

Finance Committee Agenda

Date: Wednesday, 5 June, 2024

Time: 9:00 am

Location: Civic Centre, Te Iwitahi, 9 Rust Avenue

Elected Members: Cr Paul Yovich (Chairperson)
Cr Phil Halse (Deputy Chairperson)
His Worship the Mayor Vince
Cocurullo
Cr Ken Couper
Cr Deborah Harding
Cr Patrick Holmes
Cr Simon Reid

For any queries regarding this meeting please contact
the Whangarei District Council on (09) 430-4200.

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1. Declarations of Interest / Take Whaipānga	
2. Apologies / Kore Tae Mai	
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Finance Committee – Terms of Reference

Membership

Chairperson	Councillor Paul Yovich
Deputy Chairperson	Councillor Phil Halse
Members	His Worship the Mayor Vince Cociurullo Councillors Ken Couper, Deborah Harding, Patrick Holmes and Simon Reid
Meetings	Monthly
Quorum	4

Purpose

To ensure than Council finances and other corporate support functions are well managed. Management of disposal and purchase of individual properties within Council's commercial property portfolio.

Key responsibilities

- Manage the budget process including the co-ordination and preparation of budgets and financial statements for the Annual Plan and Long-Term Plan.
- Preparation of the financial component of Council's Annual Report.
- Operational reporting for the Corporate Group within Council.
- Operational accountability of performance including:
 - Health and Safety
 - Regular reporting on service delivery
 - Compliance
 - Sustainability
 - Finance
- Procurement – general procurement relating to the areas of business of this committee, within delegations.
- Shared Services – investigate opportunities for shared services for recommendation to council.

- Council's commercial property portfolio, including:
 - The purchase and disposal of commercial properties specifically identified in the Long Term Plan
 - The purchase and disposal of commercial properties as authorised by Council, where these are not specifically identified in the Long Term Plan.
 - Recommendations to Council for the purchase and disposal of any other commercial properties.
- Council Controlled Organisations (CCOs) – monitoring the financial and non-financial performance of CCOs whose functions would otherwise fall under the scope of this committee. Includes trading CCOs (CCTOs) and those CCOs exempted under the LGA. Responsibilities include:
 - advising on the content of annual Statement of Expectations to CCOs
 - monitoring against the Statement of Intent
 - for exempted CCOs, monitoring and reporting as agreed between Council and the organisation
 - quarterly reporting on performance

CCO accountable to this committee:

- Local Government Funding Agency (LGFA)
**Statement of Intent agreement to council*

Delegations

- (i) All powers necessary to perform the committee's responsibilities, including:
 - (a) Approval of expenditure of less than \$5 million plus GST.
 - (b) Purchase and disposal of commercial properties as identified above and within the budget limits identified in the Long Term Plan.
 - (c) Establishment of working parties or steering groups.

The Committee does not have:

- I. The power to establish sub-committees.
- II. The powers Council is expressly prohibited from delegating as outlined in Clause 32(1)(a)-(h) of Schedule 7 of the Local Government Act 2002; being:
 - the power to make a rate
 - the power to make a bylaw
 - the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan

- the power to adopt a long-term plan, annual plan or annual report
- the power to appoint a chief executive the power to adopt policies required to be adopted and consulted on under the Local Government 2002 in association with the long-term plan or developed for the purpose of the local governance statement
- the power to adopt a remuneration and employment policy.

Finance Committee Meeting Minutes

Date: **Tuesday, 30 April, 2024**
Time: **9:00 a.m.**
Location: **Civic Centre, Te Iwitahi, 9 Rust Avenue**

In Attendance	Cr Paul Yovich (Chairperson) Cr Phil Halse (Deputy Chairperson) His Worship the Mayor Vince Cociurullo Cr Ken Couper Cr Deborah Harding Cr Patrick Holmes Cr Simon Reid
Also Present	Cr Nicholas Connop Cr Gavin Benney Cr Marie Olsen
Scribe	D.Garner (Democracy Adviser)

1. Declarations of Interest / Take Whai pānga

There were no declarations of interest made.

2. Apologies / Kore Tae Mai

There were no apologies.

3. Confirmation of Minutes of Previous Finance Committee Meeting / Whakatau Meneti

3.1 Minutes Finance Committee 3 April 2024

Moved By Cr Paul Yovich (Chairperson)
Seconded By Cr Deborah Harding

That the minutes of the Finance Committee meeting held on Wednesday 3 April 2024, having been circulated, be taken as read and now confirmed and adopted as a true and correct record of proceedings of that meeting.

Carried

Item 3.1

2

4. Information Reports / Ngā Pūrongo Kōrero

4.1 Financial Report for the 9 months ending 31 March 2024

Moved By Cr Patrick Holmes
Seconded By Cr Simon Reid

That the Finance Committee notes the operating results for the nine months ending 31 March 2024.

Carried

His Worship the Mayor joined the meeting at 9:15am during item 4.1.

4.2 Capital Projects Report for the 9 months ending 31 March 2024

Moved By Cr Patrick Holmes
Seconded By Cr Deborah Harding

That the Committee notes the Capital Projects Report for the period ending 31 March 2024.

Carried

4.3 Operations Report - Corporate Group - May 2024

Moved By His Worship the Mayor
Seconded By Cr Paul Yovich (Chairperson)

That the Finance Committee notes the Corporate Group operations report for May 2024 which contains statistics up to 31 March 2024.

Carried

Cr Nicholas Connop joined the meeting at 9:30am during item 4.3.

5. Public Excluded Business / Rāhui Tangata

Moved By Cr Paul Yovich (Chairperson)
Seconded By His Worship the Mayor

That the public be excluded from the following parts of proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RESOLUTION TO EXCLUDE THE PUBLIC**Move/Second**

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for passing this resolution
1.1 Commercial Property – May Quarterly Update	Good reason to withhold information exists under Section 7 Local Government Official Information and Meetings Act 198	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public, are as follows:

Item	Grounds	Section
1.1	To enable Council to carry on without prejudice or disadvantage commercial activities. To enable Council to carry on without prejudice or disadvantage negotiations (including commercial and industrial negotiations).	S7(2)(h) S7(2)(i)

Carried

6. Closure of Meeting / Te katinga o te Hui

The meeting concluded at 10:05am.

Confirmed this 5th day of June 2024

Cr Paul Yovich (Chairperson)

4.1 Financial Report for the 10 months ending 30 April 2024

Meeting: Finance Committee

Date of meeting: 5 June 2024

Reporting officer: Alan Adcock (General Manager – Corporate/CFO)

1 Purpose / Te Kaupapa

To provide the operating results for the ten months ending 30 April 2024.

2 Recommendation / Whakataunga

That the Finance Committee notes the operating results for the ten months ending 30 April 2024.

3 Background / Horopaki

Year to date

The year-to-date position is a surplus of \$10.4 million, compared to a budgeted surplus of \$39.8 million, resulting in an unfavourable variance of \$29.4 million.

The key contributor to this variance is significantly less subsidies and grants received YTD compared to budget resulting in a \$16.4 million shortfall in subsidies and grants. This is mainly due to delays and/or timing differences in completing Transportation projects and is direct consequence of having such a large capital program that is partly funded by external funding.

Similar to the April Finance Report, two timing differences have impacted this month's year to date results:

- The allocation of pay periods in the phased budget has caused an unfavourable year to date variance in personnel costs. This is a timing difference and will correct itself by the end of the financial year.
- Insurance was phased in May in the revised budget. The timing of the actual expense has occurred in March, contributing to the year to date variance in other expenses of \$10.1 million.
- The phasing of the budgets for Transportation and Community varying from the timing of actual spend.

This unfavourable variance reduces significantly according to this month's updated full year forecast.

Full year forecast

The forecast net surplus for the financial year ending 30 June 2024 is \$12.3 million compared to the budgeted surplus of \$29.6 million resulting in an unfavourable variance of \$17.3 million. These results are based on forecast figures provided by budget managers in April 2024. The next forecast will be completed by budget managers in May 2024.

The forecast position continues to show significant variances throughout most of the activities, making variance commentary and analysis more complex. For the next financial year, staff are intending to provide senior management with additional detailed variance reporting as part of the monthly process. This will ensure any budget pressures are transparent and adequately explained. It is envisaged that this additional reporting will encourage accountability and assist with Councils relentless focus on finding operating efficiencies so costs can be reduced or avoided without compromising service delivery wherever possible.

Key full year forecast variances by activity include:

Details	Variance to budget	Explanation
Other Expenses \$830k unfavourable. (Includes an overspend of \$73k other expenses, unbudgeted loss on disposal of \$3.0m and an underspend of opex on projects of \$2.3m). Key variances as follows:		
Community Facilities and Services (\$816k) favourable		
Parks and Recreation	\$787k	Various cost centres
Parks and Recreation	\$460k	Loss on disposal of assets
Parks and Recreation	\$340k	Opex on projects
Community Development	\$540k	Opex on projects
Community Development	\$546k	Loss on disposal of assets
Community Development	(\$2.2m)	\$3m Hihiaua Cultural Centre capital grant to be paid in 2024/25 year. \$1m payment is included in YTD actuals.
Civil Defence	(\$933k)	EOC Grant not yet paid
Support Services \$616k unfavourable		
Business Support	\$262k	Cleaning, security and maintenance
CE Overheads	\$152k	Unbudgeted Riskpool call
ICT	\$804k	Payments to external contractors, computer software expenses, capex recoveries not yet charged to WIP
ICT	(\$611k)	Opex on projects
People & Capability	(\$206k)	Various cost centres

Infrastructure Development	\$226k	Professional fees
Transportation (\$1.2m) favourable		
Traffic Services	\$321k	Maintenance contracts
Sealed pavements	\$623k	Maintenance contracts
Road Environment	\$428k	Maintenance contracts
Private Works	\$1.6m	Various
Unsubsidised Works	(\$2.3m)	Reduced spending on unsubsidised works
Emergency works	(\$1.6m)	Maintenance contracts – Further emergency spend for the year will be CAPEX only
Roading projects	(\$502k)	Opex on projects
Routine drainage	\$374k	Maintenance contracts
Water \$1.3m unfavourable		
3 Waters transition expenses	\$810k	Fully funded – offset by revenue
Loss on disposal of assets	\$414k	Non-cash loss on assets disposed
Solid Waste (\$1.2m) favourable		
Recycling & Collection	(\$1.1m)	Favourable to budget
Wastewater \$2.7m unfavourable		
Plant Operation	\$878k	R&M, landfill fees, external contractors
Other cost centres	\$591k	Various
Other cost centres	(\$269k)	Opex on projects
Loss on disposal (non-cash)	\$1.5m	Relating to Marsden Bay to Ruakaka wastewater treatment plan rising main upgrade
Stormwater \$387k unfavourable		
Stormwater	(\$819k)	Opex on projects
Wastes and drainage	\$382k	Various cost centres
Governance & Strategy (\$487k) favourable		
Strategy	\$143k	Professional Fees
District Development	\$371k	Commercial leases and Airport expenses
Strategy	(\$1.0m)	Opex on projects

Capital Income - \$18.0m unfavourable		
Other capital contributions	\$8.7m	Revenue recognition of capital contributions is dependent on milestones in the various funding agreements being achieved. Any delays in capital programme delivery will impact the timing of the associated revenue.
Development Contributions	\$1.4m	Year-to-date development contribution income received is tracking below budget. Future stages of some developments are on hold we may see this income stream to continue to be lower than budget.
Vested asset income	\$2.9m	Similarly to Development Contributions, year to date is currently tracking below budget. Note that vested asset income is a non-cash adjustment used to recognize the value of assets vested to Council therefore does not directly impact funding or debt.
Waka Kotahi NZTA capital subsidies	\$5.0m	Revenue recognition of capital subsidies is dependent on milestones in the various funding agreements being achieved. Any delays in the capital programme delivery will impact the timing of the associated revenue.

3.1 External Net Debt and Treasury

Total external net debt at the end of April 2024 was \$210.7 million compared to year-to-date budgeted net debt of \$222.9 million, resulting in net debt being \$12.2 million under budget.

As at 30 April 2024 cash and term deposits held of \$54.3 million was comprised of:

- \$10.0 million of term deposits relating to short term borrowings not yet required.
- \$20.0 million of term deposits relating to debt repayment prefunding.
- \$7.0 million of term deposits relating to excess cash not currently required.
- \$2.4 million cash on hand relating to the Whangarei Harbour Marina Management Trust loan not yet advanced.
- \$1.5 million cash on hand relating to contract retentions held.
- \$13.4 million of cash on hand.

4 Accounts Receivable and Arrears

Total arrears as at 30 April 2024 were \$7.8 million, \$2.8 million more than April last year, and \$0.9 million less than last month.

Land rates arrears decreased by \$0.8 million from last month and are \$1.0 million more than April last year (\$0.7 million current year and \$0.3 million prior year). Water rates are \$0.1 million more than April last year. Other debtors are \$1.7 million more than April last year, \$1.4 million being one debtor 90 days overdue.

5 Significance and engagement / Te Hira me te Arawhitī

The decisions or matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

Attachment 1 – Monthly key indicators

Attachment 2 – Monthly activity summary

Attachment 3 – Monthly income statement

Attachment 4 – Monthly income statements by activity

Attachment 5 – Treasury report

MONTHLY KEY INDICATORS
APRIL 2024

	YTD to April 2024					Full Year Forecast						
	Actual	Revised Budget		Variance	YTD	YTD Trend	Full Year Forecast		Revised Budget		Variance	YTD
		YTD \$ m	YTD \$ m				Current / previous month	2023-24 \$ m	2023-24 \$ m	2023-24 \$ m		
OPERATING												
Total Rates	105.1	106.4	(1.3)	🟡				127.8	128.4	(0.6)	🟡	
Subsidies and Grants	11.1	14.4	(3.3)	🔴				16.6	17.4	(0.8)	🟡	
User Fees	14.9	15.1	(0.2)	🟡				17.5	18.1	(0.6)	🟡	
Total Operating Income	143.2	145.1	(1.9)	🟡	⬇️			177.2	177.1	0.1	🟢	
Personnel Costs	29.9	29.1	(0.8)	🟡				35.4	36.0	0.6	🟢	
Other Operating Expenditure	70.6	60.4	(10.2)	🔴				90.4	90.4	0.0	🟢	
Total Operating Expenditure	158.9	148.5	(10.4)	🔴	⬇️			196.2	197.5	1.3	🟢	
Surplus/(Deficit) from Operations	(15.7)	(3.5)	(12.2)	🟡	⬇️			(19.0)	(20.4)	1.4	🟢	
Total Capital Income	29.1	43.5	(14.4)	🔴				35.6	50.7	(15.1)	🔴	
Total Surplus/(Deficit)	10.4	39.8	(29.4)	🔴	⬇️			12.3	29.6	(17.3)	🔴	
EXTERNAL DEBT FUNDING												
External Net Debt	210.7	222.9	12.2	🟢								
Net Interest on debt	6.1	7.3	1.2	🟢				7.3	8.8	1.5	🟢	

KEY
🟢 Favourable to budget
🟡 Unfavourable, but within 5% of budget
🔴 Unfavourable, over 5% of budget
⬆️ Favourable to previous month
⬇️ Unfavourable to previous month

Note: The above information includes excerpts taken from the Monthly Income Statement. The shaded lines above represent key totals from the Monthly Income Statement but are not totals of the lines above.

MONTHLY ACTIVITY SUMMARY
 APRIL 2024

	YTD to April 2024					Full Year Forecast				
	Actual Surplus/ (Deficit)	Revised Budget Surplus/ (Deficit)	Variance Surplus/ (Deficit)	YTD Indicator	YTD Trend Current / previous	Full Year Forecast Surplus/ (Deficit)	Revised Budget Surplus/ (Deficit)	Variance Surplus/ (Deficit)	Full Year Indicator	
		Surplus/ (Deficit)	Surplus/ (Deficit)		Trend Current / previous		Surplus/ (Deficit)	Surplus/ (Deficit)		
Transportation	(8.0)	9.5	(17.5)	●	⬇️	(14.6)	0.8	(15.4)	●	
Water	2.4	4.9	(2.5)	●	⬆️	1.9	2.5	(0.6)	●	
Solid Waste	(2.6)	(3.5)	0.9	●	⬆️	(5.7)	(7.0)	1.3	●	
Waste Water	11.2	12.4	(1.2)	●	⬇️	10.5	11.7	(1.2)	●	
Storm Water	(4.1)	(2.9)	(1.2)	●	⬇️	(6.1)	(5.0)	(1.1)	●	
Flood Protection	0.1	0.2	(0.1)	●	⬆️	0.1	0.2	(0.1)	●	
Community Facilities	(27.6)	(24.7)	(2.9)	●	⬇️	(41.1)	(45.2)	4.1	●	
Governance & Strategy	(2.1)	(2.1)	0.0	●	⬆️	(3.5)	(3.5)	0.0	●	
Planning & Regulatory	(1.5)	(1.9)	0.4	●	⬇️	(10.7)	(10.7)	0.0	●	
Support Services	45.5	48.2	(2.7)	●	⬇️	85.8	86.4	(0.6)	🟡	

KEY:
 Favourable to budget

 Unfavourable, but within 5% of budget

 Unfavourable, over 5% of budget

 Favourable to previous month

 Unfavourable to previous month

 No change to previous month

Note: The above information is at Council Operations level and excludes non-cash adjustments

MONTHLY INCOME STATEMENT
30 APRIL 2024

Council Summary	Actual	Revised Budget	Forecast	Revised Budget	Variance*
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	105,083	106,405	127,753	128,449	(696)
Subsidies and grants	11,113	14,420	16,632	17,440	(808)
Fees and charges	14,939	15,071	17,458	18,085	(627)
Interest revenue	2,371	1,273	2,975	1,835	1,140
Other revenue	9,687	7,916	12,354	11,275	1,079
Total operating income	143,194	145,085	177,172	177,084	88
Operating expenditure					
Other expenditure	70,574	60,429	90,442	90,370	(73)
Depreciation and amortisation	49,966	50,364	59,968	60,437	469
Finance costs	8,452	8,647	10,339	10,631	291
Personnel costs	29,944	29,105	35,445	36,029	584
Total operating expenditure	158,936	148,546	196,195	197,466	1,272
Surplus/(deficit) from operations	(15,742)	(3,461)	(19,022)	(20,382)	1,360
Plus capital income					
Development and other contributions	5,012	6,414	5,675	7,078	(1,402)
Other capital contributions	6,371	16,224	11,056	19,732	(8,676)
Waka Kotahi NZTA capital subsidies	17,709	20,885	18,903	23,934	(5,030)
Total capital income	29,093	43,523	35,635	50,743	(15,109)
Surplus/(deficit) including capital income	13,350	40,062	16,612	30,361	(13,749)
Plus non-cash income adjustments					
Vested assets income	3,442	7,004	5,543	8,405	(2,862)
Gain on disposal of assets	12	-	12	-	12
Total non-cash income adjustments	3,453	7,004	5,555	8,405	(2,850)
Less non-cash expenditure adjustments					
OPEX on capital projects**	3,567	7,248	6,870	9,122	2,252
Loss on disposal of assets	2,834	-	3,009	-	(3,009)
Total non-cash expenditure adjustments	6,400	7,248	9,879	9,122	(757)
Total non-cash adjustment	(2,947)	(244)	(4,324)	(717)	(3,607)
Total surplus/(deficit)	10,404	39,818	12,288	29,644	(17,356)

* Favourable variances are recorded as positive amounts (unfavourable variances as negative amounts)

** This expenditure is included within the Capital Projects Report

Summary Financial Performance By Activity

Activity	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Transportation					
Revenue	10,872	12,674	14,129	15,327	(1,198)
Capital Income	24,419	37,321	28,703	43,901	(15,198)
Expenditure	43,286	40,540	57,432	58,407	976
Surplus/(deficit) including capital income	(7,996)	9,456	(14,600)	821	(15,421)
Water					
Revenue	15,134	15,477	19,309	19,267	42
Capital Income	2,803	3,331	4,007	3,481	526
Expenditure	15,495	13,921	21,439	20,204	(1,235)
Surplus/(deficit) including capital income	2,442	4,887	1,878	2,545	(667)
Solid Waste					
Revenue	3,720	3,658	4,410	4,452	(42)
Capital Income	-	-	-	-	-
Expenditure	6,362	7,127	10,070	11,429	1,358
Surplus/(deficit) including capital income	(2,642)	(3,470)	(5,661)	(6,977)	1,316
Wastewater					
Revenue	23,103	22,587	27,764	27,197	567
Capital Income	888	1,397	982	1,491	(509)
Expenditure	12,763	11,574	18,277	16,978	(1,299)
Surplus/(deficit) including capital income	11,228	12,410	10,469	11,710	(1,242)
Stormwater					
Revenue	539	1,250	659	1,559	(900)
Capital Income	73	-	103	-	103
Expenditure	4,685	4,149	6,883	6,549	(334)
Surplus/(deficit) including capital income	(4,073)	(2,899)	(6,121)	(4,990)	(1,131)
Flood Protection					
Revenue	1,043	1,029	1,252	1,235	17
Capital Income	-	-	-	-	-
Expenditure	928	814	1,121	1,062	(60)
Surplus/(deficit) including capital income	115	214	131	173	(42)
Community Facilities and Services					
Revenue	4,166	4,884	11,215	9,931	1,284
Capital Income	910	1,474	1,819	1,870	(51)
Expenditure	32,682	31,108	54,112	56,973	2,861
Surplus/(deficit) including capital income	(27,606)	(24,750)	(41,078)	(45,172)	4,094
Governance and Strategy					
Revenue	4,246	3,596	7,046	6,968	78
Capital Income	-	-	-	-	-
Expenditure	6,352	5,671	10,547	10,500	(46)
Surplus/(deficit) including capital income	(2,106)	(2,075)	(3,501)	(3,532)	32
Planning and Regulatory Services					
Revenue	10,449	10,445	14,069	14,481	(411)
Capital Income	(0)	-	21	-	21
Expenditure	11,956	12,325	24,805	25,134	330
Surplus/(deficit) including capital income	(1,507)	(1,879)	(10,715)	(10,654)	(61)
Support Services					
Revenue	76,024	75,008	117,167	115,909	1,258
Capital Income	-	-	-	-	-
Expenditure	30,526	26,841	31,355	29,472	(1,884)
Surplus/(deficit) including capital income	45,497	48,168	85,812	86,437	(626)

MONTHLY INCOME STATEMENT

Transportation	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Operating income					
Rates	88	71	101	85	17
Subsidies and grants	8,594	10,555	10,845	12,239	(1,394)
Fees and charges	1,600	1,496	1,919	1,790	130
Interest revenue	-	-	548	548	-
Other revenue	589	553	716	666	49
Overheads recovered	-	-	-	-	-
Total operating income	10,872	12,674	14,129	15,327	(1,198)
Operating expenditure					
Other expenditure	17,574	14,540	21,449	22,176	727
Depreciation and amortisation	21,129	21,735	25,537	26,082	545
Finance costs	1,851	1,634	4,885	4,595	(289)
Personnel costs	2,732	2,630	3,264	3,256	(7)
Overheads charged	-	-	2,298	2,298	-
Total operating expenditure	43,286	40,540	57,432	58,407	976
Surplus/(deficit) from operations	(32,414)	(27,865)	(43,303)	(43,080)	(222)
Plus capital income					
Development and other contributions	2,232	2,720	2,484	2,973	(488)
Other capital contributions	4,478	13,717	7,315	16,995	(9,680)
Waka Kotahi NZTA capital subsidies	17,709	20,885	18,903	23,934	(5,030)
Total capital income	24,419	37,321	-	28,703	43,901
Surplus/(deficit) including capital income	(7,996)	9,456	-	(14,600)	821
(15,421)					
Plus non-cash income adjustments					
Vested assets income	-	963	289	1,156	(867)
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	-	963	289	1,156	(867)
Less non-cash expenditure adjustments					
OPEX on capital projects**	235	833	498	1,000	502
Loss on disposal of assets	-	-	-	-	-
Total non-cash expenditure adjustments	235	833	498	1,000	502
Total non-cash adjustment	(235)	130	(209)	156	(365)
Total surplus/(deficit)	(8,231)	9,586	(14,809)	977	(15,786)

MONTHLY INCOME STATEMENT

Water	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	13,107	14,473	16,625	17,585	(960)
Subsidies and grants	631	-	1,066	477	589
Fees and charges	207	165	187	198	(11)
Interest revenue	1,156	829	1,404	995	409
Other revenue	33	10	26	12	14
Overheads recovered	-	-	-	-	-
Total operating income	15,134	15,477	19,309	19,267	42
Operating expenditure					
Other expenditure	6,971	5,857	8,709	7,820	(889)
Depreciation and amortisation	7,006	6,477	8,246	7,773	(474)
Finance costs	-	-	-	-	-
Personnel costs	1,518	1,587	1,833	1,961	128
Overheads charged	-	-	2,650	2,650	-
Total operating expenditure	15,495	13,921	21,439	20,204	(1,235)
Surplus/(deficit) from operations	(361)	1,557	(2,130)	(936)	(1,193)
Plus capital income					
Development and other contributions	1,120	1,414	1,271	1,564	(293)
Other capital contributions	1,683	1,917	2,736	1,917	819
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	2,803	3,331	-	3,481	526
Surplus/(deficit) including capital income	2,442	4,887	-	2,545	(667)
Plus non-cash income adjustments					
Vested assets income	951	1,270	1,332	1,523	(191)
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	951	1,270	1,332	1,523	(191)
Less non-cash expenditure adjustments					
OPEX on capital projects**	31	-	31	-	(31)
Loss on disposal of assets	415	-	414	-	(414)
Total non-cash expenditure adjustments	446	-	445	-	(445)
Total non-cash adjustment	506	1,270	887	1,523	(636)
Total surplus/(deficit)	2,947	6,157	2,764	4,068	(1,304)

MONTHLY INCOME STATEMENT

Solid Waste	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	(0)	-	(0)	-	(0)
Subsidies and grants	-	-	-	-	-
Fees and charges	2,140	2,363	2,823	3,150	(327)
Interest revenue	-	-	-	-	-
Other revenue	1,579	1,295	1,587	1,302	285
Overheads recovered	-	-	-	-	-
Total operating income	3,720	3,658	4,410	4,452	(42)
Operating expenditure					
Other expenditure	5,938	6,618	9,229	10,458	1,229
Depreciation and amortisation	238	195	275	234	(41)
Finance costs	-	19	25	25	-
Personnel costs	185	296	196	366	170
Overheads charged	-	-	345	345	-
Total operating expenditure	6,362	7,127	10,070	11,429	1,358
Surplus/(deficit) from operations	(2,642)	(3,470)	(5,661)	(6,977)	1,316
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	-	-	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	-	-	-	-	-
Surplus/(deficit) including capital income	(2,642)	(3,470)	-	(5,661)	(6,977)
Plus non-cash income adjustments					
Vested assets income	-	-	-	-	-
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	-	-	-	-	-
Less non-cash expenditure adjustments					
OPEX on capital projects**	-	-	-	-	-
Loss on disposal of assets	206	-	5	-	(5)
Total non-cash expenditure adjustments	206	-	5	-	(5)
Total non-cash adjustment	(206)	-	(5)	-	(5)
Total surplus/(deficit)	(2,848)	(3,470)	(5,666)	(6,977)	1,311

MONTHLY INCOME STATEMENT

Wastewater	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Operating income					
Rates	20,546	20,333	24,763	24,507	256
Subsidies and grants	-	51	-	51	(51)
Fees and charges	1,232	954	1,389	1,140	248
Interest revenue	1,304	1,247	1,591	1,496	95
Other revenue	20	2	21	2	19
Overheads recovered	-	-	-	-	-
Total operating income	23,103	22,587	27,764	27,197	567
Operating expenditure					
Other expenditure	3,987	2,655	5,512	4,044	(1,468)
Depreciation and amortisation	7,469	7,561	9,006	9,073	67
Finance costs	-	-	-	-	-
Personnel costs	1,307	1,359	1,574	1,676	102
Overheads charged	-	-	2,185	2,185	-
Total operating expenditure	12,763	11,574	18,277	16,978	(1,299)
Surplus/(deficit) from operations	10,339	11,013	9,487	10,220	(733)
Plus capital income					
Development and other contributions	888	1,397	982	1,491	(509)
Other capital contributions	-	-	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	888	1,397	-	982	1,491
Surplus/(deficit) including capital income	11,228	12,410	-	10,469	11,710
(1,242)					
Plus non-cash income adjustments					
Vested assets income	1,149	1,445	1,583	1,734	(151)
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	1,149	1,445	1,583	1,734	(151)
Less non-cash expenditure adjustments					
OPEX on capital projects**	323	551	388	657	269
Loss on disposal of assets	1,458	-	1,516	-	(1,516)
Total non-cash expenditure adjustments	1,781	551	1,904	657	(1,246)
Total non-cash adjustment	(632)	894	(321)	1,076	(1,397)
Total surplus/(deficit)	10,596	13,303	10,148	12,786	(2,639)

MONTHLY INCOME STATEMENT

Stormwater	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	-	-	-	-	-
Subsidies and grants	500	1,250	620	1,559	(939)
Fees and charges	-	-	-	-	-
Interest revenue	-	-	-	-	-
Other revenue	39	-	39	-	39
Overheads recovered	-	-	-	-	-
Total operating income	539	1,250	659	1,559	(900)
Operating expenditure					
Other expenditure	887	313	1,084	702	(382)
Depreciation and amortisation	3,426	3,368	4,095	4,042	(53)
Finance costs	-	-	-	-	-
Personnel costs	372	468	478	579	101
Overheads charged	-	-	1,226	1,226	-
Total operating expenditure	4,685	4,149	6,883	6,549	(334)
Surplus/(deficit) from operations	(4,146)	(2,899)	(6,224)	(4,990)	(1,234)
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	73	-	103	-	103
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	73	-	103	-	103
Surplus/(deficit) including capital income	(4,073)	(2,899)	-	(6,121)	(4,990)
(1,131)					
Plus non-cash income adjustments					
Vested assets income	1,080	3,327	2,078	3,992	(1,914)
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	1,080	3,327	2,078	3,992	(1,914)
Less non-cash expenditure adjustments					
OPEX on capital projects**	730	1,435	906	1,725	819
Loss on disposal of assets	41	-	50	-	(50)
Total non-cash expenditure adjustments	771	1,435	956	1,725	769
Total non-cash adjustment	309	1,892	1,122	2,267	(1,145)
Total surplus/(deficit)	(3,764)	(1,007)	(4,999)	(2,723)	(2,276)

MONTHLY INCOME STATEMENT

Flood Protection	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Operating income					
Rates	1,015	1,015	1,218	1,219	(1)
Subsidies and grants	-	-	-	-	-
Fees and charges	-	-	-	-	-
Interest revenue	28	13	34	16	18
Other revenue	-	-	-	-	-
Overheads recovered	-	-	-	-	-
Total operating income	1,043	1,029	1,252	1,235	17
Operating expenditure					
Other expenditure	623	500	751	684	(67)
Depreciation and amortisation	306	314	370	377	7
Finance costs	-	-	-	-	-
Personnel costs	-	-	-	-	-
Overheads charged	-	-	-	-	-
Total operating expenditure	928	814	1,121	1,062	(60)
Surplus/(deficit) from operations	115	214	131	173	(42)
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	-	-	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	-	-	-	-	-
Surplus/(deficit) including capital income	115	214	-	131	173
(42)					
Plus non-cash income adjustments					
Vested assets income	-	-	-	-	-
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	-	-	-	-	-
Less non-cash expenditure adjustments					
OPEX on capital projects**	-	-	-	-	-
Loss on disposal of assets	-	-	-	-	-
Total non-cash expenditure adjustments	-	-	-	-	-
Total non-cash adjustment	-	-	-	-	-
Total surplus/(deficit)	115	214	131	173	(42)

MONTHLY INCOME STATEMENT

Community Facilities and Services	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	-	-	-	-	-
Subsidies and grants	1,102	2,060	3,537	2,466	1,072
Fees and charges	745	686	842	793	49
Interest revenue	403	423	1,497	1,514	(17)
Other revenue	1,915	1,716	2,238	2,058	180
Overheads recovered	-	-	3,100	3,100	-
Total operating income	4,166	4,884	11,215	9,931	1,284
Operating expenditure					
Other expenditure	18,794	16,843	23,106	25,760	2,654
Depreciation and amortisation	6,735	7,265	8,432	8,718	286
Finance costs	1,851	1,634	7,091	6,802	(289)
Personnel costs	5,301	5,365	6,430	6,641	211
Overheads charged	-	-	9,052	9,052	-
Total operating expenditure	32,682	31,108	54,112	56,973	2,861
Surplus/(deficit) from operations	(28,516)	(26,223)	(42,897)	(47,042)	4,145
Plus capital income					
Development and other contributions	772	884	938	1,050	(112)
Other capital contributions	138	590	881	820	61
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	910	1,474	-	1,819	1,870
Surplus/(deficit) including capital income	(27,606)	(24,750)	-	(41,078)	(45,172)
Plus non-cash income adjustments					
Vested assets income	261	-	261	-	261
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	261	-	261	-	261
Less non-cash expenditure adjustments					
OPEX on capital projects**	1,544	2,610	4,074	3,243	(831)
Loss on disposal of assets	705	-	1,007	-	(1,007)
Total non-cash expenditure adjustments	2,249	2,610	5,081	3,243	(1,838)
Total non-cash adjustment	(1,988)	(2,610)	(4,820)	(3,243)	(1,577)
Total surplus/(deficit)	(29,593)	(27,360)	(45,898)	(48,415)	2,516

MONTHLY INCOME STATEMENT

Governance and Strategy	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Operating income					
Rates	-	-	-	-	-
Subsidies and grants	18	75	150	150	-
Fees and charges	(0)	-	(0)	-	(0)
Interest revenue	1,031	764	1,256	1,224	32
Other revenue	3,198	2,757	5,073	5,026	47
Overheads recovered	-	-	567	567	-
Total operating income	4,246	3,596	7,046	6,968	78
Operating expenditure					
Other expenditure	3,699	2,916	4,415	3,935	(480)
Depreciation and amortisation	65	64	79	77	(2)
Finance costs	287	104	350	376	26
Personnel costs	2,301	2,588	2,794	3,204	410
Overheads charged	-	-	2,908	2,908	-
Total operating expenditure	6,352	5,671	10,547	10,500	(46)
Surplus/(deficit) from operations	(2,106)	(2,075)	(3,501)	(3,532)	32
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	-	-	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	-	-	-	-	-
Surplus/(deficit) including capital income	(2,106)	(2,075)	-	(3,501)	(3,532)
Plus non-cash income adjustments					
Vested assets income	-	-	-	-	-
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	-	-	-	-	-
Less non-cash expenditure adjustments					
OPEX on capital projects**	516	1,100	642	1,626	984
Loss on disposal of assets	9	-	17	-	(17)
Total non-cash expenditure adjustments	525	1,100	659	1,626	967
Total non-cash adjustment	(525)	(1,100)	(659)	(1,626)	967
Total surplus/(deficit)	(2,631)	(3,175)	(4,160)	(5,158)	998

MONTHLY INCOME STATEMENT

Planning and Regulatory Services	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
	YTD \$000	YTD \$000	2023-24 \$000	2023-24 \$000	2023-24 \$000
Operating income					
Rates	-	-	-	-	-
Subsidies and grants	171	273	170	273	(103)
Fees and charges	8,377	8,674	9,562	10,214	(651)
Interest revenue	-	-	-	-	-
Other revenue	1,901	1,499	2,142	1,799	343
Overheads recovered	-	-	2,195	2,195	-
Total operating income	10,449	10,445	14,069	14,481	(411)
Operating expenditure					
Other expenditure	5,914	5,882	7,507	7,241	(266)
Depreciation and amortisation	57	60	70	72	2
Finance costs	-	-	266	266	-
Personnel costs	5,985	6,383	7,308	7,901	593
Overheads charged	-	-	9,654	9,654	-
Total operating expenditure	11,956	12,325	24,805	25,134	330
Surplus/(deficit) from operations	(1,507)	(1,879)	(10,736)	(10,654)	(82)
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	(0)	-	21	-	21
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	(0)	-	21	-	21
Surplus/(deficit) including capital income	(1,507)	(1,879)	-	(10,715)	(10,654)
(61)					
Plus non-cash income adjustments					
Vested assets income	-	-	-	-	-
Gain on disposal of assets	-	-	-	-	-
Total non-cash income adjustments	-	-	-	-	-
Less non-cash expenditure adjustments					
OPEX on capital projects**	-	-	-	-	-
Loss on disposal of assets	-	-	-	-	-
Total non-cash expenditure adjustments	-	-	-	-	-
Total non-cash adjustment	-	-	-	-	-
Total surplus/(deficit)	(1,507)	(1,879)	(10,715)	(10,654)	(61)

MONTHLY INCOME STATEMENT

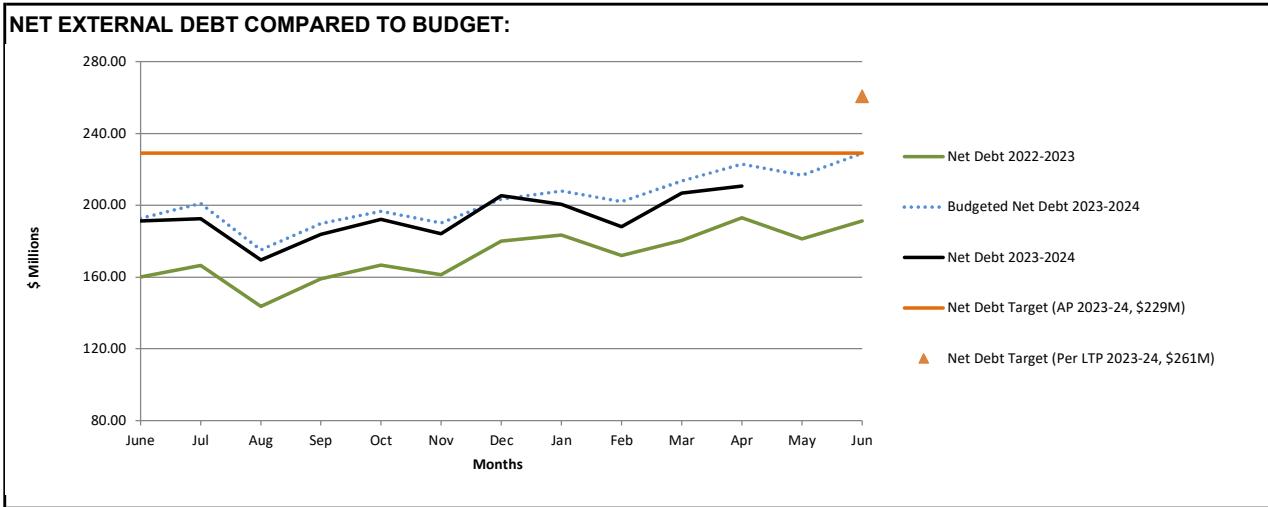
Support Services	2023-2024 YTD		Full Year		
	Actual	Revised Budget	Forecast	Revised Budget	Variance
		YTD \$000		2023-24 \$000	2023-24 \$000
Operating income					
Rates	72,726	72,769	87,463	87,444	19
Subsidies and grants	97	156	244	226	18
Fees and charges	638	734	736	800	(65)
Interest revenue	2,151	1,266	1,146	(36)	1,182
Other revenue	412	83	512	410	103
Overheads recovered	-	-	27,065	27,065	-
Total operating income	76,024	75,008	117,167	115,909	1,258
Operating expenditure					
Other expenditure	8,583	6,561	11,096	9,939	(1,157)
Depreciation and amortisation	3,535	3,324	3,857	3,989	132
Finance costs	8,165	8,525	2,224	2,489	265
Personnel costs	10,243	8,430	11,569	10,445	(1,124)
Overheads charged	-	-	2,609	2,609	-
Total operating expenditure	30,526	26,841	31,355	29,472	(1,884)
Surplus/(deficit) from operations	45,497	48,168	85,812	86,437	(626)
Plus capital income					
Development and other contributions	-	-	-	-	-
Other capital contributions	-	-	-	-	-
Waka Kotahi NZTA capital subsidies	-	-	-	-	-
Total capital income	-	-	-	-	-
Surplus/(deficit) including capital income	45,497	48,168	-	85,812	86,437
(626)					
Plus non-cash income adjustments					
Vested assets income	-	-	-	-	-
Gain on disposal of assets	12	-	12	-	12
Total non-cash income adjustments	12	-	12	-	12
Less non-cash expenditure adjustments					
OPEX on capital projects**	188	718	331	871	540
Loss on disposal of assets	-	-	-	-	-
Total non-cash expenditure adjustments	188	718	331	871	540
Total non-cash adjustment	(176)	(718)	(319)	(871)	552
Total surplus/(deficit)	45,322	47,450	85,493	85,566	(74)

TREASURY REPORT
30 APRIL 2024



S&P GLOBAL RATINGS CREDIT RATING:	AA	Outlook: Stable
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DEBT SUMMARY:	
As at 30 April 2024	
External Debt	
Opening public debt as at 1 April 2024	254,000,000
Plus loans raised during month	29,000,000
Less loan repayments made during month (Note: Facility movement has been netted)	(18,000,000)
Net movement in external debt	11,000,000
Total External Debt	265,000,000
Less: Cash balances (excluding funds held on behalf)	17,297,586
Term deposits (Funds held on deposit until required for project funding)	37,000,000
Total cash and term deposits	54,297,586
Total Net External Debt	210,702,414
<i>Note: Council also holds \$5.83m of LGFA borrower notes. These are not included in net external debt as per Council's Treasury Risk Management Policy.</i>	
External debt is represented by:	
Less than 1 Year	30,000,000
1-3 Years	67,000,000
3-5 Years	100,000,000
Greater than 5 Years	68,000,000
Total	265,000,000



Internal Funding*	
Community Development Funds	11,387,724
Property Reinvestment Reserve - Committed	-
Property Reinvestment Reserve - Available for Investment	21,585,402
Hikurangi Swamp	21,585,402
Waste Minimisation Reserve	838,138
Water Reserve	1,084,134
Wastewater Reserve	32,869,376
Total	106,911,020

*Note: Reserves Funding is disclosed to ensure transparency of Council's use of cashflow management to fund capital works.
Where funds are raised through property sales or targeted rates for Water, but they are not required for immediate investment in that asset category, Council's Revenue and Financing policy allows them to be used for other purposes, rather than being held on deposit.
To ensure total transparency of these we create Reserve Accounts so that the appropriate funding can be made available and transferred back when it is required. The timing of projects requiring these funds is set out in our Long Term Plan (LTP) and/or Annual Plan (AP).
These Reserves are not a liability to an external party, and are not part of Council's debt obligations.

The Property Reinvestment Reserve is split to record funds that have been already been committed to land purchases, and the remaining uncommitted balance that is available for other future investment purchases.

The only situation where our Net Debt would increase as a result of these Reserves is if major expenditure on Water Assets or property purchases is brought forward from the dates set out in the LTP/AP.

4.2 Capital Projects Report for the 10 months ending 30 April 2024

Meeting: Finance Committee

Date of meeting: 5 June 2024

Reporting officer: Alan Adcock (General Manager – Corporate/CFO)

1 Purpose / Te Kaupapa

To provide the Capital Projects Report for the period ending 30 April 2024.

2 Recommendation/s / Whakataunga

That the Committee notes the Capital Projects Report for the period ending 30 April 2024.

3 Background / Horopaki

This report provides an update on the Capital Projects expenditure to date compared with budget, including full year forecast and anticipated carry forwards.

4 Discussion / Whakawhiti kōrero

The Capital Projects expenditure as at 30 April is \$43.4m less than budget. The \$108.5m forecast expenditure for the full year remains optimistic. Although the business has revised the forecast carry forwards, the continuing expenditure trend casts doubt on the accuracy of the forecast. Therefore, the actual carry forwards are likely be higher by year end.

Significant carry forwards include:

Water Treatment Plant Upgrades	\$4.4 m
Community Buildings and Renewals	\$3.8 m
Kamo Reservoir Additional Capacity	\$3.7 m
Low Carbon Transport WHG- CBD bike and public transport facilities	\$3.6 m
Low Carbon Transport WHG- Raumanga Shared Path connection	\$3.6 m
Whangarei City Centre Plan Implementation	\$3.1 m
Cyclone Gabrielle (Transportation)	\$2.7 m
Seal Extensions – House Frontage Sealing	\$2.6 m
Three Mile Bush Reservoir Additional Capacity	\$2.4 m
Cloud Strategy/ICT	\$2.0 m
Dog Pound Renewals	\$1.7 m
Low Carbon Transport WHG- Kamo Shared path connection	\$1.5 m
Wastewater Treatment Plant Upgrades	\$1.3 m
Blue/Green Network	\$1.2 m
Coastal Structures Renewal	\$1.2 m

NEC Building Renewals	\$1.2 m
Commercial Property Renewals and Improvements	\$1.2 m
Tsunami Siren Renewals	\$1.1 m
Portal and Online Services	\$1.0 m

Note that the carry forwards above are mix of individual large projects and programmes of work.

5 Significance and engagement / Te Hira me te Arawhiti

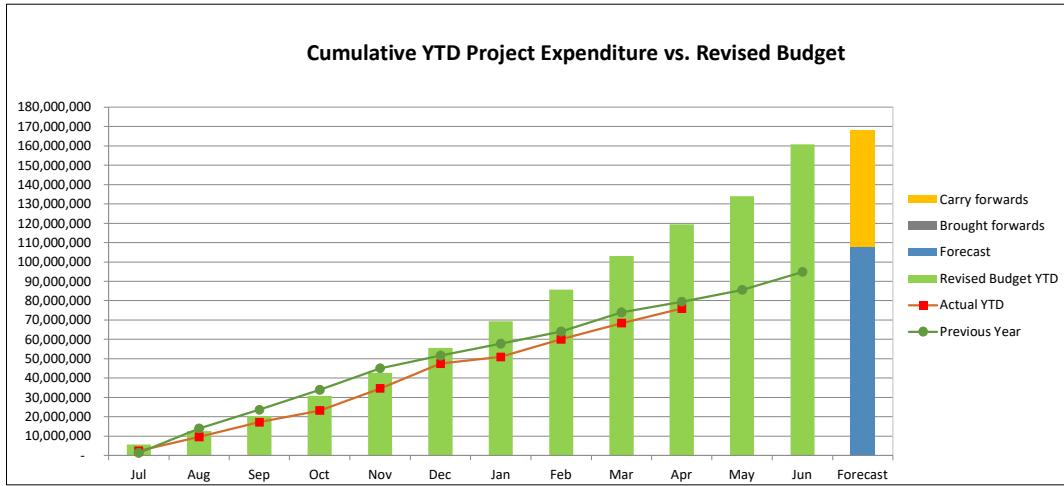
The matters of this Agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via Agenda publication on the website.

6 Attachments / Ngā Tāpiritanga

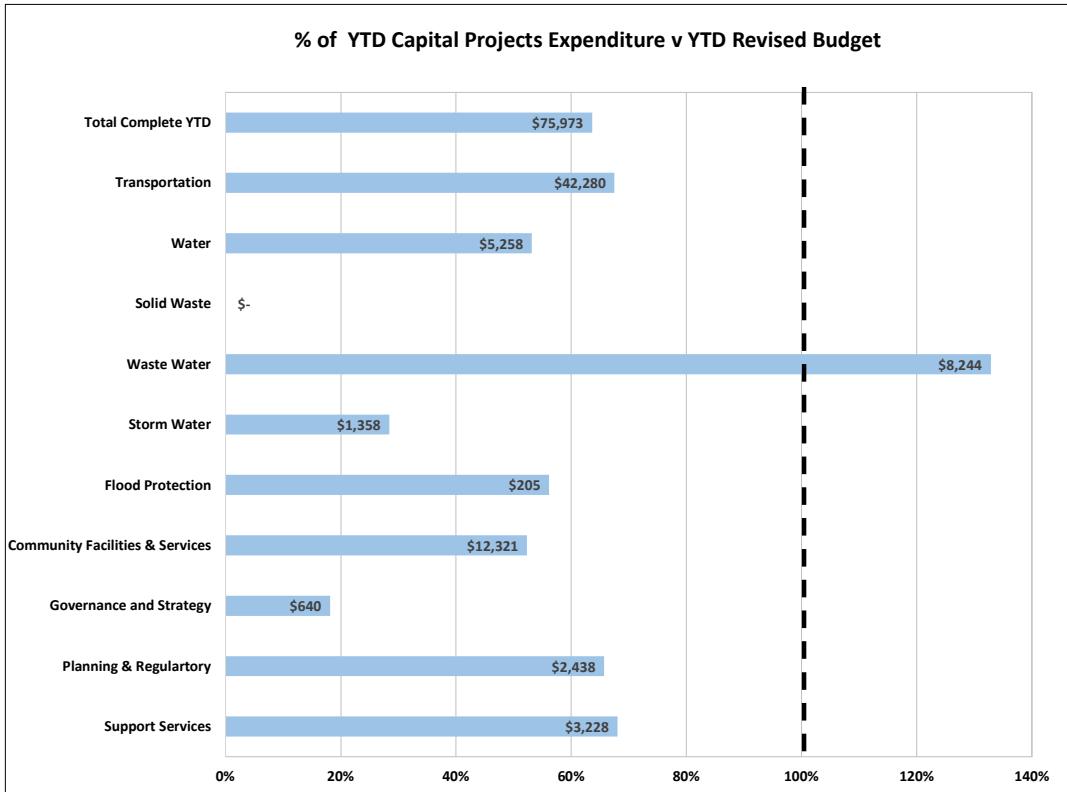
Attachment 1: Capital Projects Graphs April 2024

Attachment 2: Capital Projects Report April 2024

**CAPITAL PROJECT EXPENDITURE
AS AT 30 APRIL 2024**



The above graph illustrates Councils actual spend year-to-date compared to the prior year actuals, and the budget set as part of the Annual Plan/Long Term Plan. The green bars indicate the estimated timing of the budgeted spend as we progress through the year. This budget phasing occurs at the start of the financial year based on the information known at that time. The timing of the actual spend may differ to this phasing. The blue column indicates the level of capital spend expected by the end of the financial year. The yellow bar indicates project spend that is not expected to be completed this financial year, of which the budget will be carried forward to future years for completion. This forecast is updated periodically throughout the year.



The above graph shows what percentage of the phased budgeted capital programme has been achieved year to date. This can be useful in determining a snapshot view of the year to date progress as well as to highlight timing differences between the actual spend and timing of the phased budget.

CAPITAL PROJECTS REPORT

AS AT 30 April 24

(Project figures include both Operating and Capital Expenditure)

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Forecast Expenditure \$000	Full Year Revised Budget \$000	Net Carried Forwards \$000	Total Underspent/ (Overspent) \$000	Capital Income Actual YTD \$000	Full Year		
									Capital Income Forecast \$000	Capital Income Budget YTD \$000	Capital Income Full Year Budget \$000
Transportation											
Amenity Lighting	86	206	120	182	247	0	65	0	0	0	0
Bridge and Structural Renewals	700	2,714	2,013	1,254	3,256	800	1,203	0	(288)	(1,438)	(1,726)
Bus Shelters	64	108	43	64	129	0	65	0	(11)	(57)	(68)
Bus Terminal Development/Relocation	31	0	(31)	31	0	0	(31)	0	0	0	0
Coastal Protection Structures - Roading	7	76	69	20	92	0	72	0	0	0	0
Cycleways - Additional government funding	2	0	(2)	2	0	0	(2)	0	0	0	0
Cycleways - Subsidised	4,515	4,050	(465)	5,918	4,557	0	(1,361)	0	(268)	(2,147)	(2,415)
Cycleways - Unsubsidised Programmed Work	222	269	47	271	323	0	52	0	0	0	0
Cyclone Gabrielle	0	2,500	2,500	300	3,000	2,700	0	0	(365)	(1,825)	(2,190)
Drainage Renewals	1,194	2,359	1,165	1,780	2,831	0	1,051	0	(250)	(1,250)	(1,500)
Footpaths Renewals	749	706	(43)	848	848	0	0	0	(75)	(374)	(449)
Land for Roads	(54)	0	54	(54)	0	0	54	0	0	0	0
LCLR Major Bridge Repairs	217	886	669	217	1,063	0	847	0	(94)	(470)	(564)
LCLR Minor Improvement Projects	2,591	1,175	(1,416)	3,729	1,335	0	(2,393)	0	(85)	(623)	(708)
LCLR Lighting Improvements	0	206	206	0	248	0	248	0	(22)	(109)	(131)
LCLR New Footpaths	1,197	914	(283)	1,197	1,096	0	(100)	0	(97)	(484)	(581)
LCLR PT Infrastructure	0	192	192	0	231	0	231	0	(20)	(102)	(122)
LCLR Resilience Projects	1,015	2,740	1,725	1,015	3,180	0	2,165	0	(233)	(1,452)	(1,686)
LCLR Safety Improvements	2,403	3,784	1,381	3,275	4,257	0	982	0	(251)	(2,006)	(2,256)
LCLR Subsidised Seal Extensions	0	287	287	0	345	0	345	0	(30)	(152)	(183)
LED Streetlight Upgrades	(41)	0	41	(41)	0	0	41	0	0	0	0
Low Carbon Transport WHG- CBD bike and public trans:	844	3,460	2,616	1,000	4,600	3,600	0	(723)	(2,553)	(3,460)	(4,600)
Low Carbon Transport WHG- Kamo Shared path connec	1,815	4,262	2,447	3,300	4,795	1,495	(0)	(1,381)	(2,365)	(4,262)	(4,795)
Low Carbon Transport WHG- Raumanga Shared Path i	421	3,594	3,173	960	4,600	3,640	0	(960)	(1,395)	(3,594)	(4,600)
MBIE Projects	785	0	(785)	816	0	0	(816)	(1,250)	(671)	(1,500)	(1,500)
Parking Renewals	174	580	406	200	696	496	0	0	0	0	0
Seal Extensions - House Frontage Sealing	1,159	0	(1,159)	1,391	0	2,572	(3,963)	0	0	0	0
Seal Extensions - Unsubsidised	32	3,739	3,707	32	3,995	0	3,963	0	0	0	0
Sealed Road Pavement Rehabilitation	1,439	3,432	1,993	3,014	4,118	0	1,104	0	(364)	(1,819)	(2,183)
Sealed Road Resurfacing	6,665	5,995	(670)	7,090	6,090	0	(1,000)	0	(50)	(3,178)	(3,228)
Springs Flat Roundabout	3,244	1,489	(1,755)	4,285	2,482	0	(1,803)	(250)	(417)	(900)	(1,500)
Structures Component Replacement	1,291	1,778	487	2,134	2,134	0	0	0	(189)	(943)	(1,131)
Subdivision Works Contribution	23	49	27	59	59	0	(0)	0	0	0	0
Traffic Sign & Signal Renewals	584	1,217	633	915	1,460	0	545	0	(129)	(645)	(774)
Transport Planning Studies & Strategies	0	0	0	36	0	0	(36)	0	0	0	0
Unsealed Road Metalling	2,677	3,378	701	3,200	3,800	0	600	0	(224)	(1,790)	(2,014)
Urban Intersection Upgrades	6,107	4,083	(2,024)	6,759	4,900	0	(1,859)	0	(4)	(21)	(25)
Whangarei City Centre Plan Implementation	120	2,404	2,284	220	3,364	3,104	40	0	0	0	0
Transportation Total	42,280	62,635	20,354	55,418	74,131	18,407	306	(4,564)	(10,450)	(34,601)	(40,929)
Waka Kotahi Subsidy								(17,709)	(17,709)		
Transportation Total	42,280	62,635	20,354	55,418	74,131	18,407	306	(22,273)	(28,159)	(34,601)	(40,929)
Water											
Capital Projects (3 Waters)	(3)	0	3	(3)	0	3	(0)	0	0	0	0
Cyclone Gabrielle	15	0	(15)	15	0	0	(15)	0	0	0	0
Fairway Drive Pump Station Upgrade	0	150	150	20	236	216	0	0	0	0	0
Kamo Reservoir Additional Capacity	102	2,930	2,828	452	4,129	3,676	0	0	0	0	0
Leak Management (3 Waters)	0	0	0	0	0	0	0	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Forecast Expenditure \$000	Full Year Revised Budget \$000	Net Carried Forwards \$000	Total Underspent/ (Overspent) \$000	Capital Income Actual YTD \$000	Full Year Capital Income Forecast \$000	Capital Income Budget YTD \$000	Capital Income Full Year Budget \$000
Maungakaramea Reservoir Additional Capacity	10	40	30	30	205	175	(0)	0	0	0	0
Minor Projects - Emergency Works	137	180	43	367	426	0	60	0	0	0	0
Reservoir Rehabilitation - Programmed Work	6	0	(6)	6	0	0	(6)	0	0	0	0
Reticulation - Programmed Work	2,715	2,850	135	4,626	3,674	416	(1,368)	(237)	(237)	0	0
Three Mile Bush Reservoir Additional Capacity	131	1,095	964	335	2,671	2,448	(111)	0	0	0	0
Treatment Plant Upgrades	1,510	1,720	210	2,604	6,030	4,416	(989)	(1,445)	(2,499)	(1,917)	(1,917)
Waipu Water Reticulation	0	65	65	0	108	108	0	0	0	0	0
Water Meter Renewals	0	410	410	228	628	51	349	0	0	0	0
Water Treatment Plant & Equipment Replacement	636	449	(188)	766	538	80	(308)	0	0	0	0
Whau Valley New Water Treatment Plant	0	0	0	0	0	0	0	0	0	0	0
Water Total	5,258	9,889	4,630	9,445	18,645	11,589	(2,388)	(1,683)	(2,736)	(1,917)	(1,917)
Solid Waste											
Transfer Station Renewals	0	4	4	49	54	0	4	0	0	0	0
Transfer Station Upgrades	0	0	0	0	0	0	0	0	0	0	0
Solid Waste Total	0	4	4	49	54	0	4	0	0	0	0
Wastewater											
Capital Projects (3 Waters)	2	0	(2)	2	0	0	(2)	0	0	0	0
Laboratory Equipment Renewals & Upgrades	27	14	(12)	24	17	0	(7)	0	0	0	0
Sewer Network Renewal	4,014	1,253	(2,761)	5,414	1,504	0	(3,910)	0	0	0	0
Sewer Network Upgrades	895	1,609	714	907	2,758	668	1,183	0	0	0	0
Wastewater Assessment	83	43	(40)	107	52	0	(55)	0	0	0	0
Wastewater Pump Station Remote Monitoring	413	486	73	553	1,007	415	39	0	0	0	0
Wastewater Pump Station Renewals	261	224	(37)	306	269	0	(37)	0	0	0	0
Wastewater Reticulation Upgrade	0	18	18	0	22	0	22	0	0	0	0
Wastewater Treatment Plant Renewals	644	729	85	835	874	0	39	0	0	0	0
Wastewater Treatment Plant Upgrades	1,906	1,829	(77)	2,577	3,240	1,382	(719)	0	0	0	0
Wastewater Total	8,244	6,206	(2,039)	10,725	9,743	2,466	(3,448)	0	0	0	0
Stormwater											
Blue/Green Network	39	1,056	1,017	220	1,139	826	92	0	0	0	0
Improve Community Wellbeing & Placemaking (Storm)	74	270	197	103	366	263	(0)	(73)	(103)	(270)	(366)
Stormwater Catchment Management Plans & Assessm	173	260	87	304	340	0	35	0	0	0	0
Stormwater Renewals	550	1,439	889	1,550	1,897	400	(53)	0	0	0	0
Stormwater Upgrades	5	774	769	5	908	267	635	0	0	0	0
Transition to Sustainable Economy	518	980	462	648	1,193	361	183	(500)	(620)	(980)	(1,193)
Stormwater Total	1,358	4,778	3,420	2,831	5,842	2,118	893	(572)	(723)	(1,250)	(1,559)
Flood Protection											
Gravity Drainage Gates	0	0	0	180	316	0	136	0	0	0	0
Level Sensor Renewals	0	0	0	35	35	35	(35)	0	0	0	0
Pump Upgrades/Renewals	109	179	70	274	215	0	(59)	0	0	0	0
Stop/Control Bank Renewals	96	185	90	165	285	113	7	0	0	0	0
Flood Protection Total	205	365	160	654	851	148	49	0	0	0	0
Community Facilities & Services											
<i>Civil Defence</i>											
Civil Defence Emergency Management Equipment Ren	0	30	30	0	30	30	0	0	0	0	0
Civil Defence Emergency Management New Equipmen	0	6	6	0	6	6	0	0	0	0	0
Emergency Operations Centre - New Equipment	0	96	96	0	159	159	0	0	0	0	0
Tsunami Signage	0	29	29	0	29	29	0	0	0	0	0
Tsunami Sirens Renewals	0	600	600	200	1,929	1,129	600	0	0	0	0
Civil Defence Total	0	761	761	200	2,154	1,354	600	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Forecast Expenditure \$000	Full Year Revised Budget \$000	Net Carried Forwards \$000	Total Underspent/ (Overspent) \$000	Capital Income Actual YTD \$000	Full Year Capital Income Forecast \$000	Capital Income Budget YTD \$000	Capital Income Full Year Budget \$000
Community Development											
CCTV Upgrades & Improvements	268	236	(32)	292	297	0	5	(117)	(120)	(120)	(120)
Community Buildings Renewals & Improvements	57	115	58	92	132	0	41	0	0	0	0
Community Led Development	27	588	561	116	734	539	79	0	0	0	0
Pensioner Housing Renewals & Improvements	431	597	167	626	762	277	(142)	0	0	0	0
Community Development Total	782	1,536	754	1,127	1,925	816	(18)	(117)	(120)	(120)	(120)
Infrastructure Planning & Capital Works											
Blue/Green Network	74	1,549	1,474	524	2,093	1,262	308	0	0	0	0
Coastal Structures Renewal	295	1,164	869	595	1,712	1,190	(73)	0	0	0	0
Community Buildings Renewals & Improvements	3,332	4,529	1,197	4,032	7,997	3,806	158	0	0	0	0
Cyclone Gabrielle	233	260	27	290	353	512	(449)	0	0	0	0
Emerald Necklace - Sense of Place	169	0	(169)	169	0	0	(169)	0	0	0	0
Enable Housing Development & Growth	0	150	150	300	200	0	(100)	0	(300)	(150)	(200)
Improve Community Wellbeing & Placemaking (Comse)	931	1,840	909	3,106	2,196	189	(1,099)	(931)	(3,106)	(1,840)	(2,196)
NEC Building Renewals	0	340	340	50	1,310	1,230	30	0	0	0	0
Neighbourhood & Public Gardens Level of Service	0	0	(0)	(2)	0	0	2	0	0	0	0
Neighbourhood & Public Gardens Renewals	957	1,241	284	957	1,241	0	284	0	0	0	0
Playgrounds & Skateparks Level of Service	42	395	353	52	481	432	(4)	0	0	0	0
Playgrounds & Skateparks Renewals	53	250	197	53	382	329	0	0	0	0	0
Pohe Island Development	63	0	(63)	63	0	0	(63)	0	0	0	0
Sport & Recreation Growth	342	202	(139)	345	232	0	(112)	0	0	0	0
Sport & Recreation Level of Service	84	257	173	134	267	32	101	0	0	0	0
Sport & Recreation Renewals	609	1,031	422	1,179	1,528	350	(0)	0	0	0	0
Town Basin - Conversion of Carpark to Park	2	0	(2)	2	0	0	(2)	0	0	0	0
Visitor Destination Upgrades	72	182	110	92	237	345	(200)	0	(230)	0	(230)
Waterfront Programme	1,272	175	(1,096)	1,422	175	0	(1,246)	0	(470)	(470)	(470)
Infrastructure Planning & Capital Works Total	8,531	13,565	5,034	13,364	20,403	9,677	(2,638)	(931)	(4,106)	(2,460)	(3,096)
Libraries											
Book Purchases	445	1,006	560	570	1,207	440	196	0	0	0	0
Library Improvements	21	503	481	40	503	503	(40)	0	0	0	0
Library IT Equipment	106	121	15	130	145	0	15	0	0	0	0
Library Renewals	4	4	(0)	5	5	0	0	0	0	0	0
Libraries Total	576	1,632	1,056	745	1,859	943	172	0	0	0	0
Parks & Recreation											
Cemeteries Level of Service	93	56	(37)	120	120	0	1	0	0	0	0
Cemeteries Renewals	41	39	(2)	41	39	0	(2)	0	0	0	0
Cemetery Land Purchases	3	280	277	3	468	0	465	0	0	0	0
Coastal Structures Level of Service	36	78	41	36	130	0	93	0	0	0	0
Coastal Structures Renewal	237	10	(227)	237	32	0	(205)	0	0	0	0
Cyclone Gabrielle	705	893	188	935	1,048	0	112	0	0	0	0
Neighbourhood & Public Gardens Level of Service	43	1,189	1,146	838	1,427	476	114	0	0	0	0
Neighbourhood & Public Gardens Renewals	371	342	(30)	646	548	0	(98)	0	0	0	0
Neighbourhood Parks and Reserves	0	0	0	0	359	0	359	0	0	0	0
Parks Interpretation Information	48	89	41	48	89	23	18	0	0	0	0
Playgrounds & Skateparks Level of Service	0	0	0	0	80	80	0	0	0	0	0
Playgrounds & Skateparks Renewals	(37)	214	251	180	214	0	34	0	0	0	0
Pohe Island Development	0	19	19	70	89	19	0	0	0	0	0
Public Art	1	45	44	46	54	0	8	0	0	0	0
Public Toilets	287	246	(41)	287	273	0	(15)	0	0	0	0
Seawalls Renewal	0	0	0	0	0	0	0	0	0	0	0
Sport & Recreation Growth	368	1,077	708	668	1,077	408	0	0	0	0	0

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Forecast Expenditure \$000	Full Year Revised Budget \$000	Net Carried Forwards \$000	Total Underspent/ (Overspent) \$000	Capital Income YTD \$000	Full Year Capital Income Forecast \$000	Capital Income Budget YTD \$000	Capital Income Full Year Budget \$000
Sport & Recreation Level of Service	1	430	429	1	430	429	0	0	0	0	0
Sport & Recreation Renewals	(103)	533	637	497	1,039	323	219	0	0	0	0
Walkway & Track Renewals	92	32	(59)	405	53	0	(352)	0	0	0	0
Parks & Recreation Total	2,187	5,572	3,385	5,059	7,569	1,758	751	0	0	0	0
Venue and Events Whangarei											
Flags & Decorations	55	99	45	55	101	40	6	0	0	0	0
FN Venue - Entrance/ Lighting Enhancements	6	37	30	38	37	0	(2)	0	0	0	0
FN Venue - Furniture Upgrades	0	47	47	22	47	30	(5)	0	0	0	0
Forum North Venue Renewals	52	57	5	68	57	0	(11)	0	0	0	0
Forum North Venue Upgrades	108	110	2	137	110	15	(42)	0	0	0	0
NEC Building Renewals	11	124	113	38	161	75	47	0	0	0	0
NEC Building Upgrades	0	0	0	0	0	0	0	0	0	0	0
NEC Field Renewals	12	0	(12)	12	0	0	(12)	0	0	0	0
Venue and Events Whangarei Total	244	474	230	370	512	160	(18)	0	0	0	0
Community Facilities & Services Total	12,321	23,541	11,220	20,866	34,423	14,708	(1,151)	(1,049)	(4,226)	(2,580)	(3,216)
Governance and Strategy											
Airport Renewals & Improvements	0	637	637	0	637	637	0	0	0	0	0
Central City Carpark Upgrades & Improvements	71	84	13	71	84	13	(0)	0	0	0	0
Commercial Property Renewals & Improvements	10	1,150	1,140	10	1,450	1,225	215	0	0	0	0
Cyclone Gabrielle	0	0	0	0	0	0	0	0	0	0	0
Enable Housing Development & Growth	40	195	155	95	250	155	0	0	0	0	0
Improve Community Wellbeing & Placemaking (Strat)	150	75	(75)	150	150	0	0	(18)	(150)	(75)	(150)
New Airport Evaluation	321	830	509	391	1,226	835	(0)	0	0	0	0
Parihaka Transmission Mast Upgrade	48	235	187	248	872	610	14	0	0	0	0
WAMT Air Conditioning Upgrade	0	319	319	0	319	319	0	0	0	0	0
Governance and Strategy Total	640	3,526	2,886	966	4,989	3,794	229	(18)	(150)	(75)	(150)
Planning & Regulatory											
Dog Pound Renewals	2,438	3,710	1,272	3,038	4,777	1,739	(0)	0	0	0	0
Planning & Regulatory Total	2,438	3,710	1,272	3,038	4,777	1,739	(0)	0	0	0	0
Support Services											
Business Support											
Civic Centre	1,233	0	(1,233)	1,641	0	0	(1,641)	(4)	(4)	0	0
Council Vehicle Replacements	251	396	145	330	475	0	145	(66)	(71)	(25)	(30)
Forum North Venue Renewals - Bus Support	0	212	212	42	255	0	212	0	0	0	0
Furniture Renewals	0	18	18	4	22	0	18	0	0	0	0
Information Centre Upgrade	0	19	19	4	22	0	19	0	0	0	0
Business Support Total	1,484	645	(839)	2,021	774	0	(1,247)	(70)	(75)	(25)	(30)
ICT											
Application and System Upgrades	248	310	62	266	699	440	(7)	0	0	0	0
Cloud Strategy / ICT	236	1,361	1,126	387	2,417	2,029	1	0	0	0	0
Cyber Security	2	509	507	26	610	574	10	0	0	0	0
IT Equipment New	199	326	126	278	404	112	14	0	0	0	0
Portal and Online Services	952	1,417	465	1,289	2,205	1,078	(163)	0	0	0	0
ICT Total	1,636	3,923	2,286	2,246	6,335	4,234	(144)	0	0	0	0
Infrastructure Planning & Capital Works											
BOF Programme Delivery	104	156	52	244	226	0	(18)	(97)	(244)	(156)	(226)

	Actual YTD \$000	Revised Budget YTD \$000	Variance YTD \$000	Full Year Forecast Expenditure \$000	Full Year Revised Budget \$000	Net Carried Forwards \$000	Total Underspent/ (Overspent) \$000	Capital Income YTD \$000	Full Year Capital Income Forecast \$000	Capital Income Budget YTD \$000	Capital Income Full Year Budget \$000
Infrastructure Planning & Capital Works Total	104	156	52	244	226	0	(18)	(97)	(244)	(156)	(226)
<i>People & Capability</i>											
Office Furniture	3	21	18	35	35	0	(0)	0	0	0	0
People & Capability Total	3	21	18	35	35	0	(0)	0	0	0	0
Support Services Total	3,228	4,744	1,517	4,546	7,370	4,234	(1,409)	(167)	(319)	(181)	(256)
Total	75,973	119,397	43,425	108,538	160,825	59,202	(6,914)	(25,761)	(36,313)	(40,605)	(48,027)

4.3 Operations Report – Corporate Group – June 2024

Meeting: Finance Committee

Date of meeting: 5 June 2024

Reporting officer: Alan Adcock (General Manager – Corporate/CFO)

1 Purpose / Te Kaupapa

To provide a brief overview of work across functions and services that the Corporate Group is responsible for.

2 Recommendation / Whakataunga

That the Finance Committee notes the Corporate Group operations report for June 2024 which contains statistics up to 30 April 2024.

3 Background / Horopaki

The Finance Committee terms of reference list key responsibilities which include provision of an operations report from the Corporate Group.

This report provides a brief overview of some of the operational highlights across functions and services of the Corporate Group, including comment on some future planned activities. This report contains statistics up to 30 April 2024 and other narrative is provided as a general update.

4 Significance and engagement / Te Hira me te Arawhiti

The decisions or matters of this agenda do not trigger the significance criteria outlined in Council's Significance and Engagement Policy, and the public will be informed via agenda publication on the website,

5 Attachments / Ngā Tāpiritanga

Attachment 1 – Corporate Group Operations Report – June 2024 (statistics to 30 April 2024)

Operations Report Corporate Group

June 2024
(statistics to 30 April 2024)

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1. Management Update

This report contains statistics up to 30 April 2024 and other narrative is provided as a general update.

1.1 Procurement Reporting – Contracts Approved Under Delegated Authority

Contracts have been reviewed and there are none to report for this period.

1.2 Current Priorities and Challenges

The challenges and priorities for the Corporate Group are outlined in the report under each department. In summary, the main issues are:

- ongoing work related to the 2024-34 Long Term Plan to incorporate the impacts of the impending repeal of Affordable Waters
- progressing actions across the organisation arising from the audit of the 2022/23 Annual Report
- implementation phase of several ICT projects
- working with ratepayers to minimise rates arrears, and
- managing ongoing operational cost pressures.

1.3 Te Iwitahi

We are very close to issuing the Final Completion Certificate to Canam, which is only given once the 12 month Defect Liability Period (following practical completion last May) has elapsed and all identified defects are remedied. At the time of writing this report there are still a few minor issues that are Canam's responsibility still to be resolved, but these should be completed soon.

On 15 May Te Iwitahi was recognised as a winner in the Commercial category of the Auckland Branch of the Institute of Architect's Awards. An excerpt from the judges' citation is included below:

This ambitious civic building places the community, council staff and principles of placemaking at the very heart of the design approach. Disparate functions have now been centralised in the Knowledge Hub precinct of Whangārei. Liaison with local hapū, a rōpū kaumātua, has resulted in a building that reflects universal multi-cultural themes and a strong tikanga Māori narrative. The transparent form engages the public in democratic processes and functions. A strong axial plan connects the pōhutakawa-fringed forecourt to customer services, community theatre and council chambers. A logical and coherent internal programme above the public area sees workstations and shared staff spaces configured around a light-filled four-storey atrium. An attractive, collegial and comfortable working environment, the centre is highly popular with the community and staff.

Te Iwitahi will now be included as a finalist in the NZ Institute of Architect's Awards in November. It is also a finalist in two other significant awards in June – the NZ Commercial Projects and the NZ Property Council.

1.4 Civic Precinct Landscaping

Work continues to progress well, with the Rust Avenue street frontage complete, including planting, road marking and installation of the up-lights around the Old Library.

The next area to be progressed is the space between the Central Library and Old Library as well as the top end of Lovers Lane / Te Ara Hikoi a Kauika. There are numerous logistical challenges

with the phasing of work so that buildings and services remain available to the public without compromising site safety, fire egress, security, and heavy machinery access.

The photo below shows the construction of the public stage, which will also see the wheelchair ramp at the side of the Old Library brought up to code compliance.



2. Information Communications Technology (ICT)

2.1 Current Priorities and Challenges

Our current priority is the go-live of Eplan (District Plan Online) scheduled for 21 May subject to final approvals.

2.2 Operational Activities

The impact of a global Microsoft Search/Indexing fault has resulted in the Information Management team providing significant support for our Land Information Memorandum (LIM) / Project Information Memorandum (PIM) teams and the wider organisation.

ICT End User Support

Business as usual support

The number of tickets this month increased by 10%.

We have made significant progress in reviewing and reducing mobile telephony expenditure to identify potential cost savings.

We had 12 new staff join Council during April and have provided induction and co-ordinated training as needed.

Security

One priority 3 status security risk was raised for the month of April which was mitigated and closed.

ICT Systems Engineering

Managed Events/P1 Incidents for the month

There were no P1 incidents during the month of April.

Availability Management

A P2 event due to a scheduled change on 24 April resulted in an unexpected consequence that affected various systems of a minor nature. These were isolated and rectified by the Systems Engineering team.

Business as usual

For the month of April, our focus was on supporting the implementation of our new Health and Safety System, Multifunctional Printer Deployment, and the Te Iwitahi Wi-Fi Switch Redundancy Project.

Information Management

Business as Usual

- Ongoing Sentencing of files.
- Review of Cemetery holdings off site to ascertain amount of digitisation required.
- Over 300 physical files that have been digitised have been destroyed.
- Ongoing reporting out of Kete on adoption, deletions, and monitoring. Next step – investigate additional reporting to review folder creation and clean-up work for existing folders created by staff already in use.
- Initial look at content and training format for refresher training on Harmon.ie. Next step – develop a training plan and schedule training.

- Ongoing business engagement – identification of areas across the organisation that require additional support with Kete.
- Destruction of physical Independent Qualified Person (IQP) files.

ICT Projects

<u>Eplan</u> <u>(District Plan online)</u>	Government gazetted the National Planning Standards and a requirement for an electronic process for the public to make submissions on proposed changes to the plan.	Execution	<ul style="list-style-type: none"> • Go Live readiness: <ul style="list-style-type: none"> - Production environment is getting set-up. - Remediation of final defects and errors. - End user administration training scheduled. - Final Go Live preparations commenced. - Go/No Go meeting scheduled. - Go Live – 21 May
<u>HRIS</u>	Implementation of Technology One HRIS Modules	Execution	<ul style="list-style-type: none"> • Go Live readiness: <ul style="list-style-type: none"> - Soft launch for People & Capability staff on 1 June. - Preparation of training materials and schedule for staff commenced. - Go Live for staff – 1 July.
<u>Health & Safety</u>	Implementation of a H&S Application	Execution	<ul style="list-style-type: none"> • Configuration to be completed by mid-May. Tentative go live date has been moved to 10 June. • System testing has commenced. • A bulk load from Active Directory has been pushed into the new System and is currently being reviewed.
<u>Multi-Function Device Contract</u>	Printer Fleet Replacement	Planning	<ul style="list-style-type: none"> • Civic Centre fleet roll out started 6 May. Deployment of fleet across the whole business and locations to continue until end of May.
<u>PLM</u>	Project Lifecycle Management module in TechOne	Execution	<ul style="list-style-type: none"> • Scope has been confirmed. ICT to Go Live first, Infrastructure to follow once Investment Management Framework (IMF) has been introduced to the business. • Completed config of multi-year budgeting/forecasting. • ICT system testing completed.
<u>IAAS</u>	IaaS contract structure review	Execution	<ul style="list-style-type: none"> • Team has reviewed costs for the proposed contract structure, however, still to be confirmed. • Draft contract to be finalised and then to be presented to Council.

<u>Digital Transformation</u>		Execution	<p>Is The Game On</p> <ul style="list-style-type: none"> - Training to be provided to field staff. - Tentative Go Live 8 July. <p>Teams/Project Folder Wizard</p> <ul style="list-style-type: none"> - Design (Look and feel) of wizard commenced. - UAT & Training planned for late May. - Go Live for early June.
<u>Service Management Tool</u>		Planning	<ul style="list-style-type: none"> • Completed first meeting/workshop to determine the project brief. Project brief document under action.
<u>Grants & Funding App</u>	Grants & Funding management system	Planning	<ul style="list-style-type: none"> • Concept Paper completed and to be reviewed by Applications Architect. • Once confirmed procurement of application can begin.
<u>GIS Transformation</u>		Initiation	<ul style="list-style-type: none"> • Eagle has created a Terms of reference and Roadmap for work to be reviewed by Digital Steering Group. • Once SOW has been approved, Discovery workshops can commence.
<u>AlphaOne / Build Upgrade</u>	Upgrade to front end interface	Planning	<ul style="list-style-type: none"> • Project team is being formed. • Discovery workshop planned to finalise scope.
<u>Tech One – 2024A Release</u>	Upgrade to 2024A Release	Execution	<ul style="list-style-type: none"> • 2024A upgraded on test platform. • Scheduled for 10 May.

3. Finance

3.1 Current Priorities and Challenges

Key priorities this month include:

- Long Term Plan and associated audit
- Planning for the 2024 Annual Report and associated audit
- Forecasting and monthly reporting
- Review of Treasury Risk Management Policy
- Discussion and active participation with Project Lifecycle Management (PLM) project, including investigating implications of multi-year forecasting.

Key challenges this month include:

- Long Term Plan progress
- Managing external funding.

3.2 Operational Activities

2023-24 Financial Year

A full year forecast was revised by budget holders in the month of April. This result will be reported to the Finance Committee in the Financial Report for the 10 months ending 30 April 2024.

2024-2034 Long Term Plan (LTP)

Several changes are still being made to the draft LTP budget. Briefings have been held with Elected Members to discuss submissions received and draft recommendations for the deliberations meeting. Funding options for additional budget items as a result of submissions and Elected Member requests are currently being worked through. Any changes made need to align with the current Financial Strategy and Levels of Services to avoid triggering further consultation and potential delay of the adoption of the LTP.

Until all changes as a result of deliberations are confirmed, little progress can be made with the completion of the Long Term Plan budget. Staff have been meeting with audit staff to address queries as they arise.

With deliberations being delayed, the timeline is very condensed. Finance staff have a significant volume of work post deliberations to update the financial statements and supporting documentation for final audit and adoption of the LTP.

2023-24 Annual Report and Audit

Planning is underway for the end of financial year and the preparation of the 2023-24 Annual Report. The timetable is being worked through with external auditors. With the combination of an LTP audit, an interim audit for the 2024 financial year, final audit for the Annual Report (including CCOs) and final audit of the LTP it will be a very busy period for both Council staff and Deloitte auditors.

Because of the workload associated with the Long Term Plan, and the subsequent delay in commencing Annual Report work, the legislative deadline extension available for the adoption of the Annual Report provides a welcome solution. The draft timeline currently assumes adoption of the Annual Report will occur in November.

Staff have been asked to provide an update with regards to the Audit recommendations received during the 2023 audit. Due to the increased workload with the Long Term Plan, and the late completion of the 2023 audit it is unlikely that all recommendations will be resolved for the 2024 audit. Progress will be reported to the Risk and Audit Committee.

4. Revenue

4.1 Current Priorities and Challenges

Priorities:

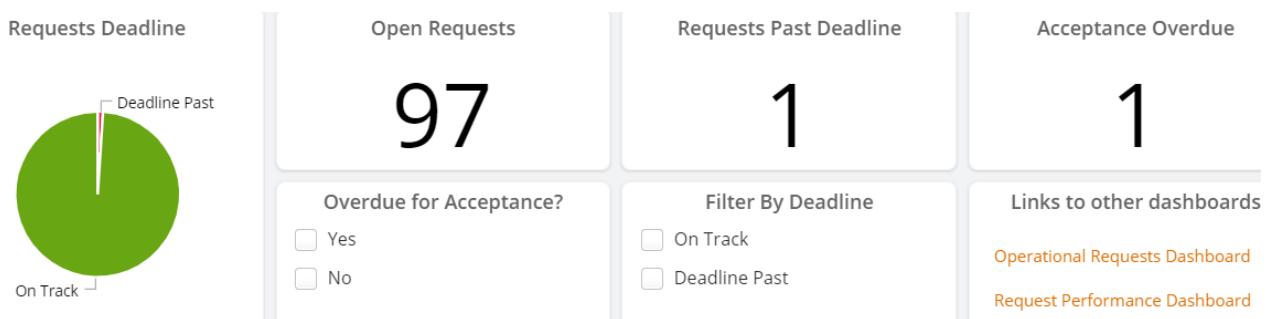
- 2024-34 Long Term Plan and concurrent consultation on rating policy.
- 2023-24 year end and 2024-25 year start.

Challenges:

- High level of customer debt.
- Year-end tasks in addition to business as usual.

4.2 Request System Dashboard

At 2 May 2024



The one request past deadline and acceptance overdue is a duplicate that we have been unable to close in the system, despite the work being complete.

There were 447 online customer service requests received in April 2024, 1 less than April last year. The 96 unresolved requests are: 21 from May, 39 from April, 9 from March, 5 from February, 5 from January and 17 from 2023 (waiting inspection by valuers).

4.3 Operational Activities

Projects

In April the focus was:

- Testing of TechnologyOne upgrade
- 2024-34 Long Term Plan.

Operations

There were 151 property sales in April. Sales are tracking 93% of 2022-23.

The Office of the Valuer General (OVG) has notified Council the dates for the 2024 General Revaluation:

- 01/07/2024 Revaluation date (date all properties will be valued at)
- 25/10/2024 Basis to the OVG (the new values and explanation of how values determined “Basis”)
- 04/11/2024 Onsite audit by the OVG and status (green/orange/red) determined
- 15/11/2024 Certification (if status “green” or “light-orange” (few changes to be made before implementation)
- 18/11/2024 Implementation (Valuation notices normally sent within a week of implementation).

Please note, a detailed project plan will be prepared, including a communications plan. This year the sector has seen many general revaluations receive a red light status when audited which has delayed implementation by 4-5 months. If a council misses its slot in the OVG's calendar then resubmission is programmed when the OVG has time. For example and being of a similar size, Tauranga City Council's 2023 General Revaluation was only implemented after Easter this year. We are hoping that the ratepayers will receive their revaluation notices as planned, however, given that Auckland is scheduled to be revalued before Whangarei, any further work required by the OVG following their audit may adversely impact our timeline.

Collections

At 30 April 2024, total land rates due are \$29.2 million including prior arrears of \$1.8 million (\$1.2 million Māori freehold land) current years arrears of \$2.1 million and instalment 4 due 20 May \$25.2 million.

An analysis of number of properties with arrears from prior years and by current year instalments is:

Property category	Number of properties with arrears: prior year and current year instalments				
	Total	Prior years	Instalments 1-3	Instalments 2-3	Instalment 3 only
Business	50	8	7	10	25
Rural	73	15	19	10	29
Residential	1,222	48	336	221	617
Whenua Māori	199	49	127	14	9
Total	1,544	120	489	255	680

The majority of debtors are late paying the third instalment only, however the number who have not paid the first and/or second instalment is concerning. Included in the prior years' arrears debtors are many estates that take considerable time to recover.

Analysis of the arrears by recovery group are:

Property category	Recovery group			Amounts		
	Arrangement	Mortgage	No Mortgage	Highest	Average	Total
Business	20	1	29	\$52,340	\$5,490	\$280,000
Rural	17	4	52	\$27,095	\$2,967	\$237,400
Residential	515	16	691	\$24,219	\$1,289	\$1,664,200
Whenua Māori	55	N/A	N/A	\$83,629	\$8,749	\$1,758,500
Total	607	21	772			\$3,940,100

While the highest number of debtors are classified "No Mortgage", during May-July the team will search the property's record of title for a further check as to whether a mortgagee is registered, and the debt will be reclassified. In July, mortgagees will be advised of rates arrears. If these remain unpaid three months later, a demand will be sent to mortgagee.

During March-April the collections team contacted those that had not paid following the February arrears communication. Following the 20 May due date, debtors will receive a reminder. In June, the remaining debtors will receive notice that arrears will be sought from the mortgagee or referred for debt recovery.

5. Business Support

5.1 Current Priorities and Challenges

Current priorities include:

- Blinds and brackets installation in Te Iwitahi
- Cleaning contract procurement – evaluation phase
- Fleet vehicle replacements.

Current challenges include:

- Managing final defect remediation at Te Iwitahi with our Project partners.
- Liaising with contractors to ensure Health and Safety and inductions are up to requirements as well as managing scheduling of works to reduce disruption to staff.

5.2 Operational Activities

Procurement

Internal

- General advice and assistance to staff working on procurement related projects.
- Ran refresher training to enable staff to continue upskilling in procurement.

Strategic

- Continuing to work with ICT to understand Council's requirements for managing the Procurement, Supplier and Contract Management processes within Council, with the aim being to determine the best way forward.
- Concluding involvement in the IaaS contract renewal project with ICT – a very successful project that will result in significant improvements and cost benefits to Council.

Major work streams in procurement in April have included:

Service/Good Being Procured	Detail	Procurement Commencement Date	Business Owner	Date Advertised on GETS	Expected End Date
Cleaning	Civic buildings cleaning contract	January 2023	Business Support	February 2024	July 2024
After Hours Call Services	Provision of telephone answering services after core business hours	August 2023	Customer Services	April 2024	July 2024
Library Books	Supply of library books	To be determined	Library	To be determined	To be determined
Veterinary Services	Services required at Animal Control facility	May 2024	Health and Bylaws	To be determined	July 2024
Pensioner Housing – Grounds Contract	Maintenance of pensioner housing grounds	To be determined	Community	To be determined	To be determined

Sustainability

End of Financial Year Emissions Reporting

With the EOFY approaching, we will soon know our carbon footprint of Whangārei District Council activities for the year FY2023-2024. Due to our Green, Social and Sustainability Loan for the Te Iwitahi building from the Local Government Funding Agency (LGFA), we are required to report our energy, water and waste data to them.

WDC Performance against FY2022-2023 Emissions Reduction Targets

The below table shows our performance for the FY 2022-2023 against our emissions reduction targets, measured in tonnes of carbon dioxide equivalents (tCO2-e).

	Target FY2022-2023	Actual FY2022-2023	tCO2-e Difference (Target v. Actual)	% Difference (Target v. Actual)
Total	10,614	10,837	+223	+2%
Scope 1	275	554	+279	+101%
Scope 2	1,577	1,029	-548	-35%
Scope 3	3,883	4,255	+372	+10%
WWTP	4,879	4,999	+120	+2%

As shown, we were 2% above our total target and only our scope 2 emissions decreased which is our purchased electricity. Scope 1 which is fuel (stationary and mobile), gas and fertiliser consumption increased by 101%, mainly due to the operation of the generator at the wastewater treatment plant while asbestos was being removed from the admin building. Scope 3 emissions also increased by 10%, which includes business travel, waste, leased assets, water and paper consumption, staff commute and contractor fuel.

Facilities Maintenance

Business as usual includes the following:

- Supporting Te Iwitahi staff with fleet, and staff services such as stationery, kitchen supplies, cleaning etc.
- Managing the remediation of defects and maintenance in Te Iwitahi with our Project partners. Air Conditioning faults have now been identified and solutions are largely in place.
- Taking care of requests from lost locker keys to toilet seat repairs.
- Overseeing facilities contracts servicing the whole organisation including contract meetings with Cleaners and Security Suppliers.

We have 42 open service requests for all Council premises. 22 of these relate to Te Iwitahi. The remaining 20 are requests for the Town Basin, Libraries, i-SITE and other Commercial Assets.



Photo above shows one of our local contractors and Reana Te Hei, Team Leader – i-SITE completing a project for Council. We have a number of small local businesses who regularly work with us on unique one-off requests such as this.

Leases and Licences

Many ground leases within our commercial portfolio have expired or are due for renewal, some of which also involve rent reviews. We have experienced significant delays awaiting new valuations from CBRE Limited. We are particularly focused on resolving the expired and overdue airport leases, which have proven time-consuming to address. Discussions are underway between WDC and WDA to establish ground rents and formalise an appropriate renewal process.

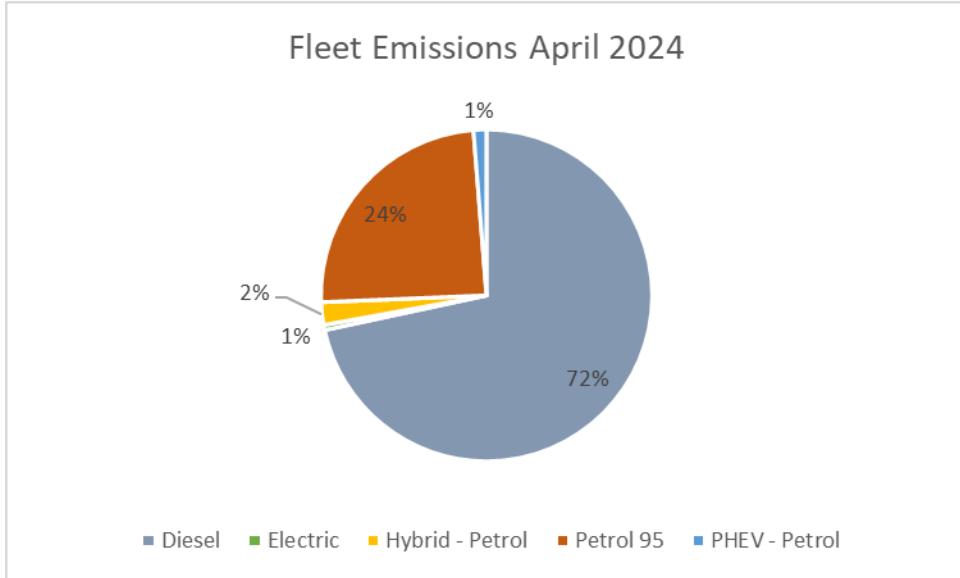
Additionally, the grazing licences for 30 Hikurangi Swamp properties are set to expire on 30 June 2024. Preparations for a new draft is in progress to be issued to all licensees.

We are also actively addressing the lease arrangements for the Ruakaka Recreation Centre (RRC), including accommodating their subleases with adjusted land sizes. Our focus also extends to updating expired Kindergarten leases and subsequently addressing leases for childcare centres.

We are also starting the process to register outstanding clubs not currently incorporated as Societies.

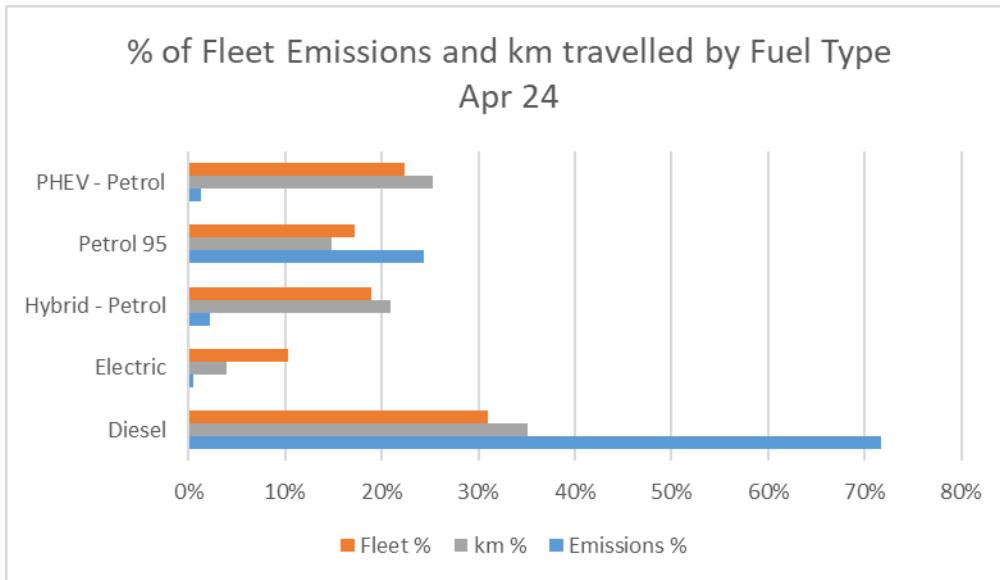
There are currently 57 leases and licenses in progress, they are made up of 23 new leases, 2 surrender/new lease, 14 rent reviews/renewals, 1 rent review/assignment, 6 rent reviews, 3 variations, 3 variation/renewal, 1 rent review/renewal/variation, 1 debt recovery of rent arrears and 3 assignments. 3 leases were finalised in April.

Fleet



The total fleet emissions for April 2024 were 11,086kg of carbon dioxide equivalents (CO₂-e). The highest proportion of emissions comes from our diesel vehicles (72%). April emissions were 0.4% lower than March 2024.

The chart below shows the percentage of emissions and kilometres travelled by fuel type.



The percentage of total kilometres (km) travelled by fuel type has been included this month, in addition to the percentage of total emissions. This is particularly interesting for PHEV – Petrol which has the second highest portion of km travelled, yet the second lowest portion of emissions. As expected, both Petrol and Diesel combustion engines contribute a higher emissions portion than their portion of km travelled.

We are currently reviewing vehicles due for replacement in line with our Fleet Policy. Investigations include intended vehicle use, safety factors and emissions. These factors will inform our decisions in regard to choice of vehicles to purchase.

Amongst the vehicles due for renewal are three older petrol driven Pool vehicles and a diesel van.

Our current fleet comprises 62 vehicles in total:

14	Plug in Hybrids (PHEV) - Petrol	22%
10	Petrol 95	16%
12	Hybrids – Petrol	19%
8	Electric	13%
18	Diesel	29%

6. Communications

6.1 Current priorities and challenges

The launch of Council's first e-newsletter was a key priority this month following the implementation of the Campaign Monitor platform earlier this year. The delivery of an eNewsletter is part of the 2022-25 Communication Strategy roadmap. With the e-newsletter now created, the team will soon launch a campaign to build the subscriber database.

Ongoing work continues to support consultations and engagement activities – particularly across our Infrastructure group, the LTP and the Dog Management Policy and Bylaw.

6.2 Operational activities

Media coverage

- Response to homeless situation
- Waipu Cove Road truck crash
- Dead ducks floating on stormwater ponds
- Man injured on bridge
- Millennium Copthorne to buy 8-10 Dent Street
- Future of freedom camping ambassador programme
- Rates rise “unaffordable”
- Abbey Caves rahui
- Shared path safety

Communications and engagement projects

A summary of campaigns of note include:

Campaign	Comment
Bylaw review consultations	Communications support for three bylaw Consultations – Dog Management Policy and Bylaw, Easter Sunday Shop Trading and Psychoactive Substances Policy.
Long Term Plan	Communications and graphics support for LTP.
Climate resilience	Communications support for Climate Adaptation Te Taitokerau joint working group and emissions reduction.
Airport Location Study Project	Ongoing engagement support provided to the Working Group while the site investigations continue. Data from the Metstation is being analysed and online information is being kept up to date.
Ruakaka Wastewater Treatment Plant	First Steering Group meeting held recently. Work is beginning to identify members of a community liaison group who council could work with for the duration of the project.
Brynderwys Closure	Weekly coordination with the Project Comms and Engagement Working Group including NZTA, NTA, contractors and KDC to align the key messages for this project.
Speed Limit Reviews – Tutukaka Coast & Hikurangi	Community consultation for this review will run from Wednesday 29th May until Wednesday 26th June. During this time our website will have access to the Social Pinpoint tool (interactive maps) plus a survey for people to provide feedback. There will also be two drop-in sessions in Hikurangi and Tutukaka/Ngunguru, dates and locations yet to be confirmed.

District pride campaign

We are increasing the focus on celebrating our place, showcasing more positive stories about our District, celebrating some of our local attractions and highlights, and encouraging the community to get behind well-known waste minimisation campaigns like Keep New Zealand Beautiful.

Activity over this period included:

- Love Food Hate Waste campaign
- Aurora Australis photos from around the District
- Ideas for Mother's Day outings
- Zebra crossing on Vine Street
- Puanga Matariki call for events
- Anzac Day services
- Port Road roundabout opening
- School holiday activities at the libraries
- Civic Honours Awards
- Egor Volkov timelapse of Whangarei video

Social media

April was a slightly quieter month than usual, but still saw many posts reach around 10,000 views.

Top 3 performing posts in April 2024 refer to Appendix 1 for screenshots

Topic	Reach & engagement notes
New gravity-gate for Hikurangi Repo	28,000 reach incl over 600 link-clicks to the full story.
Cove Road emergency closure (3 April 2024)	16k reach in a short time, dropped off rapidly when the road was reopened a few hours later.
Dam levels (67% at Whau Valley)	14k reach, 1.9k total engagement, mostly people reading comments.

Website and digital channels

Accessibility and device testing

Testing for the electronic Whangārei District Plan – ePlan and the new sports field closure website Is the Game On.

Email newsletters

The first Council News focused e-newsletter has been sent to subscribers. A campaign encouraging people to sign up will follow in the coming months.

Digital transformations*

We are building website capacity to allow for more customer interactions online.

Work is underway to adapt the following processes so they can be started and completed through our website:

- Apply for an Amusement device permit
- Public attendee event feedback (for members of the public who attends a community event)
- Sports park booking form.

Recently completed:

- Apply to hold an adventure activity on Council-owned land
- Event contributor or organiser feedback form.

* Updated every three months – next update August 2024.

Top 5 pages visited (main website only, Google Analytics report)

March	April
Rates database	Northland MEGA Street Sprint 2024 temporary road closures - Whangarei District Council
Rubbish and recycling	Rates database
Contact us	Rubbish and recycling
Brynderwyns closure	District Plan Operative in Part 2022
Online maps	Long Term Plan consultation 2024-34
Notable: District plan operative in part 2022, Otuihau Whangarei Falls, Freedom camping, What's on, Waipu coastal walkway, Movies in the Park Waipu, Northland Mega Street Sprint.	Notable: A-Z Recycling Guide, Contact Us, What's On, Cemetery, Freedom Camping, Otuihau Whangarei Falls, Roadworks & closures, Brynderwyns closure.

Appendix 1 - Social media (top performing posts)



Whangarei District Council

Published by Craig Neilson · 18 April at 10:24 ·

...

Next week we are installing a gravity-gate to help control flooding at Hikurangi repo (swamp). The new gravity gate will sit within the existing Hikurangi Flood Management Scheme, and will save around \$30k-\$40k per year in operational costs. After a flood, the gate will get water off the grass faster, meaning it saves the grass and helps farmers get back in sooner to fix any damage. It will also work better with aquatic life such as long-fin eels, and use less energy.

Learn more about the new flood gate and Hikurangi Repo at the link.



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WDC.GOV.T.NZ

Hikurangi repo gravity gate gets go-ahead

The installation of a new 15 metre long floodgate (also known as a gravity gate) at Hikurangi r...

[See insights and ads](#)

[Boost post](#)

120

22 comments 8 shares



Whangarei District Council

Published by Craig Neilson · 3 April ·

...

Update: Cove Road was re-opened at 4:30pm, Wednesday 3 April 2024.

Previously:

Cove Road is partially closed following a serious incident.

We are recommending the Paparoa-Oakleigh route, west around the Brynderwyn Hills, until further notice. Please re-route or reschedule trips to reduce impact on Cove Road.

"This is the last thing we want to see on our roads," said NZTA director regional relationships Steve Mutton. "I can't encourage people enough to drive to the conditions, slow down and take extra care as you adapt to taking a different route."



i

NZHerald.co.nz

One dead in Kauri crash, children among seven injured in serious Waipu accident

A person has died in a fatal accident at Kauri, north of Whangarei.

[See insights and ads](#)

[Boost post](#)

122

4 comments 15 shares



Whangarei District Council

Published by Craig Neilson · 9 April at 10:14 ·

For the first time in over a year, the water is running out of Whangārei's Whau Valley Dam faster than it is being replenished by rain.

"The dam is sitting at 67% full, which is pretty good considering that we are heading into the rainy season, but we still need to make sure we're not wasting water," says Water Services Manager Andrew Venmore.

Whau Valley Dam supplies water to the vast majority of the District's residents. It is normal for it to be low at this time of year, particularly as we have just come through a drier than average summer. We constantly monitor the rate of use, the time of year, the predicted rainfall and the level of the dam.

"As the weather is cooling and people have returned to school and work, temporary pools are being packed away and less water is being used over-all than at the peak of summer."

"On the other hand, it is still quite dry, so people are still watering their plants and water use is still quite high overall."

"The 18 months or so of regular rain between July 2022 and October 2023 meant ground water, river levels and dam levels were higher than usual in the peak of summer, but they are also dropping a bit now."

"Our message to the public is that water supply is healthy in the District at the moment, but with the levels dropping at about 10% a month, we need to make sure that everyone is aware of their water use. Keep an eye on shower length, wash the car when it rains, and don't leave the hose running on the garden for hours."



[See insights and ads](#)

[Boost post](#)

137

84 comments 31 shares

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

1.	The making available of information would be likely to unreasonably prejudice the commercial position of persons who are the subject of the information. {Section 7(2)(c)}
2.	To enable the council (the committee) to carry on without prejudice or disadvantage commercial negotiations. {(Section 7(2)(i))}.
3.	To protect the privacy of natural persons. {Section 7(2)(a)}.
4.	Publicity prior to successful prosecution of the individuals named would be contrary to the laws of natural justice and may constitute contempt of court. {Section 48(1)(b)}.
5.	To protect information which is the subject to an obligation of confidence, the publication of such information would be likely to prejudice the supply of information from the same source and it is in the public interest that such information should continue to be supplied. {Section 7(2)(c)(i)}.
6.	In order to maintain legal professional privilege. {Section 2(g)}.
7.	To enable the council to carry on without prejudice or disadvantage, negotiations {Section 7(2)(i)}.

Resolution to allow members of the public to remain

If the council/committee wishes members of the public to remain during discussion of confidential items the following additional recommendation will need to be passed:

Move/Second

"That _____ be permitted to remain at this meeting, after the public has been excluded, because of his/her/their knowledge of Item _____.

This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because _____.

Note:

Every resolution to exclude the public shall be put at a time when the meeting is open to the public.