HERCULINO M. TROTTA NETO

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🌐 herculino.com   ⌂ eitchtee   ⬧ herculino-trotta   🔗 htrotta   📷 htrotta_

WORK EXPERIENCE

Learning Support Assistant
Universidade Federal de Ouro Preto

📅 August 2020 – Present   📍 Remote

Help teachers with the Moodle Platform and other related technologies.

Administrative Assistant
Fest Trotta

📅 March 2020 – Present   📍 Muriaé, Brazil

- Customer service.
- Sales.
- Delivery management.
- Prospecting of new branches and products.

Trainee Rapporteur
Delegacia de Polícia Civil de Ouro Preto

📅 February 2019 – July 2019   📍 Ouro Preto, Brazil

Generate reports about police investigations in the areas of environmental crimes and criminal acts.
- Report creation.
- Archive control.

Webmaster
Universidade Federal de Ouro Preto

📅 May 2018 – December 2019   📍 Ouro Preto, Brazil

Develop and manage the website estudosdebarragens.ufop.br for the University's project *Rede UFOP de Estudos Sobre as Consequências dos Rompimentos de Barragens*, and gather the necessary data through partnerships, manual research and web scraping.

Trainee Conciliator
Juizado Especial da Comarca de Muriaé

📅 June 2017 – September 2017   📍 Muriaé, Brazil

Presiding conciliation sections on Brazil's Special Court.
- Conflict resolution.
- Writing minutes for ratification by the magistrate in charge.
- Costumer service.

EDUCATION

Law, B.A.
Universidade Federal de Ouro Preto, Brazil

📅 September 2017 – Present

VOLUNTEER

Treasurer
Association República Kasa Cheia

📅 2020 – Current   📍 Ouro Preto, Brazil

Oversee expenditures and look after the association's fund, making sure their interest is met without loosing liquidity.

Treasurer
Association República Tôa Tôa

📅 2018 – 2019   📍 Ouro Preto, Brazil

Oversee expenditures and look after the association's fund, making sure their interest is met without loosing liquidity.

LANGUAGES

Portuguese 🟢🟢🟢🟢🟢

English 🟢🟢🟢🟢⚪

Spanish 🟢⚪⚪⚪⚪

SOFT SKILLS

- Driving License
- Quick Learner
- Good Communication Skills
- Problem Solving Skills
- Responsible

INTERESTS

Disruptive Technologies   Automation   Gamedev

TECHNICAL SKILLS

- **Languages:** Python, Javascript, Godot Script, Dart
- **Frameworks:** Django, Flutter, Fomantic UI, Wordpress
- **Tools:** Git/GitHub, Postman, Adobe Photoshop, Microsoft Office, Google Docs
- **Systems:** Windows, Ubuntu/Linux
- **IDEs:** Pycharm, Webstorm, VSCode, Android Studio
- **Game Engines:** Godot Engine, Unity3D

CERTIFICATES

Python (Basic)
HackerRank

📅 2020

Covering topics like Scalar Types, Operators and Control Flow, Strings, Collections and Iteration, Modularity, Objects and Types and Classes.

Javascript (Basic)
HackerRank

📅 2020

Covering topics like Functions, Currying, Hoisting, Scope, Inheritance, Events and Error Handling.

Course about Brazil's Legislative Process
Instituto Legislativo Brasileiro

📅 2020

Final Grade: 92

Course Talking about Maria da Penha's Law
Instituto Legislativo Brasileiro

📅 2020

Final Grade: 91

ACHIEVEMENTS

TOEFL ITP
ETS

📅 2017

Level C1: *Proficient English user.*