

### **EXPERT CONTRACT**

### STECF CONTRACT n. 2569

### **ANNEXES**

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### **ANNEX 1 - CODE OF CONDUCT FOR EXPERTS**

### ARTICLE 1 - PERFORMANCE OF THE CONTRACT

- 1. The expert works independently, in a personal capacity and not on behalf of any organisation.
- 2. The expert must:
  - (a) carry out its work in a confidential and fair way
  - (b) assist the contracting party or relevant service to the best of its abilities, professional skills, knowledge and applying the highest ethical and moral standards
  - (c) Follow any instructions and time-schedules given by the contracting party or relevant service and deliver consistently high quality work.
- 3. The expert may not delegate another person to carry out the work or be replaced by any other person.

#### ARTICLE 2 - OBLIGATIONS OF IMPARTIALITY

- 1. The expert must perform its work **impartially**. To this end, the expert is required to:
  - (a) inform the contracting party or relevant service of any conflicts of interest arising in the course of its work
  - (b) confirm there is no conflict of interest for the work s/he is carrying out by signing a declaration (Annex 3).
- 2. **Definition of the conflict of interest**: a conflict of interest exists if an expert:
  - (a) has any vested interests in relation to the questions upon which s/he is asked to give advice
  - (b) or its organisation stands to benefit directly or indirectly, or be disadvantaged, as a direct result of the work carried out
  - (c) is in any other situation that compromises its ability to carry out its work impartially.

The contracting party or relevant service will decide whether a conflict of interest exists, taking account of the objective circumstances, available information and related risks when an expert is in any other situation that could cast doubt on its ability to carry out its work, or that could reasonably appear to do so in the eyes of an external third party.

### 3. Consequences of a situation of conflict of interest:

(a) If a conflict of interest is reported by the expert or established by the contracting party or relevant service, the expert must not carry out the work;

(b) If a conflict becomes apparent in the course of its work, the expert must inform immediately the contracting party or relevant service. If a conflict is confirmed, the expert must stop carrying out its work.

#### ARTICLE 3 - OBLIGATIONS OF CONFIDENTIALITY

- 1. The contracting party and the expert must treat confidentially any information and documents, in any form (i.e. paper or electronic), disclosed in writing or orally in relation to the performance of the Contract.
- 2. The expert undertakes to observe strict **confidentiality** in relation to its work.

To this end, the expert must not use or disclose, directly or indirectly confidential information or documents for any purpose other than fulfilling its obligations under the Contract without prior written approval of the contracting party

### In particular, the expert:

- i. must not discuss its work with others, including other experts or contracting party or relevant service staff not directly involved in its work
- ii. must not disclose:
  - any detail of its work and its outcomes for any purpose other than fulfilling its obligations under the Contract without prior written approval of the contracting party
  - its advice to the contracting party or relevant service on its work to any other person (including colleagues, students, etc.)
  - 3. If material/documents/reports/deliverables are made available either on paper or electronically to the expert who then works from its own or other suitable premises, he/she will be held personally responsible for maintaining the confidentiality of any documents or electronic files sent and for returning, erasing or destroying all confidential documents or files upon completing its work as instructed.
  - 4. If its work takes place in premises controlled by the contracting party or relevant service, the expert:
    - (a) must not remove from the premises any copies or notes, either on paper or in electronic form
    - (b) will be held personally responsible for maintaining the confidentiality of any documents or electronic files sent, and for returning, erasing or destroying all confidential documents or files on completing its work as instructed.
  - 5. If the expert seeks further information (for example through the internet, specialised databases, etc.) to complete its work, he/she:
    - (a) must respect the overall rules for confidentiality for obtaining such information
    - (b) must not contact third parties without prior written approval of the contracting party.
  - 6. These confidentiality obligations are binding on:
    - (a) the contracting party (see Regulation No 31 (EEC), 11 (EAEC), laying down the Staff Regulations of Officials and the Conditions of Employment of Other



Servants of the European Economic Community and the European Atomic Energy Community<sup>I</sup>

- (b) the expert during the performance of the Contract and for five years starting from the date of the last payment made to the expert unless:
- i. the contracting party agrees to release the expert from the confidentiality obligations earlier
- ii. the confidential information becomes public through other channels
- iii. disclosure of the confidential information is required by law.

<sup>&</sup>lt;sup>1</sup> OJ 45, 14.6.1962, p. 1385.

# ANNEX 2 - TERMS OF REFERENCE

The Expert Working Group 25-09 "Stock assessments in the Western Mediterranean Sea 2025" of the Scientific, Technical and Economic Committee for Fisheries (STECF) takes place from 6 September to 12 September 2025.

You are requested to write a joint report with the other co-chair, Mr Christoph Konrad, summarising the work of the above mentioned meeting to be submitted to the STECF bureau (DG MARE, STECF chair and vice-chairs, and secretariat).

The report is to be drafted in English using the appropriate STECF format. It should comprise the following:

Abstract
Introduction
Terms of reference
Individual sections in line with the terms of reference
List of participants
List of annexes (if appropriate)
List of background documents (if appropriate)

### Report quality and guidelines for chairs

The chairs are expected to ensure that the report is of good quality and written in clear and unambiguous language. Please read the guidelines for STECF expert working group (EWG) chairs in the 'EWG chair corner' on the <u>STECF website</u>. EWGs are requested to compile an executive summary as a separate document in addition to their report. The EWG chair is to provide the secretariat with this summary for distribution to the STECF. Templates for the report and executive summary will be provided by the STECF secretariat.

### Deadline for the report

Please send the final report to Aga Sadowska (<u>Agnieszka.SADOWSKA@ec.europa.eu</u>) and Chato Osio (<u>Giacomo-Chato.OSIO@ec.europa.eu</u>) and copy <u>MARE-STECF@ec.europa.eu</u> by the deadline indicated in the contract.



### ANNEX 3 – DECLARATION OF ABSENCE OF CONFLICT OF INTERESTS

### I. Conflict of interests

I, the undersigned, Gamito Jardim, Jose, Ernesto, having been appointed as rapporteur in connection with Commission Decision C(2016)1084 on STECF, declare that I am aware of Article 61 of the Financial Regulation, which states that:

- "1. Financial actors within the meaning of Chapter 4 of this Title and other persons, including national authorities at any level, involved in budget implementation under direct, indirect and shared management, including acts preparatory thereto, audit or control, shall not take any action which may bring their own interests into conflict with those of the Union. They shall also take appropriate measures to prevent a conflict of interests from arising in the functions under their responsibility and to address situations which may objectively be perceived as a conflict of interests.
- 2. Where there is a risk of a conflict of interests involving a member of staff of a national authority, the person in question shall refer the matter to his or her hierarchical superior. Where such a risk exists for staff covered by the Staff Regulations, the person in question shall refer the matter to the relevant authorising officer by delegation. The relevant hierarchical superior or the authorising officer by delegation shall confirm in writing whether a conflict of interests is found to exist. Where a conflict of interests is found to exist, the appointing authority or the relevant national authority shall ensure that the person in question ceases all activity in the matter. The relevant authorising officer by delegation or the relevant national authority shall ensure that any further appropriate action is taken in accordance with the applicable law.
- 3. For the purposes of paragraph 1, a conflict of interests exists where the impartial and objective exercise of the functions of a financial actor or other person, as referred to in paragraph 1, is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect personal interest."

### Definitions:

'Conflict of interest' means any situation where an expert has an interest that may compromise or be reasonably perceived to compromise his or her capacity to act independently and in the public interest when advising the Commission on the subject of the work performed by the expert group or subgroup concerned.

'Immediate family members' are the expert's spouse, children and parents. 'Spouse' includes a partner with whom the expert has a registered partnership other than marriage. 'Children' means the child or children the expert and his or her spouse have had together, the expert's own child or children with a different partner, and the spouse's own child or children with a different partner.

'Legal entity' means any commercial business, industry association, consultancy, research institution or other organisation whose funding is significantly derived from commercial sources. It also includes independent own commercial businesses, law offices, consultancies or the like.

'Body' means a governmental, international or non-profit organisation.

'Meeting' includes a series or cycle of meetings.

Please reply to all the questions below. If you answer 'yes' to any of them, please outline any relevant interests and circumstances.

If you do not describe any relevant interests you may have, your DOI form will be considered incomplete and void.

### 1 EMPLOYMENT CONSULTANCY AND LEGAL REPRESENTATION

Within the past 5 years, have you been employed by, had any other	yes	no
professional relationship with, or held any unpaid position in a natural or		
legal entity or other body with an interest in the field of activity of the		
relevant expert group?		

1a	Employment	-	
1b	Consultancy, including advisory services		*54.
1c	Unpaid position		B
1d	Legal representation		A

Activity	Time period (from to month/year)	Name of entity or body	Description
S.R. FELLOW MRCETOR	-3(2m-03/24	JEC TESC	PREMICH TO LATELLY
SFSCIENTIST	=3 f24 - 8/2 4	In Derenogui	RECARCH
SESCIPECT	-8/28 -···	IDUA	DESCONZEH

### 2 MEMBERSHIP OF MANAGING BODY, SCIENTIFIC ADVISORY BODY OR EQUIVALENT STRUCTURE

_		
	Within the past 5 years, have you participated in the internal decision-making of a legal entity or other body with an interest in the field of activity of the relevant expert group, or have you taken part in the work of a scientific advisory body with the right to vote on the output of such an entity?	no

2a	Participation in a decision-making process	R	
2b	Participation in the work of a scientific advisory body	Þ	

Activity	_	Name of legal entity or body	Description
DIRECTOR	03/20-05/24	nsc	TOARS LEADER
SCIENTIST	05/11 - 03/20	JRC	ters Lange



3	RESEA	RCH	STIPPO	TRI
J	NESEA	$\mathbf{N}$	$\mathbf{SUII}$	<i>/</i> 1/ 1

	Within the past 5 yes belong received any interest in the field of	support fr	om a legal en	tity or other bo			no
3a	Research support, and non-financial su		grants, rents,	sponsorships, 1	fellowships	<b>X</b>	
Activi	ity	Time (from month/ye	period to ar)	Name of leg	al entity	Description	n
SEN	yor Rifferd	s =>(\(.	-03/20	100		RESEA	DCH
4	FINANCIAL INTE	RESTS		]			
	Do you have any cu legal entity with an group which exceed right of 5 % or more	interest in 1 EUR 10 <b>0</b> 00	the field of act ) per legal entii	ivity of the rele	v <b>a</b> nt experi	t	no
4a	Shares						42
4b	Other stock		-				R
Invest	tment		Name of legal	entity	Descri	ption	
5	INTELLECTUAL	PROPERT	Ϋ́		1		
	Do you have any into outcome of the work	-	_ , _		ected by the	yes	no
5a	Patents, trademarks	s, or copyri	ghts				<b>₽</b>
5b	Other						<u>D</u>
Intelle	ectual property		Descri	 ption			
	Light Property		2 00011				



Public statements a	and positions				
testimonies in the fie or other body, as p Have you held an o you to represent int	ld of activity of the gart of a regulatory ffice or other positions are standard and the contractions are standard and are standard and contractions are sta	group in v, legish ion, pai	i question for a legal entity lative or judicial process? d or unpaid, that required		no
For a legal entity o	r other body as pa	art of a	regulatory, legislative or	r 🗆	R
Represented interes	sts or defended an	opinion	l		R
vity	Time [from month/year)	period to	Name of legal entity or body	Descriptio	n
Interests of immedi	ate family member	rs		yes	no
any interests that	could be seen as u		-		DK.
-		period	Name of legal entity	Descriptio	
	Within the past 5 testimonies in the fie or other body, as p Have you held an o, you to represent into the group in question  For a legal entity o judicial process  Represented interes  vity  Interests of immediany interests that of	Within the past 5 years, have you perstimonies in the field of activity of the or other body, as part of a regulatory. Have you held an office or other positive, you to represent interests or defend an the group in question?  For a legal entity or other body as particularly process.  Represented interests or defended an interests or defended an interests or defended an interests or defended an interests of immediate family members.  Interests of immediate family members.	Within the past 5 years, have you provided testimonies in the field of activity of the group in or other body, as part of a regulatory, legish Have you held an office or other position, pair you to represent interests or defend an opinion the group in question?  For a legal entity or other body as part of a judicial process  Represented interests or defended an opinion (from to month/year)  Interests of immediate family members  To your knowledge, do any of your immediate any interests that could be seen as underm	Within the past 5 years, have you provided any expert opinions of testimonies in the field of activity of the group in question for a legal entity or other body, as part of a regulatory, legislative or judicial process? Have you held an office or other position, paid or unpaid, that required you to represent interests or defend an opinion in the field of activity of the group in question?  For a legal entity or other body as part of a regulatory, legislative or judicial process  Represented interests or defended an opinion  Tity  Time period (from to or body or body  month/year)  Name of legal entity or body  Interests of immediate family members  To your knowledge, do any of your immediate family members have any interests that could be seen as undermining your independence.	Within the past 5 years, have you provided any expert opinions or testimonies in the field of activity of the group in question for a legal entity or other body, as part of a regulatory, legislative or judicial process? Have you held an office or other position, paid or unpaid, that required you to represent interests or defend an opinion in the field of activity of the group in question?  For a legal entity or other body as part of a regulatory, legislative or judicial process  Represented interests or defended an opinion  Time period (from to or body  Interests of immediate family members  yes  To your knowledge, do any of your immediate family members have any interests that could be seen as undermining your independence

If you declare any of the interests of your immediate family members, it is your responsibility to inform them about the collection and publication of information on their interests included in the DOI and to give them the privacy statement attached to the guidance for filling in this DOI. You must do this at the latest when you file the DOI form with the Commission.

8 C	ther re	levant in	formation
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yes no

8a	Is there anything else that could be seen as undermining your	X
	independence when advising the Commission?	

### Description:

I hereby declare on my honour that I have read the guidance for completing this form. I also declare on my honour that the information disclosed in this form is true and complete to the best of my knowledge.

Should there be any change to the above information, I will promptly notify the Commission department responsible and complete a new DOI form, including the changes.

I understand that my personal data are stored, processed and published by the Commission in accordance with Regulation (EU) 2018/1725.

Date: 18/08/2025

Signature: /



### Guidance for filling in the declaration of interests (DOI) form by individuals applying to be appointed as members of expert groups or sub-groups in a personal capacity

According to the Commission's horizontal rules on expert groups ('the horizontal rules'), Commission expert groups and other similar entities are consultative bodies<sup>2</sup>, the role of which is to provide advice and expertise to the Commission and its departements in relation to a number of tasks<sup>3</sup>. Individuals appointed as members of expert groups or sub-groups in a personal capacity are due to act independently and in the public interest<sup>4</sup>.

In order to ensure the highest integrity of experts, you are requested to duly complete the DOI form. You are required to disclose any circumstances that could give rise to a conflict of interest, i.e. any situation where your interests may compromise or may reasonably be perceived to compromise your capacity to act independently and in the public interest in providing advice to the Commission, in relation to the subject of the work performed by the expert group or sub-group in question. In particular, you must disclose in this DOI form any relevant professional and financial interests.

You must also declare relevant interests of your immediate family members. If interests of your immediate family members are declared, it is your responsibility to inform them about the collection and publication of information on their interests included in this DOI form and to provide them with the privacy statement attached to this guidance, and this at the latest when you file the DOI form with the Commission.

Please submit the completed DOI form to the competent Commission department, together with your CV, as part of your application to become member of an expert group or sub-group in a personal capacity. If there is any change concerning the information provided in the form, including on upcoming activities, you must promptly inform the competent Commission departments by completing a new DOI form which describes the changes in question.

Please note that having a declared interest does not necessarily mean having a conflict of interest. Answering "Yes" to a question on this DOI form does not automatically disqualify you or limit your participation in an expert group or sub-group. The competent Commission departments will review your answers in accordance with the horizontal rules and determine whether a conflict of interest relevant to the subject at hand exists<sup>5</sup>.

Where the competent Commission departments conclude that no conflict of interest exists, you are eligible to be appointed in a personal capacity. Where the competent Commission departments conclude that your interests may compromise or be reasonably perceived to

<sup>&</sup>lt;sup>2</sup> C(2016) 3301, Article 2.1.

<sup>&</sup>lt;sup>3</sup> Idem, Article 3.

<sup>&</sup>lt;sup>4</sup> Idem, Article 7.2. (a).

<sup>&</sup>lt;sup>5</sup> Idem, Article 11.



compromise your capacity to act independently and in the public interest when providing advice to the Commission in relation to the subject of the work performed by the expert group or sub-group in question, they shall take one of the following measures to deal with the conflict of interest detected, depending on the specific circumstances:

- You shall not be appointed in a personal capacity to the expert group or sub-group in question; in such case the competent Commission department shall inform you about the outcome of the conflict of interest assessment performed;
- You shall be appointed as member of the expert group or sub-group in a personal capacity with a number of specific restrictions: you may be excluded from certain meetings and/or activities carried out by the group, such as drafting opinions or recommendations; you may also be required to abstain from discussing certain agenda items and/or from any vote on those items;
- You shall be appointed as member of the expert group or sub-group representing a common interest shared by a number of stakeholders, after consultation of the stakeholders concerned;

Your DOI form shall be made publicly available on the Register of Commission Expert Groups and Other Similar Entities, as long as you are appointed as member of the expert group or sub-group in a personal capacity. Technical measures will be taken to indicate to search engines that your DOI form should not appear in search results.

If you decline to complete a DOI form, you are not eligible to be appointed as a member of the expert group or sub-group in question in a personal capacity.

Personal data shall be collected, processed and published by the Commission in accordance with Regulation (EU) 2018/1725.

Annex: privacy statement

## 3

### Annex: privacy statement (PROTECTION OF YOUR PERSONAL DATA)

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### 1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.).

The European Commission (hereafter 'the Commission') is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to <u>Regulation (EU) 2018/1725</u> of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This statement concerns the Register of Commission Expert Groups and Other Similar Entities ('Register of expert groups') undertaken by the European Commission, Secretariat-General, Head of Unit B.2 (Institutional Affairs). The Register is a public database containing a list of Commission expert groups and other similar entities and their sub-groups. For each expert group, the Register provides valuable information including on the Commission department which is running the group, as well as on personal data on the members of the expert groups, and their alternate, if any, members' representatives, as well as of the groups' observers and their representatives. The Register also includes documents that are produced and discussed by expert groups and which can contain personal data.



For the purpose of this privacy statement and the corresponding records, the term "expert groups" describes Commission expert groups in the sense of Article 2(1) of Commission Decision C(2016)3301<sup>6</sup> and their sub-groups, as well as other similar entities in the sense of Article 2(2) of Commission Decision C(2016)3301 and their sub-groups.

Personal data submitted to Commission departments as part of rejected applications are not published on the Register of expert groups. The competent Commission departments keep these data for six months and do not process them for other purposes.

### 2. Why do we process your personal data?

Purpose of the processing operations:

The Data Controllers collect and use your personal information to ensure transparency on expert groups' membership and activities.

Your personal data will <u>not</u> be used for an automated decision-making including profiling.

We process your personal data, because processing is necessary for the performance of a task carried out in the public interest (Article 5(1)(a) of Regulation (EU) 2018/1725), since it increases the transparency on expert groups. Processing is also necessary to comply with a legal obligation to which the controller is subject (Article 5(1)(b) of Regulation (EU) 2018/1725). The Union act for such necessary processing under Article 5(1)(a) and (b) of Regulation (EU) 2018/1725 is Commission Decision C(2016)3301 of 30 May 2016 establishing horizontal rules on the creation and operation of Commission expert groups and in particular Articles 10 and 22 thereof.

As regards, in particular, the declarations of interests filled in by experts appointed in a personal capacity, the processing of personal data of these experts serves the public interest of enabling the Commission to verify the experts' independence in providing advice to the Commission. Furthermore, the public disclosure of declarations of interests allows for public scrutiny of the interests declared by experts appointed in a personal capacity, which is necessary in order to ensure public confidence in the independence of these experts. The public disclosure of declarations of interests also ensures a high degree of transparency with respect to the membership of expert groups and aims at contributing to fostering the integrity of the experts in question.

### 3. Which personal data do we collect and further process?

The personal data collected and further processed may be:

- Name;
- Professional title;
- Professional profile;
- Nationality;

Commission Decision C(2016)3301 of 30 May 2016 establishing horizontal rules on the creation and operation of Commission expert groups.

- Gender;
- Interest represented (only for individuals applying to be appointed as members of expert groups or sub-groups representing a common interest and for the designated representatives of organisations applying to be appointed members of expert groups or sub-groups);
- Information included in the declarations of interest (only for individuals applying to be appointed as members of expert groups or sub-groups in a personal capacity).

### 4. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing. The following modalities apply:

- The competent Commission services keep personal data submitted to them as part of rejected applications for three years after the end of the selection process and do not process them for other purposes; these personal data are not published on the Register of expert groups.
- The expert group and some types of personal data of its members and observers, as described in Heading 3, are published on the Register of expert groups during the duration of existence of the expert group.
- When an individual is no longer member or observer or representative of a member or observer of an expert group listed in the Register of expert groups, all personal data related to this individual, including a declaration of interests, is removed from the Register and is therefore not public anymore.
- The competent Commission services keep personal data for the period during which the relevant individual is a member or an observer or a representative of a member or of an observer of the group and for five years after the date on which the individual is no longer member or observer or representative of a member or observer of the group.
- When a group is closed down, it remains published in the Register of expert groups for five years, with the indication 'Closed'. Those types of personal data other than the declarations of interests of members and observers appointed in personal capacity that were published while the group was active remain visible on the Register of expert groups during these five years. On the contrary, the said declarations of interests are removed from the Register after closure of a group and are therefore not public anymore; they are however kept by the competent Commission service for a period of five years after the closure of the group.
- An XML file is created daily with all the information regarding active groups. All
  versions of this file, showing the situation of the Register of expert groups as of the
  day it was created, are stored in a file server for 5 years and are not public.

### 5. How do we protect and safeguard your personal data?

All data in electronic format (e-mails, documents, databases, uploaded batches of data etc.) are stored either on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to the <u>Commission Decision (EU. Euratom)</u> 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission.



The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

### 6. Who has access to your personal data and to whom is it disclosed?

Personal data collected, as explained in Headings 3 and 4, is publicly available on the Register of expert groups.

The XML files referred to in Heading 4 are not available neither via the internal application of the Register or the public version of the Register, and are only accessible to a reduced number of users in the Secretariat-General (System Owner) and IT development team within the Commission (System Supplier).

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.



### 7. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data is inaccurate or incomplete. Under certain conditions, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing and the right to data portability.

You have the right to object to the processing of your personal data on grounds relating to your particular situation in accordance with Article 23(1) of Regulation (EU) 2018/1725.

If you do not wish to have your name published on the Register of expert groups, you may submit a request to the competent Commission service for a derogation from publication. A derogation shall be granted where justified on compelling legitimate grounds in relation to your specific situation (such as the case where the publication of your name on the Register of expert groups could endanger your security or integrity).

You can exercise your rights by contacting the Data Controller or, in case of conflict, the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 8 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 9 below) in your request.

Any request for access to personal data will be handled within one month. Any other request mentioned above will be addressed within 15 working days.

### 8. Contact information

### - The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint, please contact

- Unit DG MARE C3: Scientific Advice and Data Collection
- +32 229-68667
- MARE-STECF@ec.europa.eu

Likewise, as regards the data published on the Register of expert groups, please contact the corresponding Data Controller Secretariat-General, Unit G4: <u>SG-EXPERT-GROUPS@ec.europa.eu</u>.



### - The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (<u>DATA-PROTECTION-OFFICER@ec.europa.eu</u>) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### - The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

### 9. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <a href="http://ec.europa.eu/dpo-register">http://ec.europa.eu/dpo-register</a>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPO-2194.8.