

# Emma Lee

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## EDUCATION

**BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY** | COMPUTER SYSTEMS TECHNOLOGY DIPLOMA  
2023-2024 | Vancouver, BC, Canada

**UNIVERSITY OF ALBERTA (CGPA: 84.0%)** | BACHELOR OF SCIENCE (MAJ. BIOLOGICAL SCIENCES, MIN. CHEMISTRY)  
2014-2018 | Edmonton, AB, Canada

## EXPERIENCE

**BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY** | SET REPRESENTATIVE, DOWNTOWN CAMPUS  
January 2023-present | Vancouver, BC, Canada

- Gather any issues from students or instructors and bring them forward to student executives and advocates where the issues can be addressed directly.
- Keep set up-to-date on BCITSA events and the greater BCIT community, and report back to set on relevant items or actions brought up during the set rep meetings.
- Take the initiative to speak with instructors, program heads, deans, and/or associate deans regarding student concerns.

**LONDON DRUGS** | PHARMACY ASSISTANT  
May 2021-present | North Vancouver, BC, Canada

- Dispense prescription medication and other medical products to patients under direction of a licensed pharmacist
- Perform administrative duties including: answering phone calls, receiving and inputting prescription orders, operating cash registers, and restocking inventory
- Prepare and package prescription medications after a pharmacist had decided on the appropriateness of therapy

**UNIVERSITY OF ALBERTA** | RESEARCH ASSISTANT, DR. NAWAID USMANI  
May 2016-August 2016 | Edmonton, AB, Canada

- Leverage Adobe, Microsoft, and MATLAB to conduct a full-time research project on the predictors of urethral strictures in prostate brachytherapy patients
- Co-author two internationally peer-reviewed publications and presented research at national/provincial medical oncology conferences

## EXTRACURRICULAR ACTIVITIES

**HACK THE BREAK HACKATHON** | JOBSAFE TEAM  
March 11th-12th, 2023 | Vancouver, B.C.

- Hack the Break aims to further develop attendees' coding skills and empower emerging professionals into tech roles.
- In a team of three, created a project aimed at providing useful information and tips for users, improve their awareness and knowledge regarding job security.
- Project description: <https://devpost.com/software/jobsafe>

**UNIVERSITY OF ALBERTA WOMEN IN SCIENCE & ENGINEERING** | VICE PRESIDENT OF COMMUNICATIONS  
September 2014-April 2017

- Collaborate with the international organization, industry, and over 600 volunteers to deliver programs that increased the diversity of voices represented in STEM
- Network with sponsors to obtain a grant totaling \$10,000, and organized events centered on mentorship, networking, and the challenges of working in a non-traditional field

**UNIVERSITY OF ALBERTA KEYS FOR SENIORS CLUB** | FOUNDER AND PRESIDENT  
May 2015-April 2018

- Lead a team of fifty volunteers and six executive members to plan programs centered on senior engagement and learning. conveyor belt for moving the object
- Increase membership by 200% and fundraise \$4000 during tenure
- Develop a piano curriculum personalized for seniors with dementia