next forecast is planned for February 2024. The October forecast results have been used to determine our estimated starting point for the Long Term Plan, including identified carry forwards and associated subsidies into year 1.

2024-2034 Long Term Plan (LTP)

The new direction for water services delivery received in December 2023 confirmed that the Water activities must now be included in the LTP.

LTP budgets and the Financial Strategy require updating and there is a significant amount of work required before we can rework the direction and financial parameters with Council. The timeframes to achieve adoption in July are extremely challenging.

Further briefings with Elected Members are required in order to work through proposed rates increases, a funding review, the Revenue and Financing Policy, the Financial Strategy and Fees and Charges.

4. Revenue

4.1 Current Priorities and Challenges

Priorities:

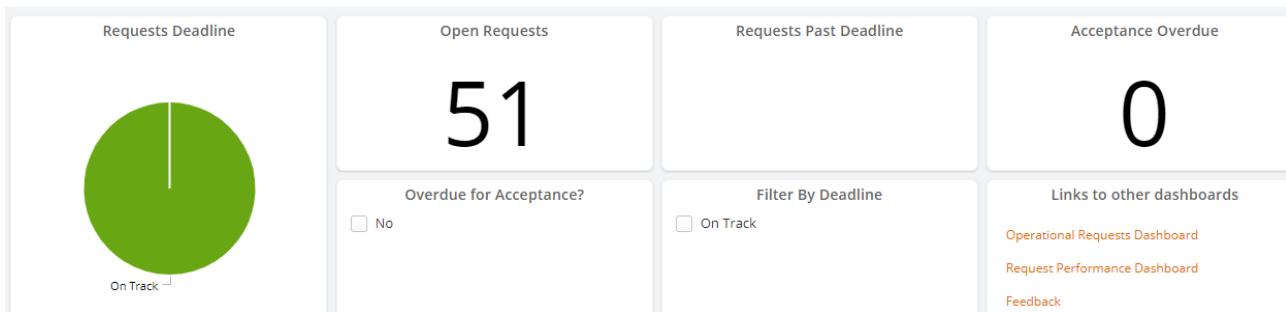
- 2024-34 Long Term Plan and concurrent consultation on rating policy
- Planning and initial work for 2023-24 year end and 2024-25 year start.

Challenges:

- Managing impacts of central government's repeal of Affordable Waters Reforms: rework of rating policy and rates for the 2024-34 Long Term Plan, reconnection of team members planned to be transferred to new entity and resetting the entire team's focus.
- Managing debtors and debt through rating sales and dispute tribunal processes.
- Managing BAU and meeting customers' expectations over summer holiday period.

4.2 Request System Dashboard

At 10 January 2024



There were 339 customer service requests received in December, 49 (13%) less than December last year. Those unresolved are: 27 from January, 9 from December, 4 from November, 9 from October, 2 from September and 1 from July.

4.3 Operational Activities

Projects

In December we focussed on:

- 2024-34 Long Term Plan
- Repeal of Affordable Waters Reform

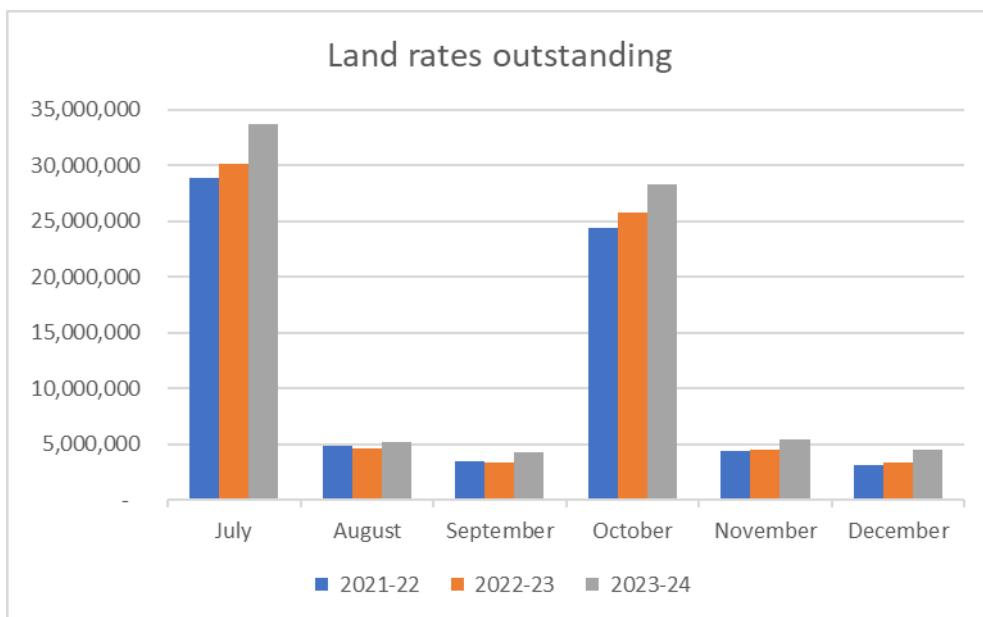
Operations

Business as usual tasks and customer service response times are on track, despite staff on leave December and January. However the water meter readers are two weeks behind schedule. It is hoped they will catch up by the end of January.

Collections

At 31 December, total land rates due are \$4.5 million including prior arrears of \$2.1 million (\$1.2 million Māori freehold land,), a \$100,000 reduction from November. Current year's arrears continue to be higher than last year and collection activities late November through December reduced the arrears by \$1.1 million. Other debtors arrears are \$4.0 million, increasing \$300,000 from November (regulatory consent overdue).

Below is a comparison of land rates outstanding for July-December for the last three years. This year's increase can be partly attributed to the rates increase, although there are ratepayers struggling to meet all their financial commitments.



5. Business Support

5.1 Current Priorities and Challenges

Current priorities include:

- Managing defects lists in Civic Centre
- Lighting re-fit Ruakaka
- Forum North Clean
- Cleaning contract Procurement
- Blinds Re-fit Te Iwitahi

Current challenges include:

- Managing Airconditioning System Issues.

5.2 Operational Activities

Procurement

Internal

- General advice and assistance to staff working on procurement related projects
- Working with ICT on Infrastructure as a Service project, in particular developing a workshop to explore and develop specific aspects of the contractual arrangements and ongoing supplier relationship

External

- Meeting with Te Puni Kokiri representative to understand their role and how it fits with Council's Procurement activities

Strategic

- A desktop review of the Travel Policy and the Procurement Policy has commenced, with key staff considering what changes need to be made and what other Councils have in place. The Procurement Policy will be workshopped with Elected members as soon as practical.
- Starting work on exploring requirements and options for an eProcurement system to support Council's procurement activities

Major work streams in procurement in December have included:

Service/Good Being Procured	Detail	Procurement Commencement Date	Business Owner	Date Advertised on GETS	Expected End Date
Multi Function Devices	Copier fleet contract	January 2023	ICT	25 July 2023	January 2024
Cleaning	Civic buildings cleaning contract	January 2023	Business Support	To be determined	To be determined
Infrastructure as a Service	ICT infrastructure related services	June 2023	ICT	Not required	April 2024

Service/Good Being Procured	Detail	Procurement Commencement Date	Business Owner	Date Advertised on GETS	Expected End Date
	Initiation/implementation phases				
After Hours Call Services	Provision of telephone answering services after core business hours	August 2023	Customer Services	To be determined	To be determined
Library Carpet replacement	Replacement of carpet in Central Library	To be determined	Library	To be determined	To be determined
Library Books	Supply of library books	To be determined	Library	To be determined	To be determined

Sustainability

Our Carbon Footprint

An annual staff commute survey was designed to understand how staff get to and from work daily, which ran from 6th November to 8th December. There were 262 completed surveys which represents 62% of total Council staff. This survey will be used in the next carbon inventory (FY23/24) to ascertain if there has been change in staff behaviour by moving into Te Iwitahi.

- 63% of staff commute alone in a vehicle, 9% carpool and 17% cycle, bus, or walk and 11% work from home.
- 58% of staff live within 10km of the office and our estimated emissions from staff commuting is 403.42 tonnes of carbon dioxide equivalents.

The Sustainability Adviser has developed a template for measuring our carbon footprint internally moving forward and drafted accurate process notes to follow.

Emissions Reduction Plan

The Sustainability Adviser took the draft Emission Reduction Plan to Council on 21 December. It was adopted and staff are now working to get the plan ready to publish on the website.

Internal Communications

An internal Sustainability Hub page is now live on Kete. It has links to key documents, a monthly blog on several topics, FAQs, and sustainable events. Council is also launching FutureFit, which is a personal carbon footprint platform, in conjunction with the three other Te Tai Tokerau Councils. It will be rolled out to the wider community, which will provide insight into potential actions they are willing to take.

Staff also began working on communications for the Aotearoa Bike Challenge in February. There will be several events going on around the district, with prizes and funding coming from NTA.

Networking

The Sustainability Adviser spoke to the climate champions at Kaipara District Council to answer questions on how we were implementing internal sustainability initiatives. They were particularly interested in procurement, waste data collation and carbon sequestration.

The Sustainability Adviser also advised Hastings District Council with how to gather good carbon footprint data for Scope 3. HDC wanted to understand what kind of data to collect and where to start in terms of which teams to ask.

Facilities Maintenance

Te Iwitahi

The team is continuing to work on requests and defects at Te Iwitahi. Open requests have dropped from 99 to 63 with 29 of these related to Te Iwitahi and the rest for other assets across Council.

In progress currently:

- Addressing HVAC issues
- Completing some outstanding security system items
- Blinds have been ordered to mitigate glare issues.

Commercial & Community Assets

No major work at the Town Basin has been undertaken over the holiday break. The next projects will commence in late February/early March.

Further work is in the planning and quoting stage including:

- Repairs and maintenance of the i-SITE Public toilets
- Improvements to security systems for the Library and Botanica
- Construction of the new RFS building at the airport.

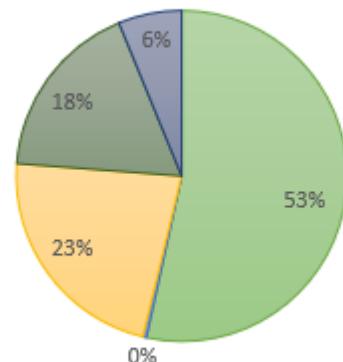
Fleet

The total fleet emissions for December 2023 were 13,798kg of carbon dioxide equivalents (CO₂-e). The highest proportion of emissions comes from our diesel vehicles (53%). December 2023 emissions were 20% lower than November 2023.

We will continue to make efforts around improving our carbon footprint with our fleet while ensuring that business needs and health and safety standards are maintained.

The chart below shows the emission percentage by vehicle type.

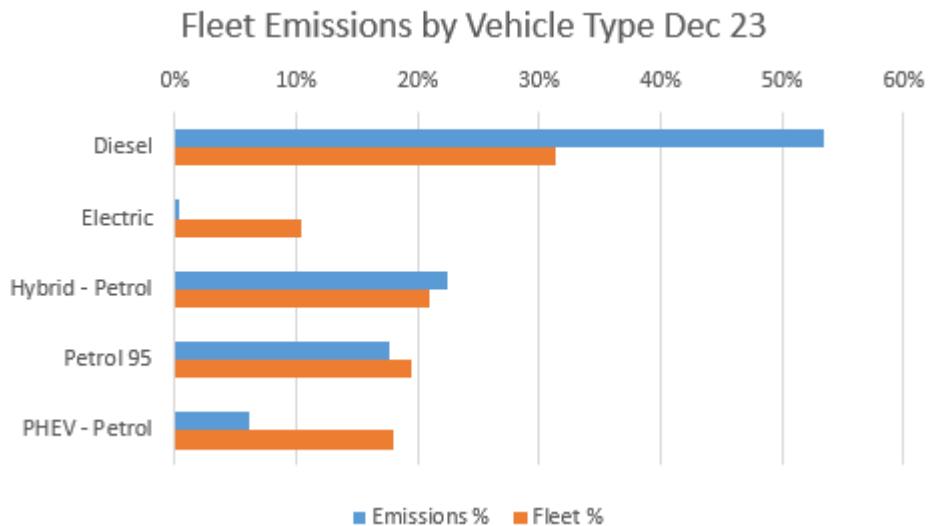
Fleet Emissions December 2023



■ Diesel ■ Electric ■ Hybrid - Petrol ■ Petrol 95 ■ PHEV - Petrol

As part of the vehicle replacement plan, we have taken out of service four vehicles that were out of policy and replaced them with three plug in hybrids and one full electric vehicle. Two vehicles have been written off by insurance. The total fleet number is currently 62 Vehicles:

- 8 fully electric vehicles
- 26 Hybrids/PHEV
- 10 Petrol
- 18 Diesel



6. Communications

6.1 Current Priorities and Challenges

The Venues and Events e-newsletter has been moved over to the new Campaign Monitor platform from Junglemail and will have some ‘look and feel’ improvements before being relaunched in coming weeks. The new Council eNewsletter will be ready to launch early 2024.

With direction now provided by Central Government, work is underway on updating our LTP consultation material to reflect the inclusion of three waters.

The Communications Department are also supporting Waka Kotahi with the communications and engagement around the upcoming Brynderwyn closure.

6.2 Operational activities

Media coverage

- Fluoridation
- Highway service centre near Waipu
- Old Municipal Building repairs
- Friends of Maunu Cemetery in need of more Whangārei volunteers
- Christmas tree reinvention
- Community EnviroHub opens
- Speedway Christmas parade
- Speed limits
- Success of Wahine Toa boxing match.

Communications projects

A summary of campaigns of note include:

Campaign	Comment
Future Development Strategy	Communications support for education campaign
Long Term Plan	Communications and graphics support for LTP
Cruise	Communication planning and implementation in conjunction with Northland Inc and Northport
Transport Choices	Monthly focus in Council News on Transport Choices projects through to June 2024
Hikurangi Repo Business Case	Series of features detailing progress with Hikurangi Repo Business Case (BOF)
Welcoming Communities	Communications support for roll out of Welcoming Communities accreditation work
Climate Adaptation Pilot Project	Communications support for launch of the Climate Adaptation Pilot

District pride campaign

We are increasing the focus on celebrating our place, showcasing more positive stories about our District, celebrating some of our local attractions and highlights, and encouraging the community to get behind well-known waste minimisation campaigns like Keep New Zealand Beautiful.

Activity over this period included:

- Christmas Festival promotion
- Summer content: ‘cool places to take your dog’ and ‘free things to do with kids’
- Summer messaging – reporting issues over the break, rules for dogs on beaches, rubbish and recycling etc
- Glasshouse Collective Kiwi Christmas video
- 2023 highlights Facebook post
- Pohutukawa photo sharing
- Aotearoa Bike Challenge registrations
- Create Your Best life move to Whangarei campaign
- King's Scout Awards
- Manaia View School littatraps
- Old Municipal Building restoration photo update
- Yule Christmas Market movie in the park
- EnviroHub opening
- Upcycled Christmas tree at Putahi Park
- Senior Citizen Christmas Concert
- Love it here Facebook posts: Langs Beach, Whale Bay, Woolleys Bay
- Promotional videos of HWM on site at projects around our District.

Social media

We have crossed a significant milestone by reaching 20k “followers” on our Facebook page. Followers help to increase the reach of our posts, but are not the only factor – our reach often exceeds our followership on popular posts, but low-performing posts may only reach 2000.

In November – December we had a number of high reaching posts including about road works, the Whananaki footbridge closure, dogs on beaches, the Old Municipal Building, the new bus hub, the airport location study, walking track maintenance and Christmas festivities.

Top 3 performing posts in November / December 2023 – refer to Appendix 1 for screenshots

Topic	Reach & engagement
Rubbish collection, Xmas period	37k reach incl \$100 paid promotion
10 free summertime kids activities	34k reach incl \$60 paid promotion
New toilet block in Ruakākā	30k reach, 3k engagement

Website

Digital transformations*

We are building website capacity to allow for more customer interactions online. The following processes have recently been adapted so they can be started and completed through our website:

- A to Z Disposal Guide
- Apply online for a water leak remission
- Database search replacements for Cemeteries and Resource Consents

* Updated every three months – next update February 2024.

Top 5 pages visited (main website only, *Monsido* report)

October	November – December
Rates database	Rubbish & Recycling collection
Online maps	Rates database
Contact us	Contact us
District Plan Operative in Part 2022	Christmas festival
Rubbish & recycling	Freedom camping
Notable: Otuihau Whangarei Falls, Freedom camping, Silver Festival info, Planning (navigation portal), Report an issue, walks & trails.	Notable: Online maps, dogs on beaches, District Plan, 10 free things to do with kids, What's on, payment gateway, walks and trails.

Appendix 1 - Social media (top performing posts)

 Whangarei District Council 
Published by Craig Neilson · 24 November 2023 ·  ...

All rubbish and recycling collections will be delayed by one day during Christmas week 2023: the Monday collection will be Tuesday instead, and so on for the rest of the week, with Friday collections moved to Saturday 30 December 2023. The normal collection schedule will resume on Monday 1 January 2024.



**All collections run 1 day later
during Christmas week 2023**

Whangarei District Council
Government organisation

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 Whangarei District Council 
Published by Craig Neilson  · 20 December 2023 at 12:03  ...

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10 free things to do with kids in Whangārei this summer

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Whangarei District Council

Published by Craig Neilson · 15 November 2023 ·

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New toilet block in Ruakākā

Opened last week, it has three unisex toilets (including one accessible unit), separate mens and womens' changing areas, shared basins and two outdoor showers. There's also a drinking fountain off to one side.

Some of the team, from left to right: Cr. Simon Reid, Grant Alsop, Jim Sephton, Trevor le Clus, Cr. Ken Couper, Louis Rattray, Cr. Phil Halse, Cr. Deb Harding.

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157

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RESOLUTION TO EXCLUDE THE PUBLIC

Move/Second

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1 Commercial Property – February Quarterly Update	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 198	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage commercial activities.	S7(2)(h)
	To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	S7(2)(i)

Resolution to allow members of the public to remain

If the committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

“That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.