floorcraft

Ballroom Competition Manager User Guide

Sidebar

The sidebar on the left of the screen, as seen in Fig. 1, allows the user to navigate to different pages of the site such as the list of competitions or the edit of profiles. Once the user selects a competition, the sidebar will expand with new links catered to the specific competition such as that competition's homepage and event registration.
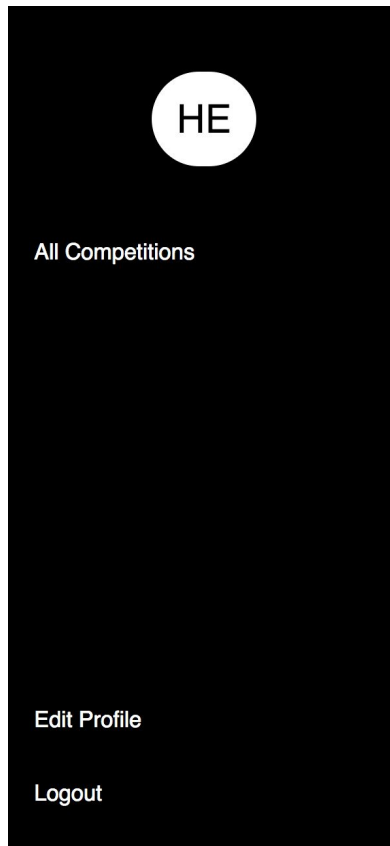

Fig. 1. The navigation sidebar

Signup

To use the service, a competitor must create an account. On the bottom left of the sidebar, a user can elect to sign up for a new account. Upon clicking "Sign Up" and then entering a new username and password, a user can click the arrow on the bottom of the pop-up screen to be authorized to browse the site.

New User

Now that one has created an account, one must build their profile with their first name, last name, email address (pre-filled in with the email address of the account), organization, and mailing address. For the organization field, one can join either a pre-existing organization or a new one. The user will see existing organizations in a drop-down menu if they type matching fields. Once every field has been filled, one can click "Save" to save the changes to the account.

Login

The user can elect to log in or log out in future sessions simply by clicking the "Login" or "Logout" button respectively on the bottom left of the sidebar, and then clicking the arrow on the bottom of the pop-up screen to continue, as seen in Fig. 2.
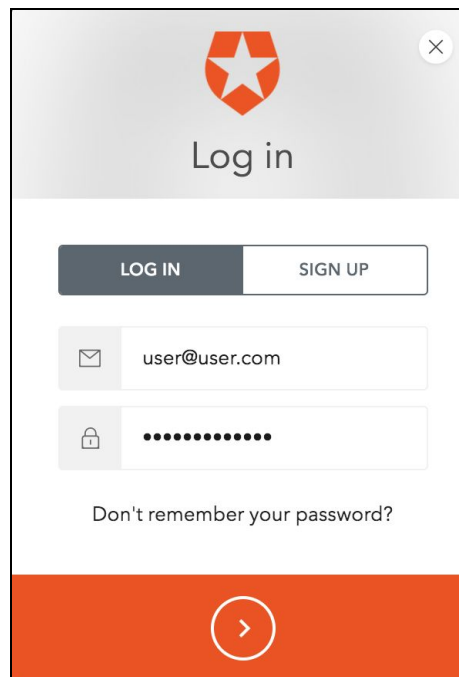
Fig. 2. Login Screen

Edit Profile

This page enables a user to edit their current profile. They can change the same fields they previously changed to create their accounts. Clicking "Save" saves the changes to the account.

Competitions Page

The "Competitions" page allows users to change their user information across multiple competitions.

Your Competitions

This table lists the competitions for which one has registered. One can view the name of the competition, the payment amount still owed to the organizers, and the date on which the competition will begin.

Other Competitions

This table lists the set of competitions for which you have not registered. One can view the name of the competition, the payment required to register, and the regular registration deadline. One can filter the list of competitions by column values by typing into the text boxes above the competition records. One can click the "Register" button on the right of each competition row to begin registering for events in that competition, as seen in Fig. 3.

Fig. 3. Competitions not registered for

Event Registration

The "Event Registration" page is used by competitors to register for events in a specific selected competition.

Register for New Event

This box enables competitors to register for events at this competition. One can click buttons to select a level, a style, an event, and whether he or she is leading or following. The leading/following decision cannot be made until the level, style, and event have been picked.

One can also search for their partner. A drop-down menu will appear that will adjust to the user's input into the search bar to filter the results. One can then click "Register" to save the registration.

Your Current Registrations

This table lists the set of events for which one has registered for this competition. Upon a registration, the table will immediately update. Each row of the table includes the appropriate level, style, dance, leader and follower. One of the leader and the follower will be listed as "You", while the other will have the name of your partner, as seen in Fig. 4. The last column of the table has a "Drop" button that, when clicked, will cancel the registration.

Your Current Registrations

Level	Style	Dance(s)	Leader	Follower	
Bronze	Latin	Waltz	Luke Skywalker	You	✗ Drop
Silver	Latin	Cha Cha	You	Angie Pinilla	✗ Drop
Gold	Latin	Waltz	Erik Chan	You	✗ Drop

Fig. 4. A competitor's event registrations for a single competition